
***Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes***

1. **Call to Order** – Joseph Davis, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:00 p.m., Tuesday, May 15, 2012 at the Table Rock Campus (TRC), conference room 206, 7800 Pacific Highway, White City, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Tim Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski. Randy Sparacino was absent.
3. **Introduction of Guests and Public Comment** – Lynette Haberman, Vice President, Riverside Campus (RVC) Associated Student Government (ASG); Trudy (Tony) Nordheim, RCC Student; and RCC Management and staff including Peter Angstadt, Kori Bieber, Margaret Bradford, Kirk Gibson, Bill Jiron, Cheryl Markwell, John Osbourn, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Ted Willhite and Denise Nelson. There was no public comment.
4. **Presentations**

A. Allied Health Program Light – Cheryl Markwell, Vice President of Instruction/Chief Academic Officer (CAO)

Cheryl Markwell introduced John Osbourn, Director of Allied Health Services, Bill Jiron, Director of Workforce Training and Community Education Services, and Ted Willhite, Interim Dean of Instruction and Workforce/Continuing Education.

Mr. Jiron provided an organizational overview of the division and explained that effective July 1, a new structure, with each dean assigned to a new “school” cluster, will be in place:

- School of Public Service and Health
- School of Workforce and College Preparation
- School of Arts and Technology
- School of Science and Technology

Mr. Osbourn provided an Allied Health presentation (see file) including topics such as training activities, revenue, the regional healthcare workforce committee, and the Trade Adjustment Assistance Community College and Career Training (TAACCT) grant .

Training Activity

- American Heart Association Training Center
- Dental Assisting

***Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes***

- Medical Terminology
- Personal Care Attendance
- Adult Foster Care
- Occupational Therapy Assistant Partnership
- Basic Health Certificate

Fiscal Year 2011/12 Revenue Through April 31, 2012

Total: \$378,648

- Allied Health - \$196,659
- Asante Basic Life Support Contract - \$16,420
- Dental Assisting \$165,569

Mr. Osbourn reviewed the vision and mission of the Health Care Workforce Committee and provided a member list of said committee. He also explained the TAACCT grant and the growth experienced due to this funding.

Tim Johnson asked how someone would offer a word of support for this effort. If interested in doing so, Board members can contact President Angstadt or Mr. Osbourn.

Dean Wendle encouraged staff to continue applying for grants through other foundations as well, and highlight partnerships with other entities when doing so.

Board members thanked staff for their presentation.

5. Committee/Advisory Reports

- A. Student Report** – Ms. Haberman was pleased to report that RVC student government’s voter registration drive was very successful. A total of 214 students from RVC and TRC registered to vote. The Civic Engagement Day resulted in a good turn-out at the library, and student government is preparing for the upcoming “Rock the Block” event in Medford.

Faculty, Classified and Faculty Senate Reports - None

- B. Advisory Committee – Jackson/Josephine County**

President Angstadt met with both Advisory Committees and primarily discussed budget issues in preparation for Budget Committee meetings.

- C. Board Executive Committee** – Joe Davis reported the committee reviewed the May Budget Committee and Board of Education meeting agendas.

***Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes***

- D. Facilities Committee** – Dean Wendle reported repairs on the Esther Bristol facility downtown Grants Pass are complete. The Redwood Campus (RWC) heating, ventilation and air conditioning system is up and running and the modular classroom has been ordered. There is a problem with the concrete in the C building of RVC.
- E. Finance and Audit Committee** – Joseph Zagorski reported the committee met prior to the Board meeting and reviewed the April 2012 financial statement. The College issued \$9.43 million in general obligation refunding bonds in April, saving taxpayers approximately \$700,000. These bonds were issued to refinance a portion of the \$24 million general obligation bond issued in 2005.
- F. Foundation Report** – Pat Ashley reported the Foundation is still in the process of deciding to have an agreement with consultant, Marv LeRoy. Pat will be hosting her second Leadership Awareness session on 6/21, and Kevin Talbert will be hosting a session at his home on 6/22.
- G. Oregon Community College Association (OCCA)/Oregon School Board Association (OSBA) Reports** – Kevin Talbert reported that he and Dean Wendle attended the OCCA Board meeting in Bend, OR. OCCA staff continues to remain active even with the short term absence of the executive director. The Oregon Education Investment Board (OEIB) has narrowed their search for the Chief Education Officer to three finalists. The selection will be announced by the end of this month. OEIB is recommending a ten year budget versus a biennium budget. In order to meet the State’s goal of 40-40-20, it is anticipated that community colleges would need to grow four times their size.
- H. President’s Evaluation Committee** – Tim Johnson, Randy Sparacino and Joseph Zagorski received all evaluator’s responses submitted and the President’s self-evaluation. Mr. Johnson reported that he and Joseph Zagorski met just prior to the Board meeting to discuss the responses and also held a separate meeting with President Angstadt. The Board will discuss the evaluation during Executive Session of this meeting according to the applicable Oregon Revised Statute.
- 6. Consent Agenda** – Dean Wendle moved, seconded by Tim Johnson, the Board approve the consent agenda as presented:
- A. Meeting Minutes
 - a. April 17, 2012 Budget Committee Meeting
 - b. April 17, 2012 Board of Education Meeting
 - B. Human Resources
 - a. Full-time, Management, Director of Educational Partnerships – Deborah McLennan

*Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes*

C. Grants

a. New Grant(s)

1. High School Alliance – Welding Grant

b. Continuation Grant(s)

1. OPABS Phase 4 – Cohort Implementation Grant

2. Oregon Small Business Development Center Network Grant

D. Financial

a. Monthly Financial Data Report – April

The motion unanimously carried.

7. Action/Information Items

A. Adopt Board Policy Revision – IV.B.010 Purchasing Authority (Second Reading)

Tim Johnson moved, seconded by Joseph Zagorski, the Board approves Resolution No. B79-11/12, adopting Board policy Article IV.B.010 – Purchasing Authority, as presented.

The motion unanimously carried.

B. Amendment to Community College Model Rules of Procurement (Second Reading)

Having reviewed the proposed revisions, Pat Ashley identified a number of grammatical errors in this document and suggested correcting said errors prior to approval. Discussion occurred regarding this document and if a negative impact would exist due to delaying approval for grammatical changes. It was noted that much of this document is written outside of RCC, either by state legislation or on a participating group level.

Tim Johnson moved, seconded by Joseph Zagorski, to table approval of the proposed amendment to the Community Colleges Model Rules of Procurement.

The motion carried 5-1 with Dr. Talbert opposed.

*Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes*

C. Approve 2012/13 Management, Administrative and Professional Employee Renewal List

Pat Ashley moved, seconded by Dean Wendle, the Board adopts Resolution No. HR85-11/12, approving the Management, Administrative, and Professional Employee list for 2012/13 as presented.

The motion unanimously carried.

D. Review 2012/13 Rogue Community College Achievement Compacts (First Reading)

Discussion occurred regarding RCC's achievement compacts and the idea behind the compacts in general. Achievement compacts seem to have an uneven approach among the community colleges. Student intent is not part of the achievement compact. This is not tied to funding now, but may be eventually.

No action taken, first reading.

E. Approve the Memorandum of Understanding (MOU) Between RCC, the Oregon Institute of Technology (OIT) and the Shijiazhuang University

A handout of the most recent version of the MOU was distributed to Board members at the meeting. President Angstadt provided an overview of the MOU. He also explained that an official signing ceremony will occur on June 1, 2012, at which time the presidents (or designee) of each college/university would provide their signature to the agreement.

MAIN MOTION

Kevin Talbert moved, seconded by Tim Johnson, the Board approves the MOU between RCC, OIT and the Shijiazhuang University thereby authorizing President Angstadt to sign the MOU.

The motion unanimously carried.

F. Approve Faculty Emeritus Status – Dennis Kimzey (Mathematics)

Joseph Zagorski moved, seconded by Kevin Talbert, the Board adopts Resolution No. P87-11/12, awarding the honor of Faculty Emeritus to Dennis Kimzey.

The motion unanimously carried.

*Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes*

G. Approve Faculty Emeritus Status – John Salinas (Science)

Joseph Zagorski moved, seconded by Kevin Talbert, the Board adopts Resolution No. P88-11/12, awarding the honor of Faculty Emeritus to John Salinas.

