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***Rogue Community College District  
Board of Education– October 19, 2021 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 5:02 p.m. on Tuesday, October 19, 2021 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Roger Stokes, Kevin Talbert, Pat Fahey, Pat Ashley, Maria Ramos Underwood, Jeff Lang, and Claudia Sullivan.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Kori Ebenhack, Lisa Stanton, Chiharu Sai, Judy Basker, Chelsea Daugherty, Rene McKenzie, Carmen Sumner, Wendy Jones, Michelle Gray, August Farnsworth, Greg McKown, Laurie Roe, Jeanine Henriques, Marco Vasquez, Sean Taggart, Mary Middleton, Navarro Chandler and Rachelle Brown; Thomas Carlton, ASG Vice President; Jay Harland, CSA Planning Ltd; Chandra Dorn, SOU student; and Adam Robertson, Reporter- Grants Pass Daily Courier.
5. **Public Comment-** Three individuals submitted public comments in the form of emails. Those written comments were distributed to the Board prior to the start of this meeting (see file). None of those individuals wished to speak at tonight’s meeting. Roger Stokes thanked them for their comments and said that the Board will take them into consideration.
6. **College Reports**
  - A. **Finance and Audit Committee-** Maria Ramos Underwood highlighted items from the Finance and Audit Committee meeting. She noted that they reviewed several grants and made sure that the matching funds to service those grants are in the budget. Ms. Ramos Underwood stated that the committee recommends approval of those grants. The committee also reviewed the construction contract for the Redwood Campus ceramics building. Ms. Ramos Underwood stated that the committee recommends approval of that contract. Lastly, the committee noted that RCC has received about \$700,000 less in state support than was anticipated.

MAIN MOTION

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Pat Fahey moved, seconded by Maria Ramos Underwood, that the Board approve the appointment of Jeff Lang to the Finance and Audit Committee and that Pat Fahey be allowed to step down from the committee.

**The motion unanimously carried.**

**B. Written Report(s)-**

- a. **Student Government**- Discussion occurred around the Student Huddles. The Board noted their appreciation of the meeting minutes and notes that come every month from the huddles (see file). Roger Stokes expressed interest in attending an upcoming huddle. Chelsea Daugherty, Associated Student Government (ASG) Advisor, said that Board members are more than welcome to attend. Discussion was then had on the affordability of textbooks. The Board expressed interest in being kept up to date on any new developments that arise around this subject.
- b. **Classified Association** (no written report)- No comments.
- c. **Faculty Association** (no written report)- No comments.
- d. **Faculty Senate**- No comments (see file).

**7. President's Report**

- A. Monthly Calendar and Narrative- President Cathy Kemper-Pelle highlighted items from her written report (see file). She stated that she is very happy with the work that is being done with both Achieving the Dream and Guided Pathways.
- B. Bond Oversight Committee (BOC)- Greg McKown highlighted items from his written report (see file).
- C. Annexation Considerations- Jay Harland, President and Project Manager at CSA Planning Ltd., gave a presentation on annexation considerations for the Redwood Campus (see profile). Mr. Harland outlined the potential impacts that annexation would have on properties that are adjacent to the Redwood Campus, as well as the regulations surrounding annexation. At a future meeting, the Board will have an opportunity for members of the adjacent communities to bring questions forward regarding annexation. Mr. Harland then highlighted the benefits that annexation would have on RCC.

**MAIN MOTION**

Pat Ashley moved, seconded by Pat Fahey, that the Board direct CSA Planning Ltd. to move forward with the preliminary work necessary to prepare an annexation request to the City of Grants Pass on the College's behalf.

**The motion unanimously carried.**

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**8. Board Action and/or Information Items**

- A. Review Board Policy BP-3518: Child Abuse Reporting (First Reading)
  - a. No comments.
  
- B. Review Board Policy BP-6750: Parking (First Reading)
  - a. No comments.
  
- C. Review Board Policy BP-7600: College Security (First Reading)
  - a. No comments.
  
- D. Review Revised Administrative Procedure AP-2745: Board of Education Self-Evaluation (First Reading)
  - a. No comments.
  
- E. Adopt Revised Board Policy BP-2200: Board of Education Duties and Responsibilities (Second Reading)
  
- F. Adopt Revised Board Policy BP-2220: Committees of the Board of Education (Second Reading)
  
- G. Adopt Revised Board Policy BP-2745: Board of Education Self-Evaluation (Second Reading)
  
- H. Adopt Revised Board Policy BP-4025: Philosophy Criteria for Associate Degree and General Education (Second Reading)

Pat Ashley moved, seconded by Claudia Sullivan, that the Board adopt items 8.E-8.H, as presented.

**The motion unanimously carried.**

- I. Approve Revised Administrative Procedure AP-2435: Evaluation of the College President (Second Reading)

Pat Ashley moved, seconded by Kevin Talbert, that the Board approve item 8.I, as presented.

**The motion unanimously carried.**

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**J. Approve Contract for Redwood Campus Ceramics Building Renovation**

Claudia Sullivan moved, seconded by Pat Fahey, that the Board approve item 8.J, as presented.

**The motion unanimously carried.**

**9. Foundation and Senior Leadership Team Reports**

- A. Foundation- No comments (see file).
- B. Senior Leadership Team- No comments (see file).

