
***Rogue Community College District
Board of Education – October 18, 2016 Meeting Minutes***

1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Ron Fox, Chair, at approximately 4:07 p.m., October 18, 2016, Redwood Campus (RWC), 3345 Redwood Highway, OR, Room H-2. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Tim Johnson, Claudia Sullivan, Kevin Talbert and Dean Wendle.

Absent: Brett Johnson
3. **Introduction of Guests and Public Comment** – Michelle Jacobsen, President, RCC Associated Student Government (ASG) Riverside Campus (RVC) / Table Rock Campus (TRC); and RCC District employees including Judy Basker, Kori Ebenhack, Kirk Gibson, Kevin Hoff, Cathy Kemper-Pelle, Brook McDermid, Rene McKenzie, Teresa Rivenes, Nicole Sakraida, Steve Schilling, Lisa Stanton, Carmen Sumner, Denise Swafford, Sarah Wofford and Denise Nelson.
4. **Public Comment** – There was no public comment.
5. **College Reports**
 - A. Bond Oversight Committee – Curtis Sommerfeld, Chair, submitted a committee report with the Board meeting material distributed for review in advance of the meeting (see file).
 - B. Finance and Audit Committee – Claudia Sullivan reported the committee met just prior to the Board meeting. Lisa Stanton, Chief Financial Officer, reviewed the budget timeline for next year, which starts in May. Lisa also discussed the need for an investment policy. A draft version for an RCC investment policy will be presented for Board review in February or March. Dean Wendle commented the Board of Education is ultimately responsible for the investment policy.

In regard to the audit, there is a conflict between our data system and the Clearing House regarding reporting student withdraw dates, however, many other colleges are experiencing the same finding. This will be identified in the audit as a minor exception. Staff is in contact with a college that has solved this issue and will reach out to them as a resource.
 - C. Written Reports – Pat Ashley commented she was pleased to receive and review the written reports in advance of the Board meeting.
 - a. Student Government (see file)
 - b. Classified Association – No written report

***Rogue Community College District
Board of Education – October 18, 2016 Meeting Minutes***

- c. Faculty Association – No written report
- d. Faculty Senate (see file)

6. President's Report

A. Monthly Calendar and College Issues – The President's Report (see file) includes a list of meetings and events President Kemper-Pelle was involved with over the past month.

- Cathy provided an overview of the recent Oregon President's Council meeting held at Columbia Gorge Community College in The Dalles, OR. A primary topic of discussion was RogueNet. Cathy previously participated in a RogueNet discussion with Information Technology (I.T) representatives from across the state. RCC representatives Lisa Stanton and Al Sheldon attended that meeting in person where discussion occurred regarding feasibility for the state to help RCC provide services to maintain student data with RogueNet during a transition period if colleges decide not to continue using RogueNet. With new accountability expectations, discussion occurred with I.T. representatives that RogueNet would not be able to keep up with this. Ultimately, the Higher Education Coordinating Commission (HECC) has offered to provide us with financial support over the next two years for this. Discussion will continue regarding this topic at the November Oregon President's Council meeting.
- The focus of Southern Oregon Success is on collective impact and addressing issues such as low graduation rates, high drug abuse rates and homelessness. The purpose is to collectively work as a region to bring together dozens of different organizations in southern Oregon to address these problems. There has already been a lot of traction on the health care side. The trauma informed care approach is another term being used. Ron Fox commented this would be a good topic for a Board informational meeting. Dean Wendle suggested inviting Peter Buckley to speak to the Board about this.

B. FTE Report (Handout) – (see file)

President Kemper-Pelle reviewed the following:

- There has been a dramatic increase in enrollment with high school students taking college classes.
- 22% of RCC's enrolled students are under the age of 18.

Discussion occurred about revising FTE reports by breaking the data up in different ways.

C. Grants Status Report (see file). We are waiting to hear about the Economic Development Administration (EDA) federal grant application that would help support some of the work at Table Rock Campus (TRC).

**Rogue Community College District
Board of Education – October 18, 2016 Meeting Minutes**

7. Board Action and /or Information Items

- A.** Approve Board Participation – Oregon Business Plan Leadership Summit – December 5, 2016

Tim Johnson moved, seconded by Dean Wendle, the Board adopts Resolution No. P15-16/17 approving the participation of Board members Pat Ashley and Kevin Talbert in the 14th annual Oregon Business Plan Leadership Summit in Portland, OR on December 5, 2016.

The motion unanimously carried.

- B.** 2016/17 Board Informational Presentations

Ron Fox reported the Board Executive Committee talked about a mix of internal and external presentations relevant to the mission and goals of the College. External presentations would be provided during one-hour “Board Informational Meetings” on pre-determined dates and internal presentations would be provided during the first 15 minutes of pre-determined regularly scheduled Board meetings. A schedule was provided for review (see file). There was no opposition to this proposed format.

