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***Rogue Community College District  
Board of Education – May 17, 2016 Meeting Minutes***

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1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Dr. Kevin Talbert, Chair, at approximately 4:05 p.m., Tuesday, May 17, 2016, Redwood Campus, 3345 Redwood Highway, Grants Pass, OR, room H-2. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Claudia Sullivan, Kevin Talbert and Dean Wendle

Absent: Brett Johnson and Tim Johnson

3. **Introduction of Guests and Public Comment** – Zachary Malatesta, President, RCC Associated Student Government (ASG) Riverside Campus (RVC)/Table Rock Campus (TRC); Sarah Wofford, President, Classified Association; and RCC District employees including Peter Angstadt, Kori Ebenhack-Bieber, Roger Friesen, Kirk Gibson, Kevin Hoff, Atana Morell, Teresa Rivenes, Steve Schilling, Jodi Simons, Curtis Sommerfeld, Genna Southworth, Lisa Stanton, Denise Swafford, Grant Walker, and Denise Nelson.

**Public Comment:** Joy Marshall, Lane County/Oregon Director of Stand for Children, requested to speak briefly to the Board about the initiative to secure voter approval for expanded Career and Technical Education (CTE) targeted funding for K-12 schools.

Ms. Marshall reported the high school graduation rate in Oregon is 74%, which places Oregon at 47<sup>th</sup> in the nation. Oregon high school graduates entering community colleges are unprepared for community college, as 73% of these students need remediation classes. These students are paying \$41 million per year for remediation and they still experience a higher drop-out rate than other students. Studies have shown, however, if students earn six to eight college credits while in high school, they are more likely to graduate.

The Eastern Promise (EP) provides high school students with the opportunity to earn college credit in courses taught by high school teachers under the guidance of college faculty. 96.6% of 12<sup>th</sup> graders enrolled in EP courses graduated in 2014. College enrollment was 14.1 percentage points higher for 2014 EP student cohort than the state average. The fall to spring persistence rate for EP students was 75.4% compared to 31.1% statewide.

Initiative Petition 65 would provide \$800 per high school student, each year, to be distributed to districts. Districts would be required to use these funds to expand CTE programs, expand access to college-level and college-prep courses, and employ dropout prevention strategies beginning in the 8<sup>th</sup> or 9<sup>th</sup> grade.

Board members thanked Ms. Marshall for attending.

**11.A.b**

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***Rogue Community College District  
Board of Education – May 17, 2016 Meeting Minutes***

---

**4. Presentation(s)**

**A. Program Light – Update on Implementation of Rogue Connect**

Atana Morell, Social Media and Marketing Specialist, reported there are now 1,400 registered Rogue Connect users. Statistics are showing this application correlates strongly with higher GPAs and retention. The application has proved to be wonderful resource for students to connect with each other regarding classes and to receive help from each other. Each time a student accesses and uses Rogue Connect, the application logs statistics regarding how it was used. Ms. Morrell was happy to report RCC has coordinated the most successful roll-out of this application in the world. Board members congratulated Atana and thanked her for the update.

**5. College Reports**

**A. Student Government – Zachary Malatesta reported student government representatives have been engaged in the bond campaign. Other recent activities include:**

- RCC Earth Day event
- Spring preview day – talked with students and provided tours
- Helping Oregon Latinos Advance (HOLA) event – presentation and talked with students during lunch
- Trivia Night – 25 students participated (instructors vs. students)
- Medford Comic-Con, working on this for about one year, and 400 students attended. RCC clubs gained 45 new members as a result of this event.
- Smash Bros event
- Spring barbeque – Zachary thanked Kevin Hoff, Instructional Dean, School of Arts and Technology, as he cooked for about 150 students
- Volunteer Fair
- Music Days

The diversity fair will be held on June 1. Food from different countries will be available to sample.

Zachary congratulated Melissa Merryman, Student Government Advisor, recipient of the faculty member Student Advisory award.

