



Monthly Financial Data
January 31, 2025

Prepared for: RCC Board of Education
Rogue Community College
3345 Redwood Highway
Grants Pass, OR 97527

Rogue Community College
Executive Financial Summary
For the Period July 1, 2024 through January 31, 2025

Audit The College has received a clean audit opinion for 2023/24. The 2023/24 Annual Comprehensive Financial Report (ACFR) was submitted to the Government Finance Officers Association (GFOA) for consideration to receive the Certificate of Achievement for Excellence in Financial Reporting. A copy of the ACFR is available at <https://web.roguecc.edu/audit>. Kristin Digg's, Audit Partner with Eide Bailly, LLP will present the audit at meeting virtually.

Budget

The Board of Education adopted the 2024/25 annual budget and associated property tax levies on June 18, 2024. Budget information is available at <https://www.roguecc.edu/operations/budget.asp>.

The 2025/26 proposed budget will be presented to the Budget Committee on May 13, 2025. Budget information throughout the budget season will be available at <https://www.roguecc.edu/operations/currentBudgetDev.asp>.

Investments

Currently, the College holds most of its cash in the Oregon Local Government Investment Pool (LGIP). The annualized yield for the LGIP is 4.7%. The Treasury staff determine this rate based on market conditions and yield for fixed income securities such as government and corporate bonds. The College manages its cash balances to maximize interest while maintaining compliance with allowed LGIP balance limits.

General Fund

Tuition and Fee Revenue

The adopted tuition and fee budget of \$16.2 million was developed assuming a 4% increase in tuition bearing credits when compared to the prior year. The Board also approved a \$2/credit increase in tuition and the \$24/credit Universal Fee capped at 15 credits, or \$360 per term. The Universal Fee combines the former \$17/credit College Service Fee and \$7/credit Technology Fee. Tuition and fee revenue through winter term is \$12.3 million, or 76.1% of the adopted budget. This is 9.1% more than expected. Overall, general fund tuition revenue is projected to be \$17.6 million, \$1.4 million more than original budget.

State Appropriations

The state appropriations budget of \$11.4 million was developed using a community college support fund (CCSF) appropriation of \$800 million for the 2023-25 biennium. Based on updates from the Oregon Higher Education Coordinating Commission (HECC), we are anticipating RCC's allocation will be \$263,000 more than budgeted. This includes the CCSF funding, the Student Support component and the Student Success component.

Property Taxes

Property tax revenue is budgeted at \$17.89 million. Through January the College has received 88.0%, or \$16.34 million, of the imposed levies. The College has also received \$162,000 from prior year levies. Overall, property tax revenue is projected to be \$17.95 million, approximately \$61,800 higher than the original budget.

Rogue Community College
Executive Financial Summary
For the Period July 1, 2024 through January 31, 2025

General Fund (Continued)

Fund Balance

The 2024/25 adopted beginning fund balance is \$12.2 million. The beginning fund balance for 2024/25 is \$13.2 million, which is \$967,000 more than the original budget.

The 2024/25 ending fund balance is projected to be \$8.7 million; \$4.5 million less than beginning fund balance. This reduction reflects the transfer of one-time funds during FY 2024/25 to the Reserve Fund for future determination of use.

Community and Workforce Training Fund

Tuition and Fee Revenue

The adopted tuition and fee budget for the Community and Workforce Training Fund is \$938,900. Tuition and fee revenue to date is \$480,226. Overall, tuition revenue is projected to be \$1,027,600, \$89,000 more than the original budget. The demand for Workforce training continues especially in the areas of Trucking and Health Profession Program. The tuition and fee revenue for this fund is shown on a cash basis for actuals, and registrations not yet paid are included in the projections. The Community and Workforce Training area is using Jenzabar's Campus Marketplace. Since implementation, we have determined the system can not support an offering that allows the student to pay over time. In the coming months, we will configure Jenzabar for these offerings, allowing us to move back to an accrual basis.

Expenses

Expenses by function, by type, are presented on page 5. The College has spent 23.8% of original budget as of January 31st. Overall expenses are not expected to exceed available resources, including beginning fund balance, for the fiscal year.

Fund Balance

The 2024/25 adopted beginning fund balance is \$652,000. The estimated beginning fund balance for 2024/25 is \$688,500. This equates to an increase of \$36,500 in beginning fund balance.

The 2024/25 ending fund balance is projected to be \$951,400, \$262,900 more than beginning fund balance.

