
Rogue Community College District
Board of Education – March 19, 2013 Meeting Minutes

1. **Call to Order** – Tim Johnson, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:00 p.m. Tuesday, March 19, 2013 at the RCC/Southern Oregon University (SOU) Higher Education Center (HEC), 101 S. Bartlett Street, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Johnson, Pat Ashley, Joe Davis, Kevin Talbert and Dean Wendle. Randy Sparacino and Joseph Zagorski were absent due to professional obligations/prearranged plans.
3. **Introduction of Guests and Public Comment** – Nate Fincher, Vice President, Riverside Campus (RVC) Associated Student Government (ASG); Tim Alford, Zone 3 Candidate, RCC Board of Education; Marcus Heritage, Zone 7 Candidate, RCC Board of Education; and RCC District employees including Peter Angstadt, Kori Bieber, Rena Denham, Kirk Gibson, Jacob Jackson, Debbie McLennan, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Denise Swafford and Denise Nelson. There was no public comment.
4. **Presentations - None**
5. **Committee/Advisory Reports**

A. Student, Faculty, Classified, Faculty Senate Reports

Student Report: See report immediately following agenda item 9.E

Faculty Association: No report

Classified Association: No report

Faculty Senate: See meeting notes agenda item 9.F

B. Advisory Committees – Peter Angstadt reported the Jackson County Advisory Committee met on 3/5 with Skip Patterson and Dick Rudisile and primarily discussed budgets as Advisory Committee members will be serving on the RCC District Budget Committee in April and May. The Josephine County Advisory Committee meeting was canceled due to member availability.

C. Board Executive Committee – Tim Johnson, Randy Sparacino and Dean Wendle attended the 3/11 meeting and reviewed the March Board of Education meeting agenda.

D. Facilities Committee – Dean Wendle reported that on Redwood campus (RWC) staff members are preparing plans and specifications for installation of irrigation around three buildings that do not have underground irrigation. Work on this project will be completed after end of term in June. Also, AT&T is proposing to bring in fiber to the cell tower located by the water towers on RWC. This would

***Rogue Community College District
Board of Education – March 19, 2013 Meeting Minutes***

more than likely open up the contract for renegotiation of leased area, easements, and compensation. Curtis Sommerfeld will check into income possibilities. The Riverside campus (RVC) bookstore plaza is open for public use, and it looks very nice. In process of holding conceptual meetings with Hennebery Eddy Architects, Inc. for Health/Science and the Flex Tech Lab at the Table Rock campus (TRC).

E. Finance and Audit Committee – Pat Ashley reported the committee reviewed the budget and financial statements. The RCC Budget Committee will meet in April and May regarding the 2013/14 Budget. .

F. Foundation Report – Pat Ashley attended the Foundation Board meeting on 2/27. President Angstadt stated he has been meeting with potential donors. Jacob Jackson, Dean, School of Science and Technology, has been working on a campaign project related to the automotive program. The Foundation scholarship reader events are scheduled at the Grants Pass Golf Club, 3/26 and the Rogue Valley Manor in Medford, 4/2.

G. Oregon Community College Association (OCCA)/Oregon School Board Administration (OSBA) Reports – Dr. Talbert reported that Cam Preus, Commissioner, Department of Community Colleges and Workforce Development (CCWD), has accepted the position of President, Blue Mountain Community College.

There have been many bills introduced during the legislative session to date. House Bill (HB) 2838 directs the Oregon Education Investment Board, Oregon University System and CCWD to propose a "Pay Forward, Pay Back" pilot program to replace the current system of tuition and fees required to attend institutions of higher education. A task force has been formed to work on this.

HB2787 directs the State Board of Higher Education to exempt a student who is not a citizen or a lawful permanent resident of the U.S. from paying nonresident tuition and fees for enrollment in a public university under certain criteria. This bill has been passed by the House of Representatives.

There are no “details” to report regarding education reform and restructuring. With the current structure, Oregon has had an unprecedented collaboration between OCCA, CCWD and the community college presidents. It is unusual to have such a close-working relationship.

H. President’s Evaluation – Joe Davis reported that examples of the process used over past years will be distributed (via email) to committee members by Denise Nelson. The committee will then reach a consensus of the process to be used this year.

