



Monthly Financial Data  
March 31, 2024

Prepared for: RCC Board of Education  
Rogue Community College  
3345 Redwood Highway  
Grants Pass, OR 97527

# **Rogue Community College**

## **Executive Financial Summary**

### **For the Period July 1, 2023 through March 31, 2024**

#### **Audit**

The College has received a clean audit opinion for 2022/23. The 2022/23 Annual Comprehensive Financial Report (ACFR) was submitted to the Government Finance Officers Association (GFOA) for consideration to receive the Certificate of Achievement for Excellence in Financial Reporting. A copy of the ACFR is available at <https://web.roguecc.edu/audit>.

Looking forward, the College is gearing up for a major shift in our systems - we're moving from RogueNet to Jenzabar over the summer months. The timing of our 2023/24 ACFR (Annual Comprehensive Financial Report) and our monthly financial reporting will be impacted as follows:

- The ACFR will be presented at the January Board meeting.
- The July, August, and September financial reports will be combined into a quarterly report and presented at the October meeting.

#### **Budget**

The Board of Education adopted the 2023/24 annual budget and associated property tax levies on June 20, 2023. Budget information is available at <https://www.roguecc.edu/operations/budget.asp>.

The 2024/25 proposed budget will be presented to the District Budget Committee on May 21, 2024. College-wide budget forums were held January 5, February 2, March 1 and April 5, 2024. The next forum is scheduled for May 3, 2024. Budget information throughout the budget season is available at <https://www.roguecc.edu/operations/currentBudgetDev.asp>.

#### **Investments**

Currently, the College holds most of its cash in the Oregon Local Government Investment Pool (LGIP). The annualized yield for the LGIP is 5.2%. The Treasury staff determine this rate based on market conditions and yield for fixed income securities such as government and corporate bonds. The College manages its cash balances to maximize interest while maintaining compliance with allowed LGIP balance limits.

#### **General Fund**

##### **Tuition and Fee Revenue**

The adopted tuition and fee budget of \$12.7 million was developed assuming a 2.5% increase in tuition bearing credits when compared to the prior year. Tuition and fee revenue through spring term is \$14.6 million, or 115.1% of the adopted budget. This is 15.1% more than expected. Overall, general fund tuition revenue is projected to be \$14.6 million, \$1.9 million more than the original budget.

##### **State Appropriations**

The state appropriations budget of \$9.2 million was developed using a community college support fund (CCSF) appropriation of \$748 million. However, the community college budget bill (HB 5025) was passed and signed by the Governor committing a funding level of \$800 million for the 2023-25 biennium. The College's percentage of the overall state appropriation for 2023/24 is 2.8%; the same as the prior year. Based on updates from the Oregon Higher Education Coordinating Commission (HECC), we are anticipating RCC's allocation will be \$1.6 million more than budgeted.

**Rogue Community College**  
**Executive Financial Summary**  
**For the Period July 1, 2023 through March 31, 2024**

**General Fund (Continued)**

Property Taxes

Property tax revenue is budgeted at \$16.9 million. Through March the College has received 91.6%, or \$16.2 million, of the imposed levies. The College has also received \$366,000 from prior year levies. Overall, property tax revenue is projected to be \$17.1 million, approximately \$200,000 higher than the original budget.

Expenses

Expenses by function, by type, are presented on page 5. The College has spent 62.2% of original budget as of March 31<sup>st</sup>. Overall expenses are not expected to exceed budget.

Fund Balance

The 2023/24 adopted beginning fund balance is \$10.8 million. The beginning fund balance for 2023/24 is \$11.4 million, which is \$569,600 more than the original budget.

The 2023/24 ending fund balance is projected to be \$12.2 million; \$808,500 more than beginning fund balance.

**Community and Workforce Development Fund**

Tuition and Fee Revenue

The adopted tuition and fee budget for the Community and Workforce Development Fund is \$695,900. Tuition and fee revenue through winter term is \$657,800, or 94.5% of the adopted budget. Overall, tuition revenue is projected to be \$905,900, \$210,000 more than the original budget. The demand for Workforce offerings has increased which is reflected in the growth of Commercial Truck Driver Training and other offerings provided for our community partners, including Water School and Arial Operator. Driver Education is beginning to realize growth with the addition of qualified ODOT instructors.

Expenses

Expenses by function, by type, are presented on page 6. The College has spent 42.9% of original budget as of March 31<sup>st</sup>. Overall expenses are not expected to exceed available resources, including beginning fund balance, for the fiscal year.

Fund Balance

The 2023/24 adopted beginning fund balance is \$276,800. The beginning fund balance for 2023/24 is \$334,000. This equates to an increase of \$57,000 in beginning fund balance.

The 2023/24 ending fund balance is projected to be \$705,500, \$371,500 more than beginning fund balance.

**Entrepreneurial Fund**

The combined statement is presented on page 7; detailed statements by type of activity may be found in Appendices A - B on pages 16-17.

**Rogue Community College**  
**Executive Financial Summary**  
**For the Period July 1, 2023 through March 31, 2024**

**Entrepreneurial Fund (continued)**

Entrepreneurial Activity (Appendix A)

Revenue

Nursing Assistant activity is now reflected in the Community and Workforce Development Fund. Other revenue for this activity is primarily transfers in from the General Fund.

Expenses

Entrepreneurial activity has spent 18.7% of original budget as of March 31<sup>st</sup>. Overall expenses are not expected to exceed available resources, including beginning fund balance, for the fiscal year.

Fund Balance

The 2023/24 adopted beginning fund balance for entrepreneurial activity is \$433,800. The beginning fund balance for 2023/24 is \$462,900, \$29,000 more than budgeted.

The 2023/24 ending fund balance is projected to be \$534,000, \$71,000 more than beginning fund balance.

STEP Activity (Appendix B)

Revenue

Other entrepreneurial activity revenue is based upon reimbursable time and effort related to SNAP Training and Employment Program (STEP) activity. The 2023/24 projected reimbursement is \$177,800. STEP is billed on a quarterly basis.

Expenses

STEP activity has spent 16.8% of original budget as of March 31<sup>st</sup>. Overall expenses are not expected to exceed available resources for the fiscal year.

Fund Balance

The 2023/24 adopted beginning fund balance for STEP activity is \$404,300. The beginning fund balance for 2023/24 is \$405,100, which is \$800 more than budgeted.

The 2023/24 ending fund balance is projected to be \$430,100 (assuming unspent contingency), \$25,000 more than beginning fund balance. The net increase reflects the use of new STEP Expansion grant funds instead of reinvestment funds.

**Renewal and Replacement Fund**

Tuition and Fee Revenue

The adopted fee budget for the Renewal and Replacement Fund is \$653,000. Tuition and fee revenue through spring term is \$760,900, or 116.5% of the adopted budget. This is 16.5% more than expected. Overall, revenue is projected to be \$760,900, \$107,900 more than the original budget.

Expenses

Expenses by function, by type, are presented on page 8. The College has spent 44.4% of original budget as of March 31<sup>st</sup>. Overall expenses are not expected to exceed available resources, including beginning fund balance, for the fiscal year.

**Rogue Community College**  
**Executive Financial Summary**  
**For the Period July 1, 2023 through March 31, 2024**

**Renewal and Replacement Fund (Continued)**

Fund Balance

The 2023/24 adopted beginning fund balance is \$2.7 million. The beginning fund balance for 2023/24 is \$3.0 million, which is \$303,000 more than the original budget.

The 2023/24 ending fund balance is projected to be \$2.5 million, \$488,200 less than beginning fund balance.

**Contract and Grant Fund**

A list of active grants has been updated as of March 31, 2024. The report may be found at: <https://www.roguecc.edu/businessOffice/PDF/activeGrantReport.pdf>.

**ROGUE COMMUNITY COLLEGE  
GENERAL FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>	<u>June 30, 2024 Projected</u>	<u>Better (Worse) vs Original Budget</u>
<b>Revenues:</b>					
State Sources	9,162,461	9,162,461	8,041,000	10,776,638	1,614,177
Local Sources	16,897,387	16,897,387	16,472,639	17,095,859	198,472
Tuition and Fees	12,704,924	12,704,924	14,592,053	14,619,506	1,914,582
Other Revenue Sources	1,739,032	1,739,032	2,335,358	3,146,494	1,407,462
<b>Total Revenues</b>	<b>40,503,804</b>	<b>40,503,804</b>	<b>41,441,051</b>	<b>45,638,498</b>	<b>5,134,694</b>
<b>Expenditures:</b>					
<b>Instruction</b>					
Personnel	11,499,987	11,558,152	7,928,357	12,578,751	(1,078,764)
Other Personnel	4,062,483	4,098,983	2,717,973	3,891,286	171,197
Materials and Services	681,004	675,204	380,679	612,904	68,100
Capital	6,174	11,974	5,800	6,174	-
<b>Total Instruction</b>	<b>16,249,648</b>	<b>16,344,313</b>	<b>11,032,809</b>	<b>17,089,114</b>	<b>(839,466)</b>
<b>Instructional Support</b>					
Personnel	2,216,432	2,216,432	1,648,562	2,267,236	(50,804)
Other Personnel	1,164,354	1,164,354	796,748	1,091,238	73,116
Materials and Services	767,464	767,464	495,275	745,904	21,560
Capital	23,623	23,623	17,370	23,623	-
<b>Total Instructional Support</b>	<b>4,171,873</b>	<b>4,171,873</b>	<b>2,957,955</b>	<b>4,128,001</b>	<b>43,872</b>
<b>Student Services</b>					
Personnel	3,913,359	3,951,190	2,723,205	3,704,737	208,622
Other Personnel	2,525,433	2,556,615	1,703,253	2,395,773	129,660
Materials and Services	845,066	891,066	463,959	776,439	68,627
<b>Total Student Services</b>	<b>7,283,858</b>	<b>7,398,871</b>	<b>4,890,417</b>	<b>6,876,948</b>	<b>406,910</b>
<b>Community Services</b>					
Personnel	123,022	123,022	80,711	110,013	13,009
Other Personnel	74,810	74,810	49,716	67,671	7,139
Materials and Services	69,223	69,223	23,449	56,069	13,154
<b>Total Community Services</b>	<b>267,055</b>	<b>267,055</b>	<b>153,876</b>	<b>233,753</b>	<b>33,302</b>
<b>College Support Services</b>					
Personnel	4,513,071	4,475,240	3,141,637	4,333,177	179,894
Other Personnel	2,512,116	2,480,934	1,556,079	2,210,779	301,337
Materials and Services	5,254,011	5,265,152	4,061,497	4,830,056	423,955
Capital	32,141	-	-	-	32,141
<b>Total College Support Services</b>	<b>12,311,339</b>	<b>12,221,326</b>	<b>8,759,213</b>	<b>11,374,013</b>	<b>937,326</b>
<b>Plant Operations/Maintenance</b>					
Personnel	1,585,128	1,585,128	1,122,101	1,518,199	66,929
Other Personnel	982,072	982,072	648,965	882,106	99,966
Materials and Services	1,979,471	1,979,471	1,181,337	1,745,287	234,184
Capital	44,629	44,629	16,000	44,629	-
<b>Total Plant Ops/Maintenance</b>	<b>4,591,300</b>	<b>4,591,300</b>	<b>2,968,404</b>	<b>4,190,221</b>	<b>401,079</b>
Contingency	1,000,000	880,335	-	-	1,000,000
Reserved for Future Expenditures	4,538,148	4,538,148	-	-	4,538,148
<b>Total Expenditures</b>	<b>50,413,221</b>	<b>50,413,221</b>	<b>30,762,674</b>	<b>43,892,050</b>	<b>6,521,171</b>
<b>Revenues Over (Under) Expenditures:</b>					
<b>Other Financing Sources (Uses):</b>					
Transfers In	637,258	637,258	594,979	637,258	-
Transfers Out	(1,559,450)	(1,559,450)	(1,546,387)	(1,575,237)	(15,787)
<b>Total Other Financing Sources (Uses):</b>	<b>(922,192)</b>	<b>(922,192)</b>	<b>(951,408)</b>	<b>(937,979)</b>	<b>(15,787)</b>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(10,831,609)	(10,831,609)	9,726,968	808,469	11,640,078
Fund Balance, Beginning of Year	10,831,609	10,831,609	11,401,239	11,401,239	569,630
<b>Fund Balance MARCH 31, 2024</b>	<b>-</b>	<b>-</b>	<b>21,128,207</b>	<b>12,209,708</b>	<b>12,209,708</b>

