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**Rogue Community College District**  
**Board of Education – October 18, 2011 Meeting Minutes**

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1. **Call to Order** – Joseph Davis, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:00 p.m., Tuesday, October 18, 2011 at the RCC Table Rock Campus (TRC) Room 206, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Kevin Talbert, Dean Wendle and Joseph Zagorski (via teleconference) Tim Johnson and Randy Sparacino were unable to attend due to pre-arranged plans.
3. **Introduction of Guests and Public Comment** – Andrea Henderson, Executive Director, Oregon Community College Association (OCCA); Lindsey Evertt, President, RCC Riverside (RVC) Campus Associated Student Government; Jeremy Taylor, President, RCC Education Association (RCCEA); Paul Fisher, Faculty Representative; and RCC District employees including Peter Angstadt, Curtis Sommerfeld, Lisa Stanton, Cheryl Markwell and Denise Nelson. There was no public comment
4. **Presentations/General Discussion**

**A. Public Hearing/Public Comment – 2011/12 Supplemental Budget**

Chairman Davis opened the public hearing at 4:05 p.m. There being no public testimony, he closed the public hearing at 4:06 p.m.

**B. RCC Facilities & Operations Video Presentation – Curtis Sommerfeld, CIO/VP of College Services (Interim)**

Mr. Sommerfeld presented a video featuring RCC Facilities and Operations Department staff at work on many different projects. This provided a good idea of the type of work this staff completed throughout the year. They worked very hard and the Board commended them for their efforts.

**C. OCCA Report – Andrea Henderson, Executive Director**

Ms. Henderson travels to Oregon's community colleges on an annual basis to meet with Board members in person to discuss current issues facing our community college system. The current primary issues are a) funding, and b) the Oregon Education Investment Board (OEIB).

Funding - All state agencies are being asked by the Governor to prepare budget reductions at the 3.5%, 7%, and 10.5% levels in anticipation of a potential \$1 billion budget deficit. There will be two more state revenue forecasts released this fiscal year at the end of November 2011 and mid-February 2012.

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OEIB - The Oregon Education Investment Board, chaired by the Governor, is overseeing an effort to create a system for investing in and delivering public education from early childhood through high school and college so that all Oregonians are well prepared for careers. To comprise the OEIB, the Governor nominated 12 educators and community leaders from around Oregon to serve on the board. The OEIB is looking at the state's overall education budget and will make a recommendation to the Governor. They're looking at this in terms of learning groups.

The passage of Senate Bill 909 outlined specific charges of the OEIB:

- Developing an education investment strategy to improve defined learning outcomes from early childhood through public schools, colleges and universities.
- Hiring a Chief Education Officer to oversee the unified public education system.
- Establishing a statewide student database, from early childhood through higher education that encourages accountability for outcomes, and provides better information for policy-makers, educators, students and their families to ensure progress along the entire educational path.
- Establishing an Early Learning Council to streamline and strengthen early childhood services to at-risk youth to ensure all children are ready to learn when they enter kindergarten.
- Reporting back to the Oregon Legislature by Dec. 15, 2011, on progress and potential legislation for the 2012 legislative session.

The State Board of Higher Education remains intact. It would take legislation to make changes to this Board. There have been no changes to Oregon's statutes regarding this. Authority still rests with the State Board of Higher Education.

In the long term, the question of where community colleges reside in the state's education structure will be asked. Dean Wendle asked if there is a white paper being written? Ms. Henderson commented this will be discussed at the Governance Committee meeting next week.

Denise Nelson will forward a link to the Oregon Revised Statutes, Chapter 341, to all Board members.

Board members thanked Ms. Henderson for traveling to southern Oregon and providing this report in person.

