

| AGENDA | | |
|-----------------------------------|--|------------------------|
| BOARD OF EDUCATION MEETING | | |
| 1. | Call to Order | Pat Fahey, Board Chair |
| 2. | Determine Presence of a Quorum | |
| 3. | Introduction of Guests | |
| 4. | Board Action and/or Information Items: A. Approve Annual Board Organization for Fiscal Year 2023/24 B. Approve Contract with Assessment Technologies Institute, LLC C. Approve Revised Board Policy BP-3900: Expressive Conduct (Second Reading) | |
| 5. | New Business A. Zone 3 Interim Board Position B. 2023-24 Conferences and Conventions C. Board Retreat | |
| 6. | Old Business | |
| 7. | Adjournment | |

*Please click the link below to join the webinar:
<https://roguecc.zoom.us/j/93300751708>

Or One tap mobile :
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Webinar ID: 933 0075 1708
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This Rogue Community College Board of Education meeting complies with open meeting laws and accessibility requirements.
 A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Rachelle Brown, Assistant to the President – Governance; 541-956-7001 or rbrown@roguecc.edu.

Annual Board Organization for Fiscal Year 2023/24

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P1-23/24, approving election of officers, establishing the Board of Education regular meeting schedule, and designating the custodian of funds and bank depositories for college funds for fiscal year 2023/24 (see Exhibits A and B).

Background Information: Pursuant to Oregon Revised Statute (ORS) 341.283 Organization; meetings; quorum; rules; journal; expenses (in part):

- *After July 1 of each year, the board of a district shall meet and organize by electing a chairperson and a vice chairperson from its members.*
- *The board shall provide for the time and place of its regular meetings.*

Pursuant to ORS 341.703 Custodian of funds; depositories; signature on checks; warrants as checks (in part):

- *The board of a community college district shall designate a custodian of funds of the district.*
- *For the purpose of receiving deposits of community college funds, the board of the district shall designate such bank or banks, as the board deems safe and proper depositories for district funds.*

Whereas, according to the above-referenced Oregon Revised Statutes the Board must annually approve the election of chair and vice chair; and

Whereas, the Board has established its regular meeting schedule; and

Whereas, the Board has designated a custodian of funds and bank depositories for fiscal year 2023/24; therefore, be it

Resolved, that the RCC Board of Education adopts Resolution No. P1-23/24 approving the attached Annual Board Organization (Exhibits A and B) for the fiscal year beginning July 1, 2023 through June 30, 2024.

Board Action: Approved

Pat Fahey, Chair, RCC Board of Education

Dated: July 18, 2023



2023/24 Annual Board Organization

1. Election of Officers
 - A. Board Chair: Maria Ramos Underwood
 - B. Vice Chair: Gary Plano
2. Custodian of Funds/Signatory: Lisa Stanton
 - a. Alternate/Substitute Signatory (checks): Randy Weber, Juliet Long, and Jamee Harrington
3. Depositories for College Funds
 - a. US Bank
 - b. Wells Fargo
 - c. Local Government Investment Pool



2023/24 Regular Board of Education Meeting Schedule

| Date | Time | Location |
|----------|-----------|----------|
| 7/18/23 | 6:00 p.m. | RVC/Zoom |
| 8/15/23 | 5:00 p.m. | RWC/Zoom |
| 9/19/23 | 5:00 p.m. | TRC/Zoom |
| 10/17/23 | 5:00 p.m. | RVC/Zoom |
| 11/21/23 | 5:00 p.m. | RWC/Zoom |
| 12/19/23 | 5:00 p.m. | TRC/Zoom |
| 1/16/24 | 5:00 p.m. | RVC/Zoom |
| 2/20/24 | 5:00 p.m. | RWC/Zoom |
| 3/19/24 | 5:00 p.m. | TRC/Zoom |
| 4/16/24 | 5:00 p.m. | RVC/Zoom |
| 5/21/24 | 5:00 p.m. | RWC/Zoom |
| 6/18/24 | 5:00 p.m. | TRC/Zoom |

Campus Addresses

Redwood Campus (RWC)

Building H, Room 2

3345 Redwood Highway, Grants Pass, OR

Table Rock Campus (TRC)

Building A, Room 184

7800 Pacific Avenue, White City, OR

Riverside Campus (RVC)

Higher Education Center

Room 127/129

101 South Bartlett Street, Medford, OR

Contract with Assessment Technologies Institute, LLC

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution B2-23/24 approving a contract with Assessment Technologies Institute, LLC (ATI) to provide online nursing curriculum, assessments, virtual clinical simulations and faculty resources for benefit of all College nursing and practical nursing students and faculty.