Innovation Fund

The combined statement is presented on page 6; detailed statements by type of activity may be found in Appendices A - B on pages 15-16.

Project Activity (Appendix A)

Revenue

Transfers In are budgeted at \$150,000. The transfers are intended for investments in future and transformative changes through Innovation Microgrant Opportunities and innovative projects that align with RCC's strategic plan.

Rogue Community College
Executive Financial Summary
For the Period July 1, 2024 through January 31, 2025

Innovation Fund Project Activity (Appendix A) (Continued)

Expenses

Innovation activity has spent 8.5% of original budget as of January 31st. Overall expenses are not expected to exceed available resources, including beginning fund balance, for the fiscal year.

Fund Balance

The 2024/25 adopted beginning fund balance for innovation activity is \$504,800. The beginning fund balance for 2024/25 is \$650,500, \$145,700 more than budgeted.

The 2024/25 ending fund balance is projected to be \$446,700, \$204,000 less than beginning fund balance.

STEP Activity (Appendix B)

Revenue

Other innovation activity revenue is based upon reimbursable time and effort related to SNAP Training and Employment Program (STEP) activity. The 2024/25 projected reimbursement is \$237,000. STEP is billed on a quarterly basis.

Expenses

STEP activity has spent 9.9% of original budget as of December 31st. Overall expenses are not expected to exceed available resources for the fiscal year.

Fund Balance

The 2024/25 adopted beginning fund balance for STEP activity is \$430,100. The beginning fund balance for 2024/25 is \$440,700, which is \$10,600 more than budgeted.

The 2024/25 ending fund balance is projected to be \$500,800, \$70,000 more than beginning fund balance. The net increase is due to grant activity that impacts the STEP program.

Contract and Grant Fund

A list of active grants has been updated as of January 31, 2025. The report may be found at: <https://www.roguecc.edu/businessOffice/contractGrant.asp>

**ROGUE COMMUNITY COLLEGE
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	Original Budget	Current Budget	January 31, 2025 Actual	June 30, 2025 Projected	Better (Worse) vs Original Budget
Revenues:					
State Sources	11,382,867	11,382,867	8,818,470	11,645,705	262,838
Local Sources	17,888,885	17,888,885	16,545,364	17,950,657	61,772
Tuition and Fees	16,193,005	16,193,005	12,354,874	17,604,806	1,411,801
Other Revenue Sources	2,706,192	2,706,192	1,563,753	2,706,192	-
Total Revenues	48,170,949	48,170,949	39,282,461	49,907,360	1,736,411
Expenditures:					
Instruction					
Personnel	12,795,432	12,795,432	6,079,563	12,377,713	417,719
Other Personnel	4,289,771	4,289,771	2,249,470	4,287,146	2,625
Materials and Services	752,338	753,838	304,828	677,103	75,235
Capital	7,800	7,800	-	7,431	369
Total Instruction	17,845,341	17,846,841	8,633,862	17,349,394	495,947
Instructional Support					
Personnel	3,238,813	3,194,188	1,853,119	3,213,192	25,621
Other Personnel	1,239,873	1,218,940	729,351	1,257,110	(17,237)
Materials and Services	786,016	806,651	428,324	763,684	22,332
Capital	32,780	32,780	11,458	31,229	1,551
Total Instructional Support	5,297,482	5,252,559	3,022,253	5,265,214	32,268
Student Services					
Personnel	3,934,992	3,979,617	2,216,336	3,899,875	35,117
Other Personnel	2,586,199	2,607,132	1,452,686	2,605,506	(19,307)
Materials and Services	1,059,120	1,071,120	522,854	953,208	105,912
Capital	-	-	-	-	-
Total Student Services	7,580,311	7,657,869	4,191,876	7,458,588	121,723
Community Services					
Personnel	156,360	156,360	37,596	95,226	61,134
Other Personnel	78,293	78,293	16,502	47,217	31,076
Materials and Services	62,040	62,040	17,653	55,836	6,204
Capital	-	-	-	-	-
Total Community Services	296,693	296,693	71,751	198,279	98,414
Support Services					
Personnel	7,214,697	7,204,787	3,748,751	6,597,278	617,419
Other Personnel	3,879,997	3,879,997	2,098,805	3,605,832	274,165
Materials and Services	7,075,900	7,310,610	4,489,687	6,817,910	257,990
Capital	50,000	50,000	-	47,634	2,366
Total College Support Services	18,220,594	18,445,394	10,337,244	17,068,654	1,151,940
Contingency	1,000,000	741,065	-	-	1,000,000
Reserved for Future Expenditures	2,225,059	2,225,059	-	-	2,225,059
Total Expenditures	52,465,480	52,465,480	26,256,985	47,340,129	5,125,351
Revenues Over (Under) Expenditures:					
Other Financing Sources (Uses):					
Transfers In	133,000	133,000	-	133,000	-
Transfers Out	(8,048,178)	(8,048,178)	(7,557,158)	(7,173,329)	874,849
Total Other Financing Sources (Uses):	(7,915,178)	(7,915,178)	(7,557,158)	(7,040,329)	874,849
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(12,209,709)	(12,209,709)	5,468,318	(4,473,098)	7,736,611
Fund Balance, Beginning of Year	12,209,709	12,209,709	13,176,554	13,176,554	966,845
Fund Balance January 31, 2025	-	-	18,644,872	8,703,456	8,703,456

