
***Rogue Community College District
Board of Education– January 10, 2020 Meeting Minutes***

- 1. Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Kevin Talbert, Ph.D., Board Chair, at 1:29 p.m. on January 10, 2020, at the Riverside Campus (RVC), Room 129A/B, 101 S. Bartlett Street, Medford, OR. Due notice was given.
- 2. Determine Presence of a Quorum-** A quorum of the Board was present including Kevin Talbert, Pat Ashley, Ron Fox, Roger Stokes, Pat Fahey, and Shawn Hogan.

Claudia Sullivan was absent.

- 3. Introduction of Guests-** RCC District employees including, Cathy Kemper-Pelle, Juliet Long, August Farnsworth, Jamee Harrington, and Rachelle Brown.

- 4. Public Comment-**
No one signed up for public comment.

- 5. Board Action and/or Information Items-**

- A.** Adopt Board Policy: BP-6800 Occupational Safety and Environmental Health (Second Reading)

Pat Ashley moved, seconded by Roger Stokes, that the Board adopt policy 5.A, as presented.

The motion unanimously carried.

- B.** Adopt Board Policy: BP-7700 Whistleblower Protection (Second Reading)

Shawn Hogan moved, seconded by Roger Stokes, that the Board adopt policy 5.B, as presented.

The motion unanimously carried.

- C.** Review Board Policy: BP- 3430 Prohibition of Discrimination and Harassment (First Reading)

No comments.

- D.** Review Board Policy: BP- 3710 Securing of Copyright (First Reading)

No comments.

- E.** Review Board Policy: BP- 3715 Intellectual Property (First Reading)

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No comments.

- F.** Review Board Policy: BP- 4020 Program, Curriculum & Course Development (First Reading)

Juliet Long noted that this is primarily recommended language and the academic procedure will go into greater detail.

No further comments.

- G.** Review Board Policy: BP- 4025 Philosophy and Criteria for Associate Degree (First Reading)

It was noted that this version is now the corrected version and differs from the version that was brought before the Board during December’s board meeting.

No further comments.

- H.** Review Board Policy: BP- 4040 Library/Learning Support (First Reading)

No comments.

- I.** Review Board Policy: BP- 4050 Articulation (First Reading)

There was discussion on verbiage in regards to the terms “College President or Designee”. President Cathy Kemper-Pelle stated that she would check on these policies to see if we can change the verbiage or if it is legally required and we cannot change the language. It was agreed that where we can standardize the verbiage it should read, “College President or Designee”. The Board Policy Committee will take a look at current policies to see where it should state “College President” or “College President or Designee”.

No further comments. Revisions will be made if the verbiage can be changed.

- J.** Review Board Policy: BP- 4100 Graduation Requirements for Degrees and Certifications (First Reading)

No comments.

- K.** Review Board Policy: BP 4235 Credit by Examination (First Reading)

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There was discussion by the Board about how to break down these requirements. Juliet Long assured the Board that the academic procedure would specify these requirements.

No further comments.

L. Review Board Policy: BP 4250 Probation, Dismissal & Readmission (First Reading)

It was noted that this Board Policy refers to academic performance only.

No further comments.

M. Review Board Policy: BP- 5010 Admissions and Concurrent Enrollment (First Reading)

No comments.

N. Review Board Policy: BP- 5040 Education Records, Directory Information & Privacy (First Reading)

It was noted that there is gender specific language in the third paragraph.

No further comments. The gender specific language will be changed.

O. Review Board Policy: BP- 5110 Counseling (First Reading)

No comments.

P. Review Board Policy: BP- 5140 Disabled Student Programs and Services (First Reading)

No comments.

Q. Review Board Policy: BP- 5500 Standards of Student Conduct (First Reading)

The Board wanted clarification on the verbiage “other means”. It was explained that this refers to items such as handouts and orientation.

No further comments.

R. Review Board Policy: BP- 5700 Intercollegiate Athletics (First Reading)

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The Board asked for clarification on why the language is gender specific. It was explained that per the Northwest Athletic Conference (NWAC), this is the required verbiage for a policy that deals with intercollegiate athletics. It was explained that according to NWAC policy, students have to identify as male or female to participate in intercollegiate athletics.

The verbiage question was brought up again in regards to “College President or Designee”.

No further comments. Revisions will be made if the verbiage can be changed.

S. Review Board Policy: BP- 6200 Budget Preparation (First Reading)

It was noted that this policy does not require a designee.

No further comments.

T. Review Board Policy: BP- 6250 Budget Management (First Reading)

The Board wanted clarification on the ramifications of this policy in regards to the Board. President Kemper-Pelle noted that she would speak with Lisa Stanton and get back to the Board.

No further comments.

U. Review Board Policy: BP- 6300 Fiscal Management (First Reading)

No comments.

V. Review Board Policy: BP- 6320 Investments (First Reading)

It was noted that the first sentence verbiage is a bit awkward and needs to be rewritten.

No further comments. The first sentence will be reworded.

W. Review Board Policy: BP- 6400 Financial Audits (First Reading)

The verbiage question was brought up again in regards to “College President or Designee”. It was also noted that a comma in the last sentence needs to be taken out.

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No further comments. Revisions will be made if the verbiage can be changed and the comma will be taken out.

X. Review Board Policy: BP- 6900 Bookstore(s) (First Reading)

The question was brought up as to whether it should say “shall” or “should” in the second paragraph. It was also noted that this is an accreditation required policy.

No further comments. The verbiage will be changed to “should” in the second paragraph.

Y. Review Board Policy: BP- 7120 Recruitment and Hiring (First Reading)

The verbiage question was brought up again in regards to “College President or Designee”.

No further comments. Revisions will be made if the verbiage can be changed.

It was decided that the Board Policy Committee will meet early next week to discuss the needed revisions before the next Board of Education meeting on January 21st.

6. New Business-

- a. President Kemper-Pelle mentioned that she and her team are working on a spreadsheet for upcoming Board meetings and presentations. She will bring this to the next Board Executive Committee meeting.
- b. There are two conferences approaching that the Board are welcome to attend: The Southern Oregon Business Conference and the Student Success Annual Conference. These will be discussed at the next Board of Education on January 21st.

7. Old Business- none

8. Adjournment- Kevin Talbert adjourned the meeting at 2:37p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President-Governance.