
*Rogue Community College District
Board of Education – January 15, 2013 Special Meeting Minutes*

1. **Call to Order** – Chair, Tim Johnson, called the Rogue Community College (RCC) Board of Education (Board) Special Meeting to order at approximately 3:00 p.m., Tuesday, January 15, 2013 at the Table Rock Campus (TRC), 206 Conference Room, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Johnson, Pat Ashley, Joe Davis, Kevin Talbert, Dean Wendle and Joseph Zagorski. Randy Sparacino was absent due to professional obligations. Advisory and Budget Committee member John Harelson was in attendance.
3. **Introduction of Guests and Public Comment** – RCC District employees in attendance included: Peter Angstadt, Kori Bieber, Margaret Bradford, Rena Denham, Kirk Gibson, Jacob Jackson, Curtis Sommerfeld, Lisa Stanton, Denise Swafford and Denise Nelson. There was no public comment.
4. **General Discussion – Lisa Stanton and Curtis Sommerfeld**

A. Budget Process

The RCC Budget Cycle was reviewed:

October–December: Preliminary projections are calculated. Programs and department needs are evaluated. Preliminary alignment of strategic plan and budget begins. Budget Advisory Team (BAT) begins discussions regarding tuition.

January: District expenditures are calculated. Personnel expenditures are verified. Revenue projections are updated. BAT recommends a tuition and fee structure to the Board as a first reading.

February: Revenue projects are updated. Departmental expenditures are reviewed by the Executive Team. Tuition and fee structure is approved by the Board.

March: Revenue and expenditure projects are updated.

April: Revenue and expenditure projections are finalized. Proposed budget is accepted by the Budget Committee.

May: Revenue and expenditure projects are updated. Approved budget is accepted by the Budget Committee.

June: Budget is adopted and expenditures appropriated by the Board.

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B. Brain Storming Budget Scenarios

President Angstadt indicated staff will provide different budget scenarios of various community college support fund levels for the Board to review, specifically, \$428 million; \$460 million; and \$510 million (see file for handouts).

\$428 Million – This is an improvement over the \$395 million for 2011/13 biennium; however, it will still require a considerable increase in tuition and program and services cuts. This funding level will negatively impact RCC’s ability to reach the State of Oregon 40/40/20 goals. For RCC this would mean a \$4 to \$5 tuition increase, considerable program eliminations, pronounced reduction in access, significant reductions in staffing and services. The President and Vice Presidents will be meeting on January 28, 2013 to look at variables regarding this scenario. It is difficult to forecast beyond fiscal year 2014/15 considering all of the assumptions involved.

- C. Questions and Answers** – Joseph Davis asked how quickly the College could adjust depending upon the final community college support funding level. President Angstadt responded that it’s easier to be nimble when the College has been frugal versus expansive.

Please contact President Angstadt, Curtis Sommerfeld, and or Lisa Stanton if you have any questions. Staff will keep Board members updated as the process continues.

D. Budget Committee Meeting Schedule

The upcoming Budget Committee meeting schedule is as follows:

- April 16, 2013, 3:00 p.m., White City, TRC206
- May 21, 2013, 3:00 p.m., Grants Pass, RWCH2

5. **New Business - None**
6. **Old Business - None**
7. **Adjournment** - The meeting adjourned at 3:50 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education