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**Rogue Community College District**  
**Board of Education – June 21, 2016 Meeting Minutes**

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1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Dr. Kevin Talbert, Chair, at approximately 4:00 p.m., Tuesday, June 21, 2016, Table Rock Campus (TRC), 7800 Pacific Avenue, White City, OR, Room 206. Due notice was given.

2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Brett Johnson, Tim Johnson, Kevin Talbert and Dean Wendle

Absent: Claudia Sullivan

3. **Introduction of Guests and Public Comment** – Donna Miltowski, community member; Michael Spark, Incoming President, RCC Associated Student Government (ASG) Redwood Campus(RWC); Zachary Malatesta, President, RCC ASG Riverside Campus (RVC)/TRC; Sarah Wofford, President, Classified Association; Cathy Kemper-Pelle, Incoming President, RCC; and RCC District employees including Peter Angstadt, Judy Basker, Kori Ebenhack, Kirk Gibson, Natalie Herklotz, Kevin Hoff, Theresa Rivenes; Curtis Sommerfeld, Lisa Stanton, Denise Swafford and Denise Nelson.

There was no public comment.

4. **Public Hearing** – 2016/17 Budget

Dr. Talbert opened the public hearing at 4:03 p.m., there being no public comment regarding the 2016/17 Budget, closed the public hearing at 4:04 p.m.

5. **Presentation(s)**

**A. Student Leadership Award**

On behalf of the Board, Dr. Kevin Talbert presented a student leadership award to Zachary Malatesta, President, RCC ASG RVC/TRC. Dr. Talbert announced the Board is recognizing Zachary for outstanding leadership during his two-term service with student government. In addition to Zac's many contributions and accomplishments, his leadership was instrumental in the successful bond campaign this year. Zachary will be transferring to the University of Oregon. Board members offered their congratulations.

6. **College Reports**

**A. Student Government** – Michael Spark was introduced as the newly elected President of RWC ASG.

Zachary Malatesta thanked the Board for their service and leadership. He also expressed gratitude to President Angstadt, the Vice Presidents, and Denise Nelson.

**9.A.b**

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Zachary provided the following report to the Board:

- More than 150 people attended the volunteer fair
- Over 100 students attended the diversity fair
- The de-stress event, which included a dunk tank, was successful
- Michelle Jacobsen will be replacing Zachary as the ASG RVC/TRC President

**B.** Faculty Association – No report

**C.** Classified Association – Sarah Wofford, President, reported the Association held four separate information sessions for members. She is hopeful a Memorandum of Understanding with the College regarding salary adjustment and vacation accrual rate change will soon be approved.

**D.** Faculty Senate – No report

**E.** Finance and Audit Committee – Pat Ashley reported committee members met just prior to the Board meeting to review the financial statements. A new format for the statement was proposed and committee members favored this format to the current one. It was determined the new format will be used henceforth and will be refined as needed.

**7. President's Report**

**A.** Monthly Calendar and College Issues – President Angstadt provided his final report before retiring. He announced plans to volunteer with the Foundation as their treasurer.

In reviewing his service at RCC, he mentioned starting with a bond election victory in 2004 and ending his career with a successful bond campaign in 2016. He is grateful for the many volunteers who helped make this happen. Peter recommended asking Josh Ballock to provide a featured presentation to the Board regarding the voting results/breakdown for the recent bond campaign.

Prior to receiving the 2016 bond campaign results, Peter met with the Roseburg Mercy Medical Center regarding their interest in developing a medical training facility in Roseburg. Peter advised Mercy Medical Center that RCC was in the midst of a bond campaign and discussing this could possibly dilute the bond efforts. In addition, this would also be duplicating what RCC is doing, thereby directly competing with RCC and further yet, directly competing with Oregon Tech and Southern Oregon University.

On behalf of the Board, Dr. Talbert reported the Board feels very fortunate to have worked with President Angstadt. The Board congratulated Peter on his retirement and thanked him for his dedicated service over the past fourteen years.

**B.** FTE Report – (see file)

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C. Faculty Senate Meeting Notes – (see file)

**8. Board Action and/or Information Items**

**A. Adopt 2016/17 Budget, Appropriations and Tax Levy**

Tim Johnson moved, seconded by Pat Ashley, the Board approves Resolution No. B79-15/16 to adopt the 2016/17 Budget, make applicable appropriations and levy all taxes as required by said budget.

Vice President Sommerfeld reported the only change made to the budget, was an increase of \$325,000 to the Entrepreneurial fund, as requested and approved at the May District Budget Committee meeting.

