
Rogue Community College District
Board of Education: Special Meeting- November 5, 2021 Meeting Minutes

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 1:00 p.m. on Friday, November 5, 2021 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Pat Fahey, Roger Stokes, Claudia Sullivan, Maria Ramos Underwood, Jeff Lang, and Pat Ashley.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Lisa Stanton, Juliet Long, Kori Ebenhack, Mary Middleton, and Rachelle Brown; Preston Pulliams and Kate Hetherington, Gold Hill Associates; Justin Sawyer, Miller Nash LLP; and Adam Robertson, Grants Pass Daily Courier.

Roger Stokes closed the public meeting at 1:03 p.m.

5. **Executive Session-** Roger Stokes called the meeting into Executive Session at 1:04 p.m. pursuant to ORS 192.660 (2)(h) Legal Counsel and closed the Executive Session at 1:22 p.m.

Roger Stokes reconvened the public meeting at 1:22 p.m.

6. Board Action Items-

A. Approved Terms of Settlement Agreement-

Pat Ashley moved, seconded by Pat Fahey, that the Board approve item 6.A, as presented.

The motion unanimously carried.

7. Board Discussion Item(s)-

- A. Presidential Search Profile- Discussion was had on the draft presidential profile, minimum requirements, and proposed timeline for the 2021-22 Presidential Search (see file). Pat Fahey noted that the profile and minimum requirements were developed using feedback from the four listening sessions that were

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conducted by Preston Pulliams from Gold Hill Associates, as well as feedback from the Presidential Search Advisory Committee. Mr. Pulliams explained that the presidential profile is used as a tool to help market the presidential search nationally. The presidential profile is also intended for use by applicants as something to base their cover letters on. He added that the expected leadership qualities found in the profile were created from the feedback received from both the internal RCC community, as well as external community partners. The Board then gave their feedback and suggested changes to the draft documents. All three documents will be coming back to the Board for final approval at their November 16th meeting.

8. Adjournment- Roger Stokes adjourned the meeting at 1:47 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.