



Monthly Financial Data
August 31, 2024

Prepared for: RCC Board of Education
Rogue Community College
3345 Redwood Highway
Grants Pass, OR 97527

Rogue Community College
Executive Financial Summary
For the Period July 1, 2024 through August 31, 2024

Audit

The College has received a clean audit opinion for 2022/23. The 2022/23 Annual Comprehensive Financial Report (ACFR) was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA). A copy of the ACFR is available at <https://web.roguecc.edu/audit>.

The College has moved from RogueNet to Jenzabar and the Business Office is working through the process changes and end of year activities. The timing of our 2023/24 ACFR (Annual Comprehensive Financial Report) and our monthly financial reporting will be impacted as follows:

- September 17 Board Meetings: College Wide Summary for prior month end
 - Revenues by Tuition & Fees, Contracts & Grants, and Other
 - Expenses by Wages & Benefits, Materials & Services, and Other
- October 15 Board Meeting: Full Monthly Financial Report by fund for September year to date
- Annual Comprehensive Financial Report will be presented at the January Board meeting.

Budget

The Board of Education adopted the 2024/25 annual budget and associated property tax levies on June 18, 2024. Budget information is available at <https://www.roguecc.edu/operations/budget.asp>.

Investments

Currently, the College holds most of its cash in the Oregon Local Government Investment Pool (LGIP). The annualized yield for the LGIP is 5.3%. The Treasury staff determine this rate based on market conditions and yield for fixed income securities such as government and corporate bonds. The College manages its cash balances to maximize interest while maintaining compliance with allowed LGIP balance limits.

General Fund FY 23-24 Ending Fund Balance Estimate

Final adjustments are still being recorded to the FY23-24 fiscal year. The current estimate of the General Fund Ending Balance, representing the estimated beginning balance for FY24-25, is \$13.2 million.

August to Date Activity

Revenues (All funds)

Tuition & Fees	\$1,643,992
Contracts & Grants	5,453,370
Other	548,349
Total	\$7,645,711

Expenses (All funds)

Wages & Benefits	\$5,417,645
Materials & Services	2,293,559
Other	1,555,487
Total	\$9,266,691



BP 1200 The Rogue Community College Mission

References:

NWCCU 2020 Standards 1.A.1, 1.B.2, and 1.D.2

ORS 341.005, 341.009

The mission of the Rogue Community College is:

Mission

Rogue Community College enhances the quality of life in our communities by providing accessible, exemplary educational opportunities for student success and economic development.

Vision

Rogue Community College will be an inclusive and dynamic college that inspires, strengthens, and transforms.

Core Values

***Integrity** drives us as an institution and individuals to demonstrate clear communication, transparency, ethics, and accountability.*

***Collaboration** promotes a communicative, agile, responsive culture that fosters vibrant, productive partnerships to benefit our students and strengthen our communities.*

***Diversity, Equity and Inclusion** create an accessible, welcoming, respectful and safe environment which engages all individuals, beliefs, and ideas fairly.*

***Sustainability** guides us to be responsible and thoughtful stewards of our human, economic, environmental, and cultural resources.*

***Courage** frees the institution and individuals to creatively pursue best practices supporting student success.*

Wildly Important Goals: Core Themes

WIG 1: Equitable Access creates a welcoming and inclusive environment for all.

Objective 1: Improve community access to ~~our~~ educational opportunities and support systems.

Objective 2: ~~Foster~~Increase greater participation of under-served populations in ~~our~~ RCC programs.

Objective 3: ~~Improve participation in~~Strengthen adaptable and responsive training and learning opportunities ~~designed to improve college access aimed at boosting student participation.~~

WIG 2: Student Success helps all students progress on their learning pathway.

Objective 4: ~~Implement~~Provide holistic resources and student supports to ensure students meet their learning goals.

Objective 5: ~~Use~~Employ effective student engagement strategies to increase student persistence.

Objective 6: ~~Reduce~~Decrease student the time and number of credits to completion of a credential.

WIG 3: Building Community strengthens and expands internal and external collaborative partnerships.

Objective 7: ~~Increase~~Expand comprehensive outreach with business and industry partners.

