
***Rogue Community College District
Board of Education – November 15, 2011 Meeting Minutes***

1. **Call to Order** – Joseph Davis, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:00 p.m., Tuesday, November 15, 2011 at the RCC/Southern Oregon University (SOU) Higher Education Center (HEC) rooms 127 and 129, 101 S. Bartlett St., Medford, Oregon.
Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Randy Sparacino, Kevin Talbert and Dean Wendle. Tim Johnson and Joseph Zagorski were unable to attend due to pre-arranged plans.
3. **Introduction of Guests and Public Comment** – Lindsey Evertt, President, RCC Riverside (RVC) Campus Associated Student Government (ASG); Richard Pascali-Martinez, Table Rock Campus (TRC) Senator, ASGRCC; Heather Saunders-Harbaugh, Articulation and Evaluation Specialist, SOU; Sarah Weiss, Associate Director of Admissions, SOU; and RCC District employees including Peter Angstadt, Kori Bieber, Margaret Bradford, Jason Fiano, Kirk Gibson, Anna Manley, Cheryl Markwell, Rene McKenzie, Linda Renfro, Curtis Sommerfeld, Colletta Young and Denise Nelson. There was no public comment
4. **Presentations/General Discussion**
 - A. **Program Light Presentation – Financial Literacy, Kori Bieber, Vice President of Student Services/Chief Student Services Officer**

Vice President Bieber introduced Jason Fiano, Director, TRiO Educational Opportunity Center; Anna Manley, Director, Financial Aid; Rene McKenzie, Director of Student Programs; Director, and Colletta Young TRiO Student Support Services.

The team reviewed the federal definition of financial literacy. Financial and economic literacy means knowledge about personal financial decision-making, which may include but is not limited to knowledge about:

 - 1) Personal and family budget planning
 - 2) Understanding credit building principles to meet long-term and short-term goals (e.g. loan to debt ratio, credit scoring, negative impacts on credit scores)
 - 3) Cost planning for postsecondary or post-baccalaureate education (e.g. spending, saving, personal budgeting)
 - 4) College cost of attendance (e.g. public versus private, tuition, versus fees, personal costs)
 - 5) Financial assistance (e.g. searches, application processes, differences between private and government loans)
 - 6) Assistance in completing the Free Application for Federal Student Aid (FAFSA)

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Financial Literacy 101 Topics included financial health, financial services, managing credit, ID theft, financial trouble, financial planning financial aid, insurance, buying a car, buying a home, renting an apartment, taxes, saving and investing.

Student loan debt has increased significantly. Students are not borrowing just to go to school, but borrowing to live. The national student loan debt will reach \$1 trillion this year and will surpass credit card debt. The student loan debt at RCC has tripled over 4 years. RCC's cohort default rate is now 16.1% and is estimated to increase approximately 23% over the next 2 years.

RCC is completing outreach to help educate students about student debt.

- A demo of TRiO's Financial Literacy 101 program can be found at www.FinancialLiteracy101.com.
- Discovery Program efforts include program support and classes such as Selected Career Topics (HD70); Transitions II (HD85); and Transition to College (HD90)
- Financial Aid department efforts include new student orientations/break-out sessions; Net Price calculator; "Straight Talk"; annual loan entrance counseling; additional in-person loan counseling; promote Financial Literacy 101; partner with Discovery Program and TRiO; partnership with Higher One; researching financial literacy services and service providers
- TRiO Student Support Services assistant TRiO students with financial aid programs by helping to navigate processes; evaluating financial aid offers; personal budgeting. They also review benefits and resources for locating scholarships

RCC will continue to develop financial literacy efforts and partnerships with the goal of creating a culture of knowledge about personal financial decision-making.

5. Committee/Advisory Reports

A. Student, Faculty, Classified and Faculty Senate Reports

Student – Lindsey Evertt, RVC ASGRCC President, reported that RVC Student Government has started the hiring process for the open positions of Vice President and Senator. Representatives are coordinating a winter festival to be held 11/29. ASG members will be making an effort to organize community service projects one weekend per term. The domestic violence awareness day went very well. Four clubs have chartered with 3 more expected soon.

Faculty – No report

Classified – Michael Lawrence was unable to attend in person; however, he provided a written report which was distributed to the Board (see file).

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Faculty Senate – Cyndy Patterson, Faculty Senate Co-Chair, provided a written report (see file).

B. Advisory Committee – Jackson/Josephine County

Jackson County meeting was cancelled due to scheduling conflict. Josephine County Advisory Committee members John Harelson, Midge Renton, and Jerry and Sharon Work participated in a meeting on 11/2.

C. Board Executive Committee – Joe Davis, Tim Johnson and Randy Sparacino participated via teleconference. The committee reviewed the November Board of Education meeting agenda

D. Facilities Committee – There has not been a need to hold a committee meeting.

E. Finance and Audit Committee – On behalf of the committee, Pat Ashley reported the committee met prior to the Board meeting and reviewed the October Financial Statements. Auditor interviews will be conducted 12/5.

F. Foundation Report – Pat Ashley reported that President Angstadt has been providing weekly updates regarding campaign status. There are no Foundation events or Board meetings scheduled in November. It will be important to achieve 100% campaign support from Board of Education members. Pat will contact Board members individually regarding this.

G. Oregon Community College Association (OCCA)/Oregon School Board Association (OSBA) Reports – Kevin Talbert reported that he has participated in OCCA conference calls and he attended the OCCA annual conference the end of October along with Pat Ashley, Dean Wendle and Joseph Zagorski. OCCA has been actively involved with the Oregon Education Investment Board (OEIB). This is a main topic of discussion and will continue to demand time and attention. There are more questions than answers regarding the OEIB right now. It will be very important to monitor progress and stay involved.

