
***Rogue Community College District
Board of Education– April 16, 2024 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Gary Plano, Board Vice Chair, at 5:02 p.m. on Tuesday, April 16, 2024 in-person on the Riverside Campus, Higher Education Center, Room 129, 101 South Bartlett Street, Medford, OR via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Gary Plano, Roger Stokes, Vanessa Jones, Pat Fahey, Indra Nicholas, and Jonathan Bilden.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Lisa Stanton, Juliet Long, Jamee Harrington, Nicole Sakraida, Navarro Chandler, April Hamlin, Jeanine Henriques, Dave Koehler, Lisa Parks, Jonah Liden and Rachelle Brown; Tiffany Hyde, President- RCC Associated Student Government; and Jeremy Wright, Strategic Consultant- Wright Public Affairs.
4. **Public Comment-** None.
5. **College Reports**
 - A. Written Report(s)-
 - a. **Student Government-** Tiffany Hyde discussed items from the written report (see file).
 - b. **Faculty Association (no written report)**
 - c. **Faculty Senate (no written report)-** Julie Toledo, Faculty Senate Co-Chair, provided a verbal update.
 - d. **Classified Association (no written report)**
6. **Board Reports**
 - A. Executive Committee- Jonathan Bilden overviewed items from the Executive Committee meeting agenda (see file).
 - B. Board Outreach Committee- Jonathan Bilden will be joining Pat Fahey and Indra Nicholas on this committee.
 - C. OCCA/OSBA Liaison- Pat Fahey updated the Board on OCCA’s current search for a new Executive Director.
 - D. Foundation Board Liaison- Indra Nicholas provided a verbal report on behalf of Dan Ruby, Foundation Executive Director, who was unable to attend tonight’s meeting.
 - E. President’s Performance Review Committee- The Board will be discussing the results of the President’s Performance Review during tonight’s Executive Session portion of the meeting.

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7. College Updates

- A. Polling Report- Wright Public Affairs- Jeremy Wright, Strategic Consultant, provided to the Board the results of the bond polling report (see file).
- B. President’s Report- President Randy Weber highlighted items from his written report (see file).
- C. Senior Leadership Team- Jamee Harrington, Vice President of People, Culture, and Safety, Lisa Stanton, Vice President of Operations and Finance, and Juliet Long, Vice President of Student Learning and Success, outlined items from the combined Executive Team report (see file).
- D. Foundation- See agenda item 6.D.

8. Board Action and/or Information Items

- A. Receive Monthly Financial Data Report- March 2024
 - a. Lisa Stanton overviewed items from the monthly financial data report.
- B. Review Revised Board Policy BP-6330: Purchasing (First Reading)
- C. Adopt Revised Board Policy BP-7251: Management Handbook (Second Reading)

Vanessa Jones moved, seconded by Pat Fahey, that the Board adopt item 8.C, as presented.

The motion unanimously carried.

Contracts

- D. Approve Contract with AVI-SPL, LLC

Jonathan Bilden moved, seconded by Roger Stokes, that the Board approve item 8.D, as presented.

The motion unanimously carried.

- E. Approve Contract with Softdocs for Travel Workflow

Roger Stokes moved, seconded by Pat Fahey, that the Board approve item 8.E, as presented.

The motion unanimously carried.

- F. Approve Contract with Softdocs for Travel Workflow

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Vanessa Jones moved, seconded by Roger Stokes, that the Board approve item 8.F, as presented.

The motion unanimously carried.

- G.** Approve Contract with MOXFIVE for additional Okta Desktop Licenses
Pat Fahey moved, seconded by Roger Stokes, that the Board approve item 8.G, as presented.

The motion unanimously carried.