**The motion unanimously carried.**

**B. Acceptance of Certified Results – May 17, 2016 Primary Election**

Dean Wendle moved, seconded by Pat Ashley, the Board approves Resolution No. P80-15/16 accepting the Official Abstract of Voters as presented, certifying the positive result of RCC Measure 17.69, General Obligation Bond for Training/Education, in the May 17, 2016 Primary Election.

**The motion unanimously carried.**

**C. Approve Full-Time Management, Administrative and Professional Employee Renewal List – 2016-17**

This agenda item was moved by the Board to follow agenda item 13.

**D. Approve Faculty Emeritus Status – Charlotte Hutt**

Tim Johnson moved, seconded by Dean Wendle, the Board adopts Resolution No. P82-15/16 awarding the honor of *Faculty Emeritus* status to Charlotte Hutt.

**The motion unanimously carried.**

**E. Approve Faculty Emeritus Status – Greig Thomson**

Tim Johnson moved, seconded by Brett Johnson, the Board adopts Resolution No. P83-15/16 awarding the honor of *Faculty Emeritus* status to Greig Thomson.

**The motion unanimously carried.**

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**F. Approve President Emeritus Status – Dr. Peter Angstadt**

Tim Johnson moved, seconded by Pat Ashley, the Board adopts Resolution No. P84-15/16 awarding the honor of *President Emeritus* status to Dr. Peter Angstadt.

**The motion unanimously carried.**

**G. ACCT Leadership Conference – October 5-8, 2016 (Information)**

Pat Ashley is interested in attending this conference if the agenda proves to be relevant.

**9. Foundation and Vice Presidents' Reports**

**A.** Foundation – Judy Basker, Executive Director, thanked the College for awarding the Foundation Board and volunteers with the 2016 Outstanding Citizen Award. She also reported the following:

- Volunteers provided 45 presentations to various groups in the community in support of the bond campaign
- Dr. Angstadt has volunteered to serve as the Foundation Treasurer
- The Foundation has made system updates to their database which includes the addition of 8,000 alumni
- \$350,000 has been awarded for scholarships
- The President's Circle event will be held July 14

**B.** College Services – Vice President Curtis Sommerfeld provided a bond status update. Administration has held telephone meetings with bond counsel regarding sale of the bonds. The bonds are expected to be sold middle/late July. RCC's rating is expected to be very good. Mr. Sommerfeld thanked Lisa Stanton, Chief Financial Officer for her work on this. A Bond Oversight Committee is being formed and will consist of two or three Board members.

**C.** Instructional Services – Vice President Kirk Gibson reported the Instructional division is engaged in conversation to identify operating structures needed for bond projects. The group is also talking about the freshman experience.

**D.** Student Services – Vice President Kori Ebenhack thanked staff and volunteers for their work providing a great commencement ceremony this year. 600 students applied to graduate. She also reported the following:

- Student Services recently held a divisional inservice
- During 2015/16, 1,200 people attended a Diversity Program Board presentation
- The President of the Oregon Veteran's Association works at RCC and plans to work with the states of Washington and Idaho to build a regional collaboration

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- Kori thanked Lisa Stanton for assisting with forming a booster organization which will help grow RCC Athletics

**10. Board Discussion Items**

- A.** Campus Safety/Security (Ongoing Discussion) – Vice President Sommerfeld reported he attended a national campus safety/security conference in Portland. Signage will be placed on all RCC campuses regarding weapons prohibited.
- B.** Construction Manager/General Contractor – Pat Ashley is available and will attend the Bond Oversight Committee meeting on behalf of the Board.
- C.** Opportunities for Facilities Use Beyond Monday-Thursday – Pat Ashley would like the Board to discuss different possibilities regarding use of college facilities on Fridays, Saturdays and Sundays. President Angstadt recommended administration provide the Board with a list of all known classes, events and/or contracts with outside entities, using college facilities on Friday, Saturday and Sunday, per term, and over the period of one year. Staff will research this and will provide information to the Board once the data is available. Judy Basker suggested contacting the Chamber of Commerce as they are looking for facilities to hold conferences. Dr. Talbert recommended contacting Southern Oregon University as they have conducted analysis regarding costs related to facility rental (including security). Ron Fox commented that looking into how facilities are utilized is good to do, and he recommended the College actively reach out to other educational associations such as the high school system.
- D.** TRiO Program Graduation/Transfer Celebrations – Pat Ashley commented she enjoys attending this event each year. Dean Wendle also participated and added this is an emotional event for the students and their families, and encouraged all Board members to attend when possible.
- E.** RCC Foundation Scholarship Award Receptions – Pat Ashley attended the Jackson County award reception and reported it was nice to see scholarship recipients connecting with donors.
- F.** Faculty Senate Luncheon – Pat Ashley participated and reported the award recipients gave a short program and really connected with everyone in the room.
- G.** Table Rock Campus 10<sup>th</sup> Anniversary Celebration – Dean Wendle and Pat Ashley participated. Mr. Wendle commented the presentation provided was very good.
- H.** Allied Heath Occupations Celebration – Pat Ashley participated and reported the commeraderie of each group was clear and provided for a very upbeat graduation.
- I.** GED Graduation – Pat Ashley represented the Board at this event and provided the welcoming remarks. She commented this is a very moving graduation and she enjoyed attending this event.

