
***Rogue Community College District
Board of Education – August 16, 2011 Meeting Minutes***

1. **Call to Order** – Joseph Davis, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:00 p.m., Tuesday, August 16, 2011 at the RCC/Southern Oregon University (SOU) Higher Education Center (HEC) Rooms 127 and 129, 101 S. Bartlett, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Tim Johnson, Randy Sparacino, Kevin Talbert and Dean Wendle. Joseph Zagorski was unable to attend due to pre-arranged plans. Advisory Committee member Midge Renton attended.
3. **Introduction of Guests and Public Comment** – Representative Peter Buckley and RCC District employees including Peter Angstadt, Margaret Bradford, Pat Huebsch, Cheryl Markwell, Tracey Olsen-Oliver, Linda Renfro, Lisa Stanton, Lynda Warren and Denise Nelson. There was no public comment
4. **Presentations/General Discussion**

A. 2011 Legislative Session Review – Representative Peter Buckley

Representative Buckley reported that a factor affecting the work of the 2011 Legislature was the 30-30 split in the Oregon House of Representatives. There were rules set at the beginning of the session; however, which allowed no small minority to take control of the budget process and hold it hostage. Each committee in the House had one Republican and one Democratic co-chair.

From the beginning of the session, Governor Kitzhaber was very up-front about how he was going to handle education. The budget he released did not come as a surprise. A major part of the session dealt with putting the pieces of the budget together, and working toward developing plans if the economy recovered, or if it did not. The compromise was to settle the budget of K-12, community colleges and universities first. The Ways and Means Committee attempted to get as close to the Governor's recommended budget for community colleges and higher education.

Another issue during the session was a proposed transformation of health care – Medicare and Medicaid. There were 42 people involved in discussions with more than 100 people in the audience.

Oregon is leading the nation in regard to Public Safety programs.

The major elements of Senate Bill (SB) 242 were to grant the Oregon University System autonomy from state agency status, and a proposal to create a Higher Education Coordinating Commission. The Oregon Student Assistance Commission and its volunteer board of commissioners will be moved under the Higher Education Coordinating Commission.

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SB 909 primarily proposed the creation of an investment board that would look at the Oregon University System, community colleges, K-12 and early learning with a goal of creating a unified outcomes-based budget.

Both SB 242 and SB 909 passed. There are certain aspects of these bills that do not mesh together and further work is yet to be completed.

Rep. Buckley indicated the Governor was very clear with his objectives during to 2011 Session and deserves credit for his efforts.

Board members and staff thanked Rep. Buckley for his dedication and support.

B. Tour of Riverside Campus Building “C” (Under Construction)

Pat Huebsch, RCC Facilities and Project Manager, provided those in attendance with a tour of Riverside Campus Building “C.” The group began their tour at 4:26 p.m. and returned at 4:48 p.m.

5. Committee/Advisory Reports

A. Student, Faculty and Classified Reports – None

B. Board Executive Committee – Joe Davis and Tim Johnson participated in the teleconference meeting and reviewed the August Board of Education meeting agenda.

C. Facilities Committee – There have been no recent committee meetings.

D. Finance and Audit Committee – On behalf of the committee, Pat Ashley reported that Board members are encouraged to submit any outstanding reimbursement requests for fiscal year 2010/11 (ending June 30, 2011). Denise Nelson will send an email reminder to the Board. The United Schools Insurance Program of Oregon (USIPO) was formed in 2004 as a property and liability insurance pooling program for Oregon school districts. USIPO will no longer be able to provide property and casualty insurance coverage for Oregon school districts, community colleges and charter schools. RCC’s Agent of Record for general insurance will handle the replacement process.

Ms. Ashley complimented staff on the new format of the Financial Statement Executive Summary.

E. Foundation Report – President Angstadt reported the foundation is actively working on the fundraising campaign. They are in the process of identifying campaign chairs from Jackson and Josephine counties.

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- F. OCCA/OSBA Reports** – Dean Wendle reported that SB 242 and SB 909 (both passed during the last legislative session) will restructure education. There are more questions than answers right now regarding the effect these bills will have on educational institutions.
- 6. Consent Agenda** – Dean Wendle moved, seconded by Tim Johnson, the Board approve the consent agenda as presented:
- A. Meeting Minutes
 - a. May 17, 2011 Board of Education Meeting
 - b. June 21, 2011 Board of Education Meeting
 - c. July 19, 2011 Special Board of Education Meeting
 - B. Human Resources
 - a. Full-Time Exempt, New-Hire, Director of IT Programming Services (Mark Solomon)
 - b. Full-Time Exempt, Resignation, Director of Recruitment (Dan Buck)
 - c. Full-Time Faculty, Early Retirement, Counselor (Pam Howard)
 - d. Full-Time Faculty, Fixed-Term, New-Hire, Humanities Instructor (Wayd Drake)
 - C. Grants
 - a. New Grant(s)
 - 1. TRiO Talent Search
 - b. Continuation Grant(s)
 - 1. OCCURS
 - 2. ABE – Title II
 - A. Financial
 - a. Monthly Financial Data Report – July 2011

The motion unanimously carried.

