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**Rogue Community College District**  
**Board of Education – February 28, 2012 Meeting Minutes**

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1. **Call to Order** – Joseph Davis, Chair called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:06 p.m., Tuesday, February 28, 2012 at the Redwood Campus (RWC), H-2 conference room, 3345 Redwood Highway, Grants Pass, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Tim Johnson (via teleconference), Randy Sparacino, Kevin Talbert and Dean Wendle. Joseph Zagorski was unable to attend due to pre-arranged plans.
3. **Introduction of Guests and Public Comment** – Burt Eikleberry, Community Member; Michele Kyle, Community Member; and David Mannix, Community Member; Shannan Strathdee, RWC Associated Student Government (ASG) President; and RCC District employees including Peter Angstadt, Kori Bieber, Margaret Bradford; Rena Denham; Cheryl Markwell, Curtis Sommerfeld, Midge Shaw, Lisa Stanton, Denise Swafford, and Denise Nelson.

Mr. Burt Eikleberry voiced his concern about the possibility of potential reductions in theater classes due to funding issues. He would like to see steps taken to help these classes grow and not die.

4. **Presentations/General Discussion – Academic Master Plan**

Cheryl Markwell, Vice President of Instruction/Chief Academic Officer (CAO) provided a PowerPoint presentation regarding the Academic Master Plan (see file).

The cycle of academic master planning:

- Annual calendar
- Each fall, the foundation of the Academic Plan, program evaluation, is completed
- Balance of effectiveness and efficiency
- Respond to a cycle of continuous improvement

Program Mix:

- Instructional leadership review each December
  - Input from departments' program evaluations
  - Context
  - Mindful of program and resource balance
  - Career and Technical Education (CTE)
  - Transfer courses
  - Workforce needs not met by credit programs
  - Pre-collegiate, student preparation needs to fill the funnel
- Results = staffing and budget proposals for the following year

**6.A.a**

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Next Step:

- New program ideas
- Material and services
- Feedback to departments/programs
- Marketing/Recruitment
- Faculty renewal

Springtime and Commencement:

- Graduation guides, catalog copy
- Advisory committee meetings start
- Student completion
- Faculty openings in search, interviews
- Fall, winter, spring schedule – draft begun
- Faculty workloads projected, based on proposed offerings

Management and Supervision

- Instructional leadership group
  - 4 deans
  - 5 managers (Curriculum, Media, Adult Basic Education, Small Business Development Center and Workforce Training)

This year, Vice President Markwell is proposing a new structure for the division, with each dean assigned to a new “school” cluster.

- School of Public Service and Health
- School of Workforce and College Preparation
- School of Arts and Technology
- School of Science and Technology

The deans will continue to supervise “schools” on all campuses providing cross-college supervision loads, assuring integration at each campus. This also maintains a mix of program types, so no one dean has all of the CTE, or all of the workforce programs, etcetera. This type of cross-fertilization gives each dean a broader picture of the College operation. We will not budget or staff “by school,” and except for a number of faculty having a different dean than they did the year before, most won’t experience any differences.

**5. Committee/Advisory Reports**

**A. Student, Faculty, Classified and Faculty Senate Reports**

Student: Shannan Strathdee has moved into the position of President, RWC ASG. She reported that RWC ASG organized a successful blood drive which was held on February 15. Also, intramural activities on RWC have been well received. Approximately 20 students have been playing basketball in the gymnasium.

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ASG representatives are working on a proposal to initiate a book donation program for the library.

Faculty Association: No report

Faculty Senate: Midge Shaw, Co-Chair, Faculty Senate, referred to the December 2, 2011 Faculty Senate meeting minutes (see file). The Senate has been discussing the State's 40-40-20 goal. Access to higher education is changing from open access to a focus on completion. Faculty Senate is talking about how the affect this shift will have on students and colleges. This group is also reviewing the current Academic Freedom Statement.

Classified Association: Michael Lawrence was unable to attend in person; however, he provided the Board with a written report (see file).

**B. Advisory Committee – Jackson/Josephine County**

Josephine County Advisory Committee meeting was held on 2/1 with John Harelson, Midge Renton, and Dawn Welch in attendance. Jackson County meeting was held on 2/7 with a full complement of members in attendance – John Anhorn, Skip Patterson and Dick Rudisile. Peter Angstadt reviewed the upcoming Budget Committee process including duties and responsibilities.

**C. Board Executive Committee** – Joe Davis, Tim Johnson and Kevin Talbert participated in the meeting on 2/13. Mr. Davis reported the committee reviewed the February Board of Education meeting agenda.

**D. Facilities Committee** – Dean Wendle and Randy Sparacino reported the committee did not meet.

**E. Finance and Audit Committee** – On behalf of the committee, Pat Ashley reported members met prior to the Board meeting and reviewed the January 2011 financial statement. Oregon's office of Economic Analysis released its February forecast that indicates a revenue shortfall of 435 million for 2011-13. This is in addition to the \$300 million shortfall projected in December.

**F. Foundation Report** – Pat Ashley reported the Foundation is working diligently on the scholarship application process. Regarding fundraising, Midge Renton will be hosting a Leadership Awareness rehearsal on March 15. President Angstadt reported Brady Adams has agreed to serve as Josephine County Honorary Chair of the campaign. Jim Dole and Jennifer Phillipi will serve as Josephine County Co-Chairs. Pat Huycke and Dick Entinger as Jackson County Co-Chairs. Sid DeBoer is interested in serving on the Foundation Board.

**G. Oregon Community College Association (OCCA)/Oregon School Board Association (OSBA) Reports** – Kevin Talbert attended the January OCCA Board meeting in Eugene and has also participated in OCCA legislative conference calls.

