
***Rogue Community College District
Board of Education– January 19, 2021 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Shawn Hogan, Board Chair, at 5:08 p.m. on January 19, 2021 via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Kevin Talbert, Pat Fahey, Roger Stokes, Shawn Hogan, Pat Ashley, Claudia Sullivan, and Maria Ramos Underwood.
3. **Zoom Etiquette-** Rachelle Brown explained the Board’s Zoom Etiquette expectations. Participants, aside from Board members and the Senior Leadership team, were asked to mute themselves and have their video turned off. If someone were to cause a distraction or disturbance to the meeting, that person would be dismissed from the meeting. If anyone wished to speak, they were asked to raise their hand, either electronically or physically on their video screen. Participants were asked to sign in with their full name and title using the chat box.
4. **Introduction of Guests-** RCC District employees included: President Cathy Kemper-Pelle, Juliet Long, Kori Ebenhack, Lisa Stanton, Jamee Harrington, August Farnsworth, Bernyne Wright, Carmen Sumner, Chelsea Daugherty, Colletta Young, Greg McKown, Judy Basker, Kim Freeze, Laura Hill, Laurie Roe, Rene McKenzie, Sarah Wofford, Tracy Redd and Rachelle Brown; Isabelle Pierre, Riverside (RVC)/Table Rock (TRC) Associated Student Government (ASG) President, and Samuel Ventura, Director of Clubs and Organizations; Valerie Barr, RCC Foundation President; and Natalie Skowlund, education reporter at the Grants Pass Daily Courier.
5. **Public Comment-** None.
6. **College Reports**
 - A. **Finance and Audit Committee-** Pat Fahey noted that while the fees and tuition revenue is down, so is the expense budget, which leads to our current ending fund balance still looking strong. Mr. Fahey stated that the committee also discussed looking into differential fees for certain clinical courses to help offset the cost of running those courses.
 - B. **Written Report(s)-**
 - a. **Student Government (no written report)-** No comments.
 - b. **Classified Association (no written report)-** No comments.
 - c. **Faculty Association (no written report)-** No comments.
 - d. **Faculty Senate (no written report)-** No comments.
7. **President’s Report**

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- A. Monthly Calendar and Narrative- President Kemper-Pelle highlighted areas from her written report (see file). She discussed the Higher Education Emergency Relief Funds (HEEFR), which includes the new Coronavirus Response and Relief Supplemental Appropriation (CRRSA). RCC is estimated to receive \$1.26M for assistance to students and \$5.5M for institutional expenses from the CRRSA HEEFR funding. President Kemper-Pelle also detailed policy changes in the Consolidated Appropriations Act of 2021 (see file). These changes positively impact student access to higher education.
 - B. Bond Oversight Committee (BOC)- Greg McKown noted the GMP Amendment 2 with Adroit Construction for CMGC Services – RWC Electrical Upgrade that is on this meeting’s agenda for approval (see file). Mr. McKown stated that the amendment is referring to electrical upgrades needed to accommodate the Science Center Project on the Redwood Campus (RWC). He added that the current electrical system in place at RWC is unable to accommodate another building. The RWC Water Project is moving along and is scheduled to be completed in mid-March.
- 8. Board Action and/or Information Items**
- A. Review Revised Administrative Procedure: AP-2430: Delegation of Authority to the College President (First Reading)
 - a. No comments.
 - B. Review Revised Administrative Procedure: AP-2510: Participation in Local Decision-Making (First Reading)
 - a. No comments.
 - C. Administrative Procedure: AP-4029: Faculty Senate (Information)
 - a. No comments.
 - D. Adopt Revised Board Policy: BP-2431: Selection of the College President (Second Reading)
 - E. Adopt Revised Board Policy: BP-2435: Evaluation of the College President (Second Reading)
 - F. Adopt Revised Board Policy: BP-2510: Participation in Local Decision-Making (Second Reading)
 - G. Adopt Board Policy: BP-2740: Board Member Education (Second Reading)

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Claudia Sullivan moved, seconded by Pat Fahey, that the Board adopt items 8.D-8.G, as presented.

The motion unanimously carried.

- H.** Approve Administrative Procedure: AP-2740: Board Member Education (Second Reading)

Kevin Talbert moved, seconded by Pat Fahey, that the Board approve item 8.H, as presented.

The motion unanimously carried.

- I.** Approve Resolution P49-20/21: Authorization to Rescind Board Policies

Claudia Sullivan moved, seconded by Pat Fahey, that the Board approve item 8.I, as presented.

The motion unanimously carried.

- J.** Approve GMP Amendment 2 with Adroit Construction for CMGC Services – RWC Electrical Upgrade

Roger Stokes moved, seconded by Pat Fahey, that the Board approve item 8.J, as presented.

The motion unanimously carried.

9. Foundation and Senior Management Team Reports

- A.** Foundation- Shawn Hogan expressed his enthusiasm that the Ron Fox Endowed Scholarship is doing so well and how it is a great testament to Mr. Fox’s legacy at RCC (see file).
- B.** Senior Leadership Team- The Board commended the Senior Leadership Team and staff for their hard work and effort on the smooth transition back to RogueNet (see file).
- C.** Institutional Research Effectiveness & Planning (IREP)- No comments.

