
Rogue Community College District
Board of Education – July 18, 2017 Meeting Minutes

1. **Call to Order** - The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Tim Johnson, incoming Board Chair, at approximately 4:00 p.m., July 18, 2017, 3345 Redwood Highway, room H2, Grants Pass, OR. Due notice was given.
2. **Determine Presence of a Quorum** – A quorum of Board members were in attendance including Pat Ashley, Ron Fox, Shawn Hogan, Tim Johnson, Kevin Talbert and Dean Wendle
3. **Introduction of Guests and Public Comment** – RCC District employees in attendance were Cathy Kemper-Pelle, Judy Basker, Navarro Chandler, Kori Ebenhack, Kirk Gibson, Dhara Katz, Greg McKown, Laurie Roe, Teri Smith, Curtis Sommerfeld, Carmen Sumner, Grant Walker and Denise Nelson
4. **Oath of Office – Shawn Hogan, New Board Member**

President Cathy Kemper-Pelle administered the Oath of Office to new Board member Shawn Hogan. A signed copy of Mr. Hogan’s Oath of Office will be retained on file in the office of the Assistant to the Board of Education.
5. **Annual Board Organization**

A. Approve 2017/18 Annual Board Organization

Tim Johnson will serve as Chair and Dean Wendle as Vice Chair of the RCC Board of Education for fiscal year 2017/18. Assignments were agreed upon for the Executive, Board Policy, Bond Oversight, Facilities, Finance and Audit, Legislative, Marketing Advisory, and President’s Evaluation committees. The Foundation Liaison and OCCA/OSBA representative were also assigned. In addition, the Custodian of Funds/Signatory (and alternates) and Depositories for College Funds were also presented for approval (see file – Exhibit A).

The regular meeting schedule will remain the same as previous years. The regular monthly Board meetings will be held at 4:00 p.m. on the third Tuesday of the month at alternating campus locations (see file – Exhibit B).

Pat Ashley moved, seconded by Ron Fox, the Board adopts Resolution No. P1-17/18 approving the Annual Board Organization for the fiscal year beginning July 1, 2017 through June 30, 2018 as presented.

The motion unanimously carried.

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6. Public Hearing – for the Approval of Exemption from Competitive Bidding for a Public Improvement

Tim Johnson opened the public hearing for the approval of exemption from competitive bidding for a public improvement at 4:10 p.m. There being no comment, Mr. Johnson closed the hearing at 4:11 p.m.

7. Board Action and/or Information Items

A. Approve Exemption from Competitive Bidding for the Health Professions Building at Table Rock Campus

Pat Ashley moved, seconded by Ron Fox, the Board adopts Resolution No. B2-17/18 approving an exemption from competitive bidding for the Health Professions building at the Table Rock Campus in White City, Oregon.

Shawn Hogan questioned the reference to geotechnical and environmental issues on page 8 of the document labeled *Exhibit A*. Greg McKown responded this is a type error and will be removed.

Dean Wendle also referred to *Exhibit A*. He voiced his opinion that it is unusual for this type of item to be brought to the Board for approval without a second reading. He believes it would be best to receive this information as a presentation to the Board or to schedule a work-study session. He noted there is no comment about meeting BOLI standard wage issues, and the Miller Act conditions must also be met. Vice President Sommerfeld reported the aforementioned items will be included in the Request for Proposals (RFP) process. Mr. Wendle is reluctant to have something with this detail come to the Board for approval without more information provided or without an opportunity for the Board to discuss in detail.

Discussion occurred regarding costs incurred if this was delayed two months. Mr. Sommerfeld reported, due to unknown variables, it would be difficult to place a dollar figure on what would happen.

Pat Ashley reported the findings of the document (Exhibit A) support a resolution authorizing the Board to exempt the Health Professions facility from the competitive bid process and instead use the CM/GC (construction manager/general contractor) process. The CM/GC will be selected through a competitive process. Curtis Sommerfeld confirmed this, and added this step is preparatory to issuing an RFP.

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Dr. Talbert read through the document, and in his opinion, the Board has been discussing the CM/GC for some time now and this is a reasonable step that does not obligate us in any way.

Tim Johnson requested a roll-call vote:

Pat Ashley – Yes

Ron Fox – Yes

Shawn Hogan – Yes

Tim Johnson – Yes

Kevin Talbert – Yes

Dean Wendle – No

The motion carried 5 to 1.

Discussion occurred regarding a description of the CM/GC process. It was determined that Greg McKown would be scheduled to attend the Board retreat and present with clarity what the CM/GC process involves.

B. Authorization to Invest Taxing District Funds – Josephine County

Dean Wendle moved, seconded by Pat Ashley, the Board adopts Resolution No. B3-17/18 approving investment fund participation through the Josephine County Treasurer/Tax Collector.

The motion unanimously carried.

C. Approve Board Member Participation (Shawn Hogan) – July 25-26, 2017 OCCA New Board Member Orientation

Ron Fox moved, seconded by Pat Ashley, the Board adopts Resolution No. P4-17/18 approving the participation of Board member Shawn Hogan in the OCCA New Board Member Orientation offered July 25-26, 2017 in Newport, Oregon.

The motion unanimously carried.

8. **Old Business** – Pat Ashley reported the Bond Oversight Committee (BOC) has been an extremely effective way to get a lot of work done on complex measures without having to bring the full Board together all of the time. The reports provided at monthly Board meetings have been informative. Dr. Talbert added the BOC will begin meeting on a monthly basis after the summer break.

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9. New Business

- Ron Fox reported the Oregon Extension Partnership and SOREDI will hold a Manufacturing Summit at Table Rock Campus the first week of October. Information will be distributed to the Board when it becomes available.
- Dean Wendle reported Andrea Henderson, Executive Director, OCCA, asked him to serve on the OCCA Budget Committee.
- Shawn Hogan thanked everyone for welcoming him to the Board of Education. He looks forward to the next four years.

10. Adjournment – Tim Johnson adjourned the meeting at 4:28 p.m.

Meeting minutes respectfully submitted by Denise Nelson, Assistant to the Board of Education.