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**Rogue Community College District**  
**Board of Education – July 16, 2019 Meeting Minutes**

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1. **Call to Order** - The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Claudia Sullivan, outgoing Board Chair, at 4:03 p.m. July 16, 2019, 3345 Redwood Highway, Grants Pass, OR 97527. The meeting was also held telephonically and via Zoom, a video conferencing software. Due notice was given.
2. **Introduction of Guests and Public Comment** – RCC District employees in attendance were Cathy Kemper-Pelle, Rosalyn Mendoza, Kathy Diaz, Denise Nelson, Juliet Long, Teri Smith, Navarro Chandler, Kori Ebenhack, August Farnsworth, and Grant Walker.

No one signed in to provide public comment.

3. **Determine Presence of a Quorum** – A quorum of Board members were in attendance including Claudia Sullivan, Pat Fahey, Pat Ashley, Kevin Talbert, Ron Fox, and Roger Stokes.

4. **Board Action and/or Information Items**

- A. Approve Annual Board Organization for Fiscal Year 2019/20**

Pat Ashley moved, seconded by Roger Stokes, that the Board adopt Resolution No. P1-19/20, approving the Annual Board Organization for the fiscal year beginning July 1, 2019 through June 30, 2020 as presented.

Discussion began regarding Bond Oversight Committee (BOC) membership:

Kevin Talbert spoke about his conversation with Cathy Kemper-Pelle and Roger Stokes regarding the concerns about lack of representation on the BOC from Josephine County. His preference is to have the BOC discuss this item first and then bring it back to the August Board Meeting.

Claudia Sullivan spoke about the importance of Josephine County representation on this committee, especially as work begins on the Redwood Campus (RWC) Master Plan. She stated that this topic was discussed at the June Board meeting, and that no action will be taken until all of the BOC members are available to discuss this.

Pat Fahey agreed that the current BOC members should have a chance to decide the composition of membership before bringing it back to the entire Board.

Claudia Sullivan reiterated that it is best for every campus given that our constituents have concerns about representation.

Roger concurred that representation from Josephine County is necessary and suggested that an alternative to replacing a BOC member would be to add an additional Josephine County board member to the committee. It would, however, constitute a quorum and create a public meeting. He agreed that the BOC should have this discussion at their next meeting.

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**Board of Education – July 16, 2019 Meeting Minutes**

---

Ron Fox proposed that nominations for three BOC board members be brought forth and let the Board vote to change and approve membership. He expressed concern that putting four Board members on this committee may throw the currently-set committee structure out of its formula and not continue with consistency.

President Kemper-Pelle expressed concern that changing the BOC membership from three to four members has a big impact on the President's Office staff workload. As previously discussed in other Board meetings, the Board made the decision that the BOC, through the President, would have a monthly report and discussion at every Board meeting. It was decided that the public did not need to attend the BOC meetings because they have an opportunity at every Board meeting for public comment. There were some concerns that the BOC could not speak freely in these meetings, so it was intentional to keep membership at three or fewer, consistent with all Board committees.

Pat Fahey agreed that it is easier to facilitate and gives freedom of discussion. Three Board members seems to work better.

**Pat Ashley moved, seconded by Roger Stokes, that the Board adopt Resolution No. P1-19/20, approving the Annual Board Organization for the fiscal year beginning July 1, 2019 through June 30, 2020 with the exception of the BOC membership.**

**A Roll Call Vote was conducted:**

Claudia Sullivan – Yes  
Pat Fahey – Yes  
Kevin Talbert – Yes  
Ron Fox – Yes  
Pat Ashley - Yes  
Roger Stokes – Yes

**The motion unanimously carried.**

**5. Old Business –**

- A. There was a reminder that the Board Retreat date is Friday, September 20, 2019 held at President Kemper-Pelle's new home. She will share her address and a map. Cheryl Johnson, former Assistant to the President – Governance, will serve as facilitator. President Kemper-Pelle noted the retreat will include a continuation of the planning that was started at the Board self-evaluation meeting workshop.
- B. Claudia Sullivan reminded everyone that the August Board meeting will be held at 4:00 p.m. on August 20, 2019 at the Table Rock Campus (TRC).

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**6. New Business –**

- A. President Kemper-Pelle introduced Kathy Diaz as the new Assistant to the President - Governance. Kathy will be taking on the support role to the Board of Education. Kathy then shared her prior work history and what motivated her to apply.
- B. Rosalyn Mendoza, former Assistant to the President – Operations, will be staying on with the President’s Office at half time. She is on the hiring search committee for the Operations position.
- C. President Kemper-Pelle requested that the September Board meeting date be moved back a week from the regular meeting schedule. The new date would be September 24, 2019 at 4:00 p.m. at the Riverside Campus (RVC). Currently, it is scheduled for September 17, 2019 which is the same day as Fall In-service. Claudia Sullivan shared that she will be unable to attend on September 24, 2019. Kathy Diaz will reach out to Shawn Hogan for his availability. Pat Fahey, Pat Ashley, Ron Fox, Roger Stokes, and Kevin Talbert are all available on September 24, 2019. The date will be moved.

**7. Roundtable –**

Pat Ashley shared that Claudia Sullivan has been a terrific board chair and conveyed her thanks to Claudia.

Ron Fox expressed his gratitude for the great work that President Kemper-Pelle and Judy Basker have done on raising funds for the TRC Health Professions Center. He encouraged everyone in attendance to do what they can to help raise more. President Kemper-Pelle shared that we had another donation today which brings our new total up to \$510, 000.

Pat Fahey commented on his trip to the Skills USA Career and Technical Education (CTE) conference and encouraged the other Board of Education members to attend this event. He really enjoyed it and learned a lot. He felt this learning activity would be valuable for everyone.

Roger Stokes conveyed his appreciation to Kori Ebenhack, Vice President of Student Services and team. He voiced that GED Graduation and Commencement 2019 were a pleasure to attend.

Kevin Talbert shared his gratitude to Claudia Sullivan, who did a terrific job as Chair and expressed his hope to live up to her hard work. He also commended Grant Walker, Director of Marketing and team, for their marketing efforts within the community. Kevin has seen quite a few stories lately about RCC students and faculty.

Claudia Sullivan commented that it has been a year of growth opportunity where she learned something new every day serving as Chair. She is happy to hand the gavel over to Kevin Talbert, 2019/2020 Chair and Shawn Hogan, 2019/2020 Vice Chair.

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Board of Education – July 16, 2019 Meeting Minutes***

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President Kemper-Pelle shared an announcement. Last week she and seven other staff members from RCC attended a Northwest Commission on Colleges and Universities (NWCCU) training session on the new accreditation standards. Due to the clarity of the new standards, RCC has officially been granted permission to change to the new standards and will be a part of the first group to use them, along with 11 other colleges. Claudia Sullivan asked if the background work that was already done will apply. President Kemper-Pelle affirmed, and noted it was not work wasted as previous work will be re-assigned to the different standards.

**8. Adjournment** – Claudia Sullivan adjourned the meeting at 4:34 p.m.

Meeting minutes respectfully submitted by Rosalyn Mendoza, formerly Assistant to the President – Operations, currently temporary Administrative Assistant III, President’s Office.