**Tuition and Fee Revenue by Term**

	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>	<b>Total</b>
Projected	-	-	-	-	-
Actuals as of 4/10/2024	1,239,129	4,597,807	4,451,129	4,331,442	14,619,506
<b>Current Projection</b>	<b>1,239,129</b>	<b>4,597,807</b>	<b>4,451,129</b>	<b>4,331,442</b>	<b>14,619,506</b>
Original Budget	1,143,443	3,938,526	3,811,477	3,811,477	12,704,924
Better(worse)	95,685	659,281	639,651	519,965	1,914,582

**ROGUE COMMUNITY COLLEGE  
COMMUNITY AND WORKFORCE DEVELOPMENT FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>March 31, 2024 Actual</b>	<b>June 30, 2024 Projected</b>	<b>Better (Worse) vs Original Budget</b>
<b>Revenues:</b>					
State Sources	59,430	59,430	-	90,720	31,290
Tuition and Fees	695,911	695,911	806,836	905,896	209,985
Other Revenue Sources	200,000	200,000	3,078	-	(200,000)
<b>Total Revenues</b>	<b>955,341</b>	<b>955,341</b>	<b>809,914</b>	<b>996,616</b>	<b>41,275</b>
<b>Expenditures:</b>					
<b>Instruction</b>					
Personnel	305,311	305,311	218,731	311,038	(5,727)
Other Personnel	71,969	71,969	35,215	55,934	16,035
Materials and Services	341,718	341,718	138,929	199,708	142,010
Capital	15,000	15,000	-	-	15,000
<b>Total Instruction</b>	<b>733,998</b>	<b>733,998</b>	<b>392,875</b>	<b>566,681</b>	<b>167,317</b>
<b>Instructional Support</b>					
Personnel	270,478	270,478	169,320	227,127	43,351
Other Personnel	134,805	134,805	88,215	113,199	21,606
Materials and Services	29,400	29,400	7,671	10,000	19,400
<b>Total Instructional Support</b>	<b>434,683</b>	<b>434,683</b>	<b>265,206</b>	<b>350,326</b>	<b>84,357</b>
Contingency	328,795	328,795	-	-	328,795
<b>Total Expenditures</b>	<b>1,497,476</b>	<b>1,497,476</b>	<b>658,081</b>	<b>917,007</b>	<b>580,469</b>
Revenues Over (Under) Expenditures:					
Other Financing Sources (Uses):					
Transfers In	300,301	300,301	251,259	291,873	(8,428)
Transfers Out	(35,000)	(35,000)	-	-	35,000
<b>Total Other Financing Sources (Uses):</b>	<b>265,301</b>	<b>265,301</b>	<b>251,259</b>	<b>291,873</b>	<b>26,572</b>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(276,834)	(276,834)	403,092	371,482	648,316
Fund Balance, Beginning of Year	276,834	276,834	333,985	333,985	57,151
<b>Fund Balance MARCH 31, 2024</b>	<b>-</b>	<b>-</b>	<b>737,077</b>	<b>705,468</b>	<b>705,468</b>

**Tuition and Fee Revenue by Term**

	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>	<b>Spring</b>	<b>Total</b>
Projected	-	-	-	98,350	98,350
Actuals as of 4/10/2024	202,167	217,005	238,618	149,756	807,546
<b>Current Projection</b>	<b>202,167</b>	<b>217,005</b>	<b>238,618</b>	<b>248,106</b>	<b>905,896</b>
Original Budget	118,439	159,161	190,803	227,508	695,911
Better(worse)	83,728	57,844	47,815	20,598	209,985

**ROGUE COMMUNITY COLLEGE**  
**ENTREPRENEURIAL FUND**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>	<u>June 30, 2024 Projected</u>	<u>Better (Worse) vs Original Budget</u>
<b>Revenues:</b>					
State Sources	268,008	268,008	89,814	177,814	(90,194)
Tuition and Fees	51,120	51,120	-	-	(51,120)
Other Revenue Sources	100,000	70,184	-	-	(100,000)
<b>Total Revenues</b>	<b>419,128</b>	<b>389,312</b>	<b>89,814</b>	<b>177,814</b>	<b>(241,314)</b>
<b>Expenditures:</b>					
<b>Instruction</b>					
Personnel	45,000	46,503	29,925	29,925	15,075
Other Personnel	11,828	11,828	3,679	3,679	8,149
Materials and Services	68,999	67,496	5,234	28,362	40,637
Total Instruction	125,827	125,827	38,839	61,966	63,861
<b>Instructional Support</b>					
Personnel	75,132	75,132	47,074	75,132	-
Other Personnel	62,130	62,130	24,559	62,130	-
Materials and Services	90,732	90,732	1,925	50,000	40,732
Total Instructional Support	227,994	227,994	73,559	187,262	40,732
<b>Student Services</b>					
Personnel	74,819	74,819	54,736	72,982	1,837
Other Personnel	40,902	41,719	28,403	37,871	3,031
Materials and Services	207,706	206,889	40,534	83,985	123,721
Total Student Services	323,427	323,427	123,674	194,838	128,589
<b>Community Services</b>					
Materials and Services	20,000	20,000	-	-	20,000
Total Community Services	20,000	20,000	-	-	20,000
<b>College Support Services</b>					
Materials and Services	35,000	35,000	-	-	35,000
Total College Support Services	35,000	35,000	-	-	35,000
<b>Plant Operations/Maintenance</b>					
Personnel	62,898	62,898	2,326	20,966	41,932
Other Personnel	37,769	37,769	201	12,590	25,179
Materials and Services	24,715	24,715	-	5,000	19,715
Total College Support Services	125,382	125,382	2,527	38,556	86,826
Contingency	591,849	591,849	-	-	591,849
Reserved for Future Expenditures	502,038	502,038	-	-	502,038
<b>Total Expenditures</b>	<b>1,951,517</b>	<b>1,951,517</b>	<b>238,598</b>	<b>482,622</b>	<b>1,468,895</b>
<b>Revenues Over (Under) Expenditures:</b>					
<b>Other Financing Sources (Uses):</b>					
Transfers In	852,038	852,038	550,000	550,000	(302,038)
Transfers Out	(157,829)	(157,829)	(143,001)	(149,401)	8,428
Total Other Financing Sources (Uses):	694,209	694,209	406,999	400,599	(293,610)
Revenues and Other Sources Over (Under)	(838,180)	(867,996)	258,215	95,791	933,971
Expenditures and Other Uses:					
Fund Balance, Beginning of Year	838,180	867,996	867,996	867,996	29,816
<b>Fund Balance MARCH 31, 2024</b>	<b>-</b>	<b>-</b>	<b>1,126,211</b>	<b>963,787</b>	<b>963,787</b>

**ROGUE COMMUNITY COLLEGE  
RENEWAL AND REPLACEMENT FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>	<u>June 30, 2024 Projected</u>	<u>Better (Worse) vs Original Budget</u>
<b>Revenues:</b>					
Tuition and Fees	652,986	652,986	758,670	760,891	107,905
Other Revenue Sources	150,000	150,000	4,458	4,458	(145,542)
<b>Total Revenues</b>	<b>802,986</b>	<b>802,986</b>	<b>763,128</b>	<b>765,349</b>	<b>(37,637)</b>
<b>Expenditures:</b>					
<b>Instruction</b>					
Materials and Services	337,359	358,995	179,629	198,625	138,734
Capital	202,000	180,364	-	-	202,000
Total Instruction	539,359	539,359	179,629	198,625	340,734
<b>Instructional Support</b>					
Materials and Services	156,418	156,418	1,232	1,232	155,187
Capital	25,000	25,000	-	-	25,000
Total Instructional Support	181,418	181,418	1,232	1,232	180,187
<b>Student Services</b>					
Materials and Services	150,000	150,000	-	-	150,000
Total College Support Services	150,000	150,000	-	-	150,000
<b>Community Services</b>					
Materials and Services	150,000	150,000	-	-	150,000
Total College Support Services	150,000	150,000	-	-	150,000
<b>College Support Services</b>					
Materials and Services	319,853	423,241	337,980	352,457	(32,604)
Capital	317,038	213,650	12,716	12,716	304,322
Total College Support Services	636,891	636,891	350,696	365,173	271,718
<b>Plant Operations and Maintenance</b>					
Materials and Services	853,689	1,085,416	658,842	908,503	(54,814)
Capital	524,326	292,599	50,840	15,600	508,726
Total Plant Ops/Maintenance	1,378,015	1,378,015	709,682	924,103	453,912
Contingency	572,537	572,537	-	-	572,537
<b>Total Expenditures</b>	<b>3,608,220</b>	<b>3,608,220</b>	<b>1,241,238</b>	<b>1,489,133</b>	<b>2,119,087</b>
Revenues Over (Under) Expenditures:					
Other Financing Sources (Uses):					
Transfers In	752,605	752,605	869,179	885,544	132,939
Transfers Out	(650,000)	(650,000)	(650,000)	(650,000)	-
Total Other Financing Sources (Uses):	102,605	102,605	219,179	235,544	132,939
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(2,702,629)	(2,702,629)	(258,931)	(488,239)	2,214,390
Fund Balance, Beginning of Year	2,702,629	2,702,629	3,005,357	3,005,357	302,728
<b>Fund Balance MARCH 31, 2024</b>	<b>-</b>	<b>-</b>	<b>2,746,427</b>	<b>2,517,118</b>	<b>2,517,118</b>

**Tuition and Fee Revenue by Term**

	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Total</u>
Projected	-	-	-	-	-
Actuals as of 4/10/2024	59,767	247,183	229,088	224,852	760,891
<b>Current Projection</b>	<b>59,767</b>	<b>247,183</b>	<b>229,088</b>	<b>224,852</b>	<b>760,891</b>
Original Budget	58,769	202,426	195,896	195,896	652,986
Better(worse)	999	44,758	33,192	28,956	107,905

**ROGUE COMMUNITY COLLEGE  
CAPITAL PROJECTS FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>
<b>Revenues:</b>			
Federal Sources	3,615,000	3,615,000	-
State Sources	1,459,782	1,459,782	-
Local Sources	-	-	-
Other Revenue Sources	4,000,000	4,000,000	211,884
<b>Total Revenues</b>	<u><b>9,074,782</b></u>	<u><b>9,074,782</b></u>	<u><b>211,884</b></u>
<b>Expenditures:</b>			
<b>Facilities Acquisition and Construction</b>			
Personnel	-	-	-
Other Personnel	-	-	-
Materials and Services	-	3,756,022	607,506
Capital	15,691,659	11,935,637	3,350,000
Total Facilities Acq/Construction	<u>15,691,659</u>	<u>15,691,659</u>	<u>3,957,506</u>
Contingency	-	-	-
<b>Total Expenditures</b>	<u><b>15,691,659</b></u>	<u><b>15,691,659</b></u>	<u><b>3,957,506</b></u>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	500,000	500,000	500,000
Transfers Out	-	-	-
Total Other Financing Sources (Uses):	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(6,116,877)	(6,116,877)	(3,245,622)
Fund Balance, Beginning of Year	6,116,877	6,116,877	6,174,440
<b>Fund Balance, MARCH 31, 2024</b>	<u><u><b>-</b></u></u>	<u><u><b>-</b></u></u>	<u><u><b>2,928,818</b></u></u>

**ROGUE COMMUNITY COLLEGE  
DEBT SERVICE FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>
<b>Revenues:</b>			
Local Sources	3,661,572	3,661,572	3,552,644
Other Revenue Sources	3,915,282	3,915,282	2,892,669
<b>Total Revenues</b>	<b><u>7,576,854</u></b>	<b><u>7,576,854</u></b>	<b><u>6,445,313</u></b>
<b>Expenditures:</b>			
<b>College Support Services</b>			
Materials and Services	1,820,888	1,820,888	910,444
Capital	5,985,000	5,985,000	-
<b>Total College Support Services</b>	<b><u>7,805,888</u></b>	<b><u>7,805,888</u></b>	<b><u>910,444</u></b>
Unappropriated Ending Fund Balance	874,906	874,906	-
<b>Total Expenditures</b>	<b><u>8,680,794</u></b>	<b><u>8,680,794</u></b>	<b><u>910,444</u></b>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	-	-	-
<b>Total Other Financing Sources (Uses):</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(1,103,940)	(1,103,940)	5,534,869
Fund Balance, Beginning of Year	1,103,940	1,103,940	1,268,532
<b>Fund Balance MARCH 31, 2024</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>6,803,401</u></b>