**B. Faculty Association – None**

**C. Classified Association – Sarah Wofford, Association President, reported the Classified Association Employee of the Year is identified on a plaque in the Board room. The recipient's name will be placed on the plaque on an annual basis.**

**D. Faculty Senate – None**

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**Rogue Community College District**  
**Board of Education – May 17, 2016 Meeting Minutes**

---

- E. Finance and Audit Committee – Claudia Sullivan reported the ending fund balance is at \$4.3 million. The Auxiliary Fund operating income is projected to be down approximately \$100,000. At the RCC District Budget Committee meeting held earlier today, the 2016/17 proposed entrepreneurial fund was increased to \$500,000.

Dr. Talbert thanked Lisa Stanton, Chief Financial Officer, Natalie Herklotz, Assistant Director, Budget & Financial Services, and Curtis Sommerfeld, Vice President of College Services, for their work developing the 2016/17 proposed budget.

**6. President’s Report**

- A. Monthly Calendar and College Issues – President Angstadt anticipates election results will be known around 8:15 p.m. tonight. He reported the bond campaign outreach was similar to conducting a 12-week advocacy outreach program. Many people commented we should do this type of outreach on a regular basis. Everyone pitched in and provided presentations to a variety of groups in a short period of time.

Peter thanked Zachary Malatesta, and other student government representatives, for being involved with the campaign from start to finish. They did an excellent job supporting the bond campaign efforts. The Foundation board, volunteers and staff did an incredible job helping with public presentations, making phone calls, and being a vital part of the campaign. Faculty and Classified associations donated to the campaign, helping us deliver the message. An election result gathering will be held at The Point restaurant tonight in Central Point.

On May 6<sup>th</sup>, RCC faculty and staff participated in spring Inservice. Peter thanked Denise Swafford, Diana Moynahan and Cessa Vichi for coordinating this wonderful event.

- B. FTE Report – (see file)
- C. Faculty Senate Meeting Notes – Dean Wendle commented on the Faculty Senate meeting minutes which were included in the Board packet, specifically, the section that stated employees may not carry a weapon on campus even if they have a concealed carry permit, but private citizens may carry. Kori Ebenhack clarified that no person can be in possession of a firearm on college property unless they are an official peace officer.

**7. Board Action and/or Information Items**

- A. Approve New Degree – *Outdoor Adventure Leadership Transfer to SOU, Associate of Science Degree*

Dean Wendle moved, seconded by Ron Fox, the RCC Board adopt Resolution No. P68-15/16, approving the new Associate of Science degree with the Health, Physical Education and Recreation Program in Outdoor Adventure Leadership for transfer to Southern Oregon University.

**The motion unanimously carried.**

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***Rogue Community College District  
Board of Education – May 17, 2016 Meeting Minutes***

---

**B. Approve Contract for RWC “A” Building Remodel**

President Angstadt advised the “A” building is located on Redwood campus near Redwood Highway and was used for childcare in the past, however, the building is currently in disrepair having been vacant four to five years. During a recent Board Facilities Committee meeting, Dean Wendle and Tim Johnson had the opportunity to tour the building. A request for proposal (RFP) was issued for remodeling.

Board approval of this resolution does not preclude the College from using this building for childcare in the future. Vice President Ebenhack reported a survey was conducted in which 600 students participated (the survey was linked to registration). Results indicated that childcare is something students want to take care of, but enrollment declined at the childcare facility. The College has hosted a childcare community forum and also maintains information on the website providing a resource where students can look for childcare. Head Start is also located on Redwood campus.

Zachary Malatesta reported Student Government also completed a survey of 150 students and only about four students answered they would utilize childcare on campus.

Pat Ashley moved, seconded by Ron Fox, the Board adopt Resolution No. B69-15/16, approving the contract to Vitus Construction, Inc. as General Contractor for the Redwood Campus “A” building remodel in the amount of \$58,600 with a contingency to be used for unforeseen circumstances of \$5,000 for a total contract amount not to exceed \$63,600.