8. Foundation and Vice Presidents’ Reports

- A.** Foundation – Judy Basker, Executive Director, provided the following verbal report:

- The Foundation will now have a table at monthly Medford Chamber Forum meetings.
- The internal Rogue Hero Fundraising Campaign is underway and is going well.
- President Kemper-Pelle and Judy Basker will be involved with four Asante employee meetings to talk about the College and connect with alumni of RCC.
- President Kemper-Pelle and the Foundation will be providing a presentation to residents at Pioneer Village, a retirement community in Jacksonville. A few RCC students will also participate.

- B.** College Services – N/A (Vice President Sommerfeld not in attendance)

- C.** Instructional Services – Vice President Kirk Gibson provided the following verbal report:

- After listening to the presentation provided by Mike Donnelly, Carestream, it is nice to see that our partnerships within the region are beginning to use common language such as “pathways.” Mr. Connelly’s presentation was beneficial and also highlighted the tenacity and good work of the faculty and Deans of RCC. This is an example of how we are on track with our partners.

Rogue Community College District
Board of Education – October 18, 2016 Meeting Minutes

- D.** Student Services – Kori Ebenhack provided a three-page report to the Board for review in advance of the meeting (see file). Ms. Ebenhack verbally reviewed highlights of the report for the Board.
- RCC’s Latino population is 17% and we are working to reach 25% which would qualify the college for Title V. This has been a slow process and has been on the Strategic Plan for seven years. Most of our enrollment comes from K-12. This would be a data point for the new Institutional Researcher to track.
 - Board members requested to receive area high school Latino population data.

9. Board Discussion Items

- A.** Campus Safety/Security (Ongoing Discussion) – The 2016 Annual Security Report is available for review via RCC’s website. The link was provided to Board members in the Board meeting material (see file).
- B.** September 22, 2016 Fall In-Service – Pat Ashley participated and advised this was one of the best In-Service events she has attended. It was short but very direct, focused, and energizing. Those attending had an opportunity to participate. Pat recommended Board members attend In-Services whenever possible. Claudia Sullivan also participated and commented the event provided an opportunity for everyone to get to know Cathy in addition to Cathy providing informative data for everyone to see. On behalf of the internal Rogue Hero fundraising campaign, student guest speakers talked about the benefit of being a scholarship recipient.

10. Approve Consent Agent

Pat Ashley moved, seconded by Tim Johnson, the Board approve the consent agenda as presented:

- A.** Meeting Minutes
 - a. August 29-30, 2016 Special Board Meeting (Retreat)
 - b. September 20, 2016 Board Meeting Minutes
- B.** Human Resources – N/A
- C.** Grant Acceptance
 - New Grants
 - a. Pacific Power Foundation
- D.** Financials
 - a. Monthly Financial Data Report – September 2016
 - b. Quarterly Budget Financials

The motion unanimously carried.

Rogue Community College District
Board of Education – October 18, 2016 Meeting Minutes

11. Board Committee Reports

- A. Board Policy Ad-Hoc Committee** – Pat Ashley reported Denise Nelson is in the process of scheduling a committee meeting.
- B. Executive Committee** – Claudia reported the committee met to review the October Board meeting agenda and also discussed the internal/external board informational meetings.
- C. Facilities Committee** – Dean Wendle indicated the Facilities Committee hasn't met as group for some time. Denise Nelson will work on scheduling a meeting. Dean reported the asbestos in the A building has been removed. The Facilities Report mentioned a \$9,300 "kickback" from Energy Trust and suggested this be referred to more appropriately as an "incentive." Staff made note of this suggestion.
- D. OCCA/OSBA** – Dr. Talbert reported the OCCA Annual Conference will be held November 2-5 in Sunriver, OR. RCC has several groups providing presentations for conference participants.
- E. President's Evaluation Committee** – Dr. Talbert, Chair, reported that he met with fellow committee member, Claudia Sullivan, and President Kemper-Pelle to mutually establish the terms of the President's evaluation. Brett Johnson was unavailable. The committee will meet again in January. The next committee report will be provided to the Board at the January 2017 meeting.

Ron Fox called for a ten-minute recess at 5:38 p.m.

- 12. Executive Session** – Ron Fox called the meeting into executive session at 5:51 p.m. in accordance with ORS 192.660 (2)(a) Employment of Public Officers, Employees and Agents. Board member Tim Johnson left the meeting at 5:56 p.m. Ron Fox closed executive session at 6:08 p.m.

13. New Business – None

14. Old Business – None

15. Roundtable

- Kevin Talbert reported on his experiences to date as Senator of District 3 – Ashland.
- Dean Wendle attended three different meetings recently where someone mentioned they had recently met with President Kemper-Pelle. Cathy is actively building good relationships.
- Ron Fox attended an event where RCC's Pam Green, TRiO Program Specialist and Nicole Sakraida, Career Services Coordinator, were in attendance. He complimented them on their work. What would it be like if we could project the TRiO experience to all students?

***Rogue Community College District
Board of Education – October 18, 2016 Meeting Minutes***

- Pat Ashley has been participating in a number of Jackson County Library District meetings at the facility in Medford and it has come to her attention that people are rarely using the library study carrels. She was wondering about the use of this space, specifically, if the carrels are being used or not. Kirk Gibson will look into this.

16. **Adjournment** – Ron Fox adjourned the meeting at 6:23 p.m.