Tuition and Fee Revenue by Term

	Summer	Fall	Winter	Spring	Total
Projected	-	-	-	5,287,852	5,287,852
Actuals as of 2/8/2025	1,553,671	5,464,114	5,299,169	-	12,316,954
Current Projection	1,553,671	5,464,114	5,299,169	5,287,852	17,604,806
Original Budget	1,457,370	5,019,832	4,857,902	4,857,902	16,193,005
Better(worse)	96,301	444,282	441,268	429,951	1,411,801

**ROGUE COMMUNITY COLLEGE
COMMUNITY AND WORKFORCE TRAINING FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	Original Budget	Current Budget	January 31, 2025 Actual	June 30, 2025 Projected	Better (Worse) vs Original Budget
Revenues:					
State Sources	86,940	86,940	-	90,720	3,780
Tuition and Fees	938,860	938,860	480,226	1,027,618	88,758
Other Revenue Sources	200,000	200,000	17,049	17,049	(182,951)
Total Revenues	1,225,800	1,225,800	497,275	1,135,387	(90,413)
Expenditures:					
Instruction					
Personnel	401,080	401,080	178,987	385,305	15,775
Other Personnel	69,684	69,684	27,666	66,051	3,633
Materials and Services	604,470	604,470	76,399	204,694	399,776
Capital	15,000	15,000	-	-	15,000
Total Instruction	1,090,234	1,090,234	283,052	656,050	434,184
Instructional Support					
Personnel	228,775	228,775	130,446	227,127	1,648
Other Personnel	116,622	116,622	68,086	115,782	840
Materials and Services	24,350	24,350	15,756	10,000	14,350
Total Instructional Support	369,747	369,747	214,288	352,909	16,838
Contingency	629,140	629,140	-	-	629,140
Total Expenditures	2,089,121	2,089,121	497,340	1,008,959	1,080,162
Revenues Over (Under) Expenditures:					
Other Financing Sources (Uses):					
Transfers In	211,298	211,298	150,645	153,469	(57,829)
Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses):	211,298	211,298	150,645	153,469	(57,829)
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(652,023)	(652,023)	150,580	279,897	931,920
Fund Balance, Beginning of Year	652,023	652,023	688,544	688,544	36,521
Fund Balance January 31, 2025	-	-	839,124	968,442	968,442
Tuition and Fee Revenue by Term					
	Summer	Fall	Winter	Spring	Total
Projected	29,410	98,759	127,219	292,004	547,392
Actuals as of 2/8/2025	125,718	113,311	215,563	25,634	480,226
Current Projection	155,128	212,070	342,782	317,638	1,027,618
Original Budget	159,606	215,938	253,492	309,824	938,860
Better(worse)	(4,478)	(3,868)	89,290	7,814	88,758

ROGUE COMMUNITY COLLEGE
 INNOVATION FUND
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE MONTH ENDED JANUARY 31, 2025

