
Rogue Community College District
Board of Education – June 19, 2012 Meeting Minutes

1. **Call to Order** – Joseph Davis, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:00 p.m., Tuesday, June 19, 2012 at the RCC/Southern Oregon University (SOU) Higher Education Center (HEC) conference rooms 127 and 129, 101 S. Bartlett Street, Medford, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Tim Johnson, Randy Sparacino, Kevin Talbert, Dean Wendle and Joseph Zagorski.
3. **A. Introduction of Guests** – Glen Guttormsen, RCC 2012 Outstanding Citizen; and RCC Management and staff including Peter Angstadt, Kori Bieber, Kirk Gibson, Cheryl Markwell, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, and Denise Nelson.

B. Presentation – 2011/12 Outstanding Citizen Award – President Angstadt presented the RCC 2012 Outstanding Citizen Award to retired educator Glen Guttormsen in appreciation of his support for the college’s nursing program. Mr. Guttormsen, who was a vice president of San Jose State University’s Business and Finance Department, has established the Glen E. Guttormsen Nursing Endowment through the RCC Foundation. Mr. Guttormsen indicated the nursing program was something he really wanted to support. President Angstadt said, “Glen has been a leader in supporting our students with needed scholarships. He leads by example and knows education will lead to better and brighter futures.”

C. Public Comment – There was no public comment.
4. **Public Hearing – 2012/13 Budget**

Joseph Davis opened the 2012/13 Budget Hearing to the public at 4:08 p.m. There being no public comment, Mr. Davis closed the Hearing.
5. **Committee/Advisory Reports**
 - A. **Student, Faculty, Classified, and Faculty Senate Reports** – None
 - B. **Advisory Committee – Jackson/Josephine County**

President Angstadt met with the Jackson County Advisory Committee on June 5, Skip Patterson and Dick Rudisile participated and with the Josephine County Advisory Committee, John Harelson, Dawn Welch, and Jerry and Sharon Work participated on June 6.
 - C. **Board Executive Committee** – Joe Davis reported the committee reviewed the June Board of Education meeting agenda.

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- D. Facilities Committee** – Dean Wendle reported that in Josephine County the Art Department window replacement and stucco work has been completed. The HVAC replacement is complete in Student Services. The entry sign for Redwood Campus has been ordered with an anticipated 4-6 weeks for delivery. In Jackson County the C building activity room flooring issues are still under investigation. It appears there may be a broken drain line under the concrete slab that might be causing the problem (this was determined by running a camera down the drain pipe). Mr. Wendle distributed corresponding pictures provided by Pat Huebsch, Facilities and Project Manager. Mr. Wendle complimented Mr. Huebsch for his good work.
- E. Finance and Audit Committee** – Joseph Zagorski reported the committee met prior to the Board meeting and reviewed the May 2012 financial statement. As anticipated, the Board of Education received a letter of engagement for auditing services from Eide Bailly, CPA firm (see agenda item 7.H). The college is renovating RWC P building to expand the size of the classroom. A request for quote was posted with the State of Oregon. Four construction companies submitted quotes and Shane Thurston Construction of Central Point was awarded the contract.
- F. Foundation Report** – Pat Ashley reported the Foundation’s annual meeting will be held tomorrow, June 20, 3:30 p.m. in Grants Pass. She has requested a copy of the budget for the gift campaign.
- G. Oregon Community College Association (OCCA)/Oregon School Board Association (OSBA) Reports** – Kevin Talbert reported that he has been participating in weekly OCCA conference calls. Governor Kitzhaber selected Rudy Crew, who has led school districts in New York City, Miami, Sacramento and Tacoma, to become Oregon's first Chief Education Officer. Mr. Crew has already been in contact with OCCA and the Department of Community Colleges and Workforce Development (CCWD). A timeline is being developed to help determine the student enrollment needed per institution in order to attain the 40-40-20 goal by 2025.
- H. President’s Evaluation Committee** – The Board will discuss the evaluation during Executive Session of this meeting according to the applicable Oregon Revised Statute.
- 6. Consent Agenda** – Joseph Zagorski moved, seconded by Dean Wendle, the Board approve the consent agenda as presented:
- A. Meeting Minutes
 - a. May 15, 2012 Budget Committee Meeting
 - b. May 15, 2012 Board of Education Meeting

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B. Human Resources

- a. Kirk Gibson, Interim Vice President of Instructional Services
- b. Anna Lewis, Director of Allied Health Services
- c. Michelle Gray, Full-time Faculty Counselor
- d. Makiko Barrey, Full-time Faculty Counselor

C. Grants

- a. U.S. Small Business Administration – Jobs Act (Continuation Grant)

D. Financial

- a. Monthly Financial Data Report – May 2012
- b. Quarterly Budget Transfers

The motion unanimously carried.