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**5. Committee/Advisory Reports**

**A. Student, Faculty and Classified Reports**

Student - Lindsey Evertt, RVC Associated Student Government (ASG) President, reported that RVC Student Government is in the process of hiring a Vice President and Senator. Representatives are also coordinating a harvest festival to be held 10/31, RVC, 4:00 p.m. Activities at the festival will be family oriented. ASG members will be making an effort to organize community service projects one weekend per term. A domestic violence awareness presentation will be held 10/29.

Faculty – Paul Fisher reported that Faculty Senate has focused on a number of learning issues, coordinating instructional learning outcomes with classroom activities. Faculty are looking into academic freedom and also starting to re-energize conversation with part-time faculty.

Classified – Michael Lawrence was unable to attend in person; however, he provided a written report which was distributed to the Board. The Classified Association Officers for Chapter 152, as of 10/5, are President, Michael Lawrence; Secretary/Treasurer, Nichol Koenig; Public Relations/Grievance, Larry Sheely. The Classified Association contract is currently open for bargaining and the Classified Association and Management Advisory Team (CAMAT) is working diligently and cooperatively through this process.

**B. Advisory Committee – Jackson/Josephine County**

Peter Angstadt met with Jackson and Josephine County Advisory Committee members and discussed the results of the feasibility study.

**C. Board Executive Committee** – Joe Davis reported he participated in the meeting at which the committee reviewed the October Board of Education meeting agenda

**D. Facilities Committee** – Dean Wendle reported the Kerby building's heating, ventilation and air conditioning (HVAC) system has been installed. Board members walked through the recently renovated RVC-C building in Medford. Mr. Wendle commented the facility looks even better than imagined. Cheryl Markwell commended Pat Huebsch for his work on this project.

**E. Finance and Audit Committee** – On behalf of the committee, Pat Ashley reported the committee met prior to the Board meeting and reviewed the September Financial Statements. The 2011/12 Supplemental Budget was also reviewed and discussed.

**F. Foundation Report** – Pat Ashley reported that President Angstadt has been providing weekly updates regarding campaign status. He will serve as the point person for weekly updates and will also continue to forward any reports provided by Marv LeRoy, The Clements Group.

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**G. OCCA/Oregon School Board Association (OSBA) Reports** – Dean Wendle reported OCCA and OSBA have been working together to clarify shared services. He also complimented OCCA on their work regarding the OEIB. Dr. Talbert thanked Ms. Henderson for providing an excellent update during her report.

Joseph Zagorski joined the meeting via teleconference at 4:55 p.m.

**6. Consent Agenda** – Kevin Talbert moved, seconded by Dean Wendle, the Board approve the consent agenda as presented:

A. Meeting Minutes

a. September 20, 2011 Board of Education Meeting

B. Human Resources

- a. Full-Time Faculty, Counselor – Joe Momyer
- b. Full-Time Faculty, Early Retirement, Humanities Instructor –  
Dorcas Herr

C. Grants

- a. New Grant(s)
  - 1. TRiO – Educational Opportunity Center
  - 2. College Night in Oregon
- b. Continuation Grant(s) - None
  - 1. Perkins Basic
  - 2. TRiO – Student Support Services

D. Financial

- a. Monthly Financial Data Report – September 2011
- b. Quarterly Budget Transfers

**The motion unanimously carried.**

**7. Action/Information Items**

**A. Review Revisions to the Management, Administrative, and Professional Employee Handbook (Second Reading)**

Pat Ashley moved, seconded by Kevin Talbert, the Board adopts Resolution No. HR22-11/12 approving revisions to the Management, Administrative, and Professional Employee Handbook as submitted.

**The motion unanimously carried.**

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**B. Compass Placement Test Fee**

Dean Wendle moved, seconded by Pat Ashley, the Board adopts Resolution No. B29-11/12 approving a \$15 fee to be charged upon request to forward COMPASS placement test scores as described herein.

**The motion unanimously carried.**

**C. Purchase of Computer Systems for Tech Fee Awards**

Joseph Zagorski moved, seconded by Pat Ashley, the Board adopts Resolution No. B30-11/12, approving the purchase of computer systems through Dell Marketing, L.P. using Tech Fee Funds, not to exceed \$149,435.