The motion unanimously carried.

H. Approve Faculty Emeritus Status – Jerry Bryan (Humanities)

Joseph Zagorski moved, seconded by Kevin Talbert, the Board adopts Resolution No. P89-11/12, awarding the honor of Faculty Emeritus to Jerry Bryan.

The motion unanimously carried.

I. Approve Faculty Emeritus Status – Sue Orris (Counseling)

Joseph Zagorski moved, seconded by Kevin Talbert, the Board adopts Resolution No. P90-11/12, awarding the honor of Faculty Emeritus to Sue Orris.

The motion unanimously carried.

J. Approve Faculty Emeritus Status – Dorcas Herr (Humanities)

Joseph Zagorski moved, seconded by Kevin Talbert, the Board adopts Resolution No. P91-11/12, awarding the honor of Faculty Emeritus to Dorcas Herr.

The motion unanimously carried.

K. Approve Faculty Emeritus Status – Leslie Bryan (Academic Skills)

Joseph Zagorski moved, seconded by Kevin Talbert, the Board adopts Resolution No. P92-11/12, awarding the honor of Faculty Emeritus to Leslie Bryan.

The motion unanimously carried.

L. Approve Vice President Emeritus Status – Cheryl Markwell (Executive Officer)

Joseph Zagorski moved, seconded by Kevin Talbert, the Board adopts Resolution No. P93-11/12, awarding the honor of Vice President Emeritus to Cheryl Markwell.

The motion unanimously carried.

Board members conveyed their gratitude for the many years of service provided by the influential people listed above. They have all played an important role in the college community and our communities at large.

*Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes*

**M. OCCA Workshop “The Board’s Role in Achieving Student Success” –
July 11-12, 2012**

OCCA is encouraging strong participation of all Oregon community college board members. Kevin Talbert and Dean Wendle believe it would be healthy for the RCC Board to attend this workshop as a group. Joe Zagorski and Pat Ashley indicated they were both interested in attending. Tim Johnson is not available to attend. Board members were asked to provide their RSVP to Denise Nelson.

8. President’s Report - Administration/Organization/Information Items

A. President’s Monthly Report

- The group working on the Title III grant application did a really good job putting the application together and their efforts are greatly appreciated. Unfortunately, the grant application was submitted electronically to the wrong E-Grant site. We will have background work completed for the next opportunity to submit a Title III grant application.
- Avista has indicated they are willing to give RCC a gift of \$100,000 over the next three years to support business entrepreneurship/business development. Ted Willhite, Interim Dean of Instruction, will be traveling to Spokane Community College to observe their business development program (funded by Avista).
- Board members were provided with the most recent brochure on RCC's musical "Working" at the new Rogue Performance Hall in Medford. The show has received rave reviews and tickets sold quickly. (Performance information was also provided in advance to Board members if they were interested in attending.)
- Effective August 2012, Peter will serve as Chair for the Oregon President’s Council. His term will last through July 2013. This position will take him to Salem more frequently.

B. FTE Report – (see file).

C. Strategic Planning Report – (see file).

Joseph Davis called for a break from 5:17 p.m. to 5:22 p.m.

***Rogue Community College District
Board of Education – May 15, 2012 Meeting Minutes***

9. **Executive Session** – Joseph Davis called the meeting into executive session pursuant to ORS 192.660(2)(d) Labor Negotiations; ORS 192.660(2)(i) Performance Evaluations of Public Officers and Employees; and ORS 192.660(2)(a) Employment of Public Officers Employees and Agents, at 5:22 p.m. and returned to open session at 6:08 p.m.

MAIN MOTION

Pat Ashley moved, seconded by Joseph Zagorski, the Board authorizes President Angstadt to enter into a Memorandum of Understanding with the Faculty Association relating to three (3) furlough days this coming fiscal year (2012/13) and three (3) furlough days the following fiscal year (2013/14).

The motion unanimously carried.

10. **Old Business** – None
11. **New Business** – None
12. **Board Round Table** – None
13. **Adjournment** – The meeting adjourned at 6:10 p.m.