6. Consent Agenda – Dean Wendle moved, seconded by Kevin Talbert, the Board approve the consent agenda as presented:

A. Meeting Minutes

a. September 23, 2011 Special Board of Education Meeting

B. Human Resources

a. Full-Time Exempt, New-Hire, Applications Programmer/Analyst II – Paul Martinez

C. Grants

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- a. New Grant(s)
 - 1. Nursing Faculty and Curriculum Development (OCNE)
 - b. Continuation Grant(s) -
 - 1. Learning Standards Phase 5 – Second Year Implementation
- D. Financial
- a. Monthly Financial Data Report – October 2011

The motion unanimously carried.

7. Action/Information Items

A. Review New Board Policy II.A.030 – Public Record Requests (First Reading)

No action taken as this is the first reading.

B. Approve Contract for Kerby Campus HVAC Upgrade and Power Distribution

Kevin Talbert moved, seconded by Pat Ashley, the Board adopts Resolution No. B40-11/12 approving the Contract with Cummings Construction, Inc. for the Kerby Campus HVAC Upgrade and Power Distribution in the amount of \$72,805 with a contingency of \$3,000 not to exceed \$75,805.

The motion unanimously carried.

C. Approve Purchase of Telephone Equipment and Supplies – Telephone Upgrade

Randy Sparacino moved, seconded by Pat Ashley, the Board adopts Resolution No. B41-11/12, approving the purchase of telephone equipment and supplies through TouchPoint Networks, Anixter, Dell Marking L.P., and Century Link using Capital Improvement Funds, not to exceed \$117,000.

The motion unanimously carried.

D. OSBA Legislative Policy Committee Representative and Resolutions

Randy Sparacino moved, seconded by Pat Ashley, the Board adopt Resolution No.P42-11/12 casting an official vote for Marina Piacentini as LPC representative of OSBA region five; and casting an official vote “Yes” for OSBA Resolution 1 and Resolution 2 as presented.

DeanWendle suggested inviting Ms. Piacentini to a future RCC Board meeting.

The motion unanimously carried.

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E. Approve Board Development – Annual Oregon Leadership Summit

Pat Ashley moved, seconded by Randy Sparacino, the Board adopt Resolution No. P43-11/12 approving the Board member participation of Pat Ashley, Kevin Talbert and Dean Wendle in the 9th Annual Leadership Summit.

The motion unanimously carried.

F. Approve Full-Time Management Retirement – Cheryl Markwell, vice President of Instruction/Chief Academic Officer (CAO)

Pat Ashley moved, seconded by Randy Sparacino, the Board adopt Resolution No. HR44-11/12 approving the request for early retirement and continued health benefits for Cheryl Markwell, effective December 31, 2011, utilizing the one-year transition retirement option through June 30, 2012.

President Angstadt commented that Ms. Markwell has been one of the best instructional leaders he has ever known. She will be greatly missed at RCC. Board members thanked Ms. Markwell for everything she has done for the College.

The motion unanimously carried.

G. Discuss OCCA Annual Conference

Pat Ashley commented positively on the presentation given by Dennis Jones, President, National Center for Higher Education Management Systems (NCHEMS). The presentation provided information on how a board could become more effective with leadership. Dean Wendle and Kevin Talbert agreed, and added that the presentation provided great ideas.

Dr. Talbert also enjoyed a presentation by Katherine Boswell, Director, Community College Policy, AED Higher Education Management Service Center. She discussed the top 10 trends affecting community colleges.

8. President's Report - Administration/Organization/Information Items

A. President's Monthly Report

- As anticipated, FTE has declined approximately 5.5%
- Automotive program has seen 28% enrollment decrease and Diesel 23% decrease mainly due to limiting entry into these programs. The Redwood Campus Art program has decreased enrollment due to closing some night sections.
- The Computer Science program has experienced an enrollment increase of 18.7%; Fire Science program increased 28%.

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Dean Wendle left the meeting at 5:30 p.m. due to prearranged plans.

- John Wykoff, OCCA, has asked Peter to speak to a legislative committee in Salem on the data we have been collecting on students now in jobs (Creating New Taxpayers).
- The next state forecast is expected on November 17; until then we are anticipating an approximate 7% reduction in state support leaving the Community College Support fund at \$381.9 million. Once we see the next forecast we can revise our projections (if needed).
- In an attempt to reduce travel time for Board members to meetings with short duration times, and in agreement with the Board, staff will schedule one-hour Program meetings on the same day of and adjacent to Board of Education meetings.
- Denise Nelson will schedule a Strategic Planning Board work session in January.
- Pat Ashley volunteered to serve as Chair of the December Board meeting.

B. FTE Report (see file)

C. Grant Summary Report (see file)

D. Regional Career & Technical Education Program Advisory Committee Report (see file)

E. Meeting Minutes – All Faculty Meeting of Faculty Senate (see file)

F. Student Persistence and Completion Initiative (see file)

G. Letter of Appreciation – Small Business Development Center (see file)

Mr. Davis called for a five minute break at 5:40 p.m.

9. **Executive Session** – Mr. Davis called the meeting into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations and ORS 192.660 (2)(h) Legal Counsel at 5:45 p.m. and returned to open session at 6:15 p.m.
10. **Old Business** – Pat Ashley suggested the College comment on the Medford parking situation via Margaret Bradford, Director, Marketing and Recruitment. Many students are struggling with the new parking regulations mandated by the City of Medford.
11. **New Business - None**
12. **Board Round Table – None**
13. **Adjournment** – The meeting adjourned at 6:20 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education