
Rogue Community College District
Board of Education Work Session – November 19, 2019 Meeting Minutes

- 1. Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Kevin Talbert, Ph.D., Board Chair, at 4:04 p.m. on November 19, 2019, at the Table Rock Campus (TRC), Room 184/184A, 7800 Pacific Avenue, White City, OR. Due notice was given.

Kevin Talbert reminded everyone that the Board is experimenting with a new format for meetings. The work session that takes place prior to the regular meeting is meant to be more of a discussion amongst Board members and allows time for presentations and deliberations on those items that are meant solely for the Board. This is to help make the regular Board meeting more compact and agenda oriented. During the work session, no actions are taken.

- 2. Determine Presence of a Quorum-** A quorum of the Board was present including Claudia Sullivan, Kevin Talbert, Pat Ashley, Pat Fahey, Ron Fox, Roger Stokes, and Shawn Hogan.
- 3. Introduction of Guests-** RCC District employees Cathy Kemper-Pelle, Rachelle Brown, Vicki McCrary, Cathy Pierson, Kori Ebenhack, Juliet Long, Curtis Somerfield, Judy Basker, Chelsea Daugherty, Associated Student Government (ASG) Riverside Campus (RVC)- Table Rock Campus (TRC) Advisor, Loren Langdon, ASG RVC-TRC President, and Kelsey Carlson, ASG RVC-TRC Student Resource Coordinator.
- 4. Information Presentation-**

Cathy Pierson, Apprenticeship Coordinator, gave a presentation to the Board regarding the RCC Apprenticeship Program. There are nine programs in total: Airframe/Power Plant, Boiler Operator, HVAC, Inside Electrician, Limited Maintenance Electrician, Manufacturing Plant Electrician, Millwright, Sheet Metal Worker, and Sign Electrician. It was explained that the Oregon State Apprenticeship and Training Council (OSATC) oversees the Bureau of Labor and Industries (BOLI) and in turn, the BOLI oversees the Apprenticeship Committees at RCC (of which there are eight). The state of Oregon requires that these committees meet at least twice a year to review the progress of every apprentice. RCC currently has 307 apprentices in the program, and Ms. Pierson noted that she will be bringing on the 308th apprentice tomorrow. The lowest year for apprenticeship enrollment was 2012 which had 143 persons enrolled and last year 44 apprenticeships were completed. There are currently 20 instructors for the Apprenticeship Program, and these instructors are tradespeople who have been through the Apprenticeship Program or who are licensed in their trade. The committees choose the instructors and designate their pay.

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As Apprenticeship Coordinator, Ms. Pierson helps to design new programs, get apprentices into programs, and bill employers (of which there are 160). Employers that wish to participate in the Apprenticeship Program pay \$58 per employee per month. It was noted that the Apprenticeship Program is non-unionized.

In order to be able to enter the Apprenticeship Program, every applicant must meet a minimum set of requirements and qualifications, and those requirements vary by program. In general, the minimum qualifications are as follows: 18 years of age or older, high school graduate or GED certificate, and one year of high school algebra with a C or better. In some cases, participants need to take an exam to complete their program and some need to take various licensing exams through the state. In most cases, a participant must score a 75% or higher to complete the program. Once enrolled in the program, apprentices receive on the job training by the employer in addition to attending apprenticeship classes at RCC. All apprentices in the Apprenticeship Program are considered registered apprentices in the eyes of BOLI.

It was noted the enrollment levels are controlled by the employers and not by RCC. The number of apprenticeships available also depends on the number of journeymen in any given field. Ms. Pierson noted that the accepted ratio from OSATC is one apprentice to one journeyman; therefore, there can never be more apprentices than there are journeymen at any given time. Depending on the trade, persons who are interested in the Apprenticeship Program but are not yet employed may begin taking apprenticeship related classes, such as math and writing, at RCC that would make themselves more valuable to an employer.

New Apprenticeship Programs in development include, Certified Civil and Concrete Worker and Certified Steel Erector.

5. Discussion Topics-

A. Board Goals-

It was noted that the purpose of having the Board Goals on the agenda is to discuss how the Board is progressing on their goals.

Ron Fox attended the Oregon School Board Association (OSBA) regional meeting at the end of October where he spoke with several K-12 superintendents who were all excited to set up meetings with himself and President Kemper-Pelle for the near future. The two will work together to find times starting after the first of the year to make these meetings happen.

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It is the goal of the Board to be more involved in industry outreach and to be liaisons to various industry sectors. There is continuing discussion regarding best contacts in the various industry sectors. Board members shared updates on the people whom they have contacted in their appointed sectors of industry. The Board will be checking in periodically on the status of industry outreach.

The Board expressed interest in hearing a presentation from the RCC Green Team at a work session. There is some question regarding the status of this committee due to the retirements of some members. President Kemper-Pelle will reach out to the Green Team and ask them to provide a summary of activities they have done in the past year. Kevin Talbert requested that each of the vice presidents provide a list of current sustainability initiatives in each of their areas. President Kemper-Pelle will speak with the Board Executive Committee and schedule this report during a work session of the Board. The Board also agreed that it would be useful to see sustainability efforts at other community colleges.

Dr. Mark Figueroa, data coach from Achieving the Dream (ATD), will be coming December 9th and 10th. He will be meeting with Student Services, Instruction, and Institutional Research, as well as the Guided Pathways team and Executive Team. An agenda will be sent out to all Board members, and a time will be set up for them to meet with the data coach.

Kevin Talbert complimented the group on moving ahead with board goals, and he thanked everyone for the work they are doing to help achieve these goals.

- B. Oregon Community College Association Conference (OCCA)**- Everyone agreed that this was a great conference and aligned with what we are trying to accomplish. There was a big focus on equity at the conference and some great presentations were given on that topic. Training for Executive Assistants was attended by Vicki McCrary and Rachelle Brown, who both found the training to be extremely pertinent and useful. Our attendees enjoyed the keynote speakers, and the breakout sessions were very valuable. It was noted that the Pathways to Opportunity presentation involving President Kemper-Pelle focused on a program that could provide significant funding and support to our students in need. The Board agreed that the funding sessions in general were very insightful.
- C. Governance Institute for Student Success**- This topic was moved to discussion at the regular board meeting immediately following this work session.

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- D. OSBA Regional Meeting**- This meeting was attended by Ron Fox and President Kemper-Pelle. It was a good opportunity to meet with local school district board members and superintendents. The primary focus was on development of strategic plans for how school districts will apply their new funding from the Student Success Act. Emphasis was placed on understanding school district student data to identify success gaps so that their strategies will address these gaps. President Kemper-Pelle noted that there was discussion of school district use their Student Success Act money to improve dual credit.
- 6. Adjournment**- Kevin Talbert adjourned the meeting at 5:02 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.