Long term debt schedule:

	Original Principal Amount	Principal Balance July 1, 2023	Principal Due FY 23/24	Principal Balance June 30, 2024	Principal Due Within One Year
2005 Limited tax pension bonds, interest 4.643% to 4.831%, Maturity June 30, 2028	\$ 21,035,000	\$ 9,025,000	\$ 1,700,000	\$ 7,325,000	\$ 1,865,000
2012 General obligation refunding bonds, interest 3.0% to 4.0%, Maturity June 15, 2025	\$ 9,430,000	2,980,000	1,450,000	\$ 1,530,000	1,530,000
2016A General obligation refunding bonds, interest 3.0% to 4.0%, Maturity June 15, 2025	\$ 7,040,000	1,375,000	660,000	\$ 715,000	715,000
2016B General obligation refunding bonds, interest 3.0% to 5.0%, Maturity June 15, 2034	\$ 20,000,000	14,715,000	1,105,000	\$ 13,610,000	1,200,000
2021 Limited tax pension bonds, interest 0.199% to 2.945%, Maturity June 15, 2040	\$ 31,545,000	\$ 29,700,000	\$ 1,070,000	\$ 28,630,000	\$ 1,135,000
<b>Total</b>	<b>\$ 89,050,000</b>	<b>\$ 57,795,000</b>	<b>\$ 5,985,000</b>	<b>\$ 51,810,000</b>	<b>\$ 6,445,000</b>

**ROGUE COMMUNITY COLLEGE  
CONTRACT AND GRANT FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>March 31, 2024 Actual</b>
<b>Revenues:</b>			
Federal Sources	3,558,188	3,558,188	1,704,848
State Sources	2,316,471	2,316,471	451,765
Local Sources	55,000	55,000	88,034
Tuition and Fees	249,000	249,000	304,173
Other Revenue Sources	1,114,912	1,114,912	356,535
<b>Total Revenues</b>	<b>7,293,571</b>	<b>7,293,571</b>	<b>2,905,355</b>
<b>Expenditures:</b>			
<b>Instruction</b>			
Personnel	831,739	862,984	465,363
Other Personnel	303,804	344,131	167,071
Materials and Services	466,279	610,412	318,716
Capital	143,044	274,717	218,206
<b>Total Instruction</b>	<b>1,744,866</b>	<b>2,092,244</b>	<b>1,169,355</b>
<b>Instructional Support</b>			
Personnel	457,408	465,699	239,219
Other Personnel	249,211	249,211	112,513
Materials and Services	1,013,132	846,153	179,311
Capital	-	-	-
<b>Total Instructional Support</b>	<b>1,719,751</b>	<b>1,561,063</b>	<b>531,043</b>
<b>Student Services</b>			
Personnel	1,338,442	1,267,330	918,594
Other Personnel	429,265	366,617	243,272
Materials and Services	3,109,095	3,070,412	341,373
<b>Total Student Services</b>	<b>4,876,802</b>	<b>4,704,359</b>	<b>1,503,239</b>
<b>Community Services</b>			
Materials and Services	25,000	25,000	-
<b>Total Community Services</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
<b>College Support Services</b>			
Personnel	185,250	205,759	95,751
Other Personnel	95,737	109,837	50,245
Materials and Services	168,412	133,803	50,120
<b>Total College Support Services</b>	<b>449,399</b>	<b>449,399</b>	<b>196,116</b>
<b>Plant Operations and Maintenance</b>			
Personnel	11,791	11,791	5,062
Other Personnel	9,895	9,895	1,309
Materials and Services	378,926	378,926	208,074
<b>Total Plant Ops/Maintenance</b>	<b>400,612</b>	<b>400,612</b>	<b>214,445</b>
<b>Facilities Acquisition and Construction</b>			
Materials and Services	25,000	25,000	-
<b>Total Facilities Acq/Construction</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
Contingency	2,419,808	2,403,561	-
Unappropriated Ending Fund Balance	5,948,867	5,948,867	-
<b>Total Expenditures</b>	<b>17,610,105</b>	<b>17,610,105</b>	<b>3,614,199</b>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	(154,828)	(154,828)	(114,214)
<b>Total Other Financing Sources (Uses):</b>	<b>(154,828)</b>	<b>(154,828)</b>	<b>(114,214)</b>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(10,471,362)	(10,471,362)	(823,057)
Fund Balance, Beginning of Year	10,471,362	10,471,362	10,521,266
<b>Fund Balance MARCH 31, 2024</b>	<b>-</b>	<b>-</b>	<b>9,698,208</b>

For a list of active grants please visit:  
<https://www.roguecc.edu/businessOffice/PDF/activeGrantReport.pdf>

**ROGUE COMMUNITY COLLEGE  
INTRA-COLLEGE FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>
<b>Revenues:</b>			
Tuition and Fees	-	-	-
Other Revenue Sources	49,000	49,000	35,973
<b>Total Revenues</b>	<u>49,000</u>	<u>49,000</u>	<u>35,973</u>
<b>Expenditures:</b>			
<b>Instructional Support</b>			
Materials and Services	261,198	261,198	52,859
Total Instructional Support	261,198	261,198	52,859
<b>Student Services</b>			
Personnel	51,000	54,000	43,271
Other Personnel	13,404	14,381	8,664
Materials and Services	631,529	627,552	263,953
Capital	356,060	356,060	-
Total Student Services	1,051,993	1,051,993	315,888
<b>College Support Services</b>			
Materials and Services	107,842	107,842	60,981
Total College Support Services	107,842	107,842	60,981
Contingency	-	-	-
<b>Total Expenditures</b>	<u>1,421,033</u>	<u>1,421,033</u>	<u>429,729</u>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	708,906	708,906	541,727
Transfers Out	(35,841)	(35,841)	(32,221)
Total Other Financing Sources (Uses):	<u>673,065</u>	<u>673,065</u>	<u>509,506</u>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(698,968)	(698,968)	115,751
Fund Balance, Beginning of Year	698,968	698,968	700,590
<b>Fund Balance MARCH 31, 2024</b>	<u>-</u>	<u>-</u>	<u>816,341</u>

Activities include Associated Student Government of Rogue Community College, Professional Growth, Athletics, and other departmental charges.

**ROGUE COMMUNITY COLLEGE  
RESERVE FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>
<b>Revenues:</b>			
Other Revenue Sources	-	-	-
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures:</b>			
Reserved for Future Expenditures			
College Services Reserve	3,557,914	3,557,914	-
District Refund	350,000	350,000	-
PERS Reserve	7,123,786	7,123,786	-
Stability Reserve	5,311,052	5,311,052	-
Unemployment Reserve	172,635	172,635	-
<b>Total Expenditures</b>	<u>16,515,387</u>	<u>16,515,387</u>	<u>-</u>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out			
District Refund	(300,000)	(300,000)	(300,000)
District Wildfires	(602,038)	(602,038)	(300,000)
Total Other Financing Sources (Uses):	<u>(902,038)</u>	<u>(902,038)</u>	<u>(600,000)</u>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(17,417,425)	(17,417,425)	(600,000)
Fund Balance, Beginning of Year:			
College Services Reserve	3,557,914	3,557,914	-
District Refund	650,000	650,000	300,000
District Wildfires	602,038	602,038	300,000
PERS Reserve	7,123,786	7,123,786	7,123,786
Reinvestment Reserve	-	-	4,382,587
Stability Reserve	5,311,052	5,311,052	5,311,052
Unemployment Reserve	172,635	172,635	-
Total Beginning Fund Balance	<u>17,417,425</u>	<u>17,417,425</u>	<u>17,417,424</u>
<b>Fund Balance MARCH 31, 2024</b>	<u>-</u>	<u>-</u>	<u>16,817,424</u>

Internally Restricted:

College Services Reserve  
District Refund (ERP implementation costs)  
District Wildfires  
Reinvestment Reserve  
Stability Reserve

Externally Restricted:

PERS Reserve  
Unemployment Reserve

**ROGUE COMMUNITY COLLEGE  
STUDENT FINANCIAL AID FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>
<b>Revenues:</b>			
Federal Sources	15,823,907	15,823,907	8,361,674
State Sources	4,665,000	4,665,000	5,133,724
Local Sources	750,000	750,000	510,423
<b>Total Revenues</b>	<u><b>21,238,907</b></u>	<u><b>21,238,907</b></u>	<u><b>14,005,821</b></u>
<b>Expenditures:</b>			
<b>Financial Aid</b>			
Personnel	125,791	125,791	76,206
Materials and Services	21,078,116	21,078,116	12,898,881
Total Financial Aid	21,203,907	21,203,907	12,975,087
Contingency	-	-	-
<b>Total Expenditures</b>	<u><b>21,203,907</b></u>	<u><b>21,203,907</b></u>	<u><b>12,975,087</b></u>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	(35,000)	(35,000)	-
Total Other Financing Sources (Uses):	<u>(35,000)</u>	<u>(35,000)</u>	<u>-</u>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	-	-	1,030,734
Fund Balance, Beginning of Year	-	-	-
<b>Fund Balance MARCH 31, 2024</b>	<u><u><b>-</b></u></u>	<u><u><b>-</b></u></u>	<u><u><b>1,030,734</b></u></u>

Positive fund balance reflects Spring Term disbursement from OSAC and Third Party Scholarships. Federal Financial Aid drawdown have been 98% drawn at this time to allow for student adjustments.

**ROGUE COMMUNITY COLLEGE  
AUXILIARY SERVICES FUND  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>
<b>Revenues:</b>			
Sales	75,000	75,000	29,085
Tuition and Fees	5,500	5,500	4,570
Other Revenue Sources	84,100	84,100	63,585
Total Revenues	<u>164,600</u>	<u>164,600</u>	<u>97,241</u>
Cost of Goods Sold:			
Materials and Services	74,500	74,500	27,209
<b>Gross Profit</b>	<b><u>90,100</u></b>	<b><u>90,100</u></b>	<b><u>70,032</u></b>
<b>Operating Expenditures:</b>			
Personnel	98,286	98,286	73,069
Other Personnel	47,070	47,070	35,271
Materials and Services	122,204	122,204	26,932
Capital	28,544	28,544	2,943
Total Operating Expenditures	<u>296,104</u>	<u>296,104</u>	<u>138,215</u>
<b>Year to Date Net Operating Income (Loss)</b>	<b><u>(206,004)</u></b>	<b><u>(206,004)</u></b>	<b><u>(68,183)</u></b>
Contingency	142,366	142,366	-
Reserved for Future Expenditures	311,761	311,761	-
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	(221,122)	(221,122)	(221,121)
Total Other Financing Sources (Uses):	<u>(221,122)</u>	<u>(221,122)</u>	<u>(221,121)</u>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(881,253)	(881,253)	(289,304)
Fund Balance, Beginning of Year	881,253	881,253	861,041
<b>Retained Earnings MARCH 31, 2024</b>	<b><u><u>-</u></u></b>	<b><u><u>-</u></u></b>	<b><u><u>571,737</u></u></b>

Activities include Art, Auto Artist, College Store, Diesel Technology, Disability Services, Early Childhood Education Facility, Facility Rental, Friends of the Library, Gallery Projects, Manufacturing Engineering Technology, Massage, Math, Music Ensembles, Testing Center, Theater, and Welding.

