
**Rogue Community College District
Board of Education – March 20, 2012 Meeting Minutes**

1. **Call to Order** – Joseph Davis, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:05 p.m., Tuesday, March 20, 2012 at the Table Rock Campus (TRC), conference room 206, 7800 Pacific Avenue, White City, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Tim Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski. Randy Sparacino was unable to attend due to pre-arranged plans.
3. **Introduction of Guests and Public Comment** – Burt Eikleberry, Community Member; Lindsey Evertt, Riverside Campus (RVC) Associated Student Government (ASG) President; and RCC District employees including Peter Angstadt, Kori Bieber, Margaret Bradford; Cheryl Markwell, Melissa Merryman, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, and Denise Nelson.
4. **Presentations/General Discussion – None**
5. **Committee/Advisory Reports**

A. Student, Faculty, Classified and Faculty Senate Reports

Student: Report provided by Lindsey Evertt.

- Two new senators are being hired, one each for RVC and TRC.
- Two clubs have been chartered.
- The “Go Green” event last week was successful.
- A student “Free” box will be located on campus for items such as clothing.
- The bowling event was exceptionally successful with 80 students participating. Student government paid for 2 games, shoes and pizza!
- Attempting to coordinate a student Relay for Life team.
- Starting to work on the “Rock the Block” event which will occur in May.
- Coordinating a career fair and resume workshop at TRC.

Board member Pat Ashley inquired about the downtown Medford parking situation for students. Ms. Evertt believes that things have calmed down quite a bit since the beginning of the parking changes Fall term. Vice President Kori Bieber added that she is in the process of meeting with a shuttle company regarding Jackson County campus transportation.

Faculty Association: No report.

Faculty Senate: Faculty Senate Meeting Minutes distributed with Board meeting material, agenda item 8.C.

Classified Association: No report.

6.A.a

*Rogue Community College District
Board of Education – March 20, 2012 Meeting Minutes*

B. Advisory Committee – Jackson/Josephine County

The Jackson County Advisory Committee meeting was held in Central Point on 3/6 with Skip Patterson and Dick Rudisile in attendance. Josephine County Advisory Committee members Midge Renton and Dawn Welch met with Peter Angstadt on 3/7 in Grants Pass. Dr. Angstadt primarily provided updates regarding the budget.

C. Board Executive Committee – Joe Davis, Tim Johnson and Dean Wendle participated in a committee meeting on 3/12 meeting. Mr. Davis reported the committee reviewed the March Board of Education meeting agenda.

D. Facilities Committee – Dean Wendle reported the Kerby kitchen is complete. In Grants Pass, the downtown Old City Hall’s structural problems have been resolved, but the facility needs a new roof. There will be a modular, large-group classroom, added to Redwood Campus (RWC) behind D Building, funded by stimulus dollars. Administration is working with a landscape architect regarding upgrades to the Marjorie Holzgang Concert Bowl. In Medford, the sewer line by RVC Bookstore has been repaired and work is being done on landscaping at RVC plaza. The RVC C building flooring is bubbling.

E. Finance and Audit Committee – On behalf of the committee, Joseph Zagorski reported the committee met prior to the Board meeting and reviewed the February 2012 financial statement. It was mentioned that a proposal will be forthcoming to raise the Board’s procurement rate from \$50,000 to \$100,000.

F. Foundation Report – Pat Ashley reported the Foundation has a new member, in addition to Board member Yolanda Bruton. Baby girl, Veronica Wheatley, was born to Jennifer Wheatley, Executive Director. Campaign work, behind the scenes, is well underway. Looking to acquire an Honorary Chair in Jackson County. All co-chairs are on board and very excited. Ms. Ashley held a Leadership Awareness Session at her home in conjunction with Foundation Board member Liz Crossman. There were good questions and excellent conversations.

G. Oregon Community College Association (OCCA)/Oregon School Board Association (OSBA) Reports – Kevin Talbert and Dean Wendle reported the Achievement Compacts may be approved today. Compacts continue to include how many students completed a GED, certificates, 15-30 credits, AA degrees, etcetera. Numbers for this year will be populated by the Department of Community Colleges and Workforce Development (CCWD). Each community college will set targets. The Board will need to approve RCC compacts by the June meeting. OCCA will be sponsoring a workshop on Achievement Compacts this Friday.

H. President’s Evaluation Committee – Tim Johnson will serve as Chair of this committee with Joseph Zagorski and Randy Sparacino. Committee will meet soon to discuss process for this year. Joseph Zagorski suggested the possibility of alternating formal/less formal evaluations every few years.

***Rogue Community College District
Board of Education – March 20, 2012 Meeting Minutes***

As we enter into fire season, Tim Johnson mentioned that he may be called away to work on a fire. This could happen with very short notice. He will plan to notify Denise Nelson if this happens.

6. Consent Agenda – Tim Johnson moved, seconded by Joseph Zagorski, the Board approve the consent agenda as presented:

A. Meeting Minutes

- a. February 28, 2012 Board of Education Meeting

B. Human Resources - None

C. Grants - None

D. Financial

- a. Monthly Financial Data Report – February 2012

The motion unanimously carried.

7. Action/Information Items

A. Adopt Board Policy – VIII.B.010 Catalog (Second Reading)

Joseph Zagorski moved, seconded by Tim Johnson, the Board adopts Resolution No. P67-11/12, revising Board policy Article VIII.B.010 – Catalog, as presented.

The motion unanimously carried.

B. Review New Board Policy – IV.C.030 Memorial Trees and Benches (First Reading)

The need for this policy has been identified by the Foundation. The College Executive Team has developed and approved an Administrative Procedure regarding this (copies available to Board members at the meeting if requested).

