
***Rogue Community College District
Special Meeting: Board of Education Work Session
November 21, 2023 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Maria Ramos Underwood, Board Chair, at 4:00 p.m. on Tuesday, November 21, 2023 in-person on the Redwood Campus, Room H2, 3345 Redwood Hwy., Grants Pass, OR and via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Maria Ramos Underwood, Gary Plano, Roger Stokes, Jonathan Bilden, Indra Nicholas, and Vanessa Jones.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Lisa Stanton, April Hamlin, Jonah Liden, Julie Toledo, and Rachelle Brown.
4. **Discussion:**
 - A. Retreat Follow-up: Committee Structure, Meeting Agenda, and Board Team Agreements- The Board reviewed and discussed the draft “RCC Board and President Team Agreements” document (see file). The Board agreed to move forward with these agreements. The team agreements will be brought for a formal acknowledgement by the Board at their December meeting. The Board also discussed reviewing the team agreements twice a year, once during their annual summer retreat and once more at a meeting during winter term. The Board then reviewed and assessed their current committees. After discussion, the Board agreed to dissolve the Finance and Audit Committee and the Board Policy Committee, effectively immediately. They also agreed to move the Bond Oversight Committee Liaison position(s) to an as needed basis. Rachelle Brown, Assistant to the President, will update the language in Board Policy BP-2220: Committees of the Board to reflect these new changes. A revised version of BP-2220 will be brought forward at the December board meeting for review. With the dissolution of the Finance and Audit Committee, all future board meetings will see the monthly financial statements moved from the consent agenda to the board action and/or information items portion of the agenda. Lisa Stanton, Vice President of Operations and Finance/CFO, will then provide a verbal report to the Board regarding the monthly financials.
5. **Adjournment-** Maria Ramos Underwood, Board Chair, adjourned the meeting at 4:57 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President- Governance.