
Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes

1. **Call to Order** – Tim Johnson, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 11:00 a.m., Tuesday, February 19, 2013 at the Redwood Campus (RWC) H2 conference room, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Johnson, Pat Ashley, Kevin Talbert, Dean Wendle and Joseph Zagorski. Joe Davis and Randy Sparacino were absent due to professional obligations.
3. **Introduction of Guests and Public Comment** – Toni Nordheim, Riverside Campus Associated Student Government (ASG) President and RCC District employees including Peter Angstadt, Kori Bieber, Margaret Bradford, Rena Denham, Kirk Gibson, Grant Lagorio, Michael Lawrence, Debbie McLennan, Christine Murff, John Osbourn, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Bart Van Syoc and Denise Nelson. There was no public comment.
4. **Presentations**

A. RCC Annual Security Report (Clery Act) – Bart Van Syoc, Director, Facilities and Operations

Mr. Van Syoc referred to the RCC Annual Security Report dated October 1, 2012. The 26 page report (see file) was distributed to Board members for their review prior to the meeting. The RCC Facilities and Operations Department prepares this report annually to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Bart provided background information regarding the formation of the Clery Act and reporting requirements.

Institutions of higher education are required to distribute, to all current students, employees, and applicants for enrollment or employment, two types of information: (1) descriptions of policies related to campus security and (2) statistics concerning specific types of crimes.

There were no reported hate crimes in the RCC district during the reporting period. Bart reviewed the full report which can be accessed at <http://www.roguecc.edu/Safety/pdf/CampusCrime.pdf> .

Board members asked about security in Josephine County. Staff reported that armed guards are on campus during hours that students are in class. The Board thanked Mr. Van Syoc for his presentation.

*Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes*

5. Committee/Advisory Reports

A. Student, Faculty, Classified, Faculty Senate Reports

Student Report: Tony Nordheim reported student government is coordinating the Zombiefest event again. This was a popular event last year. Other events are also being organized such as Rock the Block. Student government is attempting to coordinate a softball game with other colleges.

Faculty Association: No report

Classified Association: Michael Lawrence, Classified Association President, reported the association is working on the discipline manual and a letter of intent for the salary and wage opener.

Faculty Senate: See meeting notes agenda item 9.D

B. Advisory Committees – Peter Angstadt reported the Jackson County Advisory Committee met on 2/5 with John Anhorn and Dick Rudisile participating. The Josephine County Advisory Committee met the following day with a full complement of all five members in attendance. Advisory Committee members will be serving on the RCC Budget Committee in April and May.

C. Board Executive Committee – Pat Ashley and Dean Wendle attended the 2/11 meeting and reviewed the February Board of Education meeting agenda.

D. Facilities Committee – Dean Wendle reported that as work on the Allied Health expansion into Table Rock Campus (TRC) and the Flex Tech Lab concept progresses, we have a need to complete some design/engineering work. Hennebery Eddy Architects has been identified to complete needed work. We did not need to solicit bids or quotes because of the specific qualifications and expertise they provide. We would like to select Hennebery Eddy Architects for the Health/Science and Flex Lab work at TRC. We did not need to solicit bids or quotes because of the specific qualifications and expertise they provide. This group has experience working with Oregon higher education design and planning, particularly with health and manufacturing programs. Also, Gregg Sanders is employed with them as an Associate Principal and is the leader of their Academic Group. He has long-standing personal experience with projects at RCC, especially with TRC, and will lead the team that develops the plan for TRC. Their pricing is below Board bid limit requirements.

E. Finance and Audit Committee – Joseph Zagorski and Pat Ashley attended the meeting. Governor Kitzhaber released his 2013-15 balanced budget which includes a proposed funding level of \$428.4 million for community colleges. College administration is currently using the \$428.4 million in preparing its 2013-14 budget.

***Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes***

The State of Oregon will be issuing Lottery Revenue Bond Program obligations in April 2013. With the issuance of the Lottery bonds, the College will receive \$500,000 for the development of the Flex Tech Lab. Each of the 17 Oregon community colleges will receive funding for capital construction, deferred maintenance, capital renewal, code compliance and/or safety projects.

F. Foundation Report – The Foundation has not met since last report. President Angstadt stated he has been meeting with potential donors. He encouraged conversations with legislators regarding funding the community college capital construction project list.