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There has been much discussion regarding the achievement compacts being developed. Dr. Talbert complimented OCCA staff for their hard work during the legislative session.

Dean Wendle mentioned Senate Bill 1594, sponsored by Senator Courtney, relating to weapons on school grounds, has been scheduled for a hearing today.

Peter added that to date, the achievement compacts have not been passed during this legislative session. If they are, each Board must adopt the compacts by June 30.

**6. Consent Agenda**

Pat Ashley moved, seconded by Randy Sparacino, the Board approves the consent agenda as presented:

A. Meeting Minutes

- a. December 20, 2011 Board of Education Meeting
- b. January 17, 2012 Board of Education Meeting
- c. January 19, 2012 Special Board of Education Meeting

B. Human Resources

- a. Assistant Director of Budget & Financial Services  
(Administrative/Managerial Promotion) – Natalie Herklotz

C. Grants

- a. New Grant(s)
  1. 2011-2013 Career Pathways Grant
- b. Continuation Grant(s) - None

D. Financial

- a. Monthly Financial Data Report – January 2011

**The motion unanimously carried.**

**7. Action/Information Items**

**A. Review Board Policy – VIII.B.010 Catalog (First Reading)**

RCC publishes an annual catalog and has recently made the publication widely accessible via an interactive program on the College website. Printed copies are made available to students during orientation and also in counseling offices. The policy revision includes the addition of expected program learning outcomes in future issues of the catalog.

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**B. Review 2012/13 Tuition (First Reading)**

Kevin Talbert voiced his concern that the recommended increase in tuition is not in line with the inflation rate (3%).

**C. Review 2012/13 Fees (First Reading)**

President Angstadt explained the increase in Nursing Fees will recoup costs.

**D. Review General Obligation Refunding Bonds**

Lisa Stanton explained the College is working with Seattle-Northwest Securities Corp. to refinance a portion of the General Obligation and Refunding Bonds, Series 2005 issued for capital construction and improvements in Jackson County. The refunding would result in significant savings to taxpayers due to the reduced interest rate. The amount of the savings will be determined at the time the bonds are sold, but will be a minimum savings ratio of 3% which is required by law. She anticipates this will save Jackson County taxpayers \$830,000. Refinancing can only occur one time.

Tim Johnson excused himself from the meeting at approximately 5:00 p.m.

**8. President's Report - Administration/Organization/Information Items**

A. President's Monthly Report

- President Angstadt just returned from Salem where he spoke at the Heavy Lift Helicopter Consortium regarding the proposed Flex Technology Lab. The group was very enthusiastic about the facility.
- Dr. Chris Maples, President, OIT, is interested in developing a cohort of students from China to complete their junior/senior courses at OIT. He would like to partner with RCC to have the students complete their first two years of study at RCC in Medford. Additionally, discussion occurred regarding the possibility of offering expanded allied health training at RCC locations (this is part of the major gifts plan). We will be investigating costs and program needs with the potential of starting a partnership on both ideas in the fall of 2013.
- The City of Grants Pass has developed a draft fundamental concept of an area near RCC, surrounding Redwood Highway. This includes neighborhood centers, neighborhood crossroads and proposed traffic signal changes. This is in "concept" format and would take quite a bit of time to develop.

B. FTE Report – (see file)

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- C. Draft Community College Achievement Compact Measures (see file)
- D. Draft Fundamental Concept – City of Grants Pass Neighborhood Centers (see file and agenda item 8.A for report.)
- E. Accreditation Reaffirmation (see file)
- F. Faculty Senate Meeting Minutes (see file)

Joseph Davis called for a 5 minute break from 5:10 p.m. to 5:15 p.m.

- 9. **Executive Session** – Joseph Davis called the meeting into executive session pursuant to ORS 192.660(2)(d) Labor Negotiations, ORS 192.660(2)(e) Real Property Transactions and ORS 192.660 (2)(h) Legal Counsel at 5:15 p.m. and returned to open session at 5:45 p.m.
- 10. **Old Business**

- A. **Review/Discuss Southern Oregon Business Conference, January 26, 2012**

- Pat Ashley, Kevin Talbert and Dean Wendle participated. They agreed this was a very good conference and the keynote speaker was very good. Chinese labor rates are currently only 30% lower than the United States (there used to be a more significant spread.)

- B. **Review/Discuss the Association of Community College Trustees (ACCT) National Legislative Summit, February 13-16, 2012**

- Pat Ashley attended the Summit in Washington, D.C., along with other Oregon community college Board members. Appointments were coordinated with legislators of each district. Pat was assigned to meet with Ron Wyden, Greg Walden and Peter DeFazio. The meetings were brief and provided little opportunity to converse. The American Association of Community Colleges (AACC) distributed a handout at the conference titled “Developing Appropriate Measures for Community Colleges” which Pat circulated around the table (see file). There was not a lot of interaction with other groups; however, good interaction with Oregon attendees. When budget constraints restrict travel, she recommends furloughing this annual trip.

- 11. **New Business - None**

- 12. **Board Round Table**

- Pat Ashley suggested the possibility of RCC Board members attending other Oregon Community College Board meetings. This would be advantageous for a variety of reasons.

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- A suggestion was made to schedule a Board Program meeting on the Rogue Farm Corps (RFC). (Note: RFC was founded in 2003 by a community of southern Oregon farmers that recognized the need for beginning farmer training and shared a commitment to mentoring the next generation. In 2006, RFC received a federal grant to develop an innovative curriculum that is the basis of their Farms Next Internship Program. RFC is the only organization in Oregon with a structured, entry-level education and training program for beginning farmers. In 2010, RFC took a leadership role in establishing a legal framework for on-farm internships. As a result, RFC established a pilot program with RCC for legal on-farm internships.)

**13. Adjournment** – The meeting adjourned at 6:04 p.m.