	Original Budget	Current Budget	January 31, 2025 Actual	June 30, 2025 Projected	Better (Worse) vs Original Budget
Revenues:					
State Sources	220,858	280,424	52,526	237,052	16,194
Other Revenue Sources	100,000	40,434	-	-	(100,000)
Total Revenues	320,858	320,858	52,526	237,052	(83,806)
Expenditures:					
Instruction					
Materials and Services	20,000	20,000	-	16,000	4,000
Total Instruction	20,000	20,000	-	16,000	4,000
Instructional Support					
Personnel	82,954	82,954	29,055	58,110	24,844
Other Personnel	60,160	60,160	23,551	47,102	13,058
Materials and Services	64,700	64,700	2,030	30,660	34,040
Total Instructional Support	207,814	207,814	54,636	135,872	71,942
Student Services					
Personnel	276,425	184,373	43,908	75,300	201,125
Other Personnel	56,470	56,470	23,407	40,200	16,270
Materials and Services	113,501	265,119	15,603	79,345	34,156
Total Student Services	446,396	505,962	82,919	194,845	251,551
Community Services					
Materials and Services	10,000	10,000	-	-	10,000
Total Community Services	10,000	10,000	-	-	10,000
Support Services					
Personnel	66,520	16,520	1,189	3,700	62,820
Other Personnel	36,281	36,281	101	314	35,967
Materials and Services	124,163	114,597	-	55,000	69,163
Total College Support Services	226,964	167,398	1,290	59,014	167,950
Contingency	294,555	294,555	-	-	294,555
Reserved for Future Expenditures	100,000	100,000	-	-	100,000
Total Expenditures	1,305,729	1,305,729	138,844	405,731	899,998
Revenues Over (Under) Expenditures:					
Other Financing Sources (Uses):					
Transfers In	150,000	150,000	125,000	125,000	(25,000)
Transfers Out	(100,000)	(100,000)	-	(100,000)	-
Total Other Financing Sources (Uses):	50,000	50,000	125,000	25,000	(25,000)
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(934,871)	(934,871)	38,682	(143,678)	791,193
Fund Balance, Beginning of Year	934,871	934,871	1,091,178	1,091,178	156,307
Fund Balance January 31, 2025	-	-	1,129,860	947,500	947,500

**ROGUE COMMUNITY COLLEGE
CAPITAL PROJECTS FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>
Revenues:			
Federal Sources	3,000,000	3,000,000	-
State Sources	1,500,000	1,500,000	-
Local Sources	-	-	-
Other Revenue Sources	6,000,000	5,939,696	56,176
Total Revenues	10,500,000	10,439,696	56,176
Expenditures:			
Support Services			
Personnel	114,936	114,936	-
Other Personnel	58,574	58,574	-
Materials and Services	419,000	428,560	268,400
Capital	320,000	349,940	301,435
Total Facilities Acq/Construction	912,510	952,010	569,834
Facilities Acquisition and Construction			
Capital	24,150,365	24,110,865	1,489,784
Total Facilities Acq/Construction	24,150,365	24,110,865	1,489,784
Contingency	-	-	-
Total Expenditures	25,062,875	25,062,875	2,059,618
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	12,262,875	12,323,179	12,011,058
Transfers Out	-	-	-
Total Other Financing Sources (Uses):	12,262,875	12,323,179	12,011,058
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(2,300,000)	(2,300,000)	10,007,616
Fund Balance, Beginning of Year	2,300,000	2,300,000	2,158,611
Fund Balance January 31, 2025	-	-	12,166,228

**ROGUE COMMUNITY COLLEGE
DEBT SERVICE FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>
Revenues:			
Local Sources	3,583,817	3,583,817	3,340,195
Other Revenue Sources	4,064,869	4,064,869	2,198,494
Total Revenues	7,648,686	7,648,686	5,538,689
Expenditures:			
Support Services			
Materials and Services	8,052,373	8,052,373	803,686
Total College Support Services	8,052,373	8,052,373	803,686
Unappropriated Ending Fund Balance	691,692	691,692	-
Total Expenditures	8,744,065	8,744,065	803,686
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	-	-	-
Total Other Financing Sources (Uses):	-	-	-
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(1,095,379)	(1,095,379)	4,735,003
Fund Balance, Beginning of Year	1,095,379	1,095,379	1,257,369
Fund Balance January 31, 2025	-	-	5,992,372

Long term debt schedule:

	<u>Original Principal Amount</u>	<u>Principal Balance July 1, 2024</u>	<u>Principal Due FY 24/25</u>	<u>Principal Balance June 30, 2025</u>	<u>Principal Due Within One Year</u>
2005 Limited tax pension bonds, interest 4.643% to 4.831%, Maturity June 30, 2028	\$ 21,035,000	\$ 7,325,000	\$ 1,865,000	\$ 5,460,000	\$ 2,045,000
2012 General obligation refunding bonds, interest 3.0% to 4.0%, Maturity June 15, 2025	\$ 9,430,000	1,530,000	1,530,000	-	-
2016A General obligation refunding bonds, interest 3.0% to 4.0%, Maturity June 15, 2025	\$ 7,040,000	715,000	715,000	-	-
2016B General obligation refunding bonds, interest 3.0% to 5.0%, Maturity June 15, 2034	\$ 20,000,000	13,610,000	1,200,000	12,410,000	\$ 1,145,000
2021 Limited tax pension bonds, interest 0.199% to 2.945%, Maturity June 15, 2040	\$ 31,545,000	\$ 28,630,000	\$ 1,135,000	\$ 27,495,000	\$ 1,205,000
Total	\$ 89,050,000	\$ 51,810,000	\$ 6,445,000	\$ 45,365,000	\$ 4,395,000

**ROGUE COMMUNITY COLLEGE
CONTRACT AND GRANT FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>
Revenues:			
Federal Sources	5,376,818	5,712,387	1,575,988
State Sources	1,562,998	1,243,343	491,374
Local Sources	174,964	188,279	69,633
Tuition and Fees	417,000	417,000	210,868
Other Revenue Sources	1,061,497	1,031,016	131,966
Total Revenues	<u>8,593,277</u>	<u>8,592,025</u>	<u>2,479,829</u>
Expenditures:			
Instruction			
Personnel	709,266	868,709	402,552
Other Personnel	465,767	547,946	158,443
Materials and Services	1,677,146	1,194,187	222,736
Capital	249,210	490,547	195,234
Total Instruction	<u>3,101,389</u>	<u>3,101,389</u>	<u>978,965</u>
Instructional Support			
Personnel	389,983	506,944	225,177
Other Personnel	159,228	215,180	106,938
Materials and Services	1,590,119	1,417,206	124,760
Capital	-	-	-
Total Instructional Support	<u>2,139,330</u>	<u>2,139,330</u>	<u>456,875</u>
Student Services			
Personnel	1,321,488	1,374,693	686,250
Other Personnel	347,130	382,473	194,957
Materials and Services	1,413,644	1,325,096	376,513
Total Student Services	<u>3,082,262</u>	<u>3,082,262</u>	<u>1,257,720</u>
Community Services			
Materials and Services	25,000	25,000	-
Total Community Services	<u>25,000</u>	<u>25,000</u>	<u>-</u>
Support Services			
Personnel	235,074	259,874	81,767
Other Personnel	222,634	197,834	153,601
Materials and Services	368,951	368,951	80,661
Total College Support Services	<u>826,659</u>	<u>826,659</u>	<u>316,029</u>
Contingency	278,973	278,973	-
Unappropriated Ending Fund Balance	-	-	-
Total Expenditures	<u>9,453,613</u>	<u>9,453,613</u>	<u>3,009,589</u>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	(9,401,952)	(9,401,952)	(9,341,299)
Total Other Financing Sources (Uses):	<u>(9,401,952)</u>	<u>(9,401,952)</u>	<u>(9,341,299)</u>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(10,262,288)	(10,263,540)	(9,871,058)
Fund Balance, Beginning of Year	10,262,288	10,263,540	10,280,129
Fund Balance January 31, 2025	<u>-</u>	<u>-</u>	<u>409,071</u>

For a list of active grants please visit:

<https://www.roguecc.edu/businessOffice/contractGrant.asp>

**ROGUE COMMUNITY COLLEGE
INTRA-COLLEGE FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>
Revenues:			
Other Revenue Sources	73,000	73,000	6,548
Total Revenues	73,000	73,000	6,548
Expenditures:			
Instructional Support			
Other Personnel	324,167	324,167	44,045
Total Instructional Support	324,167	324,167	44,045
Student Services			
Personnel	60,900	60,900	41,773
Other Personnel	10,449	10,449	8,384
Materials and Services	560,954	560,954	167,039
Total Student Services	632,303	632,303	217,196
Support Services			
Other Personnel	118,128	118,128	18,128
Total College Support Services	118,128	118,128	18,128
Contingency	-	-	-
Total Expenditures	1,074,598	1,074,598	279,369
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	643,569	643,569	615,923
Transfers Out	(13,000)	(13,000)	-
Total Other Financing Sources (Uses):	630,569	630,569	615,923
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(371,029)	(371,029)	343,102
Fund Balance, Beginning of Year	371,029	371,029	353,239
Fund Balance January 31, 2025	-	-	696,340

Activities include Associated Student Government of Rogue Community College, Professional Growth, Athletics, and other departmental charges.