G. Oregon Community College Association (OCCA)/Oregon School Board Administration (OSBA) Reports – Kevin Talbert, Dean Wendle and Pat Ashley will be attending the OCCA Legislative Summit which includes meetings with southern Oregon legislators. Dr. Talbert reported OCCA staff has been providing an update on all legislative bills introduced during this session, to date. The latest State of Oregon revenue forecast reflects an increase for the remainder of this fiscal year with a decrease in revenue next year. There has been a number of study groups formed this legislative session. There's one significant bill being tracked that requires community colleges to have a separate achievement compact committee. OCCA is not in favor of the bill.

Dean Wendle added that Senate Bill 242 of the 2011 Regular Legislative Session created the Higher Education Coordinating Commission (HECC); however, the HECC has not been formed yet. The Oregon Opportunity Grant program was supposed to be placed under the responsibility of this Commission. Proposed House Bill 2838 directs the Oregon Education Investment Board, Oregon University System and Department of Community Colleges and Workforce Development (CCWD) to propose a "Pay Forward, Pay Back" pilot program to replace the current system of tuition and fees required to attend institutions of higher education. Proposed House Bill 2787 directs the State Board of Higher Education to exempt a student who is not a citizen or a lawful permanent resident of the U.S. from paying nonresident tuition and fees for enrollment in a public university under certain criteria. Lastly, he reported there is movement at the state level to make a percentage of community college state funding dependent upon an outcome-based model (completion).

H. President's Evaluation – Randy Sparacino, will serve as Chair of this committee along with Joe Davis and Joseph Zagorski. Denise Nelson will coordinate a committee meeting, possibly via teleconference.

*Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes*

- 6. Consent Agenda** – Joseph Zagorski moved, seconded by Kevin Talbert, the Board approves the consent agenda as presented.
- A. Meeting Minutes
 - a. January 15, 2013 Special Board of Education Meeting (Budget Update)
 - b. January 15, 2013 Board of Education Meeting
 - B. Human Resources
 - a. Full-time Management Retirement, Director of Facilities, Bart Van Syoc
 - b. Full-time Faculty Retirement, Early Childhood Education, Connie Denham
 - c. Full-time Management, New Hire, Director of Allied Health, Genna Southworth
 - C. Grants – None
 - D. Financial
 - a. Monthly Financial Data Report – January 2013

The motion unanimously carried.

7. Action/Information Items

A. Board Policy IV.A.010: Budget Officer (First Reading)

Joseph Zagorski moved, seconded by Pat Ashley, the Board approve Resolution No. P71-12/13 approving revisions to Board Policy IV.A.010-Budget Officer as presented.

Dr. Zagorski noted this particular policy revision is clear, straight-forward, and a formality with Lisa Stanton having been placed into the position of Chief Financial Officer. Board members agreed.

The motion unanimously carried.

B. Approve 2013/14 Tuition (Second Reading)

Joseph Zagorski moved, seconded by Pat Ashley, the Board adopt Resolution No. B64-12/13, approving the recommended tuition for the 2013/14 school year in the amounts of \$91/credit in-state, \$111/credit out-of-state and \$304/credit international.

Board members discussed the current economic situation, the status of declined state funding and the comments from students in support of increasing tuition in this manner versus continual small incremental increases. RCC is not alone. Many community college districts in Oregon must face this difficult situation.

The motion carried 4-1 (Tim Johnson voting no)

*Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes*

C. Approve 2013/14 Fees (Second Reading)

Pat Ashley moved, seconded by Kevin Talbert, the Board adopt Resolution No. B65-12/13 approving no increase in fees for the 2013/14 school year.

It was noted the GED fee is under review and staff will make a recommendation to the Board in the near future.

The motion unanimously carried.

D. Approve Purchase of Classroom Telephones

Joseph Zagorski moved, seconded by Pat Ashley, the Board adopt Resolution No. B72-12/13, approving the purchase of telephone equipment and supplies through TouchPoint Networks, using Capital Improvement Funds, not to exceed \$72,250.

The motion unanimously carried.

E. Approve Purchase of Microsoft Dynamics Retail Management System

Kevin Talbert moved, seconded by Pat Ashley, the Board adopt Resolution No. B73-12/13, approving the purchase of the Microsoft Dynamics Retail Management System (RMS) point of sale system for use in the college bookstores, not to exceed \$75,000, contingent on successful testing for compatibility.

The motion unanimously carried.

F. Approve Board Participation, OCCA Legislative Summit, February 20-21, 2013

Joseph Zagorski moved, seconded by Pat Ashley, the Board adopt Resolution No. P74-12-13, approving the participation of Pat Ashley, Kevin Talbert and Dean Wendle in the 2013 OCCA Legislative Summit.

The motion unanimously carried.