C. Adopt 2012/13 Tuition (Second Reading)

Kevin Talbert moved, seconded by Joseph Zagorski, the Board adopts Resolution No. B68-11/12, approving the recommended tuition for the 2012/2013 school year as presented (see file) and effective Summer term 2012.

The motion unanimously carried.

*Rogue Community College District
Board of Education – March 20, 2012 Meeting Minutes*

D. Adopt 2012/13 Fees (Second Reading)

Tim Johnson moved, seconded by Dean Wendle, the Board adopts Resolution No. B69-11/12 approving an increase of \$30 to the nursing application fee and combining the \$50 advanced placement application fee and \$30 test fee for the 2012/2013 school year as presented on the RCC 2012/2013 Student Fee Schedule (see file).

The motion unanimously carried.

E. Approve General Obligation Refunding Bonds (Second Reading)

Joseph Zagorski moved, seconded by Pat Ashley, the Board adopts Resolution No. B70-11/12, authorizing the issuance, negotiated sale, and delivery of general obligation refunding bonds; authorizing submission of an advance refunding plan to the Oregon State Treasurer; designating an authorized representative; delegating the approval and distribution of the preliminary and final official statements; authorizing execution of a bond purchase agreement and related matters.

Lisa Stanton explained that with very recent market improvements, refinance savings would not currently be as much as originally forecast (\$800,000). At current rates, there would only be a 2.7% improvement, and a 3% improvement is required. Knowing there is fluctuation occurring in the market, it is very possible rates will go down again. If the Board approves, bond counsel will advise administration regarding sale. RCC will have six months after resolution approval to refinance/not refinance depending upon the market. Bonds can only be refinanced once.

The motion unanimously carried.

F. Adopt 2012/13 Faculty Renewal List

Tim Johnson moved, seconded by Pat Ashley, the Board adopts Resolution No. HR73-11/12, approving the 2012/2013 Full-Time Faculty Renewal List as presented (see file).

The motion unanimously carried.

G. Approve Consulting Services for Title III Grant Development

Tim Johnson moved, seconded by Pat Ashley, the Board adopts Resolution No. B74-11/12, approving the Intent-To-Award a five year contract for Consulting Services to Lighthouse Consulting, Inc. for a contract price of \$30,000 per year contingent upon RCC's successful Title III award. The total contract cost of \$150,000 is payable in yearly increments of \$30,000 per year only if RCC is awarded the Title III Grant award.

The motion unanimously carried.

*Rogue Community College District
Board of Education – March 20, 2012 Meeting Minutes*

H. Approve Contract for HVAC – Redwood Campus Student Services Building

Tim Johnson moved, seconded by Joseph Zagorski, the Board adopts Resolution No. B75-11/12, approving the contract with Comfort Control, Inc. for the HVAC in the Student Services Building on the Redwood Campus in the amount of \$72,144 with a contingency of \$3,500 not to exceed \$75,644.

The motion unanimously carried.

8. President’s Report - Administration/Organization/Information Items

A. President’s Monthly Report

- A copy of an article titled, “Joint Venture, Single Vision” (see file) in the Business Officer Magazine was distributed to Board members. Peter thanked Linda Renfro, Curtis Sommerfeld, Kori Bieber, Cheryl Markwell and other staff involved with the RCC/SOU Higher Education Center project for their good work.
- RCC received \$500,000 in lottery-backed construction bonds. This is specifically to be used for capital construction or fixed equipment. This will be used for the Flex-Tech Lab and the College will have a \$500,000 match to complete. RCC will have three years to raise the match and six years to spend out the funds received from the state.

B. New Business Technology Pathways Certificate – The board usually approves new programs but the Pathways Certificates are a grouping of existing courses, not an introduction of new courses. Staff will move forward with listing the new courses in the RCC catalog. Board members agreed.

C. FTE Report – (see file). FTE is declining as expected, thus a 4% decline has been built into the budget. If forecasts are incorrect, and there’s an 8% reduction, we would have to move rapidly to close the gap. Enrollment may also decline due to the current federal financial aid climate. Statistics indicate students are not attending due to financial and health reasons.

Kevin Talbert requested that staff share any identified trends with the Board.

D. Faculty Senate Meeting Minutes (see file)

E. Grant Status Report (see file)

Joseph Davis called for a 5 minute break from 5:05 p.m. to 5:10 p.m.

*Rogue Community College District
Board of Education – March 20, 2012 Meeting Minutes*

9. **Executive Session** – Joseph Davis called the meeting into executive session pursuant to ORS 192.660(2)(e) Real Property Transactions at 5:10 p.m. and returned to open session at 5:21 p.m.
10. **Old Business - None**
11. **New Business - None**
12. **Board Round Table**
- Pat Ashley encourages Board members to host a Leadership Awareness Session and also to make their donation to the campaign before the campaign begins asking major donors. It is important to have 100% Board participation.
- It was also suggested that Leadership Awareness Sessions do not necessarily have to be held at a residence. RCC campus facilities are also available for this use.
- In response to reviewing the most recent Faculty Senate meeting minutes, Dean Wendle inquired about the topic related to academic freedom. Vice President Markwell explained that the Senate is exploring what academic freedom of expression means. What is the definition? This could be a year-long study which may result in Executive Team and/or Board approval. Mr. Wendle also asked about the Fox News link issue mentioned in the Faculty Senate meeting minutes. Staff indicated that Faculty Senate voted to remove the specific links and put in a search box for Goggle News which would give an aggregate of all the news agencies.
13. **Adjournment** – The meeting adjourned at 5:30 p.m.