Objective 8: ~~Foster~~Determine advanced educational partnerships to enrich learning opportunities ~~local employer satisfaction with our graduates for program quality improvement.~~

Objective 9: Enhance internal systems and communication practices for improved collaboration ~~Strengthen relationships with community partners for the benefit of students.~~

WIG 4: Institutional Excellence builds a campus culture of continuous improvement

Objective 10: ~~Apply~~Utilize assessment and ~~evaluation~~institutional data to optimize instruction, improve curriculum, course delivery, and services ~~and operations in~~ to support of student success.

Objective 11: Increase participation in professional development programs that ~~enhances~~elevate teaching and learning, student success, and ~~institutional~~operational effectiveness.

Objective 12: Leverage existing, Make effective use of new, and emerging technologies to improve the student experience and operational efficiency ~~teaching, learning, communication, and institutional operations.~~

Rescinds Policy Number: I.A.010

Adopted: December 18, 2018

Revised: December 13, 2022

Revised: [TBD](#)

Accreditation reference updated January 22, 2020

Board Policy Adoption – Board Policy BP-4260: Academic Forgiveness

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P5-24/25 approving adoption of new Board Policy BP-4260: Academic Forgiveness.

Background Information: Pursuant to Board Policy BP-2410: Board of Education Policies and Administrative Procedures, the RCC Board has directed college administrators to assist the Board in reviewing Board policies at monthly Board meetings. Unless circumstances require immediate action, a policy will not be voted on at the first meeting during which it is discussed.

Oregon Community College Association (OCCA) provides general policy advice and guidance to all Oregon community college members as part of their current OCCA dues. OCCA works with college presidents, staff, and board members to analyze and help operationalize recently passed Oregon legislation and administrative rules. RCC is a participant in partnership with the Community College League of California (League) and the law firm of Liebert Cassidy Whitmore, and OCCA. OCCA provides subscribing Oregon community colleges access to the League’s national program designed for community colleges. OCCA’s Board Policy and Procedure Program includes: Board Policy (BP) and Administrative Procedure (AP) Samples; Legal Updates; a ListServ; and Workshops. The policy samples reflect federal and state law requirements as well as accreditation standards. The templates are customizable to reflect local community college practices and procedures. RCC’s policy committee is in the process of reviewing the policy samples and adapting to RCC policies and procedures.

The College President recommends the attached revision to Board Policy BP-4260: Academic Forgiveness. The proposed version showing the language of the policy is attached (see Exhibit 1). This is the second reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Board Policy BP-4260: Academic Forgiveness; therefore, be it

Resolved, that the RCC Board adopts Resolution No. P5-24/25 approving adoption of Board Policy BP-4260: Academic Forgiveness as presented.

Board Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024



BP 4260 Academic Forgiveness

References:

None

Academic Forgiveness is a single opportunity for students to exclude credits and grades from forgiven terms when calculating grade point average (GPA).

Students at Rogue Community College, whose prior academic records impede future academic or professional goals, can make one request for Academic Forgiveness through the procedures specified in AP 4260. Upon approval, all credits and grades for the specified term will be excluded from meeting program requirements, and the calculation of the cumulative GPA.

Once students graduate from Rogue Community College, they can no longer seek Academic Forgiveness for terms preceding their most recent graduation date.

Rescinds Policy Number: None

Adopted:

Board Policy Adoption – Revised Board Policy BP-3430: Prohibition of Harassment

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P6-24/25 approving adoption of Revised Board Policy BP-3430: Prohibition of Harassment.

Background Information: Pursuant to Board Policy BP-2410: Board of Education Policies and Administrative Procedures, the RCC Board has directed college administrators to assist the Board in reviewing Board policies at monthly Board meetings. Unless circumstances require immediate action, a policy will not be voted on at the first meeting during which it is discussed.