Background Information: On March 21, 2023 the Board of Education approved Resolution No. B43-22/23 approving the 23/24 Fee Schedule for students. This approval included increasing the College's Nursing program fee from \$1,600 to \$1,800 per term and practical nursing fees from \$500 to \$700 per term. This increase is in addition to all standard tuition and fees charged to students.

ATI was initially introduced to nursing program students for use in Fall 2021. Students paid their individual fees directly to ATI for access to the online content. The intention of the increased fee structure is for the College to absorb the contracted costs for ATI, eliminating the student-borne cost and reducing the overall cost for each student by approximately \$700 per year for RN students and \$600 per year for PN students.

RCC intends to contract with ATI to provide a comprehensive solution called Complete Partner. Complete Partner will provide all of the necessary resources to students as well as faculty access to the OSBN approved virtual clinical simulation service Swift River Simulations. Swift River Simulations offer a series of more than 600 scenarios in all major clinical areas. This will allow students to complete some clinical rotations virtually as part of their program, thus reducing the institutional need for additional adjunct faculty hours.

Currently the RN cohort enrolls up to 32 first year and 32 second year student applicants. In addition, 24 students will be added to an accelerated cohort beginning Spring 2024. The PN program enrolls 24 students annually and the LPN Bridge program up to 8 students annually. The initial contract with ATI is for a 3-year period with the anticipated annual costs are as follows:

| Assessment Technologies Institute, LLC | | | |
|---|---------------------------|-------------------------|-------------------|
| Nursing Students | Annual Number of Students | Annual Cost per Student | Total Annual Cost |
| RN 1st Year | 32 | \$ 1,806 | \$ 57,792 |
| RN 2nd Year | 32 | \$ 1,806 | \$ 57,792 |
| RN Accelerated | 24 | \$ 1,806 | \$ 43,344 |
| Practical Nursing | 24 | \$ 1,975 | \$ 47,400 |
| LPN Bridge | 8 | \$ 1,481 | \$ 11,848 |
| Total Costs* | | | \$ 218,176 |
| * total cost commitment will vary based on actual enrollments | | | |

The Community College Rules of Procurement, CCR 212 and CCR 250, allow an exception to public bidding requirements. ATI software is copyrighted and licensed as a proprietary system and is a contracted educational/telecourse/online service. This exception allows RCC to directly engage with ATI for services with a formal solicitation process.

Whereas, Rogue Community College District has committed to providing quality nursing education to its students; be it

Resolved, the RCC Board of Education adopts Resolution No. B2-23/24 approving a contract with Assessment Technologies Institute, LLC (ATI) to provide online nursing curriculum, assessments, virtual clinical simulations and faculty resources for benefit of all College nursing students and faculty for an anticipated cost of \$218,176 (two hundred eighteen thousand one hundred seventy-six dollars) annually.

Board Action: Approved

Pat Fahey, Chair, RCC Board of Education

Dated: July 18, 2023

Board Policy Adoption – Revised Board Policy BP-3900: Expressive Conduct

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P3-23/24 approving adoption of Revised Board Policy BP-3900: Expressive Conduct.

Background Information: Pursuant to Board Policy BP-2410: Board of Education Policies and Administrative Procedures, the RCC Board has directed college administrators to assist the Board in reviewing Board policies at monthly Board meetings. Unless circumstances require immediate action, a policy will not be voted on at the first meeting during which it is discussed.

Oregon Community College Association (OCCA) provides general policy advice and guidance to all Oregon community college members as part of their current OCCA dues. OCCA works with college presidents, staff, and board members to analyze and help operationalize recently passed Oregon legislation and administrative rules. RCC is a participant in partnership with the Community College League of California (League) and the law firm of Liebert Cassidy Whitmore, and OCCA. OCCA provides subscribing Oregon community colleges access to the League's national program designed for community colleges. OCCA's Board Policy and Procedure Program includes: Board Policy (BP) and Administrative Procedure (AP) Samples; Legal Updates; a ListServ; and Workshops. The policy samples reflect federal and state law requirements as well as accreditation standards. The templates are customizable to reflect local community college practices and procedures. RCC's policy committee is in the process of reviewing the policy samples and adapting to RCC policies and procedures.

The College President recommends the attached revision to Revised Board Policy BP-3900: Expressive Conduct. The proposed version showing the language of the policy is attached (see Exhibit 1). This is the second reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Revised Board Policy BP-3900: Expressive Conduct; therefore, be it

Resolved, that the RCC Board adopts Resolution No. P3-23/24 approving adoption of Revised Board Policy BP-3900: Expressive Conduct as presented.