**The motion unanimously carried.**

**C. Approve Full-Time Management, Administrative and Professional Employee Renewal List – 2016-17**

Vice President Sommerfeld asked for this resolution to be removed from the agenda and reported it will be presented to the Board next month.

**8. Foundation and Vice Presidents’ Reports**

**A. Foundation** – President Angstadt provided a report on behalf of Judy Basker. Foundation staff was very involved with the bond campaign and did a great job volunteering in support of the campaign. Scholarship award notices went out on May 9 and the average award was \$2,300. The total scholarship distribution was \$240,000 and another \$75,000 was held in reserve for fall awards. The total amount does not include some specific funds that have their own timelines. Two scholarship receptions will be held, 5/24 on Redwood Campus, and 5/26 on Table Rock Campus. These receptions will match recipients with donors. The Foundation will have a booth at the 2016 commencement ceremony and will be giving away gifts to new alumni. Budget preparation is underway for next year. The end of year meeting will be held on 6/27 at The Haul restaurant in Grants Pass.

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***Rogue Community College District  
Board of Education – May 17, 2016 Meeting Minutes***

---

- B. College Services – see agenda item 8.D for joint report with Student Services.
- C. Instructional Services – see agenda item 8.D for joint report with Student Services.
- D. Student Services – Kori Ebenhack reported the Vice Presidents are providing a joint report this month about the movement we are making regarding student course placement because each division is involved in this lift. Statewide, the trend is to move to a multiple measure assessment.

Curtis Sommerfeld reported, at an upcoming statewide meeting, the institutional research people from the Office of Community College Workforce Development (CCWD) will talk about how to bring data into this discussion. Also, he mentioned one of the positive aspects of representing five schools utilizing RogueNet, is that we are involved with many meetings at which we have the opportunity to provide input.

Kirk reported it used to be that a student could always register against their transcript. This has been a robust conversation at the Council of Instructional Administrators (CIA) meetings and the College Student Services Administrator (CSSA) meetings. Universities are involved with this conversation as well. The idea is that we are working to move the student beyond the fear point of the test. Our faculty have been very involved in this conversation. In fact, this has been a faculty led movement. He concluded by stating if we remove the placement test we are lowering a difficult barricade for students. This will help us to ensure we have students in the right place.

## **9. Board Discussion Items**

- A. Campus Safety/Security (Ongoing Discussion) – Curtis Sommerfeld reported the owners of Concierge Home and Business Watch, our contracted security provider, provided a brief general session discussion and two detailed break-out sessions at Inservice to discuss active shooter situation responses with staff and faculty. The Grants Pass School District entered into agreement with Grants Pass Public Safety and hired retired certified officers for their campuses.

Zachary Malatesta reported recent student survey results from the Oregon Community College Student Association (OCCSA) ranked campus safety at “7” on a scale of 1 to 10. Results showed that students are more concerned about housing.

Dean Wendle commented that seconds count during emergencies. He recommends distributing accurate and particular information on all communication during an emergency.

- B. Annual Board Organization, Committee Assignment Progress – Pat Ashley has talked with all Board members regarding committees of interest. Tim Johnson will serve as vice chair, as he anticipates being available to do so, and if not, he will let us know. Pat will forward information to Denise Nelson who will prepare the resolution for Board action after July 1 (in accordance with Oregon Revised Statutes).

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***Rogue Community College District  
Board of Education – May 17, 2016 Meeting Minutes***

---

- C. May 6, 2016 College Inservice – Claudia Sullivan attended and commented on the great keynote speakers. She particularly enjoyed the diversity speaker. Another speaker talked about safety on campus and the different types of assaults. Both speakers did a very good job. Pat Ashley also attended and was impressed with the involvement of the audience. Kevin Talbert participated and mentioned that he enjoyed the recognition section. He felt the audience had true spirit for, and appreciation of, the people receiving awards. He complimented staff on organizing a very good Inservice event.