**ROGUE COMMUNITY COLLEGE
RENEWAL AND REPLACEMENT FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>
Revenues:			
Tuition and Fees	-	-	-
Other Revenue Sources	250,000	250,000	-
Total Revenues	250,000	250,000	-
Expenditures:			
Instruction			
Materials and Services	339,018	339,018	-
Capital	400,000	400,000	-
Total Instruction	739,018	739,018	-
Support Services			
Materials and Services	280,863	280,863	674
Capital	1,329,674	1,329,674	401,072
Total College Support Services	1,610,537	1,610,537	401,745
Contingency	771,881	711,577	-
Total Expenditures	3,121,436	3,061,132	401,745
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	830,203	830,203	383,829
Transfers Out	(538,179)	(598,483)	(291,362)
Total Other Financing Sources (Uses):	292,024	231,720	92,467
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(2,579,412)	(2,579,412)	(309,278)
Fund Balance, Beginning of Year	2,579,412	2,579,412	2,439,307
Fund Balance January 31, 2025	-	-	2,130,029

**ROGUE COMMUNITY COLLEGE
RESERVE FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	Original Budget	Current Budget	January 31, 2025 Actual
Revenues:			
Other Revenue Sources	-	-	-
Total Revenues	-	-	-
Expenditures:			
Reserved for Future Expenditures:			
PERS Reserve	7,123,786	7,123,786	-
Reinvestment Reserve	8,435,951	8,435,951	-
Stability Reserve	5,311,052	5,311,052	-
Total Expenditures	20,870,789	20,870,789	-
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	13,053,364	13,053,364	13,032,100
Transfers Out	(9,000,000)	(9,000,000)	(9,000,000)
Total Other Financing Sources (Uses):	4,053,364	4,053,364	4,032,100
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(16,817,425)	(16,817,425)	4,032,100
Fund Balance, Beginning of Year :			
PERS Reserve	7,123,786	7,123,786	7,123,786
Reinvestment Reserve	4,382,587	4,382,587	4,382,587
Stability Reserve	5,311,052	5,311,052	5,311,052
Total Beginning Fund Balance	16,817,425	16,817,425	16,817,425
Fund Balance January 31, 2025	-	-	20,849,525

Internally Restricted:
Reinvestment Reserve
Stability Reserve

Externally Restricted:
PERS Reserve

**ROGUE COMMUNITY COLLEGE
STUDENT FINANCIAL AID FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>
Revenues:			
Federal Sources	17,889,994	17,889,994	10,403,091
State Sources	5,915,000	5,915,000	4,517,846
Local Sources	1,000,000	1,000,000	-
Total Revenues	<u>24,804,994</u>	<u>24,804,994</u>	<u>14,920,937</u>
Expenditures:			
Student Services			
Other Personnel Expenditures	-	-	-
Materials and Services	24,771,994	24,771,994	15,706,512
Total Financial Aid	24,771,994	24,771,994	15,706,512
Contingency	-	-	-
Total Expenditures	<u>24,771,994</u>	<u>24,771,994</u>	<u>15,706,512</u>
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	(33,000)	(33,000)	-
Total Other Financing Sources (Uses):	<u>(33,000)</u>	<u>(33,000)</u>	<u>-</u>
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	-	-	(785,575)
Fund Balance, Beginning of Year	-	-	0
Fund Balance January 31, 2025	<u>-</u>	<u>-</u>	<u>(785,575)</u>

Negative fund balance is due to timing from when Financial Aid disburses awards, and the Business Office draws down from the Federal and/or State Department of Education. This resolves itself the following month.

**ROGUE COMMUNITY COLLEGE
AUXILIARY SERVICES FUND
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE MONTH ENDED JANUARY 31, 2025**

