
*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

1. **Call to Order** – Patricia Ashley, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:05 p.m., Tuesday, March 15, 2011 at the RCC/Southern Oregon University (SOU) Higher Education Center (HEC), Rooms 127 and 129, 101 S. Bartlett, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Tim Johnson, Randy Sparacino, Kevin Talbert, Dean Wendle and Joseph Zagorski. Joseph Davis was absent.
3. **Introduction of Guests and Public Comment** – Katilyn Eccleston, President, Riverside Campus (RVC) Associated Student Government of RCC (ASGRCC); Richard Pascali-Martinez, Table Rock Campus (TRC) Senator, ASGRCC; Cyndy Patterson, RCC Education Association (RCCEA) Representative; and RCC District employees including Peter Angstadt, Kori Bieber, Rena Denham, Jeanne Howell, Cheryl Markwell, Tracey Olsen-Oliver, Linda Renfro, Curtis Sommerfeld, Denise Swafford, Lynda Warren and Denise Nelson. There was no public comment
4. **Presentations - None**
5. **Committee/Advisory Reports**

A. Student, Faculty & Classified Reports

Student – Katilyn Eccleston reported Riverside Campus student government has held, or has otherwise been involved with, a number of events during winter term:

- University of Oregon championship football game tailgate party was held at the HEC Presentation Hall. This was a great success. Food and beverages were provided.
- Valentine’s/Love Your Heart Day – 2 ASGRCC members, certified to take blood pressure, provided service. A card was issued to each person reflecting the individual’s blood pressure reading. A Valentine’s Day gift, consisting of pencil, pen eraser, and sharpener was also provided.
- Wii Event – A “Wii” electronic game was plugged into the plasma television in the RVC G building lobby. Pizza and beverages were provided. Top scorers were given a gift certificate to the RCC Bookstore.

5.A.b

*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

- TRC, Meet Your Associated Student Government Event – The TRC ASGRCC Senator, Richard Pascali-Martinez was introduced to TRC students. Richard has been doing a fantastic job involving TRC students with events. TRC staff has complimented ASGRCC on the great work being accomplished by student government on this campus.
- Mardi Gras Event – This was organized as a recruitment event utilizing beads with recruitment tags. Many students took them and wore them throughout the day. To date, 16 new recruits have been received for next year’s student government.
- St. Patrick’s Day – Gold chocolate coins and clover pins will be distributed.
- Northwest Student Leadership Conference – Held February 18-20 at Portland State University. Information was provided on recruitment, event planning and making a green campus.

Upcoming events for spring term include:

- Mother’s Day Event
- Rock the Block – It’s a Small Work Multicultural Fair – The annual year-end Rock the Block event, to be held May 19, will incorporate a Multicultural Fair to include ethnic dancers and music, etcetera. Ms. Eccleston will attend a meeting on March 24 to initiate the planning process.
- Maslow Donation Drive – The Maslow Project is a nationally-recognized outreach program and resource center that works with families, schools, and social service agencies to break down barriers to success that more than 1,000 homeless youth in the Rogue Valley face. ASGRCC is planning a donation drive, spanning 4 days, to benefit this project.

In conclusion, Ms. Eccleston reported ASGRCC has received many compliments from students about the new bookstore. Students say the bookstore has given RCC a real “college feel” and they appreciate that.

Faculty – Cyndy Patterson commented it has been distressing to watch the news from Wisconsin and other states where the collective bargaining rights of public employees are being denied or threatened. During tough economic times it is even more important to work together for the good of our educational system. The RCCEA has been, and will continue to be, an effective partner in working out solutions to challenges as RCC moves forward as a growing institution.

*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

RCCEA recently held a vote concerning taking two unpaid leave days during spring term. The vote was positive, but there are always concerns in such a situation. Furlough days for faculty mean less time available for accomplishing course goals. This can be somewhat offset by pushing through the material at a quicker pace, but means less time available for in depth studying of a topic, or less time available for helping students who are struggling with material.

Faculty members do realize the serious financial position the College is in, and are willing to do their part, but should not bear the whole load. Increasing tuition costs is never a welcome solution, but neither is cutting the schedule of teaching days. We must always work together on this.