G. Approval of a Club Sports Team

Kevin Talbert moved, seconded by Joseph Zagorski, the Board adopt Resolution No. P75-12/13, approving the formation of men's and women's Soccer "Club Sports" teams for the 2013/14 school year.

President Angstadt explained that Board approval of Club Sports teams in the form of men's and women's soccer, for the one-year period of July 1, 2013 through June 30, 2014, will provide the College with the opportunity to measure interest in athletics

*Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes*

without commitment to the Northwest Athletic Association of Community Colleges. Dean Wendle asked if students must be full-time to play on the team, and Vice President Bieber confirmed yes, the student must be full-time. Ms. Bieber indicated she will work on providing a more accurate financial model and will continue to refine costs. Pat Ashley commented that during challenging financial times, the addition of sports teams may be perceived to be costly and not in the best interest of the college. Peter indicated he received positive comments from other community college presidents where sports teams are offered. Kori stated this can be used as a good recruitment tool. Dr. Talbert discussed this issue with other Oregon community college board members and received positive comments regarding sports teams.

The motion carried 4-1 (Pat Ashley voting no)

H. Approve Service and Annexation Agreement – Redwood Campus (Second Reading) No further information available at this time.

8. Board Discussion Items

B. January 24, 2013 Southern Oregon Business Conference

Pat Ashley reported this conference was well-attended and included a lot of discussion regarding higher education. RCC was mentioned as an educational institution that is always responsive to need. Dr. Talbert commented the conference included presentations regarding why business owners relocate their business to southern Oregon.

C. February 12-14, 2013 ACCT National Legislative Summit

Tim Johnson attended the summit in Washington, D.C. and felt it was worthwhile, recommending attendance by at least one Board member next year. OCCA arranged appointments with eight legislators. Tim was assigned to speak with Ron Wyden, Jeff Merkley and Peter Defazio. In order to help reduce travel expenses in the future, Tim recommended not registering for the large meals at the conference, and depending on the conference agenda and air travel accommodations, spending one less night.

D. Board Member’s Suggested Discussion Items (See 8.E below)

E. General Discussion

Pat Ashley provided a reminder regarding speaking with other community college Board members about their Board processes. Kevin Talbert indicated OCCA is currently organizing their annual conference and suggested we coordinate a proposal to facilitate a session for this purpose at the annual conference. Kevin, Pat and Joe Z. will work on this. Kevin also mentioned other RCC Board members are welcome to attend the OCCA Board meeting roundtable with him as a guest. Please advise Denise Nelson if you are interested.

*Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes*

9. **Administration Information Items** – Vice President Bieber distributed the Student Success Report – Fall 2012. The attrition rate for fall 2012 was 29% compared to 35% fall 2011. Kevin Talbert requested the report include year to year information to help identify trends. It would also be nice to know how many students pay tuition and complete the course. Kori will revise the report.

A. President’s Monthly Report

- RCC has the number four (out of 17) priority project on the community college capital construction list. Our project is the development and expansion of our allied health training facilities to support our recent Department of Labor \$3.1 million grant to increase allied health training opportunities. The Governor recently issues a list of capital projects he is recommending for funding to the legislature. Our project is on his list.

B. FTE Report (see file) – See file

C. Northwest Commission On Colleges and Universities – Accreditation Reaffirmation

- Staff having been meeting to work on the Strategic Plan, focusing on how to make objectives more measurable.

D. Faculty Senate Meeting Notes

Dr. Zagorski found the comments regarding the Institutional Learning Outcomes (ILO) very interesting. Kirk Gibson indicated ILOs were written by faculty. There has been a lot of welcome conversation regarding this and he will continue the dialogue.

E. Article and Flyer Referencing RCC

- Cam Preus, CCWD Commissioner, used RCC as an example of best practices for Career and Technical Education (CTE) in science, technology, engineering and math (STEM). Peter provided Board members with a copy of the CCWD flyer.

Board Chair, Tim Johnson, called for a five minute break at 12:40 p.m.

10. **Executive Session**

Tim Johnson called the Board meeting into Executive Session at 12:45 p.m. in accordance with ORS 192.660(2)(d) Labor Negotiations and ORS 192.660(2)(h) Legal Counsel and closed the Executive Session at 12:58 p.m.

*Rogue Community College District
Board of Education – February 19, 2013 Meeting Minutes*

11. **New Business - None**
12. **Old Business** – Kevin Talbert spoke with Karen Smith, OCCA, and clarified the powers of the Board in regard to employment of the President, in accordance with Oregon Revised Statutes.
13. **Board Round Table - None**
14. **Adjournment** – The meeting adjourned at 1:00 p.m.