**10. New Business-**

- A. RCC District- Board Zone Changes (Redistricting)- Lisa Stanton stated that RCC is contracting with the Portland State University Population Research Center (PRC) for redistricting services. PRC will help RCC to meet statutory requirements for redistricting by redrawing boundaries to equalize populations. Ms. Stanton noted that currently there are two Board members who are located toward the outer edge of their respective districts. A decision will need to be made whether or not RCC should make accommodations for those Board members when PRC is redrawing the district lines if they fall outside the new boundaries. Ms. Stanton added that PRC will make sure that they are not dividing communities of common interest and that the districts all have equal population sizes. This project is scheduled to be completed by June of 2022 so that the counties have a chance to update their information prior to the May 2023 Special Election. Discussion was had on the makeup of Oregon community college boards and if they are elected by zone or at large. The Board asked Ms. Stanton to work with PRC to see if moving to a two-zone option would be possible, where the Board would have one zone for Jackson County and one zone for Josephine County and members at large. Ms. Stanton will go over the options with PRC and report back to the Board at a future meeting.

**11. Old Business**

- A. Prioritized Capital Projects List- Roger Stokes highlighted items from the Prioritized Capital Projects List (see file). Discussion occurred around the Massage Therapy program and the potential remodel of the K building. Lisa Stanton then outlined regulations surrounding the available bond funds. President Kemper-Pelle noted that the list of projects is very strategic with regard to potential enrollment growth. The Board requested that data and enrollment trends be brought to the Board that would show the predicted growth potential in enrollment related to the prioritized projects, particularly surrounding Massage

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Therapy. The Board will continue to review the list of prioritized capital projects at future meetings.

**B. Facilities Committee-**

**MAIN MOTION**

Pat Ashley moved, seconded by Kevin Talbert, that the Board approve the addition of Pat Fahey as a liaison to the Facilities Committee.

**The motion unanimously carried.**

**12. Approve Consent Agenda**

**A. Meeting Minutes**

- a. September 21, 2021 Special Board Meeting
- b. September 21, 2021 Regular Board Meeting
- c. October 5, 2021 Special Board Meeting

**B. Grant Acceptance**

- a. Continuation Grants: TRIO Student Support Services (SSS) Jackson County; TRIO SSS Josephine County
- b. Adult Promise Completion
- c. Oregon Community Foundation Construction Trades and Pre-Apprenticeship Program
- d. Oregon Strong Start to Finish Corequisite Implementation
- e. State Library of Oregon American Rescue Plan Act (ARPA) Project

**C. Human Resources (none)**

**D. Financial Reports**

- a. Monthly Financial Data Report- September 2021
- b. Quarterly Budget Transfers

Pat Ashley moved, seconded by Pat Fahey, that the Board approve the consent agenda.

Pat Ashley- yes

Roger Stokes- yes

Pat Fahey- yes

Claudia Sullivan- yes

Jeff Lang- abstain

Kevin Talbert- yes

Maria Ramos Underwood- yes

**The motion passed.**

**13. Board Reports**

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- A. Executive Committee- Nothing to add.
- B. OCCA/OSBA- Pat Fahey and President Kemper-Pelle stated that they are thrilled with the appointment of the new OCCA Executive Director.
- C. Board Outreach Committee- Nothing to add.
- D. Marketing Advisory Committee- Nothing to add.
- E. RCC Foundation- Nothing to add.
- F. Board Policy Committee- Nothing to add.
- G. President’s Search Committee- Pat Fahey noted that the first two of four listening sessions were held last week and that he was very pleased with the attendance, as well as with the comments that were given. The next two listening sessions are scheduled for tomorrow. A special board meeting is being planned to give the Board a chance to weigh in on the presidential profile before it moves on to approval at the November 16<sup>th</sup> board meeting.

Roger Stokes closed the public meeting at 6:34 p.m.

- 14. Executive Session-** Roger Stokes called the meeting into Executive Session at 6:35 p.m. pursuant to ORS 192.660 (2)(e) Real Property Transactions and (2)(h) Legal Counsel and closed the Executive Session at 6:38 p.m.

Roger Stokes reconvened the public meeting at 6:39 p.m.

**15. Roundtable-**

Pat Ashley thanked President Kemper-Pelle for the information she sent out regarding the census data in Jackson and Josephine Counties.

Claudia Sullivan welcomed Jeff Lang to the Board. She added that she is looking forward to seeing the Evergreen Bank RCC Bear unveiled on the Redwood Campus.

Pat Fahey also welcomed Jeff Lang. Mr. Fahey added that he has learned a lot during his time on the Finance and Audit Committee and welcomed Mr. Lang to the committee.

Kevin Talbert welcomed Jeff Lang and said he is looking forward to working with him on the Board. Dr. Talbert noted that he wants to make sure that the Board and the Senior Leadership Team address the public comments that were submitted for tonight’s meeting.

President Kemper-Pelle responded to Dr. Talbert that she and the Senior Leadership Team will be sure to address the public comments and work to resolve any issues that were expressed.

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**16. Adjournment-** Roger Stokes adjourned the meeting at 6:49 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-  
Governance.