**ROGUE COMMUNITY COLLEGE  
ENTREPRENEURIAL FUND - ENTREPRENEURIAL ACTIVITY  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

**Appendix A**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>	<u>June 30, 2024 Projected</u>	<u>Better (Worse) vs Original Budget</u>
<b>Nursing Assistant</b>					
Revenue:					
Tuition and Fees	51,120	51,120	-	-	(51,120)
Fund Balance, Beginning of Year	83,536	85,039	85,039	85,039	1,503
<b>Total Nursing Assistant Revenue</b>	<b>134,656</b>	<b>136,159</b>	<b>85,039</b>	<b>85,039</b>	<b>(49,617)</b>
Expenditure:					
Personnel	45,000	46,503	29,925	29,925	15,075
Other Personnel	11,828	11,828	3,679	3,679	8,149
Non-District M&S	19,999	19,999	2,034	2,034	17,965
Transfers Out	57,829	57,829	49,401	49,401	8,428
<b>Total Nursing Assistant Expenditures</b>	<b>134,656</b>	<b>136,159</b>	<b>85,039</b>	<b>85,039</b>	<b>49,617</b>
<b>Total Nursing Assistant</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Activity</b>					
Revenue:					
Other Revenue Sources	100,000	70,184	-	-	(100,000)
Transfers In	852,038	852,038	550,000	550,000	(302,038)
Fund Balance, Beginning of Year	350,344	377,840	377,840	377,840	27,496
<b>Total Other Activity Revenue</b>	<b>1,302,382</b>	<b>1,300,062</b>	<b>927,840</b>	<b>927,840</b>	<b>(374,542)</b>
Expenditure:					
Other	140,447	132,473	-	-	140,447
22/23 Microgrants - Stabilize Enrollment					
Adult Basic Skills: Engen	6,000	2,000	1,040	2,000	4,000
Marketing: Mural	-	9,654	-	-	-
Welding: Weld-A-Thon	5,968	5,968	-	-	5,968
23/24 Microgrants					
High School Partnerships	100,000	100,000	13,058	71,328	28,672
Energy Management	242,262	242,262	167,159	242,262	-
Investments in Future & Transformative Changes	115,667	115,667	2,527	38,556	77,111
Contingency	40,000	40,000	-	40,000	-
Reserved for Future Expenditures	150,000	150,000	-	-	150,000
<b>Total Other Activity Expenditures</b>	<b>502,038</b>	<b>502,038</b>	<b>-</b>	<b>-</b>	<b>502,038</b>
<b>Total Other Activity</b>	<b>1,302,382</b>	<b>1,300,062</b>	<b>183,784</b>	<b>394,146</b>	<b>908,236</b>
<b>Total Other Activity</b>	<b>-</b>	<b>-</b>	<b>744,056</b>	<b>533,695</b>	<b>533,695</b>
<b>Fund Balance MARCH 31, 2024</b>	<b>-</b>	<b>-</b>	<b>744,056</b>	<b>533,695</b>	<b>533,695</b>
<b>Projected for future years:</b>					
			<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
<b>Other Activity</b>					
Revenue:					
Other Revenue Sources			\$ -	\$ -	\$ -
Transfers In			250,000	250,000	250,000
Projected Fund Balance, Beginning of Year			533,695	296,461	115,932
<b>Total Other Activity Revenue</b>			<b>\$ 783,695</b>	<b>\$ 546,461</b>	<b>\$ 365,932</b>
Expenditure:					
Microgrants			100,000	100,000	100,000
High School Partnerships			230,074	168,789	
Energy Management			117,160	121,740	
Investments in Future & Transformative Changes			40,000	40,000	40,000
<b>Total Other Activity Expenditures</b>			<b>\$ 487,234</b>	<b>\$ 430,529</b>	<b>\$ 140,000</b>
<b>Projected Ending Fund Balance</b>			<b>\$ 296,461</b>	<b>\$ 115,932</b>	<b>\$ 225,932</b>

**ROGUE COMMUNITY COLLEGE  
ENTREPRENEURIAL FUND - STEP ACTIVITY  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE MONTH ENDED MARCH 31, 2024**

**Appendix B**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>	<u>June 30, 2024 Projected</u>	<u>Better (Worse) vs Original Budget</u>
<b>Revenues:</b>					
State Sources	268,008	268,008	89,814	177,814	(90,194)
<b>Total Revenues</b>	<b>268,008</b>	<b>268,008</b>	<b>89,814</b>	<b>177,814</b>	<b>(90,194)</b>
<b>Expenditures:</b>					
STEP Project					
Personnel	74,819	74,819	54,736	72,982	1,837
Other Personnel	40,902	41,719	28,403	37,871	3,031
Materials and Services	30,028	30,028	4,723	6,691	23,337
Tuition	34,560	34,560	6,089	8,626	25,934
Travel & training	14,150	14,150	701	993	13,157
Supportive Services	36,000	36,000	18,124	25,675	10,325
Contingency	441,849	441,849	-	-	441,849
<b>Total Expenditures</b>	<b>672,308</b>	<b>673,125</b>	<b>112,776</b>	<b>152,838</b>	<b>519,470</b>
Fund Balance, Beginning of Year	404,300	405,117	405,117	405,117	817
<b>Fund Balance MARCH 31, 2024</b>	<b>-</b>	<b>-</b>	<b>382,155</b>	<b>430,093</b>	<b>430,093</b>

<b>Projected for future years:</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
<b>Revenues:</b>			
Other Revenue Sources	177,814	177,814	177,814
<b>Total Revenues</b>	<b>177,814</b>	<b>177,814</b>	<b>177,814</b>
<b>Expenditures:</b>			
STEP Project			
Personnel	75,901	78,937	82,095
Other Personnel	39,385	40,961	42,599
Materials and Services	6,959	7,237	7,527
Tuition	8,971	9,330	9,703
Travel & training	1,032	1,074	1,117
Supportive Services	26,702	27,770	28,881
<b>Total Expenditures</b>	<b>\$ 158,951</b>	<b>\$ 165,309</b>	<b>\$ 171,922</b>
Projected Fund Balance, Beginning of Year	\$ 405,117	\$ 423,979	\$ 436,484
<b>Projected Ending Fund Balance</b>	<b>\$ 423,979</b>	<b>\$ 436,484</b>	<b>\$ 442,376</b>

The SNAP Training and Employment Program (STEP) is a federally-recognized Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) Program. STEP assists SNAP participants in receiving job skills training, finding work, or gaining experience that will increase their ability to secure and maintain employment in a family-wage job. Participation in STEP is voluntary, and is a qualifying service for allowing able-bodied adults without dependents (ABAWDs) to maintain access to vital supplemental food assistance while attending college. STEP participation includes needs assessment, training and employment-related activities, and wraparound support services.

**ROGUE COMMUNITY COLLEGE  
GENERAL FUND - BOARD OF EDUCATION  
STATEMENT OF EXPENDITURES  
FOR THE MONTH ENDED MARCH 31, 2024**

**Appendix C**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>March 31, 2024 Actual</u>	<u>Better (Worse) vs Original Budget</u>
<b>Expenditures:</b>				
Personnel	178,076	144,576	100,276	77,800
Other Personnel	88,805	69,379	47,827	40,978
Materials and Services:				
OFFICE SUPPLIES	-	-	-	-
MEETING SUPPLIES	6,890	6,890	1,380	5,510
OTHER SERVICES	3,963	89,463	42,100	(38,137)
FEES AND DUES	2,601	2,601	-	2,601
STAFF TRAVEL	11,218	11,218	10,235	983
NON-STAFF TRAVEL	-	-	-	-
POSTAGE	7	7	1	6
<b>Total Expenditures</b>	<b><u>291,560</u></b>	<b><u>324,134</u></b>	<b><u>201,818</u></b>	<b><u>89,742</u></b>

**ROGUE COMMUNITY COLLEGE  
GLOSSARY OF TERMS**

**ADOPTED BUDGET** – The financial plan adopted by the College.

**APPROPRIATION** – (1) A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purpose, usually with specific limitations as to amount, purpose and time limits. (2) An account used to record the budgetary appropriation for the period.

**BEGINNING FUND BALANCE** – The amount of unexpended funds carried forward from one fiscal year to another.

**BOND** – A certificate of debt issued by a government or corporation guaranteeing payment of the original investment plus interest by a specified future date.

**CAPITAL IMPROVEMENT FUND TYPE** – The Capital Improvement Funds account for the receipt and disbursement of resources for buildings and land, buying or maintaining College facilities, and equipment. The principal revenues include transfers from the College Services Fund, bond levy proceeds, certificates of participation and investment earnings.

**Capital Projects Fund** – This fund accounts for the purchase or remodel of buildings and land. The principal revenue is from the sale of voter approved general obligation bonds, COPs, state funding, such as the Article XI-G Higher Education Facilities and Community College Bonds, financed by the state and local resources. This fund is externally restricted.

**DEBT SERVICE FUND TYPE** – The Debt Service Funds account for the accumulation of resources for and payment of principal and interest on the College's long-term debt obligations.

**Debt Service Fund** – This fund accounts for the accumulation of resources for and payment of principal and interest on the College's long-term debt obligations including the General Obligation Bonds and Limited Tax Pension Obligation Series 2005 and Series 2021. The principal revenue is property taxes approved for bond levies and the PERS Bond expense charged to other funds. This fund is externally restricted.

**ENCUMBRANCE** – The formal accounting recognition of commitments to expend resources in the future.

**FUND** – A division in the budget with independent fiscal and accounting requirements with a self balancing set of accounts for its assets, liabilities, fund balance, revenues and other additions, expenditures and other deductions, and transfers.

**GENERAL FUND** – The General Fund covers general operations of the College and accounts for all financial resources and expenditures of the College, except for those required to be accounted for in another fund. The principle sources of revenue include tuition, property taxes, and state community college support.

**PROPERTY TAXES** – Amounts received from tax levies based on the assessed valuation of real and personal property within a district.

**PROPRIETARY FUND TYPE** – Proprietary Funds are used to account for operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Auxiliary Services Fund** – This fund accounts for the operation of ancillary activities for Art, Auto Artist, College Store, Diesel Technology, Disability Services, Early Childhood Education Facility, Facility Rental, Friends of the Library, Gallery Projects, Manufacturing Engineering Technology, Massage, Math, Music Ensembles, Testing Center, Theater, and Welding.

## ROGUE COMMUNITY COLLEGE GLOSSARY OF TERMS

**SPECIAL REVENUE FUND TYPE** - The Special Revenue Funds account for revenues and expenditures for specific projects that are legally and/or administratively restricted for a specific purpose.

**COMMUNITY AND WORKFORCE DEVELOPMENT FUND** – This fund accounts for the self-support instructional activities of the College. The principle revenue is tuition and fees.

**CONTRACT AND GRANT FUND** – This fund accounts for grants and contracts awarded to and for the College from federal, state and local sources. This fund is externally restricted.

**ENTREPRENEURIAL FUND** – This fund accounts for the development and growth of innovative activities of the College. The principal revenue is transfers from the General Fund and the STEP contract with the state.

**INTRA-COLLEGE FUND** – This fund accounts for activities performed by the College for the benefit of the College. Activities include Associated Student Government of Rogue Community College, Professional Growth, Athletics, and other departmental charges. The principal revenue for this fund is transfers in from other funds.

**RENEWAL AND REPLACEMENT FUND** – This fund is designated for the replacement of the College's equipment and costs of maintaining College facilities. The principal revenues are the \$7 per credit and the \$7 per non-credit course technology fee, and transfers in from other funds. The principal expenditures are upgrades/replacements for equipment and maintenance of College facilities.

**RESERVE FUND** – This fund accounts for the funds set aside for the following: College Services reserve to be used in the next biennium to smooth changes in support from the State; PERS reserve held by the College for anticipated, future rate increases, and the unfunded actuarial liability; District reserve from the ERP refund to be used for implementation of new ERP; District reserve from replacement of lost revenue due to wildfires; Stability reserve established by the RCC Board of Education to be used to stabilize the College's funding; Unemployment reserve to mitigate fluctuations in the unemployment benefits paid to terminated employees. The principal revenue is transfers from the other funds and investment earnings.

**STUDENT FINANCIAL AID FUND** – This fund accounts for student aid in the form of federal grants (Federal Pell Grant, Federal Supplemental Education Opportunity Grant), the Oregon Opportunity Grant (OOG), the Oregon Promise Grant (OPG), institutional scholarships (RCC Foundation), state scholarships administered by the Oregon Student Access Commission, third-party scholarships, federal work-study student employment, federal direct loans to students (subsidized and unsubsidized) and private student loans. This fund is externally restricted.

**TRANSFERS** – May be made between funds within a fund group or among two or more fund groups and may be either mandatory or non-mandatory.

**Mandatory Transfers** – Result from (1) binding legal agreements related to the financing of plant assets, including amounts for debt retirement, interest, and required provision for renewals and replacement of facilities not financed from other sources: and (2) sponsored program agreements with Federal agencies, donors, and other organizations to match gifts and grants.

**Non-mandatory Transfers** – Made at the discretion of the governing board to serve a variety of objectives, such as additions to loan funds, additions to quasi-endowment funds, general or specific plant additions, voluntary renewals and replacements of facilities, and prepayment on debt principal.

## **BP 6330 Purchasing**

### **References:**

ORS 279A, ORS 279B  
Community College Rules of Procurement

The College's Board of Education as the Local Contract Review Authority per ORS 279A.060 has delegated the authority for the signing of contractual agreements, purchasing functions and participation in the Participating Oregon Community Colleges (POCC) group, to the College President to support the efficient operation of Rogue Community College District.