Oregon Community College Association (OCCA) provides general policy advice and guidance to all Oregon community college members as part of their current OCCA dues. OCCA works with college presidents, staff, and board members to analyze and help operationalize recently passed Oregon legislation and administrative rules. RCC is a participant in partnership with the Community College League of California (League) and the law firm of Liebert Cassidy Whitmore, and OCCA. OCCA provides subscribing Oregon community colleges access to the League’s national program designed for community colleges. OCCA’s Board Policy and Procedure Program includes: Board Policy (BP) and Administrative Procedure (AP) Samples; Legal Updates; a ListServ; and Workshops. The policy samples reflect federal and state law requirements as well as accreditation standards. The templates are customizable to reflect local community college practices and procedures. RCC’s policy committee is in the process of reviewing the policy samples and adapting to RCC policies and procedures.

The College President recommends the attached revision to Revised Board Policy BP-3430: Prohibition of Harassment. The proposed version showing the language of the policy is attached (see Exhibit 1). This is the first reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Revised Board Policy BP-3430: Prohibition of Harassment; therefore, be it

Resolved, that the RCC Board adopts Resolution No. P6-24/25 approving adoption of Revised Board Policy BP-3430: Prohibition of Harassment as presented.

Board Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024



BP 3430 Prohibition of Harassment

References:

Title VII of the Civil Rights Act of 1964, 42 U.S. Code Section 2000e-2
Title IX of the Education Amendments Act of 1972; 20 U.S. Code Sections 1681 et seq.;
Age Discrimination in Employment Act of 1967 (ADEA);
Americans with Disabilities Act of 1990 (ADA);
34 Code of Federal Regulations Part 106;
ORS 659A;
ORS 350.330;
ORS 243.319

All forms of harassment are contrary to basic standards of conduct between individuals. State and federal law, and this policy prohibit harassment and Rogue Community College ("RCC") will not tolerate harassment. This policy applies to all members of the RCC community including Board of Education members, employees, students, volunteers and interns.

RCC is committed to providing an academic and work environment that respects the dignity of individuals and groups. RCC shall be free of all forms of unlawful harassment. Harassment is unlawful if it is based on any of the following statuses: race, color, religion, sex (including pregnancy), sexual orientation, gender identity, national origin, age, disability, or genetic information. For RCC's policy regarding sex discrimination including sex-based harassment under Title IX, see BP 3433 Prohibition of Sex Discrimination under Title IX and accompanying procedures.

RCC seeks to foster an environment in which employees, students, and other members of the campus community feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, RCC also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. RCC will investigate all allegations of retaliation swiftly and thoroughly. If RCC determines that someone has retaliated, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee, or other member of the campus community who believes that they have been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3435 Discrimination and Harassment Complaints and Investigations and AP 3432 Workplace



Harassment. RCC requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, evaluation, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end the College President, or designee, shall ensure that the institution undertakes education and training activities to counter harassment and to prevent, minimize, or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The College President, or designee, shall establish procedures that define harassment on campus. The College President, or designee, shall further establish procedures for employees and students, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. State and federal law and this policy prohibit retaliatory acts by RCC, its employees, students, and agents.

RCC will publish and publicize this policy and related written procedures (including the procedure for making complaints) to students and employees, particularly when they are new to the institution. RCC will make this policy and related written procedures (including the procedure for making complaints) available in all administrative offices and will post them on the College's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion.

Rescinds Procedure Number: AP – 047b, AP – 101

Adopted: January 21, 2020

Revised: September 22, 2020

Board Policy Adoption – Revised Board Policy BP-3433: Prohibition of Sex Discrimination under Title IX

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P7-24/25 approving adoption of Revised Board Policy BP-3433: Prohibition of Sex Discrimination under Title IX.

Background Information: Pursuant to Board Policy BP-2410: Board of Education Policies and Administrative Procedures, the RCC Board has directed college administrators to assist the Board in reviewing Board policies at monthly Board meetings. Unless circumstances require immediate action, a policy will not be voted on at the first meeting during which it is discussed.

Oregon Community College Association (OCCA) provides general policy advice and guidance to all Oregon community college members as part of their current OCCA dues. OCCA works with college presidents, staff, and board members to analyze and help operationalize recently passed Oregon legislation and administrative rules. RCC is a participant in partnership with the Community College League of California (League) and the law firm of Liebert Cassidy Whitmore, and OCCA. OCCA provides subscribing Oregon community colleges access to the League’s national program designed for community colleges. OCCA’s Board Policy and Procedure Program includes: Board Policy (BP) and Administrative Procedure (AP) Samples; Legal Updates; a ListServ; and Workshops. The policy samples reflect federal and state law requirements as well as accreditation standards. The templates are customizable to reflect local community college practices and procedures. RCC’s policy committee is in the process of reviewing the policy samples and adapting to RCC policies and procedures.