10. New Business

- A.** 2020/21 RCC District Budget Committee- There are currently two open seats on the committee, one in Jackson County and one in Josephine County. Suggestions from Board members for potential people to fill those seats will be sent to the

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President’s Office and President Kemper-Pelle will reach out to qualified individuals to gauge their interest in serving on the committee. Approval of the 2020/21 RCC District Budget Committee members is scheduled to be on the agenda for the February 23, 2021 Board of Education meeting and a Budget Committee Orientation is scheduled for April 8, 2021 (see file)

11. Old Business

- A. Future Board of Education Work Sessions**- Shawn Hogan said that he reached out to Jim Fong and Guy Tauer on their availability to present at the April Board of Education Work Session and details will be finalized in the near future. A suggestion was made at the January 11, 2021 Board Executive Committee meeting to have RCC faculty give a presentation regarding online teaching methodologies during the COVID-19 pandemic. A similar presentation was given to the Board at their May 19, 2020 work session and the Board believes it would be good to receive an update on what has worked, what has not, and lessons learned. Mr. Hogan noted that there is nothing on the schedule for the June 2021 Board Work Session and asked for suggestions. Maria Ramos Underwood said she would be interested in a presentation on RCC’s new student outreach and engagement methods. President Kemper-Pelle suggested a presentation or report on lessons learned from the SOHOPE grant.

12. Approve Consent Agenda

- A. Meeting Minutes**
- a. December 15, 2020 Special Board Meeting
 - b. December 15, 2020 Regular Board Meeting
- B. Grant Acceptance (none)**
- C. Human Resources (none)**
- D. Financial Reports**
- a. Monthly Financial Data Report- December 2020
 - b. Quarterly Budget Transfers

Kevin Talbert moved, seconded by Pat Ashley, that the Board approve the consent agenda.

The motion unanimously carried.

13. Board Reports

- A. Executive Committee**- Nothing to add.
- B. Facilities Committee**- Roger Stokes stated that the committee met for a socially distanced tour of the Redwood Campus (RWC). The committee was able to see

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all of the work that as been done on campus to align the buildings with the RWC Master Plan. Mr. Stokes noted that everything a new student needs to become oriented with RWC is now in a centralized location.

- C. OCCA/OSBA- President Kemper-Pelle and Pat Fahey discussed the legislative calls hosted by OCCA and the upcoming Zoom meetings with members of the legislature.
- D. Board Outreach Committee- Nothing to add.
- E. Marketing Advisory Council- The Board congratulated Carmen Sumner on her new role as Marketing Director. Claudia Sullivan added that the marketing department has put out three MP3 recordings for radio that highlight a few of the original RCC Board Members. New signage has also been added to our two billboards in Grants Pass and Medford. President Kemper-Pelle encouraged everyone to visit the updated RCC webpage that prominently displays the RCC Guided Pathways.
- F. RCC Foundation- Claudia Sullivan noted that Grant Walker, former RCC Marketing Director, is now a member of the Foundation Board. She added that all Board members are welcome to attend the upcoming RCC Foundation President’s Circle event and to reach out to Judy Basker for the Zoom information. The next Foundation Board meeting will be held on January 26, 2021 via Zoom.
- G. Board Policy Committee- Nothing to add.
- H. President’s Performance Review Committee- The committee had their first meeting last week to develop a timeline for the 2020/21 review process. Shawn Hogan and President Kemper-Pelle will be meeting in the near future to discuss the evaluation tool for this year’s review.

Shawn Hogan closed the public meeting at 5:57 p.m.

- 14. Executive Session-** Shawn Hogan called the meeting into Executive Session at 5:58 p.m. pursuant to ORS 192.660 (2)(d) Labor Negotiations, (2)(e) Real Property Transactions, and (2)(f) Exempt Public Records and closed the Executive Session at 6:13 p.m.

Shawn Hogan reconvened the public meeting at 6:13 p.m.

15. Roundtable-

Pat Fahey said that he is taking two classes at RCC this term. He wishes the best to everyone working on the transition back to RogueNet.

Roger Stokes noted the local need for construction labor, particularly after the recent fires. Mr. Stokes added that Juliet Long and himself, along with other local workforce

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partners, attended a meeting a few weeks ago to discuss a warehouse owned by the City of Medford and how it might be used for an entry level construction training program. That group is planning to meet again in February.

Claudia Sullivan noted that she will be attending the upcoming Association of Community College Trustees Virtual National Legislative Summit. She will report back to the Board on that experience.

Maria Ramos Underwood congratulated everyone on a well-run meeting. She said she felt very welcomed and prepared. Ms. Underwood thanked Lisa Stanton on her overview presentation of the budget process. She added that the City of Medford is planning to create a navigation center for the area's homeless community, and they are currently looking at locations in the downtown Medford area. She encouraged anyone who is interested to reach out to the City of Medford to get in early on the planning process.

President Kemper-Pelle commented on how impressed she is with Oregon Community College Association (OCCA) on their organization for the upcoming legislative session. She added that the Career and Technical Education (CTE) push in particular is very well planned.

Shawn Hogan stated that he will get information to Rachelle Brown on the Rogue Careers website to send out to the Board.

Kevin Talbert complemented Mr. Hogan on the new streamlined format of the Board meetings.

16. Adjournment- Shawn Hogan adjourned the meeting at 6:25 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.