
***Rogue Community College District
Board of Education Work Session- January 21, 2020 Meeting Minutes***

- 1. Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Kevin Talbert, Ph.D., Board Chair, at 4:02 p.m. on January 21, 2020, at the Rogue Community College (RCC)/Southern Oregon University (SOU) Higher Education Center (HEC), Room 129A/B, 101 S. Bartlett Street, Medford, Oregon. Due notice was given.
- 2. Determine Presence of a Quorum-** A quorum of the Board was present including Kevin Talbert, Pat Ashley, Pat Fahey, Ron Fox, Roger Stokes, and Shawn Hogan.

Claudia Sullivan was absent.

- 3. Introduction of Guests-** RCC District employees included: Curtis Sommerfeld, Kori Ebenhack, Juliet Long, Rene McKenzie, Grant Walker, Greg McKown, and Dana Crawford, ORW Architecture.
- 4. Information Presentation-** Dana Crawford, Principal Architect at ORW Architecture, gave a broad overview of the Redwood Campus Master Plan (RCMP) (see file). ORW kicked off the master planning process with broad campus involvement. Visioning workshops were held with a total of around 75 people attending. Through these workshops ORW was able to determine what was already working well on campus and reinforce those items in the RCMP, as well as learn what was not working well. In general, items identified as working well were the beauty of the campus and as well as the intimate scale. Things that were not working well included wayfinding issues, especially for new students, and the dispersed locations of services and programs. These vision workshops were the foundation for ORW's Guiding Principles for the RCMP, which are: strengthen community partnerships, improve instructional delivery, improve student success and retention, improve campus circulation and wayfinding, create a campus as a community resource, and reinforce education partners/academic transfer. Ms. Crawford noted that in general, community colleges go through a master planning process every 10 years or so, and ORW wanted to make the RCMP a meaningful, practical, and useful effort. Once planning was underway, ORW paused in October of 2019 to hold workshops and get community input. Five events were held over three days and an online survey was also sent out in mid-November. These events and surveys helped to not only inform the community, students, and staff of the master planning process but also allowed ORW to make sure not to miss the voice of those people who could not attend the events. In total, there were around 250 respondents and many of them were from RCC. Ms. Crawford stated that they did not hear anything indicating they were not on the right track in the master planning process.

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Ms. Crawford then moved on to the facilities utilization analysis portion of the report. The purpose of this report was to see if more classrooms/labs are needed or if classrooms/labs could actually be repurposed. ORW used the fall term 2018 room schedule and compared those to other campuses nationwide. The analysis showed that the number of hours per week a classroom is in use is much lower than the national average, about 16 hours compared to 32 hours. It also showed that seat occupancy rate is around 52%, compared to 65% nationally. Based on these findings, it was determined that building new classrooms is not something that is needed in the RCMP unless there are safety considerations.

When looking at how campus buildings are laid out ORW noticed that student services are very dispersed, and it became a top priority of the RCMP to make the layout more student centric. It is the goal of the RCMP to have buildings that students utilize on a daily basis be more centralized and those buildings that students do not interact with often be on the further outreaches of campus. Ms. Crawford noted that as far as community colleges go, the Redwood Campus is a very beautiful and land rich campus. The RCMP proposes that the north area should be explored for more community partnerships. Input from those surveyed suggested uses for the northern area of campus including recreation and student housing.

Near term campus improvements include embracing where the majority of cars enter campus, which is not the highway 199 entryway but the Demary Drive entryway. The RCMP looks to create a new gateway to campus utilizing the Demary Drive entryway and hopes to make new traffic pathways that would be more welcoming. A Welcome Center is proposed near the current Student Services Center that would serve as an area for new students with a Student Success Center to serve current students. In addition, a new Science Center is proposed to be located just south of H Building.

Far term campus improvements include improvements to the Rogue Bowl, creating a Student Commons by removing I Building, creating a new Automotive Center, removing the existing Automotive Center which would then create better and safer traffic flow through campus, and consolidating Facilities locations.

ORW spent a lot of time assessing the current state of the RWC buildings and this assessment captured maintenance and replacement items for architectural, structural, mechanical, electrical, and plumbing. Ms. Crawford concluded that overall, the buildings have all been very well maintained.

Discussion followed on how to enhance the visibility of RCC from the highway 199 entrance. It was noted that no additional stop lights will be added to highway 199 and that

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it will stay a right exit only. Ms. Crawford stated that while it is a significant entrance, it is not the primary entrance onto campus. The RCMP proposes to change the flow of traffic coming onto the campus from the highway 199 entrance in hopes to make the flow of traffic feel much more open.

The Board currently has a goal of sustainability, and with that in mind, it is their hope that a detailed report could be done in the future looking into the specific sustainability efforts that could be made in each building on campus. It was then noted that a lot of efforts have already been made, such as changing out all lightbulbs to more energy efficient ones and changing out single pane windows.

Discussion was had on the Rogue Bowl and how to bring it back to utilization. In the survey that was done in mid-November there was a question that asked if people would support investments in the Rogue Bowl to make it more accessible. The feedback was positive and even though it might be a significant cost, it is one of the best current opportunities to increase community involvement on campus.

ORW is working with the marketing department for the history section of the report and to make a few other adjustments. The Board hopes that these changes/adjustments will be done in time for the Bond Oversight Committee meeting in February and then presented for approval at the February Board of Education meeting.

5. Discussion Topics-

A. Update on President's Goals for AY 2020- An updated handout was given to replace the one in the board packet (see file). It was highlighted that many of the performance targets have been accomplished; such as, the handbook for assessment is completed, the Facilities Master Planning for Redwood Campus was just presented, the vice presidents have presented an internal audit on sustainability activities, and the February and March work sessions will focus on the accreditation report. The RCC Budget Advisory Committee will be invited to these upcoming work sessions.

B. Update on Board Goals- Discussion focused on the goal of meetings with K-12 superintendents. President Cathy Kemper-Pelle noted that she will be reaching out directly to the Medford, Three-Rivers, and Eagle Point superintendents.

6. Adjournment- Kevin Talbert adjourned the meeting at 4:53 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.