7. Action/Information Items

A. Amendment to Community College Model Rules of Procurement (Second Reading)

Tim Johnson moved, seconded by Joseph Zagorski, the Board approves Resolution No. B80-11/12 amending Sections 100, 200 and 300 of the Community College Model Rules of Procurement as presented (see file).

The motion unanimously carried.

B. Amendment to Tuition Waiver(s) for Dependents of Fallen Oregon Service members and Dependents of 100% Permanently Disabled Veterans

Tim Johnson moved, seconded by Randy Sparacino, the Board approves Resolution No. B99-11/12, amending the RCC Tuition Waiver(s) for Dependents of Fallen Oregon Service Members and Dependents of 100% Permanently Disabled Veterans as presented (see file).

The motion unanimously carried.

C. Board Development – OCCA Workshop “The Board’s Role in Achieving Student Success”

Joseph Zagorski moved, seconded by Randy Sparacino, the Board adopts Resolution No. P100-11/12 approving the participation of Pat Ashley, Kevin Talbert, Dean Wendle and Joseph Zagorski in the July 11-12 OCCA Board Workshop.

The motion unanimously carried.

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D. 2012-13 Rogue Community College Education Achievement Compact

Kevin Talbert moved, seconded by Dean Wendle, the Board approve Resolution No. P86-11/12 adopting the 2012-13 RCC Education Achievement Compact as presented (see file).

The motion unanimously carried.

E. Adopt 2012/13 Budget

Joseph Zagorski moved, seconded by Randy Sparacino, the Board approved Resolution No. B101-11/12 to adopt the 2012/2013 Budget, make applicable appropriations, and levy all taxes as required by said budget.

The motion unanimously carried.

F. Annual Board Organization

Randy Sparacino moved, seconded by Dean Wendle, the Board adopt Resolution No. P102-11/12 approving the annual Board organization for the period of July 1, 2012 through June 30, 2013 (fiscal year 2012/13).

Joseph Zagorski coordinated this effort and mentioned Denise Nelson will be distributing the annual contact and committee assignments lists to Board members soon. Board members thanked Dr. Zagorski for his work on this project.

Board members agreed to begin the annual regular meeting schedule in September. Denise Nelson will coordinate a special Board meeting, if the need arises, in July and/or August.

The motion unanimously carried.

G. Memorandum of Understanding (MOU) Between Rogue Community College and Avista Corporation

President Angstadt complimented Ted Willhite, Dean of Instruction/Continuing Education (Interim) for his assistance with this project. Some modifications may need to be made to the MOU; however, these changes will be minor. Peter recommended the Board approve the MOU and give him authorization to modify as needed.

Pat Ashley moved, seconded by Joseph Zagorski, the Board approves the MOU between RCC and Avista Corporation as presented and authorized President Angstadt to make minor modifications as needed.

The motion unanimously carried.

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H. Letter of Engagement, Eide Bailly, LLC, CPAs

The Board of Education received a letter of engagement from Eide Bailly, LLC, CPAs. President Angstadt reported that Eide Bailly representatives have already been on site and staff are impressed with their services. Dean Wendle mentioned that Eide Bailly representatives complimented RCC staff regarding their openness.

I. Save the Date – 2012 OCCA Conference November 8-11, 2012

The 2012 OCCA annual conference will be held November 8-11, 2012 in Salem. Board members are encouraged to attend.

Tim Johnson mentioned he is unable to attend but Pat Ashley does plan on attending. Board members were asked to contact Denise Nelson regarding their availability to participate in this event. It is also the 50th anniversary celebration of OCCA.