The College Board has elected to follow the Community College Rules of Procurement (CCRP) that are developed and maintained by the POCC. Pursuant to ORS 279A.065, as changes to the Public Contracting Code occur (ORS chapters 279A, 279B, and 279C), the Attorney General's Model Contracting Rules must be reviewed and subsequently modified, as applicable. The POCC then reviews and updates the CCRP. All updates or modifications to the CCRP will be approved by the Board through an update to this policy.

The CCRP is broken down into the following sections:

1. Section 100 – Definitions of the Oregon Administrative Rule (OAR) and Oregon Revised Statutes (ORS) as adopted at the state level. Any OAR/ORS rules not included in the CCRP must be followed as written in Oregon Revised Statute 279 A, B, C and Oregon Administrative Rule Chapter 137 divisions 45,46,47,48 and 49.
2. Section 200 – Defines the POCC rules that amend the OAR and ORS allowing flexibility or appropriate restrictions for the educational environment and cannot be changed by individual colleges that have adopted the CCRP.
3. Section 300 – Establishes the Board of Education's rules of procurement for the College allowing flexibility or appropriate restrictions. Which include procurement thresholds for contracts and purchases requiring Board approvals and formal solicitation requirements.

This policy approves the CCRP version 1.9 as amended as of February 27, 2024.

~~The Vice President of Operations and Finance is delegated the signing authority to purchase supplies, materials, apparatus, equipment and services as necessary to the efficient operation of Rogue Community College District. All purchases in the amount of~~



Rogue Community College

~~\$100,000 or more shall be reviewed and approved by the College's Board of Education prior to purchase.~~

~~All such transactions shall be provided at the monthly Board of Education meeting for approvals via written Resolution.~~

- ~~• The College President may approve an exception if it is determined that immediate action should be taken to avoid adverse action to College business or for circumstances that will impede educational processes. In the case of such an exception, the College President shall notify the Board of Education of the exception within a reasonable time period. Exceptions shall be documented and approved by the Board of Education through formal resolution at the next scheduled Board of Education Meeting.~~

~~For purchases \$150,000 or more, a formal solicitation process must be completed prior to Board approvals. All formal solicitations must follow prescribed statutory rule as indicated in the Oregon Revised Statute, Oregon Administrative Rule and the Community College Rules of Procurement.~~

**Rescinds Policy Number: IV.B.010**

**Adopted: October 22, 2019**

Names, titles and departments updated 01/04/2022

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**Board Policy Adoption – Revised Board Policy BP-7251: Management Handbook**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P41-23/24 approving adoption of Revised Board Policy BP-7251: Management Handbook.

**Background Information:** Pursuant to Board Policy BP-2410: Board of Education Policies and Administrative Procedures, the RCC Board has directed college administrators to assist the Board in reviewing Board policies at monthly Board meetings. Unless circumstances require immediate action, a policy will not be voted on at the first meeting during which it is discussed.

Oregon Community College Association (OCCA) provides general policy advice and guidance to all Oregon community college members as part of their current OCCA dues. OCCA works with college presidents, staff, and board members to analyze and help operationalize recently passed Oregon legislation and administrative rules. RCC is a participant in partnership with the Community College League of California (League) and the law firm of Liebert Cassidy Whitmore, and OCCA. OCCA provides subscribing Oregon community colleges access to the League’s national program designed for community colleges. OCCA’s Board Policy and Procedure Program includes: Board Policy (BP) and Administrative Procedure (AP) Samples; Legal Updates; a ListServ; and Workshops. The policy samples reflect federal and state law requirements as well as accreditation standards. The templates are customizable to reflect local community college practices and procedures. RCC’s policy committee is in the process of reviewing the policy samples and adapting to RCC policies and procedures.

The College President recommends the attached revision to Revised Board Policy BP-7251: Management Handbook. The proposed version showing the language of the policy is attached (see Exhibit 1). This is the second reading.

**Whereas,** the Board has deemed it necessary to review and update established Board policy; and,

**Whereas,** the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

**Whereas,** the College President has reviewed and approved the adoption of Revised Board Policy BP-7251: Management Handbook; therefore, be it

**Resolved,** that the RCC Board adopts Resolution No. P41-23/24 approving adoption of Revised Board Policy BP-7251: Management Handbook as presented.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024



## **BP 7251 Management, Administrative, and Confidential Employee Handbook**

### **References:**

BP 7250 Educational Administrators  
AP 7250 Educational Administrators

The Board of Education delegates authority to the College President to establish a Management, Administrative, and Confidential Employee Handbook for all management, administrative, and confidential employees.

**Rescinds Policy Number:** BP V.D.030 Management (Exempt) contracts

**Adopted:** April 19, 2022

**Revised:**

**Contract with AVI-SPL, LLC**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution B42-23/24 approving a contract with AVI-SPL, LLC for boardroom audiovisual upgrades.

**Background Information:** The College maintains boardrooms on the Redwood and Table Rock campuses. The rooms are available for use by College staff, community groups and Board members to hold meetings in a hybrid format using Zoom, Microsoft Teams and other technology which require computer access, cameras, microphones and connectivity. The rooms vary in size with equipment that is outdated and inefficient for the needs of the College.

AVI-SPL is a provider of digital solutions and designs, integrates and supports on-site and cloud-based communications and collaboration technologies creating modernized experiences that create flexibility in support of hybrid work. AVI-SPL has proposed a phased approach for the necessary upgrades including a review of the current spaces, communications with College staff to determine key deliverables as well as a communications plan to ensure that the requirements for the spaces are achieved.

AVI-SPL will ensure that all engineering, programming, fabrication and on-site installation activities are completed as proposed. The plan includes installing cutting-edge equipment, including ceiling projectors, cameras for both presenters and audiences, room computers, assisted listening devices, and ceiling microphones. All of these will be managed through a user-friendly and scalable control system, ensuring seamless integration into the room's environment.

The costs proposed are estimated and include the cost of equipment, professional services such as engineering, project management coordination of installations, training, labor costs, travel expenses, per diem and vehicle rentals as well as general and administrative costs such as shipping and insurance expenses. Costs proposed are as follows:

AVL-SPL, LLC	
Category	Costs
Equipment	\$ 99,565.46
Professional Services	\$ 57,242.00
Direct Costs	\$ 9,528.18
General and Administrative	\$ 4,345.09
<b>Estimated Total</b>	<b>\$ 170,680.73</b>

*AVI-SPL is contracted under the purchasing cooperative OMNLA Partners solicitation #R201201, per OAR 137-46-0400 and ORS 279A-205 the College may participate in the cooperative procurement.*

**Whereas** Rogue Community College District has identified a need to evaluate and upgrade the audiovisual needs of campus boardrooms; and

**Whereas** AVI-SPL has the available resources and experience to develop and implement a plan for upgrading campus audiovisual technologies; be it

**Resolved**, the RCC Board of Education adopts Resolution No. B42-23/24 approving a contract with AVI-SPL, LLC for boardroom audiovisual upgrades at an estimated cost of \$170,680.73 plus a 12% contingency to cover potential infrastructure installation as necessary.

Action:           Approved          

Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

**Contract with Softdocs for Travel Workflow**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution B43-23/24 approving a contract with Softdocs for Travel Workflow Services through Jenzabar.

**Background Information:** On October 18, 2022, the Rogue Community College Board of Education approved resolution No B11-22/23 approving a contract with Jenzabar to provide a District wide Enterprise Resource Planning & Student Administration ERP/SIS) Solution including implementation and conversion services. On December 19, 2023, resolution No. B23-23/24 was approved for a 5-year contract with Softdocs for the Document Management Platform including implementation and premiere services.

The College is implementing purchasing functions moving from the College’s RogueNet system to Jenzabar. Jenzabar does not have a designated Travel module as has been used in the Reimbursement and Purchasing System (RAPS) module. Softdocs develops enterprise content management, e-forms and workflow process automation solutions exclusively for the higher education and K-12 markets. The Softdocs Etrieve platform integrates with Jenzabar and offers Etrieve Forms and Etrieve Flow. Softdocs Staff will create an approval workflow for travel requests including implementation and training.

The costs for the additional Softdocs Subscription and integration to Jenzabar are as follows:

Softdocs	Year 1	Year 2	Year 3	Est. Year 4**	Est. Year 5**	Total
Etrieve Forms and Flow Subscription	\$ 34,065.00	\$ 35,086.95	\$ 36,139.56	\$ 37,223.75	\$ 38,340.46	\$180,855.72
Year 1 Proration Credit	\$ (8,469.71)	\$ -	\$ -	\$ -	\$ -	\$ (8,469.71)
Discount	\$ (6,654.77)	\$ (9,122.61)	\$ (9,396.29)	\$ (9,678.18)	\$ (9,968.52)	\$ (44,820.37)
Implementation Services	\$ 28,125.00	\$ -	\$ -	\$ -	\$ -	\$ 28,125.00
Discount	\$ (2,812.50)	\$ -	\$ -	\$ -	\$ -	\$ (2,812.50)
<b>Total</b>	<b>\$ 44,253.02</b>	<b>\$ 25,964.34</b>	<b>\$ 26,743.27</b>	<b>\$ 37,223.75</b>	<b>\$ 38,340.46</b>	<b>\$152,878.13</b>

\*\*Continued software and services years 4 and 5, costs represent a maximum 3% escalation.

*Softdocs is contracted under the purchasing cooperative OMNIA Partners solicitation #36-22, per OAR 137-46-0400 and ORS 279A-205 the College may participate in the cooperative procurement.*

**Whereas,** Rogue Community College District has identified a need to maintain a Travel Approval workflow; and

**Whereas,** Softdocs has the available resources and experience to develop and implement a Travel Approval workflow through Jenzabar; be it

**Resolved,** the RCC Board of Education adopts Resolution No. 43-23/24 approving an additional contract with Softdocs, for Travel Workflow Services through Jenzabar for an estimated cost of \$152,878.13.

Action:           Approved          

Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

**Contract for Construction Services RWC E Building Renovation**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution B44-23/24 approving a contract with Vitus Construction, Inc. to provide Construction Services for the E Building Renovation on the Redwood Campus in Grants Pass Oregon.

**Background Information:** The College’s Allied Health Program is an established program offering coursework at the College’s Table Rock Campus in White City Oregon. The program has grown to an average of 30 students per cohort in just over six years with certificates and training available in the areas such as Medical Assisting, Nursing Assistant, Dental Assisting, Phlebotomy, and Pharmacy Technician. Opportunities for employment in Allied Health Occupations are high in Josephine County but create barriers for students that must travel to Jackson County for this training.

The College submitted Invitation to Bid (ITB) P17926-2024-03-27 – Construction Services, E Building Renovation/Allied Health on February 27, 2024. On March 13, 2024, a Non-Mandatory pre-proposal meeting was held with approximately eighteen interested companies representing both general contractors and subs. Two companies submitted responsive bids. On April 08, 2024, the College posted an Intent to award Vitus Construction, Inc as the low bidder pending Board approval. The construction is scheduled for completion in May 2025.

The Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) is providing grant funding for this project.

The following bids were submitted for consideration:

Building E Renovation	
Company	Total
Adroit Construction Co., Inc.	\$ 3,051,000.00
Vitus Construction, Inc.	\$ 2,780,000.00

**Whereas,** Rogue Community College District desires to Renovate the E building for expanding the Allied Health programs on the Redwood Campus; and

**Whereas,** Rogue Community College District has been awarded a HRSA grants for the construction services; be it

**Resolved,** the RCC Board of Education adopts Resolution No. 44-23/24 approving a contract with Vitus Construction, Inc to provide Construction Services for E Building Renovation/Allied Health for a total contract price of \$2,780,000 plus a 7.5% owner carried contingency for a NTE project total of \$2,988,500.

Action: Approved \_\_\_\_\_

Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

**Contract with MOXFIVE for additional Okta Desktop Licenses**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution B45-23/24 approving a contract with MoxFive for additional Okta Desktop Licenses.

**Background Information:** On March 15, 2022, the Board of Education approved resolution No. B57-21/22 for Multi-Factor Authentication Software to provide a three-year agreement with MoxFive for OKTA licensing for a total cost of \$159,335.16.