**Rogue Community College District
Board of Education – March 19, 2013 Meeting Minutes**

- 6. Consent Agenda** – Kevin Talbert requested the following change to the February 19, 2013 meeting minutes, page 8, item 12 to read, *Kevin Talbert spoke with Karen Smith, OCCA, and confirmed that the Board’s authority is not limited to hiring and supervising the President, but may include other executive staff, per the Oregon Revised Statutes.*

Pat Ashley moved, seconded by Joe Davis, the Board approves the consent agenda to include revision to the February 19, 2013 meeting minutes as stated.

- A. Meeting Minutes
 - a. February 19, 2013 Board of Education Meeting
- B. Human Resources
 - a. Full-time Faculty Resignation, Nursing, Sharon Silva
 - b. Full-time Faculty Retirement, Nursing, Carolyn Baker
 - c. Full-time Management Resignation, Director, Small Business Development Center, Rick Leibowitz
- C. Grants – None
- D. Financial
 - a. Monthly Financial Data Report – February 2013

The motion unanimously carried.

7. Action/Information Items

A. Revise Board policy IV.A.040: Accounting Systems

Pat Ashley moved, seconded by Joe Davis, the Board approves Resolution No. P80-12/13 approving revisions to Board Policy IV.A.040-Accounting Systems.

It was suggested to limit, or eliminate, the mention of staff position titles in Board policies as appropriate. This will reduce the need for policy revisions due to position changes. Kevin Talbert suggested removing “*Chief Financial Officer*” in Board Policy IV.A.040-Accounting Systems. Board members agreed.

The motion unanimously carried.

B. RCC District Election – May 21, 2013

President Angstadt explained the terms have expired in RCC District seats of Zone 2, 3, 6 and 7. Dean Wendle (Zone 2) and Tim Johnson (Zone 6) are running for

*Rogue Community College District
Board of Education – March 19, 2013 Meeting Minutes*

re-election. Randy Sparacino (Zone 3) and Joe Davis (Zone 7) have decided not to file candidacy.

To date, we are aware that Dr. Marcus Heritage and Brett Johnson plan to run for the Zone 3 seat, and Tim Alford and Ron Fox plan to run for the Zone 7 seat. Dr. Heritage, retired IBM research scientist and Mr. Alford, retired Chief Executive Officer - Rogue Federal Credit Union, introduced themselves to the Board.

C. New Career Pathway Certificate - Massage Therapy: Entry-Level Therapist

RCC will be submitting a Notice of Intent to CCWD regarding plans to develop this new Career Pathway Certificate which will allow students to graduate with a “Certificate” upon completion of coursework that meets the Oregon Board of Massage Therapist’s licensure requirements (see file).

D. Adopt 2013/14 Faculty Renewal List (Handout)

Pat Ashley moved, seconded by Dean Wendle, the Board adopts Resolution No. HR81-12/13, approving the full-time faculty renewal list for 2013/14 as presented.

The motion unanimously carried.

8. Board Discussion Items

A. February 20-21, 2013 OCCA Legislative Summit

Pat Ashley, Kevin Talbert, Dean Wendle and President Angstadt attended the summit. Mr. Wendle thought the summit was good and he enjoyed the afternoon presentation with the legislators. RCC team members were assigned meetings with southern Oregon legislators, and he felt that went very well too. Senator Bates was out of town so the group did not speak with him so the group did not have an opportunity to speak with him this year.

Pat Ashley commented that legislators from southern Oregon were very supportive.

Kevin Talbert enjoyed the presentation given by Kate Brown, Oregon Secretary of State, regarding audits wherein she explained her goal is to make audits more useful. Other speakers were Representative Dembrow from Portland, who serves as Vice-Chair of the House Committees on Education and is an English instructor at Portland Community College, and Representative Peter Buckley, Co-Chair, Ways and Means Committee.

*Rogue Community College District
Board of Education – March 19, 2013 Meeting Minutes*

B. Board Members’ List of Suggested Discussion Items (see file).

C. General Discussion

- Pat Ashley reviewed the placement test brochure which was distributed with Board meeting material. She asked what happens if the student misses a question when taking the placement test, in math, as an example. Kori Bieber explained RCC uses a self-correcting test. The range produced is standardized. Faculty has taken placement tests themselves. This is an open test to anyone who would like to take it. All Oregon community colleges share a crosswalk evaluation tool.