Speaking as a member of the computer Science faculty, Ms. Patterson is very excited about the new Graphic Design and Web Developer programs to be reviewed by the Board (see agenda item 7.F).

Classified – No report; however, President Angstadt indicated he meets with Classified Association President, Mark Petersen, on a consistent basis.

B. Advisory Committees, Jackson and Josephine Counties

President Angstadt met with both committees and provided members with updates regarding the budget and creating new taxpayer student statistics. Tim Johnson suggested sending the taxpayer student statistics to federal legislators.

C. Board Executive Committee – Pat Ashley, Joe Davis and Randy Sparacino participated in the committee meeting to review the March Board of Education meeting agenda.

D. Facilities Committee – Dean Wendle and Kevin Talbert reported this committee is receiving updates regarding the RVC F building remodel.

E. Finance & Audit Committee – The committee met prior to the Board meeting to review and discuss the February Financial Statements. RCC will be proceeding with the Request for Proposals (RFP) process for auditing services.

F. Foundation Report – The major gifts campaign consultant RFP is being issued. The Foundation is also in the process of conducting Scholarship Reader events.

G. Legislative Committee – Pat Ashley, Tim Johnson, Randy Sparacino and Dean Wendle attended the Legislative Summit in Salem hosted by the Oregon Community College Association (OCCA). President Angstadt will provide an update via email to the Legislative Committee upon release of the Ways and Means Co-Chair's budget.

*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

H. OCCA/Oregon School Board Association (OSBA) Reports – Dean Wendle reported on the following issues:

- Senate Bill (SB) 242 – Creates Higher Education Coordinating Commission. Grants commission authority to coordinate higher education policy with Oregon University System and community colleges. Abolishes Oregon Student Assistance Commission and transfers functions to Higher Education Coordinating Commission. Revises current process for setting enrollment fees by requiring student and student government participation, subject to limits set by Higher Education Coordinating Commission.
- OCCA Weekly Legislative Conference Calls – OCCA holds weekly legislative conference calls every Monday at 4:00 p.m. Upon receipt from OCCA, Denise Nelson will forward the meeting agenda and telephone number to Board members. Board members are welcome to join the call.
- OCCA has asked for input regarding the possibility of community colleges having their own, in-house police force. President Angstadt will follow-up with Andrea Henderson, OCCA Executive Director, to advise her RCC does not support this concept.

I. President’s Evaluation Committee – Joe Davis, Tim Johnson and Kevin Talbert met and agreed upon a process for Dr. Angstadt’s 2010/11 evaluation. Denise Nelson will develop a timeline and provide assistance with distribution of forms.

6. Consent Agenda – Joseph Zagorski moved, seconded by Randy Sparacino, the Board approve the consent agenda as presented:

A. Meeting Minutes

- a. February 15, 2011 Board Meeting

B. Human Resources

- a. Full-Time, Exempt, Resignation – Human Resources (Kay Logterman)
- b. Full-Time, Faculty, Early Retirement (Sue Orris)
- c. Full-Time, Faculty, Early Retirement (Dennis Kimzey)

C. Grants

- a. New Grants
 - 1. Perceptions of the Past, “Mirrors: A Contemporary Portrait Project” Grant
 - 2. MURA, RVC-B Building Facade Grant

*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

3. AGC Construction Management Grant
4. 2011 Jefferson State EMS Conference Grant
5. I'm Just Like You Only Different: The Human Face of Change Grant

D. Financial

- a. Monthly Financial Data Report – February

The motion unanimously carried.

7. Other Action/Information Items

A. Adopt Revised Board Policy – IV.B.010: Purchasing Authority (Second Reading)

Joseph Zagorski moved, seconded by Tim Johnson, the Board adopts Resolution No. P59-10/11 approving Board policy Article IV: Business and Non-Instructional Operations; Section B: Purchasing/Inventory; Policy 010 – Purchasing Authority, as presented.

The motion unanimously carried.

B. Adopt Amendment to Community College Rules of Procurement (Second Reading)

Tim Johnson moved, seconded by Randy Sparacino, the Board, acting as the College's Local Contract Review Board, adopts Resolution No. B60-10/11, amending the Community College Rules of Procurement as presented.

The motion unanimously carried.