The College President recommends the attached revision to Revised Board Policy BP-3433: Prohibition of Sex Discrimination under Title IX. The proposed version showing the language of the policy is attached (see Exhibit 1). This is the first reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Revised Board Policy BP-3433: Prohibition of Sex Discrimination under Title IX; therefore, be it

Resolved, that the RCC Board adopts Resolution No. P7-24/25 approving adoption of Revised Board Policy BP-3433: Prohibition of Sex Discrimination under Title IX as presented.

Board Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024



BP 3433 Prohibition of Sex Discrimination under Title IX

References:

Title IX of the Education Amendments Act of 1972;
34 Code of Federal Regulations Part 106

All forms of sex discrimination including sex-based harassment are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit sex discrimination and Rogue Community College ("RCC") will not tolerate sex discrimination including sex-based harassment. RCC is committed to providing an academic and work environment that respects the dignity of individuals and groups. RCC shall be free of sex discrimination.

RCC seeks to foster an environment in which all employees, students, applicants for employment, and applicants for admission, and other individuals participating or attempting to participate in the RCC's education program or activity feel free to report incidents of sex discrimination in violation of this policy and Title IX, without fear of retaliation or reprisal. Therefore, RCC also strictly prohibits retaliation, including peer retaliation, against any person for the purpose of interfering with any right or privilege secured by Title IX, or because the person has reported possible sex discrimination, made a sex-discrimination complaint, or participated or refused to participate in any way in RCC's Title IX process. RCC will investigate all allegations of Title IX retaliation pursuant to its Title IX procedures. If RCC determines that someone has retaliated, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in Title IX retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any employee, student, applicant for employment, or applicant for admission, and other individuals participating or attempting to participate in RCC's education program or activity who believes that they have been discriminated against on the basis of sex or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3434 Responding to Sex Discrimination under Title IX. RCC requires supervisors to report all incidents of harassment and retaliation that come to their attention.

To this end the College President, or designee, shall ensure that the institution undertakes education and training activities to counter sex discrimination and to prevent, minimize, or eliminate any sex discrimination including sex-based harassment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The College President, or designee, shall establish procedures that define sex discrimination and sex-based harassment. The College President, or designee, shall further establish procedures that provide for the investigation and resolution of complaints



regarding sex discrimination in violation of this policy, and procedures to resolve complaints of sex discrimination in violation of this policy. State and federal law and this policy prohibit retaliation against any person for the purpose of interfering with any right or privilege secured by Title IX, or because the person has reported information, made a Complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations.

RCC will publish and publicize this policy and related written procedures (including the procedure for making complaints) to administrators, faculty, staff, students, applicants for employment, and applicants for admission, particularly when they are new to the institution. RCC will make this policy and related written procedures (including the procedures for making complaints) available in all administrative offices and will post them on the College's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Volunteers or unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the volunteer assignment, internship, or other unpaid work experience program.

Rescinds Policy Number: None

Adopted: September 22, 2020

Revised:

Board Policy Adoption – Revised Board Policy BP-3540: Sexual and Other Assaults on Campus

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P8-24/25 approving adoption of Revised Board Policy BP-3540: Sexual and Other Assaults on Campus.

Background Information: Pursuant to Board Policy BP-2410: Board of Education Policies and Administrative Procedures, the RCC Board has directed college administrators to assist the Board in reviewing Board policies at monthly Board meetings. Unless circumstances require immediate action, a policy will not be voted on at the first meeting during which it is discussed.