The College established the enterprise-grade, identity management service and MFA OKTA. OKTA runs in the cloud and integrates with the College’s network to provide another layer of security when RCC resources are accessed remotely. OKTA provides onboarding and offboarding of staff accounts which will streamline the account creation process and license designation for application as well as release licenses when a staff member leaves the College creating security and time savings for the College.

The additional licensing will enhance the multi-factor authentication (MFA) for users with access to highly sensitive data including personally identifiable information.

MoxFive has quoted the following:

MoxFive			
Description	Qty	Amount	Total Cost
Sandbox	1	\$ 360.00	\$ 360.00
Clas Device Access Lic	50	\$ 50.90	\$ 2,545.00
Support Silver Package	1	\$ 360.00	\$ 360.00
<b>Total</b>			<b>\$ 3,265.00</b>

**Whereas,** Rogue Community College District has identified a need for an enhanced Multifactor Authentication solution for users with access to sensitive information; be it

**Resolved,** the RCC Board of Education adopts Resolution No. 45-23/24 approving a contract with MoxFive for additional Okta Desktop Licenses for a total NTE of \$3,265.00.

Action:           Approved          

Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approval of New Program:**  
**Information Technology Technician Career Pathway Certificate**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P46-23/24 approving new Information Technology Technician Career Pathway Certificate.

**Background Information:** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board provided direction that any new or discontinued educational program shall be presented for approval via formal resolution; therefore, the following degree is presented for Board approval:

**Information Technology Technician Career Pathway Certificate**

The Information Technology Technician Certificate is a one-year certificate designed to give students the appropriate experiences in hardware, software support, and customer service to lead to entry-level employment in the information technology field. Students will explore problem solving and troubleshooting in the classroom setting and in internship-based environments. This certificate can be completed while working toward the Computer Support Technician Associate of Applied Science degree.

**Whereas,** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

**Whereas,** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

**Whereas,** the aforementioned Computer Science- Information Technology Technician Career Pathway Certificate is being presented for approval; therefore, be it

**Resolved,** that the RCC Board of Education adopts Resolution No. P46-23/24 approving the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approval of New Program: Manual Machinist Certificate of Completion**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P47-23/24 approving new Manual Machinist Certificate of Completion.

**Background Information:** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board provided direction that any new or discontinued educational program shall be presented for approval via formal resolution; therefore, the following degree is presented for Board approval:

**Manual Machinist Certificate of Completion**

This three-term certificate program prepares learners to join the manufacturing workforce with the basic skills needed to create tooling and mechanical parts related to industrial mechanics, automotive machinist, heavy equipment repair, gunsmithing as well as any industry where subtractive manufacturing is used. In addition to technical training, students receive a solid education in mathematics, blueprint reading, proper tool selection for the lathe, mill, drill press and both vertical and horizontal band saw applications. This program can lead you directly into RCC’s Manufacturing Technology AAS degree program, where you will learn CNC operation and programming.

**Whereas,** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

**Whereas,** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

**Whereas,** the aforementioned Manual Machinist Certificate of Completion is being presented for approval; therefore, be it

**Resolved,** that the RCC Board of Education adopts Resolution No. P47-23/24 approving the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approval of New Program: Medical Assisting Administrator Associate of Applied Science**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P48-23/24 approving new Medical Assisting Administrator Associate of Applied Science.

**Background Information:** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board provided direction that any new or discontinued educational program shall be presented for approval via formal resolution; therefore, the following degree is presented for Board approval:

**Medical Assisting Administrator Associate of Applied Science**

The Medical Assisting Administrator two-year degree provides an opportunity for students to become a Certified Clinical Medical Assistant in year one and then continue on to obtain an Associate of Applied Science degree to serve in a medical office supervisory role. This program is designed to ensure a graduate can work both the front office and the back office of a medical office. This degree provides for flexibility in selecting elective classes while allowing students to investigate a wide range of areas within the healthcare and business convergence. Students who want a general business foundation will be well served by the Medical Assisting Administrator AAS degree.

**Whereas,** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

**Whereas,** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

**Whereas,** the aforementioned Medical Assisting Administrator Associate of Applied Science is being presented for approval; therefore, be it

**Resolved,** that the RCC Board of Education adopts Resolution No. P48-23/24 approving the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approval of New Program:**  
**Healthcare Administration Transfer to SOU Associate of Science**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P49-23/24 approving new Healthcare Administration Transfer to SOU.

**Background Information:** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board provided direction that any new or discontinued educational program shall be presented for approval via formal resolution; therefore, the following degree is presented for Board approval:

**Healthcare Administration Transfer to SOU**

The Associate of Science degree is based on a signed articulation agreement with Southern Oregon University (SOU). It has been developed in close cooperation with the Healthcare Administration faculty at SOU. The SOU departments of psychology, sociology/anthropology, communications, and business offer an interdisciplinary bachelor’s degree program providing a foundation in healthcare systems, terminology, ethics and safety, data management and basic statistics, plus the communication and cultural competency skills necessary to succeed in today’s healthcare environment. RCC’s Associate of Science (AS) degree is articulated with SOU’s Healthcare Administration program.

**Whereas,** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

**Whereas,** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

**Whereas,** the aforementioned Healthcare Administration Transfer to SOU is being presented for approval; therefore, be it

**Resolved,** that the RCC Board of Education adopts Resolution No. P49-23/24 approving the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approval of New Program:**  
**Basic Patient Services Career Pathway Certificate**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P50-23/24 approving new Allied Health- Basic Patient Services Career Pathway Certificate.

**Background Information:** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board provided direction that any new or discontinued educational program shall be presented for approval via formal resolution; therefore, the following degree is presented for Board approval:

**Basic Patient Services Career Pathway Certificate**

The Basic Patient Services Career Pathway Certificate prepares students for work in entry-level positions in the health care industry. Students will gain knowledge and skills required to meet workforce requirements while fulfilling prerequisites to Special Admission programs within Allied Health which are in high demand in our region. This program is targeted for high school students and returning adult learners who are considering a career in health care to help guide interests and learn basic skills such as medical terminology and introduction to human body systems.

**Whereas,** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

**Whereas,** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

**Whereas,** the aforementioned Basic Patient Services Career Pathway Certificate is being presented for approval; therefore, be it

**Resolved,** that the RCC Board of Education adopts Resolution No. P50-23/24 approving the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approval of New Program:**  
**Advanced Emergency Care Certificate of Completion**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P51-23/24 approving new Advanced Emergency Care Certificate of Completion.

**Background Information:** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board provided direction that any new or discontinued educational program shall be presented for approval via formal resolution; therefore, the following degree is presented for Board approval:

**Advanced Emergency Care Certificate of Completion**

The paramedic four-term certificate program is accredited by the HECC/CCWD, in cooperation with the Oregon Health Authority – EMS. It offers career training for entry-level personnel who have already completed their EMT training and have an associate or higher-level degree. Successful completion of the EMT course leads to eligibility to sit for the state and National Registry EMT exams. It offers career training for entry-level personnel who have already completed their EMT training and have an associate or higher-level degree. Successful completion of the EMT course leads to eligibility to sit for the state and National Registry EMT exams.

**Whereas**, in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

**Whereas**, the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

**Whereas**, the aforementioned Advanced Emergency Care Certificate of Completion is being presented for approval; therefore, be it

**Resolved**, that the RCC Board of Education adopts Resolution No. P51-23/24 approving the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approval of New Program:**  
**Early Intervention Transfer to Western Oregon University Associate of Science**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P52-23/24 approving new Early Intervention Transfer to Western Oregon University Associate of Science.

**Background Information:** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board provided direction that any new or discontinued educational program shall be presented for approval via formal resolution; therefore, the following degree is presented for Board approval:

**Early Intervention Transfer to Western Oregon University Associate of Science**

Based on a signed articulation agreement, Rogue Community College (RCC) and Western Oregon University (WOU) offer an Associate of Science degree for students who want to work with children ages birth to kindergarten entry with developmental delays or disabilities. This degree offers knowledge and application components drawn from curriculum at both institutions. The Associate of Science degree articulates directly into a WOU Early Childhood bachelor’s degree grounded with an Early Intervention/Early Childhood Special Education (EI/ECSE) concentration and license. The degree at RCC and WOU align with the standards of the National Association for the Education of Young Children.

**Whereas,** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

**Whereas,** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

**Whereas,** the aforementioned Early Intervention Transfer to Western Oregon University Associate of Science is being presented for approval; therefore, be it

**Resolved,** that the RCC Board of Education adopts Resolution No. P52-23/24 approving the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approve Suspension of Manufacturing/Engineering Technology: CNC Technician Certificate of Completion**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P53-23/24 approving the suspension of the Manufacturing/Engineering Technology: CNC Technician Certificate of Completion.

**Background Information:** The Manufacturing/Engineering Technology: CNC Technician Certificate of Completion is being suspended. This CNC Technician certificate program does not align with current recommendations from the advisory committee and the department will be supporting industry through an updated career pathway certificate which will be coming forward for approval.

**Whereas,** the Manufacturing/Engineering Technology: CNC Technician Certificate of Completion will be suspended, and the program will no longer be offered; and therefore, be it

**Resolved,** that the RCC Board adopts Resolution No. P53-23/24 approving the suspension of the Manufacturing/Engineering Technology: CNC Technician Certificate of Completion.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Approve Suspension of Manufacturing/Engineering Technology Transfer to Oregon Tech Associate of Science**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P54-23/24 approving the suspension of the Manufacturing/Engineering Technology Transfer to Oregon Tech Associate of Science.

**Background Information:** The Manufacturing/Engineering Technology Transfer to Oregon Tech Associate of Science is being suspended due to low enrollment.

**Whereas,** the Manufacturing/Engineering Technology Transfer to Oregon Tech Associate of Science will be suspended, and the program will no longer be offered; and therefore, be it

**Resolved,** that the RCC Board adopts Resolution No. P54-23/24 approving the suspension of the Manufacturing/Engineering Technology Transfer to Oregon Tech Associate of Science.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Manufacturing/Engineering Technology Associate of Applied Science  
and  
Resubmission of New Program Manufacturing Technology Associate of Applied Science**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P55-23/24 approving the suspension of the Manufacturing/Engineering Technology AAS and the resubmission of the new program Manufacturing Technology AAS.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Manufacturing/Engineering Technology Associate of Applied Science**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of New Program Manufacturing Technology Associate of Applied Science**

This two-year program integrates conventional manufacturing techniques with computer integrated manufacturing skills. Computer aided drafting (CAD) and computer aided manufacturing (CAM) are used as basic tools in the manufacturing process. In addition to technical training, students receive a solid education in mathematics and physical science, along with human relations and computer skills courses. Graduates typically enter the workforce as computer aided design drafters, entry-level machinists, or computer numerical control (CNC) machine operators or engineering assistants. With additional on-the-job experience, this training facilitates movement into fields such as tool and die maker, quality control inspector, computer aided manufacturing (CAM) programmer, or lower-level supervisory positions.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Manufacturing/Engineering Technology AAS is being presented for suspension and approval of resubmission as Manufacturing Technology AAS; therefore, be it

***Resolved,*** that the RCC Board of Education adopts Resolution No. P55-23/24 approving the suspension and resubmission of the new educational program as described herein.

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Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of  
Computer Aided Design and Drafting Certification Career Pathway Certificate  
and  
Resubmission of  
New Program Computer Aided Design and Drafting Career Pathway Certificate**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P56-23/24 approving the Suspension of Computer Aided Design and Drafting Certification Career Pathway Certificate and Resubmission of New Program Computer Aided Design and Drafting Career Pathway Certificate.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Computer Aided Design and Drafting Certification Career Pathway Certificate** Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of Computer Aided Design and Drafting Career Pathway Certificate**

The purpose of computer-aided design (CAD) is to optimize and streamline the designer's workflow, increase productivity, improve the quality and level of detail in the design, improve documentation communications and often contribute toward a manufacturing design database. CAD is the use of computer-based software to aid in two-dimensional (2-D) and three-dimensional (3-D) design processes and models. This program prepares students to take an industry recognized certification exam which, if passed, places students into an employer database.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Computer Aided Design and Drafting Career Pathway Certificate is being presented for suspension and approval of resubmission; therefore, be it

***Resolved,*** that the RCC Board of Education adopts Resolution No. P56-23/24 approving the suspension and resubmission of the new educational program as described herein.