- Pat Ashley reported that a bill has been introduced to the State of California legislature to have credit given for some of the new massively open online courses (MOOCs). Instead of waiting for something to go through the Oregon legislature, should RCC begin discussing this? Kirk Gibson indicated the Council of Instructional Administration (CIA) has been discussing this and looking at how to define testing. He feels confident the CIA and student groups will continue to actively discuss and watch this issue.

- Kevin Talbert reminded Board members of Joe Zagorski’s previous suggestion for Vice Presidents to join Board members at the meeting table. Tim Johnson indicated, in his opinion, he does not prefer Boards/Councils to physically sit at a higher elevation than others; however, he does not feel it is necessary for Vice Presidents to sit at the same table. Dean Wendle responded that since Peter is at the table with Board members, he provides access to information, and if needed, Peter will call upon other staff to join the discussion. Kevin added it is difficult to communicate when Board members are seated with their backs to the Vice Presidents. Joe Davis offered his opinion that he feels educating the Board is very important, and this includes conversations with Vice Presidents. Seeing the facial expressions and reactions of the Vice Presidents when responding to an issue is also important. A suggestion was made for the Executive Committee to discuss this issue, or add to the agenda as a future discussion item, then come to a conclusion after Board consensus is reached.

9. Administration Information Items

A. President’s Monthly Report

- The legislative Joint Co-Chairs budget was released last week with the Community College support fund set at \$428 million. The co-chairs have asked for a 2% holdback - \$419 million. At this time, RCC plans to build a balanced budget based on \$419 million.

Rogue Community College District
Board of Education – March 19, 2013 Meeting Minutes

- Peter called attention to the complimentary letter he received from a parent regarding the excellent customer service received from the Student Services staff. Peter complimented the work of the employees identified in the letter.
- B.** Community College Support Fund Outcome-Based Funding Formula – A draft version of the *Outcome-based Model Discussion – Action Timeframe 2013* from CCWD was distributed to Board members for review prior to the meeting. The State Board of Education plans to hold stakeholder meetings around the state this summer to discuss model/ramifications/alternations.
- C.** FTE Report (see file) – Current FTE shows an increase of 2.5% compared to this time last year.
- D.** Student Success Report – Vice President Bieber indicated the report was updated with historical information per Dr. Talbert’s request.
- E.** Placement Test Brochure – Kori Bieber reported 1,361 students took the placement test summer term 2011 of which 292 enrolled summer term and 550 enrolled during a later term. A number of students test in summer for the fall term.

Student Report

Due to his class schedule, Nate Fincher, Vice President RVC ASG, arrived at this time to provide a report. The Welcome Bash has been scheduled during the first week of the new term – all 4 days at RVC and 2 days at TRC. Student government will distribute useful information. Other educational, fun and/or cultural events have been scheduled nearly every week of the term. The Student Body campaign will begin in May. The popular Rock the Block event will take place the end of May. Also scheduled during the end of May is Zombiefest, which is a joint effort between RWC and RVC. “We’ve Got Worms” is a project wherein a worm colony will be started to recycle paper products. Board members thanked Nate for attending and providing an excellent report.

- F.** Faculty Senate Meeting Notes (see file)

Board Chair, Tim Johnson, called for a five minute break at 5:15 p.m.

10. Executive Session

Tim Johnson called the Board meeting into Executive Session at 5:20 p.m. in accordance with ORS 192.660(2)(d) Labor Negotiations and closed Executive Session at 5:26 p.m.

11. New Business – None

*Rogue Community College District
Board of Education – March 19, 2013 Meeting Minutes*

12. Old Business – None

13. Board Round Table

- Kevin Talbert commented on the resignation of Rick Leibowitz and the good work he has conducted during his time leading the Small Business Development Center. President Angstadt agreed and indicated Mr. Leibowitz will be joining the Cary's of Oregon team.
- Dr. Talbert also reported he attended the Oregon Food Summit. This was a very interesting summit and wondered if this area is something RCC should get involved with. How do we know RCC is doing everything we can for this part of our local economy? Dean Wendle agreed this is something we should explore. Denise Nelson will add this to the Board's Discussion Item List. President Angstadt added that other community colleges teach viticulture and enology, however, there may be a need for courses to support the operational side of the business such as marketing and finance.
- Dean Wendle attended a Josephine County transportation meeting where a question was raised regarding RCC's weapon policy. Kori Bieber will contact Scott, transportation committee, to provide a response.

14. Adjournment – The meeting adjourned at 5:35 p.m.