

---

*Rogue Community College District  
Board of Education – January 21, 2014 Meeting Minutes*

---

1. **Call to Order** – Dean Wendle, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m., Tuesday, January 21, 2014 at the RCC Table Rock Room 206, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Tim Johnson, Kevin Talbert and Dean Wendle.  
Absent: Brett Johnson and Joseph Zagorski
3. **Introduction of Guests and Public Comment** – Paul Fisher, Faculty Association President; and RCC District employees including Peter Angstadt, Cathy Belisle, Kori Bieber, Margaret Bradford, Brandon Bretl, Daisy Fields, Kirk Gibson, Bill Jiron, Kenneth Jones, John Osbourn, Elizabeth Patton, Linda Renfro, Teresa Schawo, Lisa Stanton, Denise Swafford and Denise Nelson. There was no public comment.
4. **Presentations**

A. 2012-2013 Audit Presentation- *Eide Bailly, LLP*

Due to flight delays, auditors were unable to attend in person and provided their presentation via teleconference.

The Eide Bailly, LLP, Independent Auditor’s Report (see file) reflects an unqualified (clean) opinion. From the perspective of RCC’s financial statements, the auditors found RCC to be fiscally strong considering the economy. There were no material weaknesses or significant deficiencies notes with internal controls. Since RCC receives a significant amount of funding from federal programs, auditors included material testing and found zero non-compliance items or internal breakdown in this area. The College received a management letter outlining recommendations for improvement in the controls around Information Technology. The process for improvement will be determined by administration. Auditors reiterated this is nothing major, rather a recommendation. Auditors commended RCC staff for their professionalism and outstanding work.

Board members were pleased with the auditor’s report and comments. They thanked the auditors and staff for their efforts! President Angstadt thanked Lisa Stanton, Teresa Schawo and staff for their excellent work. To receive such a positive report is a reflection that many people are doing a very good job!

B. 2012-2013 Audit Approval

Tim Johnson moved, seconded by Pat Ashley, that the Board adopts Resolution No. B41-13/14 accepting the 2012-2013 audit as submitted.

**The motion unanimously carried.**

---

***Rogue Community College District  
Board of Education – January 21, 2014 Meeting Minutes***

---

**C. Continuing Education/Community Education- *Bill Jiron, Director of Workforce Training and Community Education Services***

Linda Renfro, Dean, School of Workforce and College Preparation, introduced Bill Jiron, Director of Workforce Training and Community Education Services. Mr. Jiron reported this district-wide service of the College is a cost recovery unit as opposed to the general fund. This department interfaces with the College and Jackson and Josephine County communities, with a significant amount of input from community members. The majority of funding for the department comes from revenue generated by the department. Mr. Jiron introduced the following employees who then provided an overview of their job responsibilities:

- Brandon Bretl, Training Services Coordinator II
- Kenneth Jones, Training Services Coordinator
- Elizabeth Patton, Secretary III
- Daisy Fields, Secretary III
- Cathy Belisle, Clerk Specialist

**5. Committee/Advisory Reports**

**A. Faculty, Student, Classified, Faculty Senate Reports**

Faculty – Paul Fisher distributed a written report and also provided a verbal overview of the report (see file).

- There are many moving parts in the educational system with many different responsibilities. It is important to listen to others. Before moving to outcome based funding, it is important for other to be made aware of the details and provide communication to all involved in advance. We are all accountable to different groups, for different actions, who require different outcomes. We need to be very cautious in accepting accountability as a part of the evaluation of our educational enterprises. Faculty members hope the Board of Education will continue to be proactive in defending community college accountability to the public and engage in conversations to create measures that will make our successes more evident to the public.

Student - Bob Floyd, President, RWC Associated Student Government (ASG), was unable to attend in person but provided a written report to the Board (see file).

Classified – None

Faculty Senate – None

---

*Rogue Community College District  
Board of Education – January 21, 2014 Meeting Minutes*

---

- B. Jackson County Advisory Committees** – President Angstadt met with Jackson County Advisory Committee members and primarily discussed the capital campaign. The Josephine County Advisory Committee did not meet this month.
- C. Board Executive Committee** – Dean Wendle, Kevin Talbert and Ron Fox attended. Mr. Wendle reported the committee reviewed the January Board meeting agenda. Dr. Talbert added the committee discussed removing the list of Board Discussion Items and replacing them with the 2013/14 Board Areas of Focus.
- D. Facilities Committee** – A written report was distributed prior to the Board meeting (see file). The contract for custodial serviced at the Riverside Campus is under review/edit. Staff is working on a request for proposal (RFP) for 2014/15.
- E. Finance and Audit Committee** – Tim Johnson reported the Finance Committee met just prior to the Board meeting and received a detailed audit report from Eide Bailly, LLP. The committee spent a large amount of their meeting time with the auditor who was able to answer all of their questions. There were no unresolved questions and the committee was pleased with the auditor’s report. The committee also reviewed the December 2013 Monthly Financial Data Report. As of January 2014, tuition revenue is projected to be \$14.63 million for 2013/14. This is a \$595,000 increase over the original budget of \$14.05 million.
- F. Foundation Report** – Pat Ashley reported the Foundation met and reaffirmed their commitment to the RCC / RCC Foundation Memorandum of Understand (MOU) and addendum. The job posting for the position of Foundation Executive Director is proceeding. The position will remain open until filled.
- G. OCCA/OSBA Reports** – Dr. Talbert reported the Oregon Community College Association (OCCA) Board has not met since the last RCC Board meeting. He has participated in OCCA’s Executive Committee conference calls. OCCA staff anticipate an astounding number of bills will be presented during the upcoming legislative session. OCCA staff are concerned about their capacity to cover a large amount of hearings and meetings given the activity level of the Oregon Education Investment Board (OEIB) and the Higher Education Coordinating Commission (HECC).
- 6. Consent Agenda** – Pat Ashley moved, seconded by Ron Fox, the Board approves the consent agenda as follows:
- A. Meeting Minutes
- a. December 17, 2013 Board of Education Special Meeting with Staff
  - b. December 17, 2013 Board of Education Special Meeting

