
***Rogue Community College District
Board of Education – November 27, 2012 Special Meeting Minutes***

1. **Call to Order** – Chair, Tim Johnson, called the Rogue Community College (RCC) Board of Education (Board) Special Meeting to order at approximately 11:00 a.m., Tuesday, November 27, 2012 at the Table Rock Campus (TRC), 206 Conference Room, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Johnson, Pat Ashley, Joe Davis, Kevin Talbert, Dean Wendle and Joseph Zagorski. Randy Sparacino was absent due to professional obligations.
3. **Introduction of Guests and Public Comment** – RCC District employees in attendance included: Peter Angstadt, Kori Bieber, Rena Denham, Kirk Gibson, Jacob Jackson, Mary O’Kief, John Osbourn, Bonnie Ryan and Denise Nelson. There was no public comment.
4. **General Discussion**

A. Recap 2012-2015 Strategic Plan Development Process To Date – *Peter Angstadt, President*

President Angstadt reviewed the document titled “2012-2015 Strategic Plan Development Process to Date” (see file). For the three-year 2012-2015 planning cycle, the Board previously approved the recommendation that RCC maintain its Mission, Vision, Values and Core themes currently in place. This was agreed upon in order to provide a smooth transition integrating the strategic plan and core them plan goals and objectives. The 2015-2019 planning cycle, however, will be comprehensive.

B. Achievement Compacts – *Kirk Gibson, Vice President of Instruction/Chief Academic Officer (CAO)*

The document titled “Community College Achievement Compact Definitions: *Programs of Study and Employment*” was distributed and reviewed. This document represents a compilation of input from the Community College Intersections Team and the Oregon Community College Association (OCCA) Achievement Compact Task Force. The terms “Programs of Study” will be replaced with the term “Workforce Readiness and Advancement.” The groups also proposed a definition for “Employment” (see file).

Dr. Zagorski mentioned that at the OCCA annual conference, a lot of attention was devoted to placement testing. Kori Bieber, Vice President of Student Services/Chief Student Services Officer (CSSO), responded that the purpose of placement testing is to ensure the student is in the right place for retention.

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We want the student to continue their education and be successful. RCC has paid a lot of attention to the enrollment process. Board members asked questions about our placement testing process and suggested assessing placement testing options and/or strategies.

Kirk explained how the achievement compacts tie into the strategic plan. This was a very thoughtful process with data driven information.

Dr. Zagorski recommended more use of measurable objectives in the strategic plan.

Vice President Gibson distributed a handout titled “Draft 11/26/12 – Program Review Process.” The Institutional Division participates in a systematic review of the delivery of its programs and services. At the department and service level, information from transfer institutions and economic development partners, as well as students and others at RCC, input is analyzed along with achievement of intended outcomes. The results of this analysis become part of the overall college assessment, contributing to the academic master plan, strategic planning, facility planning and the institutional master plan. Also during this process, departments will define how they are measuring completion.

The strategic plan remains flexible enough to adjust to demands.

C. Break – Lunch (12:00 p.m. to 12:20p.m.)

The meeting reconvened at 12:20 p.m.

Board members mentioned the last two OCCA conferences have stimulated discussion among Board members in regard to becoming a participant, and not an audience.

D. Evaluate/Modify the 2012-2015 Strategic Plan – President Angstadt

Dr. Talbert feels the strategic plan being presented is good; however, he would like to have seen the Board involved more from the beginning of the process. He is glad to see the college has a program review process in place. He’d like to make sure we are serving our communities in regard to employment needs. As an example, is there something we should be offering, such as Hospitality training?

President Angstadt is pleased with the progress being made, especially with the demands upon staff responding to the dramatical increase in enrollment over the last few years.

Tim Johnson agrees the strategic plan being presented is a result of outstanding work. It is very connected to reality.

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Dr. Zagorski added that the strategic plan progress reports received in the past have been very helpful. He would like to see the Board continue to receive a quarterly assessment which will provide an opportunity for dialogue.

Dr. Talbert recommended adding more specific language in Goal F regarding seeking out new or unmet needs of students and the community.

Dean Wendle suggested adding the possibility of holding focus groups within the objectives of Goal F.

Pat Ashley asked about student success reports and past rates. Why do students leave? How do we relate success and completion from the student's standpoint? Is that what the student wants?

Ms. Ashley recommended using same terminology through the strategic plan document and requested defining acronyms at least once.

Discussion occurred regarding the number of online open courses offered across the United States. The Kahn Academy was also discussed.

Dr. Zagorski thanked staff for attending the work session. He enjoyed the dialogue and appreciates their time.

Dr. Talbert thanked staff for their hard work on the strategic plan.

E. Next Steps – *Tim Johnson*

Mary O’Kief, Grants and Planning Coordinator, will make suggested changes to the strategic plan and prepare the document for Board approval at the next Board of Education meeting.

5. **New Business - None**
6. **Old Business - None**
7. **Adjournment** - The meeting adjourned at 1:46 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education