
***Rogue Community College District
Board of Education– December 15, 2020 Meeting Minutes***

- 1. Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Shawn Hogan, Board Chair, at 5:41 p.m. on December 15, 2020, via Zoom. Due notice was given.
- 2. Determine Presence of a Quorum-** A quorum of the Board was present including: Kevin Talbert, Pat Fahey, Roger Stokes, Shawn Hogan, Pat Ashley and Claudia Sullivan.
- 3. Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
- 4. Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Kori Ebenhack, Curtis Sommerfeld, Amy Peterson, August Farnsworth, Jamee Harrington, Carmen Sumner, Kim Freeze, Navarro Chandler, Greg McKown, Lisa Stanton, Judith Basker, Laurie Roe, Mary Middleton, Chelsea Daugherty, Grant Walker, Daniel Elash, Karl Brake, and Rachelle Brown; Isabelle Pierre, Riverside (RVC)/Table Rock (TRC) Associated Student Government (ASG) President, Patrick Jackson, RVC-TRC ASG Vice President, and Samuel Ventura, Director of Clubs and Organizations; Kristin Diggs, Partner at Eide Bailly, LLP; and Natalie Skowlund, education reporter at the Grants Pass Daily Courier.
- 5. Public Comment-** None.
- 6. Information Presentation**
 - A.** 2019-20 Audit Report- Eide Bailly, LLP. - A copy of the Comprehensive Annual Financial Report (CAFR) for year ending June 30, 2020 was distributed to Board members for review prior to the meeting (see file).

Kristen Diggs, CPA, Eide Bailly, LLP gave a comprehensive presentation on the 2019-20 Audit Report during the Finance and Audit Committee meeting prior to the start of the Board work session earlier today.

Ms. Diggs reviewed the following information from the audit report:

- a. Page 14 shows that the auditors gave RCC an unmodified opinion regarding our financial statements. Based on their testing, she states that they are comfortable with the numbers presented in the CAFR.

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- b. Page 142 shows our Oregon compliance; it shows a clean opinion except for one item, which Ms. Diggs noted was an over expenditure on a budget item.
- c. Page 145 shows our internal control over financial reporting for which we were given a clean audit with an unmodified opinion.

Shawn Hogan thanked Ms. Diggs on behalf of the Board and also congratulated Lisa Stanton and her team for another successful audit.

- B.** Review of House Bill 2864- Cultural Competency Standards – Amy Peterson, Equity, Diversity, and Inclusion (EDI) and Lead Title IX Coordinator, highlighted items from her report (see file). Ms. Peterson noted that the template that was used for the report is a recommended template from the Oregon Community College Association (OCCA). She acknowledged several of the unprecedented events that caused significant impact within the RCC community and the disrupted timelines of some intended efforts (see file). Ms. Peterson added that Cultural Competency and EDI are ongoing efforts, and this report does not cover all of the work that is being done at RCC in regards to EDI. It is tailored specifically for House Bill 2864.

Pat Ashley said she appreciated how well the report was laid out and that it was very understandable and easy to read. President Kemper-Pelle said that she is very pleased with the report and thanked Ms. Peterson for her leadership.

7. College Reports

- A.** Finance and Audit Committee- Kevin Talbert noted that after hearing the comprehensive presentation by Ms. Diggs, the committee recognizes that we are in substantial compliance with no major issues. He added that we are back to being live with RogueNet as of this morning.
 - a. Impact of 2020 Wildfires- Dr. Talbert stated that the wildfires in southern Oregon could have substantial losses for RCC over the coming years due to displaced students and a subsequent decline in enrollment. However, he added that there is some hope from Governor Kate Brown’s upcoming special legislative session for funding that might come to institutions affected by the fires.
- B.** Written Report(s)-
 - a. **Student Government**- Shawn Hogan commended the Associated Student Government (ASG) on their Student Huddles. Kevin Talbert added that he feels it is important to hear the voices of the students. Roger Stokes asked how we can get more students to attend the Huddles? Isabelle Pierre said

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that ASG is working on a newsletter that will be widely distributed to students, and she hopes that will bring in additional students to the Huddles.

- b. **Classified Association-** no comments.
- c. **Faculty Association-** Shawn Hogan thanked the faculty on behalf of the Board for proactively looking at creative ways to help mitigate RCC's financial losses due to the pandemic.
- d. **Faculty Senate-** no comments.

8. President's Report

- A. **Monthly Calendar and Narrative-** President Kemper-Pelle stated that the transition back to RogueNet has required a tremendous amount of effort by the staff, who were all already stretched thin. She thanked everyone involved in this ongoing process for their hard work, amazing effort, and dedication to our students. President Kemper-Pelle said that the upcoming winter break is much deserved and she hopes everyone gets to spend some quality time with their families.
- B. **Bond Oversight Committee (BOC)-** Pat Ashley asked for clarification on the reassignment of funds stated in the report (see file). Curtis Sommerfeld noted that the funds have not yet been reassigned to any specific projects but that the BOC will be making recommendations on the assignment of those funds.

