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***Rogue Community College District  
Board of Education– January 21, 2025 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Gary Plano, Board Chair, at 5:00 p.m. on Tuesday, January 21, 2025 in-person on the Table Rock Campus, Room A-123A, 7800 Pacific Avenue, White City, OR via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Gary Plano, Roger Stokes, Pat Fahey, Vanessa Jones, Indra Nicholas, Maria Ramos Underwood, and Jonathan Bilden.
3. **Awards & Recognitions-** President Weber recognized Nicole Sakraida, Dean of Enrollment Management, for earning the Strategic Enrollment Management Endorsement from the American Association of Collegiate Registrars and Admission Officers (AACRAO). He then congratulated Frankie Everett, Director of Financial Aid, for her election to President-Elect for the Oregon Association for Student Financial Aid Administrators (OASFAA). Lastly, Dr. Weber recognized Liz Butler, Internet Strategist, and Dennis Underwood, Programmer Technician, for their work in helping RCC rank in the top 5% of Siteimprove users in 2024.
4. **Public Comment (none)**
5. **College Reports**
  - A. **Written Report(s)-**
    - a. **Student Government-** Finn Franklin discussed items from the written report (see file).
    - b. **Faculty Association (see file)**
    - c. **Faculty Senate (no written report)**
    - d. **Classified Association (no written report)**
6. **Board Reports**
  - A. **Executive Committee-** Vanessa Jones overviewed items from the Executive Committee meeting agenda (see file).
  - B. **Board Outreach Committee-** Committee members discussed upcoming outreach events.
  - C. **OCCA/OSBA Liaison-** The board members discussed the upcoming OCCA Legislative Summit happening in March.
  - D. **Foundation Board Liaison-** Indra Nicholas and Maria Ramos Underwood discussed the upcoming RCC Foundation Board meeting.
7. **College Updates**
  - A. **President’s Report-** President Randy Weber highlighted items from his written report (see file).

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- B. Senior Leadership Team**- Jamee Harrington, Vice President of People, Culture, and Safety, and Juliet Long, Vice President of Student Learning and Success, provided verbal updates from their divisions.
- C. Institutional Effectiveness**- Esam Mohammad, Executive Director of Institutional Effectiveness and Planning, discussed the need for a comprehensive set of comparisons for the institution to measure performance and gather best practices.
- D. Foundation**- Cass Sinclair, Executive Director- RCC Foundation, discussed item from the report (see file).

**8. Board Action and/or Information Items**

- A. Monthly Financial Executive Summary- December 2024**

- B. 2024-25 District Budget Committee Members**

Vanessa Jones moved, seconded by Roger Stokes, that the Board approve item 8.B, as presented.

**The motion unanimously carried.**

- C. 2025 Community College Legislative Priorities**

Jonathan Bilden moved, seconded by Vanessa Jones, that the Board adopt item 8.C, as presented.

In Favor: Gary Plano, Vanessa Jones, Jonathan Bilden, Maria Ramos Underwood, Pat Fahey, and Roger Stokes

Against: Indra Nicholas

Abstentions: None

**The motion carried.**

**New Programs**

- D. Employment Skills Training Certificate**
- E. Substance Abuse Counseling Certificate**
- F. Leadership Skills Career Pathway**

Jonathan Bilden moved, seconded by Indra Nicholas, that the Board approve items 8.D-8.F, as presented.

**The motion unanimously carried.**

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**Program Suspensions**

- G. Customer Service Career Pathway Certificate
- H. Business and Information Specialist Career Pathway Certificate
- I. Sales and Service Skills Career Pathway Certificate
- J. Small Business Management Career Pathway Certificate

Vanessa Jones moved, seconded by Jonathan Bilden, that the Board approve items 8.G-8.J, as presented.

**The motion unanimously carried.**

**Program Suspensions and Resubmissions**

- K. Suspension of Business Technology AASO Management/Marketing and Resubmission of New Programs: Business – Marketing AASO and Business – Management AASO
- L. Suspension of Business Certificate and Resubmission of New Program: Business Skills Certificate

Maria Ramos Underwood moved, seconded by Vanessa Jones, that the Board approve items 8.K-8.L, as presented.

**The motion unanimously carried.**

**9. New Business**

- A. Capital Projects and Funding Sources- Discussion occurred related to the option of a May 2025 capital bond measure. No action was taken.

**10. Old Business (none)**

**11. Approve Consent Agenda**

- A. Meeting Minutes
  - a. December 17, 2024 Special Board Meeting
  - b. December 17, 2024 Board Meeting
- B. Grant Acceptance
  - a. Future Ready Oregon Workforce Ready Round III: Expanding Nursing Pathways
- C. Budget Transfers

Vanessa Jones moved, seconded by Jonathan Bilden, that the Board approve the consent agenda.

**The motion unanimously carried.**

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**12. Roundtable**

The Board discussed the new requirements surrounding Public Meetings Law training. Pat Fahey noted that OCCA will be offering trainings starting this summer.

**13. Adjournment-** Gary Plano adjourned the meeting at 6:19 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.