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**Rogue Community College District**  
**Board of Education – May 24, 2018 Special Meeting Minutes**

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1. **Call to Order and Determine Presence of a Quorum** – Dean Wendle, Chair, called the meeting to order at 1:30 p.m. on Thursday, May 24, 2018. The meeting was held at the Rogue Community College (RCC) Table Rock Campus (TRC), 7800 Pacific Avenue, room 206, White City, OR.
2. **Determine Presence of a Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Shawn Hogan (phone), Claudia Sullivan, Kevin Talbert and Dean Wendle. Due notice was given.
3. **Welcome and Introductions** – Guests in attendance included Roger Stokes, Zone 6 candidate and RCC employees including Cathy Kemper-Pelle, Curtis Sommerfeld, Lisa Stanton and Denise Nelson.

4. **Interview – Board of Education Zone 6 Interim Position**

Dean Wendle reported two applicants, Dan Sylvester and Joel Garavaglia-Maiorano, were interviewed at the May 15<sup>th</sup> Board meeting. The third applicant, Roger Stokes, was unable to attend that meeting and will be interviewed at this Special Board meeting.

Mr. Stokes' application was distributed to Board members for review prior to the meeting (see file). As directed by the Board, Mr. Stokes received interview questions for review prior to the meeting (see file).

Mr. Stokes was interviewed using the same set of questions administered in the same order as other applicants.

5. **Approve Contract with Campus Management Corp. for Enterprise Resource Planning (ERP) System**

Curtis Sommerfeld, Vice President of College Services, noted the Campus Management master agreement for Software as a Service (SAAS), Software and Professional Services was distributed to Board members for review prior the meeting (see file). Implementation will be a \$3 million, two-year project, and the price for the ongoing piece will not increase for seven (7) years. Thereafter, the only increase is per the Consumer Price Index for All Urban Consumers (CPI-U). A possible additional expense could arise for consulting costs for the unknowns that might come up. Mr. Sommerfeld noted this is a comprehensive Enterprise Resource Planning (ERP) system, however, it does not include payroll processing, a learning management system or a veteran module.

A general question and answer period ensued.

Kevin Talbert moved, seconded by Pat Ashley, the Board adopts Resolution No. B85-17/18 approving Campus Management Corp. to provide a district-wide Enterprise Resource Planning system for estimated costs of \$6,798,354.35 over a seven (7) year period as presented. A roll-call vote was conducted.

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Dean Wendle – Yes  
Pat Ashley – Yes  
Kevin Talbert – Yes  
Ron Fox – Yes  
Claudia Sullivan – Yes  
Shawn Hogan – Yes

**The motion unanimously carried.**

**6. Approve Inter-fund Loan for Implementation Cost for Campus Management (Handout)**

Lisa Stanton, Chief Financial Officer, reported Resolution No. B86-17/18 was provided as a handout to the Board (see file). Ms. Stanton reviewed the content of the resolution.

Pat Ashley moved, seconded by Claudia Sullivan, the Board adopts Resolution No. B86-17/18 approving an inter-fund loan pursuant to ORS 294.468 (the “Inter-fund Loan”) to finance implementation costs for the Campus Management Enterprise Resource Planning System as presented. A roll-call vote was conducted.

Dean Wendle – Yes  
Pat Ashley – Yes  
Kevin Talbert – Yes  
Ron Fox – Yes  
Claudia Sullivan – Yes  
Shawn Hogan – Yes

**The motion unanimously carried.**

**7. Possible Action – Approve Full-Time Management, Vice President of Instructional Services/Chief Academic Officer (Handout)**

President Kemper-Pelle explained the hiring processing for the Vice President of Instructional Services/Chief Academic Officer (CAO) position. Resolution No. HR87-17/18 was distributed by handout to the Board for review and consists of the President’s recommendation to appoint Leo Hirner to this executive level position. Board members requested time to review Dr. Hirner’s resume. Dean Wendle called for a five minute break at 2:08 p.m. Dean Wendle called the meeting back to order and Pat Ashley asked President Kemper-Pelle to verbally provide an overview of Dr. Hirner’s background.

Ron Fox moved, seconded by Claudia Sullivan, the Board adopts Resolution No. HR87-17/18 approving the appointment of Leo Hirner to the full-time management, vice President of Instructional Services/CAO position effective July 1, 2018.

**The motion unanimously carried.**

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**8. Appoint Interim Board Member for Board of Education Zone 6 Position**

Chairman Wendle requested each member provide their thoughts and comments on the result of candidate interviews held at the May 15 Board meeting and at today's Special meeting. The result of Board discussion favored Roger Stokes with Board member Claudia Sullivan in agreement regarding Mr. Stokes but also impressed with the academic background and interview of Joel Garavaglia-Maiorano. Mr. Wendle called for a motion.

**MAIN MOTION**

Pat Ashley moved, seconded by Ron Fox, the Board appoint Roger Stokes as RCC District Zone 6 Board member for the interim effective immediately and through June 30, 2019. A roll-call vote was conducted.

Dean Wendle – Yes

Pat Ashley – Yes

Kevin Talbert – Yes

Ron Fox – Yes

Claudia Sullivan – No

Shawn Hogan – Yes

**The motion was carried 5 to 1.**

**9. Old Business – None**

**10. New Business – None**

**11. Executive Session –** Dean Wendle called the meeting into executive session at 2:23 p.m. pursuant to Oregon Revised Statute (ORS) 192.660(2)(b) – Complaint Against Public Officer, Employee, Staff Member and closed executive session at 2:30 p.m.

**12. Adjournment –** Dean Wendle adjourned the meeting at 2:30 p.m.

Meeting minutes respectfully submitted by Denise Nelson,  
formerly Assistant to the President – Governance;  
currently Assistant to the Vice President of College Services