7. Action/Information Items

A. Adopt New Board Policy III.A.090 – Electronic Communication

President Angstadt explained staff members are still in the process of revising this policy as a result of discussion of the Board during the first reading. This will be presented to the Board for review/approval when revisions are complete.

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B. Approve Small Business Management Tuition Waiver

Randy Sparacino moved, seconded by Dean Wendle, the Board adopt Resolution No. B11-11/12 approving the small business management tuition waivers as presented.

The motion unanimously carried.

C. Approve Faculty Emeritus Status – Bobbi Kidder

Pat Ashley moved, seconded by Randy Sparacino, the Board adopt Resolution No. P12-11/12 awarding the honor of Faculty Emeritus status to Bobbi Kidder.

The motion unanimously carried.

D. Accept the Full-Time Management Resignation of Lynda Warren, Vice President of College Services/Chief Financial Officer (CFO)

Pat Ashley moved, seconded by Randy Sparacino, the RCC Board approve Resolution No. HR3-11/12 accepting the resignation of Lynda Warren.

Joseph Davis thanked Ms. Warren on behalf of the Board for the steady level of professionalism, and valued input she provided over her many years of service to the College and local communities. She will be greatly missed. Dean Wendle also thanked her for the excellent training she provided to those on her staff.

The motion unanimously carried.

E. Appoint Budget Officer, Deputy Clerk and Custodian of Funds/Signatory

Kevin Talbert moved, seconded by Randy Sparacino, the Board adopts Resolution No. P13-11/12 appointing Lisa Stanton as the RCC District Budget Officer and Curtis Sommerfeld as the RCC District Deputy Clerk and Custodian of Funds/Signatory effective August 22, 2011.

The motion unanimously carried.

F. Discuss OCCA Annual Conference Attendance – October 27-29, 2011

Board members Pat Ashley, Kevin Talbert, Dean Wendle and Joseph Zagorski are planning to attend. Randy Sparacino will advise Denise Nelson regarding his availability during the conference timeframe. Denise Nelson will prepare a resolution for approval at the September Board meeting, in accordance with Board policy to authorize Board member participation in the conference.

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G. Approve Electronic Equipment Upgrades for Classrooms

Pat Ashley moved, seconded by Tim Johnson, the RCC Board adopts Resolution No. B14-11/12 approving the purchase of electronic equipment for classroom upgrades on Redwood and Riverside Campuses, not to exceed \$170,000.

The motion unanimously carried.

8. President's Report

A. Administration/Organization/Information Items

a. President's Monthly Report

- The College is anticipating Fall term enrollment will be the same as last year during the same period (no increase).
- OCCA and the Department of Community Colleges and Workforce Development (CCWD) have indicated there is strong possibility community colleges may not receive the \$410 million biennial funding for 2011-13. The legislature has held back 3.5% per year and could decide, in February, to keep the hold-back due to flat economic projections. The College will revise budget projects to account for this possibility.
- 2011/12 Furlough Days for Classified and Exempt staff are:

Friday	September 9, 2011
Wednesday	December 21, 2011
Tuesday	February 21, 2012
Tuesday	May 29, 2012

The February Board of Education meeting is currently scheduled to take place February 21, which is now an approved furlough day. Peter suggested it is possible to still hold the meeting on February 21, or reschedule. This will be discussed at a later date.

b. FTE Report (see file)

c. Accreditation Update – Site visit is scheduled October 26-28, 2011.

9. Executive Session – None

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10. Old Business - None

11. New Business - None

12. Board Round Table

- Dean Wendle provided a reminder that the Legislature will convene again in February 2012.
- Discussion occurred regarding the excellent work Dan Buck completed with high school outreach. With the resignation of Mr. Buck, Board members are concerned about continuing these efforts. President Angstadt will discuss this with Margaret Bradford, Kori Bieber, and Cheryl Markwell, and will provide information to the Board about current plans for this area.
- President Angstadt reminded Board members of the Special Board meeting scheduled on September 23, 11:00 a.m. to 2:00 p.m. A draft agenda will be distributed to Chairman Davis for review. Three primary topic items will be to complete the Board Self-Assessment review, discuss a process for forward thinking (when to schedule time for the Board to accomplish this) and Board responsibilities for approval of programs.

13. Adjournment – The meeting adjourned at 5:40 p.m.