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Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Computer Numerical Control CNC Operator Career Pathway Certificate  
and  
Resubmission of New Program Computer Numerical Control CNC Operator Career  
Pathway Certificate**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P57-23/24 approving the Suspension of Computer Numerical Control CNC Operator Career Pathway Certificate and Resubmission of New Program Computer Numerical Control CNC Operator Career Pathway Certificate.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Computer Numerical Control CNC Operator Career Pathway Certificate**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of New Program Computer Numerical Control CNC Operator Career Pathway Certificate**

This Career Pathway two-term certificate integrates conventional manufacturing techniques with Computer Numerical Control (CNC) manufacturing skills. This training is the entry point in the Manufacturing Career Pathway leading to the CNC Technician program and to a valuable career in the manufacturing technology field. In addition to technical training, students receive a solid foundation in mathematics and computer skills. Graduates typically enter the workforce as CNC operators. With additional on-the-job experience and continued education, students can transition into CNC programming.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Computer Numerical Control CNC Operator Career Pathway Certificate is being presented for suspension and approval of resubmission; therefore, be it

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*Resolved*, that the RCC Board of Education adopts Resolution No. P57-23/24 approving the suspension and resubmission of the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Diesel Specialist Certificate of Completion  
and  
Resubmission of New Program Diesel Specialist Certificate of Completion**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P58-23/24 approving the Suspension of Diesel Specialist Certificate of Completion and Resubmission of New Program Diesel Specialist Certificate of Completion.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Diesel Specialist Certificate of Completion**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of New Program Diesel Specialist Certificate of Completion**

The Diesel Specialist four-term certificate program is designed for students seeking an entry-level career in today’s diesel repair industry. The program builds rapidly from fundamentals and theory into diagnosis and repair of today’s modern equipment based upon Automotive Service Excellence (ASE) and industrial standards. The design of the program places heavy emphasis upon actual hands-on work in diesel labs. Approximately two-thirds of the time spent in the program is in a lab (shop) environment where the student applies theory to diagnosis and repair of a wide variety of equipment. As students’ skill levels develop so does the difficulty of repairs performed.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Diesel Specialist Certificate of Completion is being presented for suspension and approval of resubmission; therefore, be it

***Resolved,*** that the RCC Board of Education adopts Resolution No. P58-23/24 approving the suspension and resubmission of the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Preventive Maintenance Technician Career Pathway Certificate  
and  
Resubmission of New Program Preventive Maintenance Technician Career Pathway  
Certificate**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P59-23/24 approving the Suspension of Preventive Maintenance Technician Career Pathway Certificate and Resubmission of New Program Preventive Maintenance Technician Career Pathway Certificate.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Preventive Maintenance Technician Career Pathway Certificate**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of Preventive Maintenance Technician Career Pathway Certificate**

This certificate introduces duties and responsibilities for performing preventive maintenance checks and services (PMCS). Classroom instruction on preventive maintenance and checks as well as safety procedures (OSHA), hydraulic brake systems, powertrain, HVAC systems and steering/suspension systems will be strongly emphasized.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Preventive Maintenance Technician Career Pathway Certificate is being presented for suspension and approval of resubmission; therefore, be it

***Resolved,*** that the RCC Board of Education adopts Resolution No. P59-23/24 approving the suspension and resubmission of the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Pharmacy Technician Certificate of Completion  
and  
Resubmission of New Program Pharmacy Technician Certificate of Completion**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P60-23/24 approving the Suspension of Pharmacy Technician Certificate of Completion and Resubmission of New Program Pharmacy Technician Certificate of Completion.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Pharmacy Technician Certificate of Completion**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of New Program Pharmacy Technician Certificate of Completion**

The Pharmacy Technician two-term certificate program prepares students for work in entry-level positions in hospitals and retail pharmacy settings. Students will learn to prepare prescription orders under the supervision of a licensed pharmacist, perform applicable pharmacy calculations, and comply with federal and state regulatory agency laws and regulations. Upon completion of this program students will be able to perform all the duties required in any pharmacy practice setting. Students completing this program will be prepared to take the national Certified Pharmacy Technician (CPhT) exam.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Pharmacy Technician Certificate of Completion is being presented for suspension and approval of resubmission; therefore, be it

***Resolved,*** that the RCC Board of Education adopts Resolution No. P60-23/24 approving the suspension and resubmission of the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Administrative Medical Assistant Career Pathway Certificate  
and  
Resubmission of New Program Administrative Medical Assistant Career Pathway  
Certificate**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P61-23/24 approving the Suspension of Administrative Medical Assistant Career Pathway Certificate and Resubmission of New Program Administrative Medical Assistant Career Pathway Certificate.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Administrative Medical Assistant Career Pathway Certificate**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of New Program Administrative Medical Assistant Career Pathway Certificate**

The Administrative Medical Assistant program will prepare students for entry-level employment in a healthcare setting. Administrative Medical Assistants have specialized knowledge about healthcare and are an essential part of the healthcare team. Effective communication with both clients and medical staff, medical terminology, scheduling, basic insurance and billing cycles, legal and ethical considerations and general office procedures are included in this program. Students completing this program will be prepared to take the national Certified Medical Administrative Assistant (CMAA) exam through the National Healthcareer Association (NHA), although certification is not an employment requirement at this time.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Administrative Medical Assistant Career Pathway Certificate is being presented for suspension and approval of resubmission; therefore, be it

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*Resolved*, that the RCC Board of Education adopts Resolution No. P61-23/24 approving the suspension and resubmission of the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Medical Assistant Certificate of Completion  
and  
Resubmission of New Program Medical Assistant Certificate of Completion**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P62-23/24 approving the Suspension of Medical Assistant Certificate of Completion and Resubmission of New Program Medical Assistant Certificate of Completion.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Medical Assistant Certificate of Completion**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of Medical Assistant Certificate of Completion**

The Medical Assistant three-term certificate program provides a comprehensive combination of online, classroom and hands-on experience in Medical Assisting. Medical Assistants are health care practitioners qualified by education, experience, and examination to assist doctors in the performance of patient care, examination, and documentation. These multi-skilled practitioners perform a variety of clinical and administrative tasks and are critical members of the health care team. Successful completion of this three-term program prepares students to be eligible for the Certified Medical Assistant (CCMA) exam through the National Healthcareer Association (NHA), or other national medical assisting accrediting agencies. In addition, students may also sit for the Certified Phlebotomy Technician (CPT) exam through the National Healthcareer Association. The curriculum for the program is based on the standards and guidelines for the CCMA which can be reviewed on the following website: [NHA www.nhanow.com](http://www.nhanow.com).

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Medical Assistant Certificate of Completion is being presented for suspension and approval of resubmission; therefore, be it

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*Resolved*, that the RCC Board of Education adopts Resolution No. P62-23/24 approving the suspension and resubmission of the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Suspension of Phlebotomy Career Pathway Certificate  
and  
Resubmission of New Program Phlebotomy Career Pathway Certificate**

***Recommendation of the President:*** That the Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. P63-23/24 approving the Suspension of Phlebotomy Career Pathway Certificate and Resubmission of New Program Phlebotomy Career Pathway Certificate.

***Background Information:*** In accordance with Oregon Revised Statute (ORS) 341.290, the Board of Education of a community college district shall be responsible for the general supervision and control of any and all community colleges operated by the district. Consistent with any applicable rules of the Higher Education Coordinating Commission, the Board may: *prescribe the educational program.*

At the June 18, 2013 Board of Education meeting, the Board defined “educational program” as any curriculum that results in a certificate or degree. Furthermore, the Board has directed staff to provide information about new, suspended, or terminated education programs for review/approval. Therefore, the following items are being requested for action by the Board:

**Suspension of Suspension of Phlebotomy Career Pathway Certificate**

Due to more than 30% change within the program, per Community Colleges and Workforce Development (CCWD) policy, this program must be suspended and re-submitted.

**Approval of New Program Suspension of Phlebotomy Career Pathway Certificate**

The phlebotomy program is a one-term program that prepares students to become certified phlebotomists. Phlebotomists use proper prioritization procedures and coordinate collection of all phlebotomy specimens with other lab personnel. They must consistently provide phlebotomy services appropriate to the age and condition of patients to minimize re-draws (i.e., proper amounts, correct samples) and must strictly adhere to patient identification protocols as specified by regulatory requirements. This includes demonstrating knowledge of all patient safety precautions such as isolations and safety devices. In this role, it is important to use independent judgment in following established venipuncture procedures along with the ability to inspire confidence in, and communicate effectively with, unit secretaries, therapists, medical staff and visitors. This means demonstrating composure and organizational skills in handling crisis situations and effectively handling multiple tasks simultaneously in times of heavy workload.

***Whereas,*** in accordance with ORS 341.290(3) the RCC Board of Education may prescribe the educational program; and,

***Whereas,*** the Board defines “educational program” as any curriculum resulting in a certificate or degree; and,

***Whereas,*** the aforementioned Suspension of Phlebotomy Career Pathway Certificate is being presented for suspension and approval of resubmission; therefore, be it

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*Resolved*, that the RCC Board of Education adopts Resolution No. P63-23/24 approving the suspension and resubmission of the new educational program as described herein.

Board Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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***Rogue Community College District  
Special Meeting: Board of Education Work Session  
March 19, 2024 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Maria Ramos Underwood, Board Chair, at 4:00 p.m. on Tuesday, March 19, 2024 in-person on the Table Rock Campus, Room A184, 7800 Pacific Ave, White City, OR and via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Maria Ramos Underwood, Gary Plano, Roger Stokes, Vanessa Jones, and Jonathan Bilden.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Lisa Stanton, Juliet Long, Jamee Harrington, Nicole Sakraida, Dan Ruby, and Rachelle Brown.
4. **Presentation:**
  - A. **Mission Fulfillment Report and Key Performance Indicators (KPIs)-** President Randy Weber and Juliet Long, Vice President of Student Learning and Success, gave a presentation overviewing the process and outcome of RCC's KPI development (see file). The KPIs correspond with the twelve objectives that fall under the four Wildly Important Goals (WIGs) on RCC's current [Strategic Plan](#). The presentation covered the twenty-four KPIs, their targets, and the rationale behind each one. The Board will be asked to formally acknowledge the KPIs at today's 5:00pm regular board meeting.
5. **Adjournment-** Maria Ramos Underwood, Board Chair, adjourned the meeting at 4:46 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.

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***Rogue Community College District  
Board of Education– March 19, 2024 Meeting Minutes***

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1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Maria Ramos Underwood, Board Chair, at 5:00 p.m. on Tuesday, March 19, 2024 in-person on the Table Rock Campus, Room A184, 7800 Pacific Ave, White City, OR via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Maria Ramos Underwood, Vanessa Jones, Gary Plano, Jonathan Bilden, and Roger Stokes.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Lisa Stanton, Juliet Long, Jamee Harrington, Jonah Liden, Dan Ruby, Nicole Sakraida, Chelsea Daugherty, and Rachelle Brown; Tiffany Hyde, President- RCC Associated Student Government; and Nehemiah Wilson, RCC graduate.
4. **Public Comment-** Nehemiah Wilson gave a verbal public comment to the Board.
5. **College Reports**
  - A. Written Report(s)-
    - a. **Student Government-** Tiffany Hyde discussed items from the written report (see file).
    - b. **Faculty Association (no written report)**
    - c. **Faculty Senate (see file)**
    - d. **Classified Association (no written report)**
6. **Board Reports**
  - A. Executive Committee- Jonathan Bilden overviewed items from the Executive Committee meeting agenda (see file).
  - B. Board Outreach Committee- No updates.
  - C. OCCA/OSBA Liaison- No updates.
  - D. Foundation Board Liaison- No updates.
  - E. President’s Performance Review Committee- The Board have received President Weber’s self-evaluation, as well as the evaluation tool. The Board’s evaluations are due back to Rachelle Brown on Monday, April 1<sup>st</sup>.
7. **College Updates**
  - A. President’s Report- President Randy Weber highlighted items from his written report (see file).
    - a. Bond Consultant- Wright Public Affairs- Jeremy Wright, Strategic Consultant, provided to the Board with an update on exploration of the potential bond measure.

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***Rogue Community College District  
Board of Education– March 19, 2024 Meeting Minutes***

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- B. Senior Leadership Team- Jamee Harrington, Vice President of People, Culture, and Safety, Lisa Stanton, Vice President of Operations and Finance, and Juliet Long, Vice President of Student Learning and Success, outlined items from the combined Executive Team report (see file).
- C. Foundation- Dan Ruby, Executive Director, discussed items from his written report (see file).