Board Action: Approved

Pat Fahey, Chair, RCC Board of Education

Dated: July 18, 2023



BP 3900 Expressive Conduct

References:

NWCCU 2020 Standard 2.B.1 & 2.B.2

ORS 260.432

ORS 341.290

AP 3900 – Expressive Conduct

BP 3430 and AP 3430 – Prohibition of Discrimination and Harassment

AP 3432 – Workplace Harassment

Purpose

To establish content-neutral parameters of time, place, and manner for the diverse forms of free expression. One of the ways that Rogue Community College (RCC) fulfills its mission is by maintaining an environment that supports and enables the free exchange of ideas without regard to the viewpoint expressed, yet ensures that the educational environment for delivering accessible, quality education is preserved for the students and communities we serve.

Summary

RCC fully supports open expression and free speech by students, employees and the public. This is called “expressive conduct” and includes speech, literature distribution, displays or signs, petition circulation, and other forms of free expression. RCC does not regulate the content of expressive conduct; however, to maintain safety and the college mission, RCC does regulate the time, place, and manner of these activities on college property.

Students, employees, and members of the public shall be free to exercise their rights of free expression, subject to the requirements of this policy.

The campuses of RCC are Non-public Forums, except for those areas that are designated public forums available for the exercise of expression by students, employees, and members of the public.

The College President shall enact such administrative procedures as are necessary to reasonably regulate the time, place, and manner of the exercise of free expression in the designated public forums.

The administrative procedures shall not prohibit the right of students to exercise free expression, including but not limited to the use of bulletin boards, the distribution of printed materials or petitions, and the wearing of buttons, badges, or other insignia.

Speech shall be prohibited that violates the College's Prohibition on Discrimination, Harassment and Intimidation in violation of AP 3430, BP 3430 and AP 3432, or which so incites others as to create a clear and present danger of the commission of unlawful acts on RCC property, or is a violation of [AP 3900 Expressive Conduct](#), or creates substantial disruption of the orderly operation of RCC.

Rescinds Policy Number: II.A. 010, VII.C.060

Adopted: June 18, 2019

Revised: June 20, 2023

Accreditation reference updated January 22, 2020

2023-24 Conferences and Conventions

Association of Community College Trustees (ACCT) Governance Leadership Institute: Fundamentals of Governance

Date: August 2-4, 2023

Registration Deadline: N/A

Fee: \$650 Member; \$850 Non-member

Hotel Cost: \$169 per night

Location: The Madison Hotel, Washington, DC

Board members attending:

Overview: This annual program is designed to orient new and experienced community college trustees, presidents and board staff to their roles and responsibilities, and to foster discussion of current issues and best practices for high performing boards. Topics include: the work of the board and board operating procedures, parliamentary procedures, the board/CEO relationship, the board's role in advocacy, board ethics, the board's role in accreditation, and more.

Oregon Community College Association (OCCA) Board Member Training

Date: September 9, 2023

Registration Deadline: TBD

Fee: TBD

Location: Salem, OR

Board members attending:

Overview: This training affords college board members the opportunity to learn about OCCA and the statewide higher education structure, board member responsibilities, public meeting law, president/board member relationship, advocacy and community college funding, and hear from a panel of your experienced peers regarding best practices. The training is open to both new and current board members.

ACCT Leadership Congress

Date: October 9-12, 2023

Registration Deadline: August 4, 2023

Fee: \$1220 if registered by August 4th (include meals); \$1420 if registered after August 4th (includes meals); \$875 if registered by August 4th (does not include meals); \$1075 if registered after August 4th (does not includes meals)

Hotel Cost: \$248 per night

Location: Aria Resort & Casino, Las Vegas, NV

Board members attending:

Overview: The ACCT Leadership Congress is the premier annual conference for community college leaders and the only national conference dedicated to community college trustees.

OCCA Annual Conference

Date: November 1-3, 2023

Registration Deadline: TBD

Fee: TBD

Location: Sunriver Resort, Sunriver, OR

Board members attending:

Overview: The OCCA Annual Conference brings together college board members and administrators to learn more about how to be empowered and become advocates on statewide community college issues. The conference provides a structure for learning more about current issues and exploring the roles and responsibilities board members can play in providing leadership that ensures Oregon's community colleges remain vibrant institutions that provide equitable educational opportunities for all.

Oregon School Board Association (OSBA) Annual Convention

Date: November 10-11, 2023

Registration Deadline: TBD

Fee: TBD

Location: Marriott Downtown Waterfront Hotel, Portland, OR

Board members attending:

Overview: TBD

ACCT National Legislative Summit

Date: February 4-7, 2024

Registration Deadline: TBD

Fee: TBD

Location: Marriott Marquis, Washington, D.C.

Board members attending:

Overview: TBD