Oregon Community College Association (OCCA) provides general policy advice and guidance to all Oregon community college members as part of their current OCCA dues. OCCA works with college presidents, staff, and board members to analyze and help operationalize recently passed Oregon legislation and administrative rules. RCC is a participant in partnership with the Community College League of California (League) and the law firm of Liebert Cassidy Whitmore, and OCCA. OCCA provides subscribing Oregon community colleges access to the League’s national program designed for community colleges. OCCA’s Board Policy and Procedure Program includes: Board Policy (BP) and Administrative Procedure (AP) Samples; Legal Updates; a ListServ; and Workshops. The policy samples reflect federal and state law requirements as well as accreditation standards. The templates are customizable to reflect local community college practices and procedures. RCC’s policy committee is in the process of reviewing the policy samples and adapting to RCC policies and procedures.

The College President recommends the attached revision to Revised Board Policy BP-3540: Sexual and Other Assaults on Campus. The proposed version showing the language of the policy is attached (see Exhibit 1). This is the first reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Revised Board Policy BP-3540: Sexual and Other Assaults on Campus; therefore, be it

Resolved, that the RCC Board adopts Resolution No. P8-24/25 approving adoption of Revised Board Policy BP-3540: Sexual and Other Assaults on Campus as presented.

Board Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024



BP 3540 Sexual and Other Assaults on Campus

References:

20 U.S. Code Section 1092 subdivision (f);

34 Code of Federal Regulations Part 668.46 subdivision (b)(11);

ORS 350.331

Any sexual assault or physical abuse or domestic violence, including, but not limited to rape as defined by State law, whether committed by an employee, student, or member of the public, that occurs on Rogue Community College ("RCC") property, is a violation of RCC policies and procedures, and is subject to all applicable punishment, including criminal procedures, and employee or student discipline procedures consistent with State and federal law. Students, and employees who may be victims of sexual and other assaults and domestic violence shall be treated with dignity and provided comprehensive assistance.

The College President, or designee, shall establish administrative procedures that ensure that students and employees who are victims of sexual and other assaults and domestic violence receive appropriate information and treatment. RCC will make educational information about preventing sexual violence is widely available on campus.

The procedures shall meet the criteria contained in 34 Code of Federal Regulations Part 668.46 and ORS 350.331.

Rescinds Policy Number: None

Adopted: August 18, 2020

Revised:

Board Policy Adoption – Revised Board Policy BP-5500: Standards of Student Conduct

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P9-24/25 approving adoption of Revised Board Policy BP-5500: Standards of Student Conduct.

Background Information: Pursuant to Board Policy BP-2410: Board of Education Policies and Administrative Procedures, the RCC Board has directed college administrators to assist the Board in reviewing Board policies at monthly Board meetings. Unless circumstances require immediate action, a policy will not be voted on at the first meeting during which it is discussed.

Oregon Community College Association (OCCA) provides general policy advice and guidance to all Oregon community college members as part of their current OCCA dues. OCCA works with college presidents, staff, and board members to analyze and help operationalize recently passed Oregon legislation and administrative rules. RCC is a participant in partnership with the Community College League of California (League) and the law firm of Liebert Cassidy Whitmore, and OCCA. OCCA provides subscribing Oregon community colleges access to the League’s national program designed for community colleges. OCCA’s Board Policy and Procedure Program includes: Board Policy (BP) and Administrative Procedure (AP) Samples; Legal Updates; a ListServ; and Workshops. The policy samples reflect federal and state law requirements as well as accreditation standards. The templates are customizable to reflect local community college practices and procedures. RCC’s policy committee is in the process of reviewing the policy samples and adapting to RCC policies and procedures.

The College President recommends the attached revision to Revised Board Policy BP-5500: Standards of Student Conduct. The proposed version showing the language of the policy is attached (see Exhibit 1). This is the first reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Revised Board Policy BP-5500: Standards of Student Conduct; therefore, be it

Resolved, that the RCC Board adopts Resolution No. P9-24/25 approving adoption of Revised Board Policy BP-5500: Standards of Student Conduct as presented.

Board Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024



BP 5500 Standards of Student Conduct

References:

NWCCU Standards 2.C.2, 2.C.3, 2.G.2
ORS 341.290(2)

The College President, or designee, shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The procedures shall be made widely available to students through the college catalog and other means.