New Programs

- H.** Approve New Program: Information Technology Technician Career Pathway Certificate
I. Approve New Program: Manual Machinist Certificate of Completion
J. Approve New Program: Medical Assisting Administrator Associate of Applied Science
K. Approve New Program: Healthcare Administration Transfer to SOU Associate of Science
L. Approve New Program: Basic Patient Services Career Pathway Certificate
M. Approve New Program: Advanced Emergency Care Certificate of Completion
N. Approve New Program: Early Intervention Transfer to Western Oregon University Associate of Science

Jonathan Bilden moved, seconded by Vanessa Jones, that the Board approve items 8.H-8.N, as presented.

The motion unanimously carried.

Program Suspensions

- O.** Approve Program Suspension: Manufacturing/Engineering Technology: CNC Technician Certificate of Completion
P. Approve Program Suspension: Manufacturing/Engineering Technology Transfer to Oregon Tech Associate of Science

Vanessa Jones moved, seconded by Jonathan Bilden, that the Board approve items 8.O-8.P, as presented.

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The motion unanimously carried.

Program Suspensions and Resubmissions

- Q.** Approve Suspension of Manufacturing/Engineering Technology AAS and Resubmission of New Program Manufacturing Technology AAS
- R.** Approve Suspension of Computer Aided Design and Drafting Certification Career Pathway Certificate and Resubmission of New Program Computer Aided Design and Drafting Career Pathway Certificate
- S.** Approve Suspension of Computer Numerical Control CNC Operator Career Pathway Certificate and Resubmission of New Program Computer Numerical Control CNC Operator Career Pathway Certificate
- T.** Approve Suspension of Diesel Specialist Certificate of Completion and Resubmission of New Program Diesel Specialist Certificate of Completion
- U.** Approve Suspension of Preventive Maintenance Technician Career Pathway Certificate and Resubmission of New Program Preventive Maintenance Technician Career Pathway Certificate
- V.** Approve Suspension of Pharmacy Technician Certificate of Completion and Resubmission of New Program Pharmacy Technician Certificate of Completion
- W.** Approve Suspension of Administrative Medical Assistant Career Pathway Certificate and Resubmission of New Program Administrative Medical Assistant Career Pathway Certificate
- X.** Approve Suspension of Medical Assistant Certificate of Completion and Resubmission of New Program Medical Assistant Certificate of Completion
- Y.** Approve Suspension of Phlebotomy Career Pathway Certificate and Resubmission of New Program Phlebotomy Career Pathway Certificate

Jonathan Bilden moved, seconded by Vanessa Jones, that the Board approve items 8.Q-8.Y, as presented.

The motion unanimously carried.

9. New Business-

- A.** Board Retreat- August 15, 2024
- B.** 2024 RCC Commencement- This year's commencement will take place on the Redwood Campus on Saturday, June 15th. The Board is invited to attend.

10. Old Business- None.

11. Approve Consent Agenda

- A.** Meeting Minutes

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- a. March 19, 2024 Special Board Meeting
- b. March 19, 2024 Board Meeting
- B. Grant Acceptance**
 - a. Future Ready Oregon- Workforce Ready Registered Nursing Joint Appointment Project
- C. Quarterly Budget Transfers**

Jonathan Bilden moved, seconded by Pat Fahey, that the Board approve the consent agenda.

The motion unanimously carried.

Gary Plano closed the public meeting at 6:31 p.m.

- 12. Executive Session:** Gary Plano called the meeting into Executive Session at 6:42 p.m. pursuant to ORS 192.660 (2)(a) Employment of Public Officer; (2)(d) Labor Negotiations; (2)(e) Real Property Transactions; (2)(i) Performance Evaluations of Public Officers and closed the Executive Session at 7:52 p.m.

Gary Plano reconvened the public meeting at 7:54 p.m.

13. Roundtable-

Jonathan Bilden said he appreciates serving on this Board and that it's been a great nine months so far.

Vanessa Jones and Pat Fahey noted that the Board received a lot of educational and useful information today.

- 14. Adjournment-** Gary Plano adjourned the meeting at 7:57 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.