8. President's Report - Administration/Organization/Information Items

A. President's Monthly Report

- President Angstadt thanked everyone for their work on the budget. College staff including Lisa Stanton, Curtis Sommerfeld and team, faculty, classified, management, and the Budget Committees did a wonderful job with their part in preparing and presenting the 2012/13 Budget.
- Peter thanked those involved with coordinating graduation ceremonies and commencement. Each ceremony went very well and it was wonderful to see so many family members in attendance supporting students. Dean Wendle agreed, and complimented staff for their good work. He suggested that “no smoking” signs could be more evident.
- Met with Mr. Zhao, a representative of the university we are working with in China. He thinks it is possible to encourage Chinese students to enter Southern Oregon University, as well as the Oregon Institute of Technology.
- Effective August 2012, Peter will serve as Chair for the Oregon President's Council. His term will last through July 2013. This position will take him to Salem more frequently.
- Kirk Gibson, Rena Denham, Cheryl Markwell and Peter met with Ralph Henderson, Construction Technology program chair, and some supporting Career and Technical Education chairs, to discuss the future of the program. We are hopeful that we have a potential strategy for allowing the program to have the chance to rebuild and restructure.

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- B. FTE Report – (see file) Summer term 2012 was less 106 FTE compared to last summer.
- C. Strategic Planning Report – (see file).

Board members agreed to move agenda item **10.C – Josephine County Sheriff’s Office Recent Staff Reduction** to this section in the agenda versus after Executive Session.

President Angstadt provided an update on Josephine County’s public safety crisis. The county does not have a contingency plan for public safety. Sheriff’s officers currently total 3 patrol and 3 contracted officers. Officers are on a random rotation schedule. The City of Grants Pass Police Department and/or the Oregon State Police will respond to 911 calls regarding an active shooting or life threatening situation.

Peter intends to meet with county commissioners and will reiterate concerns about student and staff safety on behalf of the RCC Board, and as a private citizen. He has joined a committee of leaders who are working toward a solution. Currently, law enforcement in Josephine County is very limited.

Randy Sparacino commented that adding more patrols will not help at this point because the county is unable to prosecute or jail anyone. This is a state of emergency. Discussion occurred regarding the responsibility of the Board for student safety and possible options such as hiring security.

MAIN MOTION

Kevin Talbert moved, seconded by Dean Wendle, the Board authorize President Angstadt to take appropriate steps toward student/employee safety and security during this time of crisis.

The motion unanimously carried.

Vice President Curtis Sommerfeld was assigned to the task of researching contracted services for evening security on RCC’s campuses.

Joseph Davis called for a break from 5:42 p.m. to 5:47 p.m.

- 9. **Executive Session** – Joseph Davis called the meeting into executive session pursuant to ORS 192.660(2)(d) Labor Negotiations; ORS 192.660(2)(i) Performance Evaluations of Public Officers and Employees; and ORS 192.660(2)(a) Employment of Public Officers Employees and Agents, at 5:47 p.m. and returned to open session at 6:03 p.m.

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10. New Business

A. Approve President's Management Contract

Dean Wendle moved, seconded by Tim Johnson, the Board approve the employment contract between Peter Angstadt and Rogue Community College as presented.

The motion unanimously carried.

Upon request of President Angstadt to forgo an increase in pay, there were no major changes to his contract. Joseph Davis reported that President Angstadt has received a very positive performance evaluation. Board members thanked President Angstadt for his outstanding service to RCC, for his stewardship, and excellent leadership.

B. Classified Collective Bargaining Agreement Renewal

Tim Johnson moved, seconded by Randy Sparacino, the Board adopt the 2012-2017 Classified Collective Bargaining Agreement as presented (see file).

The motion carried 6-1 with Dean Wendle opposing due to receiving the document as a handout.

- c. Discuss Josephine County Sheriff's Office Recent Staff Reduction – see previous discussion (section 8 – President's Report). Pat Ashley added that until security for Redwood Campus is secured, she suggests that any meetings scheduled to run into evening hours (darkness) be held at a location where public safety/security is available. President Angstadt indicated that administration will be working on security options as soon as possible.

11. Old Business – None

12. Board Round Table – None

13. Adjournment – The meeting adjourned at 6:12 p.m.