Rescinds Policy Number: VII.D.020

Approved: January 21, 2020

Revised:

Accreditation reference updated February 3, 2020

8.G (Exhibit 1)₂

***Rogue Community College District
Special Meeting: Board of Education Work Session
August 20, 2024 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Vanessa Jones, Board Vice Chair, at 4:00 p.m. on Tuesday, August 20, 2024 in-person on the Redwood Campus, Room H2, 3345 Redwood Highway, Grants Pass, OR and via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Maria Ramos Underwood, Roger Stokes, Vanessa Jones, Pat Fahey, and Jonathan Bilden.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Lisa Stanton, Juliet Long, Jamee Harrington, Jeremy Taylor, Dillon Ayers, and Rachelle Brown.
4. **Information Presentation:**
 - A. Mission Fulfillment Update- Juliet Long, Vice President of Student Learning & Success, gave a presentation on RCC's Mission Fulfillment Report (see file). The presentation focused on the progress made toward achieving key performance indicators relating to the mission's twelve objectives.
5. **Q&A: Items on Regular Meeting Agenda-** None.
6. **Adjournment-** Vanessa Jones, Board Vice Chair, adjourned the meeting at 4:56 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.

***Rogue Community College District
Board of Education– August 20, 2024 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Vanessa Jones, Board Vice Chair, at 5:01 p.m. on Tuesday, August 20, 2024 in-person on the Redwood Campus, Room H2, 3345 Redwood Highway, Grants Pass, OR via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Maria Ramos Underwood, Roger Stokes, Pat Fahey, Vanessa Jones, and Jonathan Bilden.
3. **Awards & Recognitions (none)**
4. **Public Comment (none)**
5. **College Reports**
 - A. Written Report(s)-
 - a. **Student Government (no written report)**
 - b. **Faculty Association (no written report)**
 - c. **Faculty Senate (no written report)**
 - d. **Classified Association (see file)**
6. **Board Reports**
 - A. Executive Committee- Maria Ramos Underwood overviewed items from the Executive Committee meeting agenda (see file).
 - B. Board Outreach Committee- Pat Fahey provided an update on upcoming outreach events.
 - C. OCCA/OSBA Liaison- Pat Fahey encouraged his fellow board members to attend OCCA's upcoming Board Member Training, as well as their Annual Conference.
 - D. Foundation Board Liaison- No updates at this time.
7. **College Updates**
 - A. President's Report- President Randy Weber highlighted items from his written report (see file).
 - B. Senior Leadership Team- Jamee Harrington, Vice President of People, Culture, and Safety, Lisa Stanton, Vice President of Operations and Finance, and Juliet Long, Vice President of Student Learning and Success, outlined items from the combined Executive Team report (see file).
 - C. Foundation (see file)
8. **Board Action and/or Information Items**
 - A. Monthly Financial Executive Summary- July 2024

***Rogue Community College District
Board of Education– August 20, 2024 Meeting Minutes***

B. Approve Authorization to Invest Taxing District Funds

Maria Ramos Underwood moved, seconded by Jonathan Bilden, that the Board approve item 8.B, as presented.

The motion unanimously carried.

C. Approve Contract with Johnson Controls for Building Automation Services

Roger Stokes moved, seconded by Pat Fahey, that the Board approve item 8.C, as presented.

The motion unanimously carried.

D. Review New Board Policy BP-4260: Academic Forgiveness (First Reading)

- a. No comments.

9. New Business (none)

10. Old Business

- A. 2024-25 Conferences and Conventions- Board members have let Rachelle Brown, Assistant to the President, know which conferences and conventions they would like to attend. Ms. Brown will coordinate registrations and travel arrangements on behalf of the board members.

11. Approve Consent Agenda

A. Meeting Minutes

- a. May 21, 2024 District Budget Committee Meeting
- b. May 30, 2024 District Budget Committee Meeting
- c. June 18, 2024 Special Board Meeting
- d. June 18, 2024 Board Meeting
- e. July 16, 2024 Board Meeting

B. Grant Acceptance (none)

Pat Fahey moved, seconded by Roger Stokes, that the Board approve the consent agenda.

The motion unanimously carried.

*Rogue Community College District
Board of Education– August 20, 2024 Meeting Minutes*

12. Roundtable

The board members discussed their recent retreat. They felt that it was a great success, and thanked the staff for coordinating the event, as well as for all of the information presented.

