
***Rogue Community College District
Special Meeting: Board of Education Work Session
January 18, 2022 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Roger Stokes, Board Chair, at 4:00 p.m. on Tuesday, January 18, 2022 via Zoom. Due notice was given.
2. **Zoom Etiquette-** Rachele Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
3. **Determine Presence of a Quorum-** A quorum of the Board was present including: Pat Fahey, Claudia Sullivan, Jeff Lang, Kevin Talbert, Roger Stokes, Maria Ramos Underwood, and Pat Ashley.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Lisa Stanton, Juliet Long, Jamee Harrington, Kori Ebenhack, Amy Durst, Laurie Roe, August Farnsworth, Julie Raefield, Navarro Chandler, Sarah Wofford, and Rachele Brown.
5. **Information Presentation:**
 - A. **Mission Fulfillment: 2019-2020 and 2020-2021-** Amy Durst, Coordinator for Accreditation, Effectiveness & Planning/Assistant to the Vice President of Academic Affairs and Laurie Roe, Director of Institutional Research, highlighted items from the 2019-2020 and 2020-2021 Mission Fulfillment reports (see file). These two reports are based on RCC’s previous 2017-2020 Strategic Plan. Ms. Durst noted that through assessment of our strategic plan, we can connect our work to our mission and create a cyclical process of continuous improvement. She then highlighted a timeline of disruptive events, including COVID-19, transition to a new ERP, and area wildfires, that occurred over the course of these assessments. Ms. Durst noted that significant resources and personnel were allocated to address each disruptive occurrence. RCC’s Annual Assessment of Strategic Mission Fulfillment Scorecard is published on an annual basis after data analysis of each performance indicator is reviewed by both the College Effectiveness Council (CEC) and the Executive Team. Laurie Roe overviewed various scorecards from the two assessments. The 2020-21 academic year marked the last year of the 2017-2020 Strategic Plan. Amy Durst stated that our assessment of the last two academic year cycles, in combination with the Northwest Commission on Colleges and Universities (NWCCU) recommendations, were instrumental in assisting with the development of the current 2021-2028 strategic plan, as well as the revision of our Mission and Vision. Ms. Durst stated that through these assessments, RCC gained knowledge through our achievements and failures that transferred to the

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development of clear, measurable goals in the current 2021-2028 Strategic Plan. Discussion occurred around collaborative spaces and student engagement, both in-person and online. President Cathy Kemper-Pelle complemented the team that assembles these reports. She stated that the measurability of goals in RCC's strategic planning process has come a long way over the last several years and it demonstrates a huge amount of growth in the college's data capacity. The Board thanked Ms. Durst and Ms. Roe for their summary of these reports and for the hard work that goes into collecting the data and developing the reports.

6. Adjournment- Roger Stokes adjourned the meeting at 4:39 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President- Governance.