At the February Board meeting, Board members requested staff research parliamentary procedure regarding second readings. President Angstadt reported, in brief summary, Oregon statutes do not required multiple 'readings' for any action items or adoptions. First and second readings, with most Oregon governing boards, apply only for policies and/or those action items which would cause significant change to the organization. This is a decision made by each governing board.

C. Adopt Comprehensive College Master Plan (First Reading)

This being the first reading, no action was taken. Joseph Zagorski has been serving as a Board liaison to the master plan process. He recognized the amount of staff time committed to this process and commented on the positive improvements made to the plan since first draft. It was suggested to add demographic data and resource links to the plan. Board members discussed the best manner in which to proceed with the comprehensive master plan and determined this will be an ongoing, living document with which changes can be made via appendices. Current suggested revisions will be made and the plan will be submitted for second reading and acceptance at the April Board meeting.

*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

D. Adopt Revision to Tuition Waiver For Dependents of Fallen Oregon Service Members

Joseph Zagorski moved, seconded by Tim Johnson, the Board adopt Resolution No. B72-10/11 amending the Tuition Waiver for Dependants of Fallen Oregon Service Members as presented.

Tim Johnson voiced concern regarding the standards set by the State of Oregon regarding 100% permanently disabled certification. He would like to revisit the criteria in a future discussion. President Angstadt with speak with Andrea Henderson, OCCA Executive Director, regarding this.

The motion unanimously carried.

E. Adopt 2012-2015 Academic Calendars

Kevin Talbert moved, seconded by Joseph Zagorski, the Board adopts Resolution No. P73-10/11 approving the 2012-2015 Academic Calendars as presented.

The motion unanimously carried.

F. Review New Academic Programs

President Angstadt and Board members commended staff for the development of programs presented. Discussion occurred regarding review/approval of program by the Board. This topic will be added to the upcoming special session to be scheduled regarding forward-looking strategic planning.

G. Approve 2011/12 Full-Time Faculty Renewal List (Handout)

Joseph Zagorski moved, seconded by Tim Johnson, the Board adopts Resolution No. HR74-10/11 approving the 2011/12 Faculty Renewal List as presented.

The motion unanimously carried.

H. Adopt 2011/12 Tuition Rates (First Reading)

This being the first reading, no action was taken. Joseph Zagorski requested staff restructure the format used. Adjusting tuition downward, referring to previous resolutions from 1996/97 may be confusing to others.

*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

I. Adopt 2011/12 Fees (First Reading)

This being the first reading, no action was taken. Joseph Zagorski requested staff restructure the format used. Adjusting fees downward, referring to previous resolutions from 1996/97 may be confusing to others.

8. President's Report

A. Administration/Organization/Information Items

a. President's Monthly Report (see file)

- President Angstadt will advise Andrea Henderson, OCCA Executive Director, to postpone RCC's participation in the capital construction list until the 2013-15 biennium.
- Cheryl Markwell and the Instructional division are preparing a plan to create an Allied Health department.
- RCC Academic Team members will be honored at an OCCA event in Salem on April 21.
- Staff is expressing concerns to the City of Medford regarding training for parking procedures. A request has been made for the City of Medford to review the city bus schedule.
- Spring term begins March 28.

b. FTE Report (see file) – FTE reflects an increase of 4% compared to last year this term.

c. Go Oregon Stimulus Project Update (see file)

d. Faculty Senate Meeting Minutes (see file)

e. Accreditation Update – Denise Swafford continues to keep focus on the accreditation process.

f. Grants Status Report (see file)

Pat Ashley called for a 10 minute break at 5:40 p.m.

*Rogue Community College Board of Education Meeting Minutes
March 15, 2011*

9. Executive Session - Pat Ashley called the meeting into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations at 5:50 p.m. and reconvened into open public session at 6:05 p.m.

10. Old Business

A. Review/Discuss 2011 OCCA Legislative Summit – As mentioned previously, Pat Ashley, Tim Johnson, Randy Sparacino and Dean Wendle attended the Legislative Summit in Salem, hosted by the Oregon Community College Association (OCCA). Board members enjoyed the opportunity to attend the conference and speak individually with legislators.

11. New Business – None

12. Board Round Table - None

13. Adjournment – The meeting adjourned at 6:12 p.m.

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Patricia Ashley, Chair, RCC Board of Education

Dated: April 19, 2011