13. Adjournment- Vanessa Jones adjourned the meeting at 5:20 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.

Career Connected Learning Navigators 2024-25 Grant

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. B10-24/25 accepting a grant from the Higher Education Coordinating Commission (HECC) in the amount of \$88,190.

Background Information: The purpose of the Career Connected Learning Navigators 2024-25 Grant is to provide funds for the activities and responsibilities of Career Connected Learning Navigator position at each of the 17 community colleges in Oregon.

The grant period is October 1, 2024 through June 30, 2025. There is no grant match requirement.

Nicole Sakraida, Dean of Enrollment Management, is RCC's primary contact for this grant.

Whereas, RCC has received a grant in the amount of \$88,190 from the HECC; and,

Whereas, these funds will used to fund the Career Connected Navigator position at RCC; therefore, be it

Resolved, that the RCC Board adopts Resolution No. B10-24/25 accepting the \$88,190 grant award as described herein.

Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024

Oregon GED Program Wraparound Services 2023-2025

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. B11-24/25 accepting a grant from the Higher Education Coordinating Commission (HECC) in the amount of \$56,841.

Background Information: The purpose of the Oregon GED Program Wraparound Services 2023-2025 Grant is to defray the costs of GED testing and/or provide support in the form of wraparound services to minimize barriers to earning a GED.

The grant period is July 1, 2023 through June 30, 2025. There is no grant match requirement.

Jesse Watson, Director- GED & Pre-College Education, is RCC's primary contact for this grant.

Whereas, RCC has received a grant in the amount of \$56,841 from the HECC; and,

Whereas, these funds will be used to support activities that will help increase GED graduate numbers and connect those graduates to jobs or other post-secondary opportunities; therefore, be it

Resolved, that the RCC Board adopts Resolution No. B11-24/25 accepting the \$56,841 grant award as described herein.

Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024

RCC SBDC Rural Capacity Building Grant

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. B12-24/25 accepting a grant from the Oregon Business Development Department in the amount of \$48,320.

Background Information: The purpose of the RCC Small Business Development Center (SBDC) Rural Capacity Building Grant is to expand and enhance Small Business Development Center offerings to support local and regional rural business needs by building new core curriculum and program framework in the childcare and manufacturing sectors. The project funds will increase the types of services available, increase the number of small businesses served, and expand outreach to all businesses in Josephine County, including those located in rural and underserved areas.

The grant period is July 1, 2024 through June 30, 2025. There is a grant match requirement of \$106,543. Ruth Swain, Director- Small Business Development Center, is RCC’s primary contact for this grant.

Whereas, RCC has received a grant in the amount of \$48,320 from the Oregon Business Development Department; and,

Whereas, these funds will used to enhance existing SBDC operations, increase SBDC advisor knowledge, and augment regional partnerships, increasing awareness of SBDC services; therefore, be it

Resolved, that the RCC Board adopts Resolution No. B12-24/25 accepting the \$48,320 grant award as described herein.

Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024

2024-25 WIOA Title II (Comprehensive and IELCE) Subgrant

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. B13-24/25 accepting a grant from the High Education Coordinating Commission (HECC) in the amount of \$558,138.

Background Information: The purpose of the 2024-25 Workforce and Innovation Opportunity Act (WIOA) Title II (Comprehensive and Integrated English Literacy and Civics Education (IELCE)) Subgrant is to support RCC’s efforts to provide programs that deliver Adult Education and Literacy services to eligible learners on a voluntary basis.

The grant period is July 1, 2024 to June 30, 2025. There is a grant match requirement of \$210,000.

Jesse Watson, Director- GED & Pre-College Education, is RCC’s primary contact for this grant.

Whereas, RCC has received a grant in the amount of \$558,138 from the HECC; and,

Whereas, these funds will used to support RCC’s efforts to provide adult education and literacy activities in accordance with Subchapter II of the Workforce and Innovation Opportunity Act; therefore, be it

Resolved, that the RCC Board adopts Resolution No. B13-24/25 accepting the \$558,138 grant award as described herein.

Action: Approved

Gary Plano, Chair, RCC Board of Education

Dated: September 17, 2024