---

*Rogue Community College District  
Board of Education – January 21, 2014 Meeting Minutes*

---

- B. Human Resources
  - a. Full-Time Management, 2013/14 Exempt Contract and Resignation – Jennifer Wheatley, Executive Director, RCC Foundation
- C. Grants
  - a. New Grant
    - 1. Music Department Percussion Equipment
    - 2. Oregon Developmental Education Redesign Workgroup
  - b. Continuation Grant
    - 1. ECE – VESL
    - 2. Perkins Basic
    - 3. 2013-2015 Career Pathways
- D. Financial
  - a. Monthly Financial Data Report – December 2013
  - b. Quarterly Budget Transfers

**The motion unanimously carried**

**7. Action/Information Items**

**A. Approve One-Year Extension Club Soccer Sports Team**

Tim Johnson moved, seconded by Pat Ashley, the Board approves Resolution No. P45-13/14, approving a one-year extension of the RCC Soccer Club Sports team for the 2014/15 school year.

**The motion unanimously carried.**

**B. Approve Board Participation- January 30, 2014 Southern Oregon Business Conference**

Tim Johnson moved, seconded by Ron Fox, the Board adopts Resolution No. B46-13/14 approving the participation of Pat Ashley in the 2014 Southern Oregon Business Conference.

**The motion unanimously carried.**

**C. Approve Board Participation- February 6-7, 2014 Student Success and Retention Conference**

Pat Ashley moved, seconded by Ron Fox, the Board adopts Resolution No. P47-13/14, approving the participation of Pat Ashley and Kevin Talbert in the 2014 Student Success and Retention Conference.

**The motion unanimously carried.**

---

*Rogue Community College District  
Board of Education – January 21, 2014 Meeting Minutes*

---

**8. Board Discussion Items**

**A. 2013/14 RCC Board of Education Areas of Focus**

On Tuesday, 3/11, Shelly Parini, Dean of College Advancement for Clackamas Community College, will be presenting “Charting a Course for Community Engagement” an appreciative inquiry model customized for Clackamas Community College. A few RCC Board members attended a presentation from Ms. Parini at the OCCA annual conference. This presentation ties into the following RCC Board of Education Area of Focus:

*“Engage in dialogue with RCC key stakeholders (including educational, civic, political and economic entities) through regionally centered outreach efforts while identifying opportunities in growing or emerging economic areas where RCC could become involved.”*

**B. General Discussion**

- Board members commented on the importance of building relationships within the community. The presentation provided earlier in this meeting by RCC Workforce Training and Community Education staff provides a good example of some of the outreach being conducted by RCC. Board members are excited to receive the presentation on 3/11.
- Ron Fox reported there was an organized outreach effort conducted recently to Rogue River area students and parents which resulted in approximately 100 people attending an education fair at that high school. RCC’s two representatives in attendance did a marvelous job.

**9. Administration Information Items**

**A. President’s Monthly Report**

- Kori Bieber has taken the lead on handling the transition plan of the Foundation. She and Curtis Sommerfeld have developed a complete transition plan and are doing a good job with this. We will move forward with the posting of the Executive Director job announcement and the development of a selection process.

**B. FTE Report (see file) – FTE report currently indicating a Fall term increase.**

**C. Achievement Compact Recommendation – During the last legislative session, a bill was passed requiring the formation of an Achievement Compact Advisory Committee at each community college and public university. This committee must present their**

---

*Rogue Community College District  
Board of Education – January 21, 2014 Meeting Minutes*

---

achievement compact recommendations in a report to the Board of Education. Vice President Gibson will be leading this process and has a draft plan. He will finalize this plan and distribute it to the Board soon.

- D. Student Success Report** – (see file) Vice President Bieber provided two student success report graphs including enrollment percentages of paid enrollment successfully completed and percentage of paid students successfully completed. Dr. Talbert thanked Kori for the reports which also provided a data comparison of fiscal years 2008/09 through 2012/13.

Discussion occurred regarding looking at a different approach to math. The Board would like to be involved when establishing conversations about this topic as this is another area of focus adopted by the Board, *“Promote a focus on student success targeting math education and explore approaches that could be more successful.”* Dr. Talbert suggested that administration present the Board with ideas regarding this. He reported there have been studies regarding this such as higher completion rates when placing 2 math instructors in a math class versus only one instructor. Ideas would help the Board with framing questions around what the choices are. Peter requested that everyone think about this and forward their thoughts and ideas to him.

- E. Grant Status Report** (see file)
- F. Faculty Senate Meeting Notes** (see file)
- G. RCC at a Glance** (see file)

Dean Wendle, Chair, called for a five minute break at 5:30 p.m.

- 10. Executive Session** – Dean Wendle called the meeting into Executive Session in accordance with ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents; ORS 192.660(2)(h) Legal Counsel; at 5:35 p.m. and closed the Executive Session at 6:15 p.m.
- 11. Old Business** - None
- 12. New Business** - None
- 13. Board Round Table** - None
- 14. Adjournment** – The meeting adjourned at 6:18 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education.