Dean Wendle mentioned that power companies provide energy savings seminars, and this might be something college representatives could attend, if they haven't already. He encourages the College to purchase Energy Star rated electronics.

**The motion unanimously carried.**

**D. 2011/12 Supplemental Budget**

Pat Ashley moved, seconded by Kevin Talbert, the Board approve Resolution No. B27-11/12 to adopt the Supplemental Budget of the Capital Improvement Fund-State as presented (see file).

**The motion unanimously carried.**

**E. Board Policy Regarding Charter Schools**

Kevin Talbert moved, seconded by Dean Wendle, the Board adopt sample board policy Alternative #1 – Charter School Sponsorship as suggested by the Oregon Community College Association which reads:

*The mission of Rogue Community College does not include the sponsorship of public charter schools. Therefore, Rogue Community College will not accept or consider proposals for the sponsorship of public charter schools.*

Kevin Talbert mentioned that Karen Smith, OCCA, advised RCC that if a future RCC Board wishes to do so, this policy can be amended (as with other Board policies).

**The motion unanimously carried.**

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Jeremy Taylor, RCC Education Association (RCCEA) President joined the meeting. He has worked in the Computer Science Department for 9 years and looks forward to working with Cheryl Markwell, Peter Angstadt and the Board in his position as RCCEA President.

**8. President's Report**

**A. Administration/Organization/Information Items**

a. President's Monthly Report

- FTE has slightly declined, as anticipated.
- Tuition revenue has declined, fee revenue has increased. RCC is experiencing more students, but taking fewer courses.
- The number of Art and Social Science classes has decreased. Computer Science classes are experiencing growth.

b. FTE Report (see file)

c. Strategic Plan Quarterly Report (see file)

d. Accreditation update/Site Visit

- The Accreditation Team from the Northwest Commission on Colleges and Universities will be at RCC next Wednesday, Thursday, Friday, 10/26-10/28
- Peter thanked all staff and faculty involved with preparation for the accreditation visit.

Mr. Davis called for a five minute break at 5:20 p.m.

**9. Executive Session** – Mr. Davis called the meeting into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations at 5:25 p.m. and returned to open session at 6:10 p.m.

**10. New Business**

**A. Adopt RCC Education Association/OEA/NEA Bargaining Agreement and Memorandum of Understanding 11/12\_1 between RCC and RCCEA**

Pat Ashley moved, seconded by Joseph Zagorski, the Board approve Memorandum of Understanding 11/12\_1 between RCC and RCCEA and adopt the RCCEA/OEA/NEA Bargaining Agreement as presented.

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A roll call vote was conducted with the following results:

Dean Wendle, No  
Kevin Talbert, Yes  
Pat Ashley, Yes  
Joseph Zagorski, Yes  
Joseph Davis, Yes

**The motion carried 4-1.**

**11. Old Business**

Some Board members may be unavailable to attend the December 20 Board meeting. Denise Nelson will poll Board members to ensure a quorum will be reached. If not, another date will be selected.

**A. Review/Discuss October 11, 2011 Measuring Success Program Meeting**

Board members Pat Ashley and Dean Wendle attended. This presentation was very informative and handouts from the meeting were distributed to those unable to attend. Ms. Ashley and Mr. Wendle reviewed the presentation.

Discussion occurred regarding Board member attendance at Program meetings. Board members commented it might not be the best use of time to drive 2 hours to attend a 1 hour meeting, and suggested looking at different options in order to gain scheduling efficiency and reduce driving time. President Angstadt suggested the possibility of consolidating meetings such as moving the Program meetings to Board meeting day. Special work sessions, one per term, will also be scheduled.

**12. Board Round Table**

- Pat Ashley asked about the Medford parking situation. Staff has been advised that signs will be erected November 1.

**13. Adjournment** – The meeting adjourned at 6:25 p.m.