**10. Approve Consent Agent**

Pat Ashley moved, seconded by Dean Wendle, the Board approve the consent agenda as presented:

- A. Meeting Minutes
  - a. April 19, 2016 Budget Committee Meeting
  - b. April 19, 2016 Board of Education Meeting
  
- B. Human Resources
  - a. Full-Time Management – Laura Bennett, Director of Curriculum and Scheduling (Early Retirement)
  - b. Full-Time Management – Roger Friesen, Dean of Student Services (Retirement)
  - c. Full-Time Faculty - Charlotte Hutt, Mathematics Instructor (Early Retirement)
  - d. Full-Time Faculty Professional – Mary O’Kief, Grants and Planning Coordinator (Early Retirement)
  - e. Full-Time Exempt – Diana Moynahan, Assistance to Vice President of Instruction (Early Retirement)
  
- C. Grants
  - a. 2016 Microenterprise Training Assistance Program Grant
  
- D. Financials
  - a. Monthly Financial Data Report – April 2016

**The motion unanimously carried.**

**11. Board Committee/Advisory Reports**

- A. **Jackson/Josephine County Advisory Committees** – President Angstadt met with Jackson and Josephine County members and primarily discussed the 2016/17 Budget.
  
- B. **Executive Committee** – Ron Fox reported the committee met to review and discuss the District Budget Committee and Board of Education meeting agendas.

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***Rogue Community College District  
Board of Education – May 17, 2016 Meeting Minutes***

---

**C. Facilities Committee** – Dean Wendle reported the flooring in the Head Start building is moving down in one corner. The science building also has some issues.

**D. OCCA/OSBA** – Kevin Talbert reported the Oregon Community College Association (OCCA) will hold their final Board meeting for the year this coming Thursday in Salem. Kevin plans to attend.

Dr. Talbert called for a break at 5:50 p.m.

- 12. Executive Session** – Board Chair, Kevin Talbert, called the meeting into executive session at 6:04 p.m. in accordance with ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents and closed the executive session, retuning into open public session, at 6:50 p.m.

**MAIN MOTION**

Dean Wendle moved, seconded by Ron Fox, the Board offer a transition contract to Cathy Kemper-Pelle for the timeframe of June 15 – 30, 2016.

A roll call vote was conducted:

Claudia Sullivan – Yes  
Pat Ashley – Yes  
Ron Fox – Yes  
Kevin Talbert – Yes  
Dean Wendle – Yes

**The motion unanimously carried.**

**13. New Business**

Board members discussed a student leadership award. It was determined that Pat Ashley would work with Denise Nelson on this.

**14. Old Business**

- Pat Ashley would like to discuss opportunities for college facilities use beyond the Monday through Thursday (4 day) class/work week. Denise Nelson was asked to place this topic on the June Board meeting agenda as a Board discussion item.
- Board members discussed scheduling a summer retreat and asked Denise Nelson to poll Board member to determine availability for a one-day session. The possibility of a two-day retreat was also discussed, and perhaps at a location where members would overnight. Denise Nelson was asked to check with OCCA regarding overnight retreats. Once the agenda is developed, Vice Presidents would be requested to participate during identified segments.

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***Rogue Community College District  
Board of Education – May 17, 2016 Meeting Minutes***

---

- Brief discussion occurred regarding the active involvement of Vice Presidents in service clubs and the possibility of the Board creating a policy to encourage this.

**15. Roundtable**

- Dean Wendle requested the Board revisit the management early retirement policy wherein people can retire and receive paid health insurance benefits until they reach the age of 65.
- Discussion occurred about minimal bond campaign attention/presentations given to Josephine County. There was a lack of information reaching residents in the upper rogue region as well.

**16. Adjournment** – Dr. Talbert adjourned the meeting at 7:28 p.m.