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**Rogue Community College District**  
**Board of Education – October 3, 2012 Special Meeting Minutes**

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1. **Call to Order** – Chair, Tim Johnson, called the Rogue Community College (RCC) Board of Education (Board) Special Meeting to order at approximately 11:00 a.m., Wednesday, October 3, 2012 at the Table Rock Campus (TRC), 206 Conference Room, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Johnson, Pat Ashley, Joe Davis, Kevin Talbert, Dean Wendle and Joseph Zagorski. Randy Sparacino was absent due to professional obligations.
3. **Introduction of Guests and Public Comment** – RCC District employees in attendance included: Peter Angstadt, Kori Bieber, Margaret Bradford, Jason Fiano, Roger Friesen, Kirk Gibson, Jake Jackson, Juliet Long, Anna Manley, Rene McKenzie, Mary O’Kief, Bonnie Ryan, Sharon Smith, Curtis Sommerfeld, Denise Swafford, Colletta Young and Denise Nelson. There was no public comment.
4. **General Discussion**

**A. Discuss Current National and State Level Initiatives** – *Kori Bieber, Vice President of Student Services/ Chief Student Services Officer (CSSO)*

Vice President Bieber explained the objective of this presentation is to provide an overview of “student success.” Intended outcomes are to:

- Gain perspective from a local, state and national point of view
- Formulate questions and requests regarding student success efforts
- Evaluate strategic plan in relation to its relevance to student success

She explained that good student success efforts are like good fishing:

1. What do you want to catch?
2. When to fish
3. Find the fish
4. Chose a lure
5. Know the limits
6. Get the fish in the boat

**1. The Lumina Foundation** – “The Big Goal” (National)

The mission of the Lumina Foundation is to expand access and success in education beyond high school, particularly among adults, first-generation college going students, low-income students and students of color.

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This mission is directed toward a single, overarching big goal – to increase the percentage of Americans with high-quality degrees and credentials to 60 percent by the year 2025.

**2. The Gates Foundation – “Completion By Design” (National)**

The Pathways to Completion represents a model college journey from preparation through completion. From students transitioning from high school to the adult learner re-entering the system, each student’s journey is unique. No matter the path, their success depends on support and guidance throughout the college experience.

CONNECTION

College Readiness Measures & Standards  
Dual Enrollment & Dual Credit Programs  
Financial Aid Planning & Assistance

ENTRY

Accelerated Coursework & Developmental Education  
Instructional Practices  
Student Support Programs

PROGRESS

Characteristics of Success-Prone Institutions  
Instructional Practices  
Student Persistence & Continuous Attendance

COMPLETION

Career Technical Education & Career Pathways  
External Partnerships  
Student Data Systems & Predictors of Success

**3. Oregon Department of Community Colleges and Workforce Development (CCWD) Student Success and Completion Strategy – “Measure What You Treasure” (State)**

In 2007, the Oregon State Legislature attached a budget note to the Oregon Department of Community Colleges’ (CCWD) budget asking CCWD to disaggregate its Key Performance measure data by college. In order to do so, CCWD convened the Student Success Steering Committee. The work completed by the committee resulted in the Oregon Community College Student Success Plan titled “Measure What You Treasure” which was adopted in 2008. The plan guides the intentional efforts of the colleges to improve and enhance academic experiences and success rates of Oregon’s community college students.

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Each year the work plan is updated to articulate the specific activities scheduled for each phase of the plan. This plan and the efforts surrounding its implementation are now known as the Student Success Initiative. The activities and conversations surrounding the Student Success Initiative are guided and informed by the Student Success Oversight Committee.

In 2009, Oregon's community colleges completed a survey of the status and intent of Oregon's identified "27 Best Practices" for student success. The survey responses offered a platform for college campus conversations on student success. After review of the data, it was determined that most colleges already implemented seven Best Practices. Oregon's seventeen community colleges updated their status and intent of the 27 Best Practices in summer 2010 and spring 2012. Colleges continue to use the 27 Best Practices as the foundation for many of their student success efforts.

**B. Overview of Student Based Initiatives – Kori Bieber**

The Student Services management team distributed color-coded handouts specifying the 27 Best Practices that are relative to each RCC Student Services department (see file). Tim Johnson called for a 30 minute break for lunch at 11:45 a.m.

**C. Break – Lunch (11:45 a.m. to 12:15 p.m.)**

The meeting reconvened at 12:15 p.m.

Student Services managers (see list below) provided a detailed presentation reviewing the 27 Best Practices as related to their department (see handouts on file):

1. Jason Fiano, TRiO EOC and ETS Program Director – TRiO/ Educational Opportunity Center (EOC) and TRiO/Talent Search (ETS)
2. Margaret Bradford, Director, Marketing and Recruitment – Marketing, Recruitment and Placement Testing
3. Claudia Sullivan, Director, Enrollment Services – Rogue Central, Enrollment Specialists and Student Records
4. Rene McKenzie, Director of Student Programs – Discovery Programs
5. Roger Friesen, Dean of Students – Counseling
6. Anna Manley, Director, Financial Aid - Financial Aid Services

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7. Rene McKenzie, Director of Student Programs – Disability Services
8. Rene McKenzie, Director of Student Programs – Veterans Services
9. Roger Friesen, Dean of Students – Associated Student Government
10. Sharon Smith, Assistant to the Vice President of Student Services – Diversity Programming Board
11. Colletta Young, Director of TRiO/Student Support Services (SSS) – TriO SSS Programs

Ms. Bieber concluded this segment by referring to persistence:

- Curricular Initiatives
- Institutional Assistance and Academic Interventions
- Student Development Initiatives
- Campus Climate
- Electronic and Online Tools
- Institutional Leadership and Assessment

**D. Achievement Compacts (how they tie into the strategic plan) – Kori Bieber**

**Discussion Postponed**

**E. Evaluate/Modify the 2012-2015 Strategic Plan – President Angstadt**

**Discussion Postponed**

**F. Next Steps – Tim Johnson**

Board members thanked Kori Bieber and the Student Services management team for their excellent presentation. Given that agenda items A through C (listed above) utilized the meeting time allotted, it was determined to schedule another Special Board meeting to address agenda items D and E above. It was also determined the 10/16 Student Services Program meeting would be canceled since the Student Services team completed their presentation today.

5. **New Business - None**
6. **Old Business - None**
7. **Adjournment** - The meeting adjourned at 2:00 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education