	Original Budget	Current Budget	January 31, 2025 Actual
Revenues:			
Sales	50,000	50,000	59,637
Tuition and Fees	2,800	2,800	3,350
Other Revenue Sources	45,000	45,000	2,398
Total Revenues	97,800	97,800	65,385
Cost of Goods Sold:			
Materials for Resale	40,000	60,000	51,821
Gross Profit	57,800	37,800	13,565
Operating Expenditures:			
Personnel	103,447	103,447	60,344
Other Personnel	45,356	45,356	29,157
Materials and Services	6,350	6,350	196
Capital	4,600	4,600	-
Total Operating Expenditures	159,753	159,753	89,698
Year to Date Net Operating Income (Loss)	(101,953)	(121,953)	(76,133)
Contingency	20,000	-	-
Reserved for Future Expenditures	302,847	302,847	-
Revenues Over (Under) Expenditures:			
Other Financing Sources (Uses):			
Transfers In	-	-	-
Transfers Out	(150,000)	(150,000)	(128,736)
Total Other Financing Sources (Uses):	(150,000)	(150,000)	(128,736)
Revenues and Other Sources Over (Under) Expenditures and Other Uses:	(574,800)	(574,800)	(204,870)
Fund Balance, Beginning of Year	574,800	574,800	512,344
Fund Balance January 31, 2025	-	-	307,474

ROGUE COMMUNITY COLLEGE
 INNOVATION FUND - PROJECT ACTIVITY
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE MONTH ENDED JANUARY 31, 2025

Appendix A

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>	<u>June 30, 2025 Projected</u>	<u>Better (Worse) vs Original Budget</u>
Revenue:					
Other Revenue Sources	100,000	40,434	-	-	(100,000)
Transfers In	150,000	150,000	125,000	125,000	(25,000)
Fund Balance, Beginning of Year	504,778	504,778	650,448	650,448	145,670
Total Other Activity Revenue	<u>754,778</u>	<u>695,212</u>	<u>775,448</u>	<u>775,448</u>	<u>20,670</u>
Expenditure:					
Other	109,163	40,759	-	-	109,163
23/24 Microgrants	-	8,838	7,845	7,845	(7,845)
24/25 Microgrants	100,000	100,000	-	52,600	47,400
High School Partnerships	247,814	247,814	54,636	209,272	38,542
Energy Management	107,801	107,801	1,290	59,014	48,787
Investments in Future & Transformative Changes	40,000	40,000	-	-	40,000
Contingency	50,000	50,000	-	-	50,000
Reserved for Future Expenditures	100,000	100,000	-	-	100,000
Total Expenditures	<u>754,778</u>	<u>695,212</u>	<u>63,771</u>	<u>328,731</u>	<u>426,047</u>
Fund Balance January 31, 2025	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>711,677</u></u>	<u><u>446,717</u></u>	<u><u>(405,377)</u></u>
Projected for future years:					
	2025/26	2026/27	2027/28		
Revenue:					
Other Revenue Sources	\$ -	\$ -	\$ -		
Transfers In	190,000	190,000	190,000		
Projected Fund Balance, Beginning of Year	446,717	246,188	336,188		
Total Other Activity Revenue	<u>\$ 636,717</u>	<u>\$ 436,188</u>	<u>\$ 526,188</u>		
Expenditure:					
Microgrants	100,000	100,000	100,000		
High School Partnerships	168,789				
Energy Management	121,740				
Total Other Activity Expenditures	<u>\$ 390,529</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>		
Projected Ending Fund Balance	<u><u>\$ 246,188</u></u>	<u><u>\$ 336,188</u></u>	<u><u>\$ 426,188</u></u>		

ROGUE COMMUNITY COLLEGE
 INNOVATION FUND - STEP ACTIVITY
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE MONTH ENDED JANUARY 31, 2025

Appendix B

	Original Budget	Current Budget	January 31, 2025 Actual	June 30, 2025 Projected	Better (Worse) vs Original Budget
Revenues:					
State Sources	220,858	280,424	52,526	237,052	16,194
Total Revenues	220,858	280,424	52,526	237,052	16,194
Expenditures:					
STEP Project					
Personnel	276,425	184,373	43,908	75,300	201,125
Other Personnel	56,470	56,470	23,407	40,200	16,270
Materials and Services	46,501	164,195	7,452	50,700	(4,199)
Tuition	15,000	44,145	-	9,800	5,200
Travel & training	12,000	16,779	306	1,000	11,000
Supportive Services	-	-	-	-	-
Contingency	244,555	244,555	-	-	244,555
Total Expenditures	650,951	710,517	75,074	177,000	473,951
Fund Balance, Beginning of Year	430,093	430,093	440,730	440,730	10,637
Fund Balance January 31, 2025	-	-	418,183	500,783	500,783
Projected for future years:					
			2025/26	2026/27	2027/28
Revenues:					
Other Revenue Sources			237,052	237,052	237,052
Total Revenues			237,052	237,052	237,052
Expenditures:					
STEP Project					
Personnel			78,312	81,444	84,702
Other Personnel			41,808	43,480	45,220
Materials and Services			52,728	54,837	57,031
Tuition			10,192	10,600	11,024
Travel & training			1,040	1,082	1,125
Supportive Services			-	-	-
Total Expenditures			\$ 184,080	\$ 191,443	\$ 199,101
Projected Fund Balance, Beginning of Year			\$ 440,730	\$ 493,703	\$ 539,312
Projected Ending Fund Balance			\$ 493,703	\$ 539,312	\$ 577,263