**8. Board Action and/or Information Items**

- A. Receive Monthly Financial Data Report- February 2024
  - a. Lisa Stanton overviewed items from the monthly financial data report.
- B. Acknowledge Key Performance Indicators (KPIs) for Wildly Important Goals (WIGs)
  - a. The Board acknowledged the KPIs and thanked everyone who helped with their development.
- C. Review Revised Board Policy BP-7251: Management Handbook (First Reading)
- D. Adopt 2024/25 Tuition Rates (Second Reading)

Gary Plano moved, seconded by Roger Stokes, that the Board adopt item 8.D, as presented.

**The motion unanimously carried.**

- E. Adopt 2024/25 Fees (Second Reading)

Vanessa Jones moved, seconded by Jonathan Bilden, that the Board adopt item 8.E, as presented.

**The motion unanimously carried.**

- F. Executive Summary: Revisions to the Management, Administrative, and Confidential Employee Handbook (Information)

**9. New Business-** None.

**10. Old Business-** None.

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***Rogue Community College District  
Board of Education– March 19, 2024 Meeting Minutes***

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**11. Approve Consent Agenda**

- A. Meeting Minutes
  - a. February 20, 2024 Special Board Meeting
  - b. February 20, 2024 Board Meeting
- B. Grant Acceptance (none)

Roger Stokes moved, seconded by Jonathan Bilden, that the Board approve the consent agenda.

**The motion unanimously carried.**

Maria Ramos Underwood closed the public meeting at 6:03 p.m.

**12. Executive Session:** Maria Ramos Underwood called the meeting into Executive Session at 6:08 p.m. pursuant to ORS 192.660 (2)(d) Labor Negotiations and (2)(e) Real Property Transactions and closed the Executive Session at 6:21 p.m.

Maria Ramos Underwood reconvened the public meeting at 6:23 p.m.

**13. Roundtable-**

Roger Stokes noted an article that he saw in the Rogue Valley Times regarding a partnership between Providence Hospital and RCC’s Nursing Program. He congratulated the college on that great partnership.

Vanessa Jones expressed her gratitude for RCC’s commitment to bringing students with disabilities to its various campuses.

Jonathan Bilden said he has seen several articles over the last few months that showcase all the great work being done at RCC.

Maria Ramos Underwood said that she came to RCC’s FAFSA night on the Table Rock Campus and she was very impressed with the entire experience.

**14. Adjournment-** Maria Ramos Underwood adjourned the meeting at 6:26 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.

**Future Ready Oregon Workforce Ready Round 2 Grant**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. B64-23/24 accepting a grant from the Oregon Department of Administrative Services through the Higher Education Coordinating Commission (HECC) in the amount of \$969,723.

**Background Information:** The purpose of the Future Ready Oregon Workforce Ready Round 2 grant is to support the expansion of RCC’s nursing program by adding the accelerated cohort of 24 students annually.

The grant period is March 23, 2024 through June 30, 2026. There is no grant match requirement.

Dave Koehler, Dave Koehler, Dean of Instruction, Health, & Public Services, is RCC’s primary contact for this grant.

**Whereas**, RCC has received a grant in the amount of \$969,723 from the HECC; and,

**Whereas**, these funds will used to support activities related to expansion of RCC’s nursing program; therefore, be it

**Resolved**, that the RCC Board adopts Resolution No. B64-23/24 accepting the \$969,723 grant award as described herein.

Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Budget Transfers**

**Recommendation of the President:** That the Rogue Community College (RCC) Board of Education (Board) approve Resolution No. B65-23/24 authorizing budget transfers as presented (see attached).

**Background Information:** The annual budget consists of the best estimate of the College's needs prior to its actual occurrence. The authority to transfer funds is given to the Board by statute to allow a degree of flexibility when actual needs are determined.

**Whereas,** local budget law ORS 294.450 allows transfers within a given fund when authorized by official resolution of the governing body; and,

**Whereas,** the transfers are needed to provide expenditure levels in appropriate account classifications for the College in the current fiscal year 2023/24, therefore, be it

**Resolved,** that the RCC Board approve Resolution No. B65-23/24 authorizing budget transfers as presented.

Action: Approved

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Maria Ramos Underwood, Chair, RCC Board of Education

Dated: April 16, 2024

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**Rogue Community College  
FY 2023-24 Budget Transfer  
Summary of January – March 2024 Changes**

**General Fund (Page 1)**

Instruction	\$933,236	Increase for projected instructional delivery costs resulting from increases in enrollment
Instructional Support	(\$12,242)	Adjustment to support instructional delivery
Student Services	(\$326,072)	Adjustment to support instructional delivery
Community Services	(\$17,060)	Adjustment to support instructional delivery
College Support Services	(\$428,264)	Adjustment to support instructional delivery, ASGRCC and Athletics activity
Plant Operations and Maintenance	(\$141,450)	Adjustment to support instructional delivery
Transfers Out	\$28,850	Funding to support ASGRCC and Athletics activity
Contingency	(\$36,998)	Funding to support Science department growth

**Contract and Grant Fund (Page 5)**

Instruction	\$207,240	Budget for new awards; Revise budget to beginning fund and grant balances
Instructional Support	\$58	
Student Services	(\$198,264)	
Contingency	(\$9,034)	

**Intra-College Fund (Page 7)**

Student Services	(\$378,294)	Increase transfer out to complete planned accounting changes
Transfers Out	\$378,294	

**Auxiliary Services Fund (Page 11)**

Transfers Out	\$16,365	Increase transfer out to complete planned accounting changes
Contingency	(\$16,365)	

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

<b>GENERAL FUND</b>	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 1,559,450.00	\$ 0.00	\$ 0.00	\$ 28,850.00	\$ 0.00	\$ 0.00	\$ 1,588,300.00
INSTRUCTION	16,249,648.00	94,665.00	0.00	933,236.00	0.00	0.00	17,277,549.00
INSTRUCTIONAL SUPPORT	4,171,873.00	0.00	0.00	( 12,242.00)	0.00	0.00	4,159,631.00
STUDENT SERVICES	7,283,858.00	115,013.00	0.00	( 326,072.00)	0.00	0.00	7,072,799.00
COMMUNITY SERVICES	267,055.00	0.00	0.00	( 17,060.00)	0.00	0.00	249,995.00
COLLEGE SUPPORT SERVICES	12,311,339.00	( 90,013.00)	0.00	( 428,264.00)	0.00	0.00	11,793,062.00
PLANT OPERATIONS AND MAINTENANCE	4,591,300.00	0.00	0.00	( 141,450.00)	0.00	0.00	4,449,850.00
CONTINGENCY	1,000,000.00	( 119,665.00)	0.00	( 36,998.00)	0.00	0.00	843,337.00
<b>Total</b>	<b>\$ 47,434,523.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 47,434,523.00</b>

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

<b>RESERVE FUND</b>	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 902,038.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 902,038.00
Total	\$ 902,038.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 902,038.00

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

<b>CAPITAL PROJECTS FUND</b>	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
FACILITIES ACQUISITION & CONSTRUCTION	\$ 15,691,659.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,691,659.00
Total	\$ 15,691,659.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,691,659.00

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

**DEBT SERVICE FUND**

COLLEGE SUPPORT SERVICES

	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
	\$ 7,805,888.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,805,888.00
Total	\$ 7,805,888.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,805,888.00

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

**CONTRACT AND GRANT FUND**

	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 154,828.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 154,828.00
INSTRUCTION	1,744,866.00	119,469.00	227,909.00	207,240.00	0.00	0.00	2,299,484.00
INSTRUCTIONAL SUPPORT	1,719,751.00	( 4,396.00)	( 154,292.00)	58.00	0.00	0.00	1,561,121.00
STUDENT SERVICES	4,876,802.00	( 115,073.00)	( 57,370.00)	( 198,264.00)	0.00	0.00	4,506,095.00
COMMUNITY SERVICES	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00
COLLEGE SUPPORT SERVICES	449,399.00	0.00	0.00	0.00	0.00	0.00	449,399.00
PLANT OPERATIONS AND MAINTENANCE	400,612.00	0.00	0.00	0.00	0.00	0.00	400,612.00
FACILITIES ACQUISITION & CONSTRUCTION	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00
CONTINGENCY	2,419,808.00	0.00	( 16,247.00)	( 9,034.00)	0.00	0.00	2,394,527.00
<b>Total</b>	<b>\$ 11,816,066.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 11,816,066.00</b>

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

<b>COMMUNITY &amp; WORKFORCE DEVELOPMENT</b>	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 35,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,000.00
INSTRUCTION	733,998.00	0.00	0.00	0.00	0.00	0.00	733,998.00
INSTRUCTIONAL SUPPORT	434,683.00	0.00	0.00	0.00	0.00	0.00	434,683.00
CONTINGENCY	328,795.00	0.00	0.00	0.00	0.00	0.00	328,795.00
<b>Total</b>	<b>\$ 1,532,476.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,532,476.00</b>

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

**INTRA-COLLEGE FUND**

	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 35,841.00	\$ 0.00	\$ 0.00	\$ 378,294.00	\$ 0.00	\$ 0.00	\$ 414,135.00
INSTRUCTIONAL SUPPORT	261,198.00	0.00	0.00	0.00	0.00	0.00	261,198.00
STUDENT SERVICES	1,051,993.00	0.00	0.00	( 378,294.00)	0.00	0.00	673,699.00
COLLEGE SUPPORT SERVICES	107,842.00	0.00	0.00	0.00	0.00	0.00	107,842.00
<b>Total</b>	<b>\$ 1,456,874.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,456,874.00</b>

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

<b>RENEWAL AND REPLACEMENT FUND</b>	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 650,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650,000.00
INSTRUCTION	539,359.00	0.00	0.00	0.00	0.00	0.00	539,359.00
INSTRUCTIONAL SUPPORT	181,418.00	0.00	0.00	0.00	0.00	0.00	181,418.00
STUDENT SERVICES	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
COMMUNITY SERVICES	150,000.00	0.00	0.00	0.00	0.00	0.00	150,000.00
COLLEGE SUPPORT SERVICES	636,891.00	0.00	0.00	0.00	0.00	0.00	636,891.00
PLANT OPERATIONS AND MAINTENANCE	1,378,015.00	0.00	0.00	0.00	0.00	0.00	1,378,015.00
CONTINGENCY	572,537.00	0.00	0.00	0.00	0.00	0.00	572,537.00
Total	\$ 4,258,220.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,258,220.00

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

<b>ENTREPRENEURIAL FUND</b>	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 157,829.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	157,829.00
INSTRUCTION	125,827.00	0.00	0.00	0.00	0.00	0.00	125,827.00
INSTRUCTIONAL SUPPORT	227,994.00	0.00	0.00	0.00	0.00	0.00	227,994.00
STUDENT SERVICES	323,427.00	0.00	0.00	0.00	0.00	0.00	323,427.00
COMMUNITY SERVICES	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00
COLLEGE SUPPORT SERVICES	35,000.00	0.00	0.00	0.00	0.00	0.00	35,000.00
PLANT OPERATIONS AND MAINTENANCE	125,382.00	0.00	0.00	0.00	0.00	0.00	125,382.00
CONTINGENCY	591,849.00	0.00	0.00	0.00	0.00	0.00	591,849.00
<b>Total</b>	<b>\$ 1,607,308.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>1,607,308.00</b>

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

**STUDENT FINANCIAL AID FUND**

	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 35,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	35,000.00
FINANCIAL AID	21,203,907.00	0.00	0.00	0.00	0.00	0.00	21,203,907.00
Total	\$ 21,238,907.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	21,238,907.00

Rogue Community College  
 Quarterly Budget Adjustments/Summary  
 2023/24 MARCH

**Resolution No.**

**AUXILIARY SERVICES FUND**

	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Supplemental	Current Budget
TRANSFERS OUT	\$ 221,122.00	\$ 0.00	\$ 0.00	\$ 16,365.00	\$ 0.00	\$ 0.00	\$ 237,487.00
INSTRUCTION	12,000.00	0.00	0.00	0.00	0.00	0.00	12,000.00
STUDENT SERVICES	240,212.00	0.00	0.00	0.00	0.00	0.00	240,212.00
COMMUNITY SERVICES	118,392.00	0.00	0.00	0.00	0.00	0.00	118,392.00
CONTINGENCY	142,366.00	0.00	0.00	( 16,365.00)	0.00	0.00	126,001.00
<b>Total</b>	<b>\$ 734,092.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 734,092.00</b>