9. Board Action and/or Information Items

- A. Review Revised Board Policy: BP 2431 Selection of the College President (First Reading)
 - a. Pat Ashley noted that she has a few questions on 9.A-9.E that she will bring up at the next Board Policy Committee meeting before they return for second readings.
- B. Review Revised Board Policy: BP 2435 Evaluation of the College President (First Reading)
- C. Review Revised Board Policy: BP 2510 Participation in Local Decision-Making (First Reading)
- D. Review Board Policy: BP 2740 Board Member Education (First Reading)
- E. Review Administrative Procedure: AP 2740 Board Member Education (First Reading)

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F. Adopt Board Policy: BP 5510 Off-Campus Student Organizations (Second Reading)

Kevin Talbert moved, seconded by Roger Stokes, that the Board adopt item 9.F, as presented.

The motion unanimously carried.

G. Adopt Board Policy: BP 7130 Employee Compensation (Second Reading)

Claudia Sullivan moved, seconded by Roger Stokes, that the Board adopt item 9.G, as presented.

The motion unanimously carried.

H. Accept 2019-20 Audit

Kevin Talbert moved, seconded by Pat Fahey, that the Board accept item 9.H, as presented.

The motion unanimously carried.

I. Approve 2020-21 Board Goals

Roger Stokes moved, seconded by Pat Fahey, that the Board approve item 9.I, as presented.

The motion unanimously carried.

J. Appoint Interim Board Member for Board of Education Zone 7 Position

Kevin Talbert noted that the Board spent their work session earlier today interviewing four excellent applicants for the open interim position. He added that it is great to see the quality of people in our community who are willing to step up into this kind of role. Shawn Hogan stated that the depth, experience, and capability of all four candidates made it a difficult decision.

While the Board was greatly impressed with all of the candidates, Dr. Talbert noted that they were particularly impressed with Ms. Underwood and her involvement in the healthcare community, her personal and family involvement

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with community colleges, her connection to the underserved peoples in our community through her work at La Clinica, and her leadership in Diversity, Equity, and Inclusion.

Kevin Talbert moved to appoint Maria Ramos Underwood to the RCC Board of Education, Zone 7 Interim Position. Pat Ashley seconded.

The motion unanimously carried.

10. Foundation and Senior Management Team Reports

- A. Foundation- Shawn Hogan said that he is very excited to see how swiftly the Ron Fox Endowed Scholarship is growing. Pat Ashley stated that she is impressed by how well the Foundation is doing during such a difficult year.
- B. Senior Leadership Team (no written report)- no comments.
- C. Institutional Research Effectiveness & Planning (IREP)- no comments.

11. New Business

- A. 2021 Winter Term Board of Education Meeting Location- Shawn Hogan stated that the Board will continue to meet via Zoom through Winter Term.

12. Old Business- none

13. Approve Consent Agenda

- A. Meeting Minutes
 - a. November 17, 2020 Special Board Meeting
 - b. November 17, 2020 Regular Board Meeting
- B. Grant Acceptance
 - a. Continuation Grants: TRiO- Student Support Services
- C. Human Resources (none)
- D. Financial Reports
 - a. Monthly Financial Data Report- November 2020

Pat Ashley moved, seconded by Kevin Talbert, that the Board approve the consent agenda.

The motion unanimously carried.

14. Board Reports

- A. Executive Committee- Roger Stokes noted that in an effort to expedite their meetings, the Board will be relying on its members to have read all of the reports

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in advance of their meetings and to reserve the time allotted to each report for questions, rather than a verbal summary of the written reports.

- B. Facilities Committee**- The committee will be meeting in January.
- C. OCCA/OSBA**- Pat Fahey will be reaching out to OCCA in regards to the Board's role for the upcoming legislative session. He will keep the Board updated.
- D. Board Outreach Committee**- nothing to add.
- E. Marketing Advisory Council**- Claudia Sullivan noted that the marketing department is doing a great job for our 50th anniversary celebration.
- F. RCC Foundation**- nothing to add.
- G. Board Policy Committee**- The committee will be meeting in January.

Shawn Hogan closed the public meeting at 6:32 p.m.

- 15. Executive Session-** Shawn Hogan called the meeting into Executive Session at 6:39 p.m. pursuant to ORS 192.660 (2)(d) Labor Negotiations, (2)(e) Real Property Transactions, and (2)(f) Exempt Public Records and closed the Executive Session at 7:08 p.m.

Shawn Hogan reconvened the public meeting at 7:08 p.m.

16. Roundtable-

Pat Ashley wished everyone a wonderful and safe Christmas.

Claudia Sullivan brought up the upcoming Association of Community College Trustees 2021 Virtual National Legislative Summit. She noted that the cost is \$299 per person. She would like to attend, and she wanted to see if any other Board members were also interested in attending. Kevin Talbert noted that since the conference is virtual this year, the cost is very low but benefit could be great.

MAIN MOTION

Kevin Talbert motioned that the Board allow Claudia Sullivan, along with any other Board members, to attend the 2021 Virtual National Legislative Summit. Pat Ashley seconded.

The motion unanimously carried.

Pat Fahey said he was able to register online for winter term classes at RCC. He wishes the best to everyone over the upcoming holiday season.

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President Kemper-Pelle wished everyone a safe and happy holiday.

Shawn Hogan wished everyone happy holidays. He asked if everyone is satisfied with the new format of the board reporting during the meeting? Everyone agreed that the format seemed to work well and they would like to continue with the new format.

17. Adjournment- Shawn Hogan adjourned the meeting at 7:15 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.