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- J.** Commencement – Ron Fox commented this was a smoothly orchestrated event. He liked starting the event one-hour later at 7:00 p.m. He congratulated the entire team for doing a wonderful job coordinating the ceremony. Pat Ashley and Dean Wendle agreed. Dr. Talbert added his congratulations for a job well done. Board members requested to receive GED and commencement statistics at a future meeting.

**11. Approve Consent Agent**

Tim Johnson moved, seconded by Dean Wendle, the Board approve the consent agenda as presented:

- A.** Meeting Minutes
  - a. May 17, 2016 Budget Committee Meeting
  - b. May 17, 2016 Board of Education Meeting
  
- B.** Human Resources - None
  
- C.** Grants
  - a. STEM Innovation Project
  - b. Community College Student Success
  - c. Teen Driver's Education Assistance
  
- D.** Financials
  - a. Monthly Financial Data Report – May 2016
  - b. Quarterly Budget Transfers

**The motion unanimously carried.**

**12. Board Committee/Advisory Reports**

- A. Jackson/Josephine County Advisory Committees** – President Angstadt reported the Jackson County Advisory Committee members have retired and the Josephine County Advisory Committee is on hiatus until further notice.
  
- B. Executive Committee** – Kevin Talbert, Ron Fox and Pat Ashley attended the committee meeting and reviewed the June Board meeting agenda.
  
- C. Facilities Committee** – Dean Wendle reported, as mentioned in the Facilities report (see file), a voluntary OSHA consultation was conducted at the Josephine County campuses. Mr. Wendle was happy to hear of this proactive approach. He also indicated there has been no movement with the sidewalk issue downtown Medford.

At the last committee meeting, Tim Johnson and Dean Wendle received a tour of the Redwood Campus Science facility.

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**D. OCCA/OSBA** – Kevin Talbert reported Student Success Center funding will be a positive thing for community colleges in Oregon. Dean Wendle added that RCC will be offering a total of six (6) Science, Technology, Engineering and Math (STEM) Academy sessions this summer.

Dr. Talbert called for a 10-minute break at 5:37 p.m. and returned from break at 5:47 p.m.

**13. Executive Session** – Kevin Talbert called the meeting into executive session at 5:47 p.m. in accordance with ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents and 192.660(2)(h) Legal Counsel and adjourned executive session at 5:58 p.m.

**14. New Business**

**A. Approve Full-Time Management, Administrative and Professional Employee Renewal List – 2016-17**

Ron Fox moved, seconded by Pat Ashley, the Board adopts Resolution No. HR81-15/16 approving the Management, Administrative, and Professional Employee Renewal List for 2016/17 as presented.

**The motion unanimously carried.**

**B.** Dr. Talbert requested staff provide updates regarding contract negotiations in advance of reaching agreements. Dean Wendle requested the Board discuss the early retirement insurance benefits of management employees. The Faculty and Classified contracts will be open for negotiations during the upcoming fiscal year. Denise Nelson was asked to plan an executive session at the August Board meeting for Labor Negotiations.

Board members requested an update regarding the Small Business Development Center (SBDC) Advisory Committee's work. In addition, a "Maker Space" presentation to the Board was requested.

**15. Old Business** – Ron Fox requested the Board receive an analysis of the precinct voting results from the recent bond campaign. As President Angstadt mentioned, Josh Bulloch is willing to volunteer and help with this.

**16. Roundtable** – Brett Johnson noted he was glad to hear about the Veteran's outreach being conducted by Vice President Ebenhack's team.

**17. Adjournment** – Dr. Talbert adjourned the meeting at 6:20 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education.