The SNAP Training and Employment Program (STEP) is a federally-recognized Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) Program. STEP assists SNAP participants in receiving job skills training, finding work, or gaining experience that will increase their ability to secure and maintain employment in a family-wage job. Participation in STEP is voluntary, and is a qualifying service for allowing able-bodied adults without dependents (ABAWDs) to maintain access to vital supplemental food assistance while attending college. STEP participation includes needs assessment, training and employment-related activities, and wraparound support services.

ROGUE COMMUNITY COLLEGE
GENERAL FUND - BOARD OF EDUCATION
STATEMENT OF EXPENDITURES
FOR THE MONTH ENDED JANUARY 31, 2025

Appendix C

	<u>Original Budget</u>	<u>Current Budget</u>	<u>January 31, 2025 Actual</u>	<u>Better (Worse) vs Original Budget</u>
Expenditures:				
Personnel	149,728	149,728	92,774	56,954
Other Personnel	68,013	68,013	41,246	26,767
Materials and Services:				
Small Equipment less than \$5k	-	-	-	-
Meeting Supplies	5,000	5,000	1,013	3,987
Travel	13,500	13,500	10,416	3,084
Other Prof/Contracted Services	2,000	2,000	-	2,000
Publicity and Publications	-	-	-	-
Fees and Dues	30,000	30,000	1,513	28,487
Postage/Freight	20	20	-	20
Total Expenditures	<u>268,261</u>	<u>268,261</u>	<u>146,962</u>	<u>121,299</u>

**ROGUE COMMUNITY COLLEGE
GLOSSARY OF TERMS**

ADOPTED BUDGET – The financial plan adopted by the College.

APPROPRIATION – (1) A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purpose, usually with specific limitations as to amount, purpose and time limits. (2) An account used to record the budgetary appropriation for the period.

BEGINNING FUND BALANCE – The amount of unexpended funds carried forward from one fiscal year to another.

BOND – A certificate of debt issued by a government or corporation guaranteeing payment of the original investment plus interest by a specified future date.

CAPITAL IMPROVEMENT FUND TYPE – The Capital Improvement Funds account for the receipt and disbursement of resources for buildings and land, buying or maintaining College facilities, and equipment. The principal revenues include transfers from the College Services Fund, bond levy proceeds, certificates of participation and investment earnings.

Capital Projects Fund – This fund accounts for the purchase or remodel of buildings and land. The principal revenue is from the sale of voter approved general obligation bonds, COPs, state funding, such as the Article XI-G Higher Education Facilities and Community College Bonds, financed by the state and local resources. This fund is externally restricted.

DEBT SERVICE FUND TYPE – The Debt Service Funds account for the accumulation of resources for and payment of principal and interest on the College's long-term debt obligations.

Debt Service Fund – This fund accounts for the accumulation of resources for and payment of principal and interest on the College's long-term debt obligations including the General Obligation Bonds and Limited Tax Pension Obligation Series 2005 and Series 2021. The principal revenue is property taxes approved for bond levies and the PERS Bond expense charged to other funds. This fund is externally restricted.

ENCUMBRANCE – The formal accounting recognition of commitments to expend resources in the future.

FUND – A division in the budget with independent fiscal and accounting requirements with a self balancing set of accounts for its assets, liabilities, fund balance, revenues and other additions, expenditures and other deductions, and transfers.

GENERAL FUND – The General Fund covers general operations of the College and accounts for all financial resources and expenditures of the College, except for those required to be accounted for in another fund. The principle sources of revenue include tuition, property taxes, and state community college support.

PROPERTY TAXES – Amounts received from tax levies based on the assessed valuation of real and personal property within a district.

PROPRIETARY FUND TYPE – Proprietary Funds are used to account for operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Auxiliary Services Fund – This fund accounts for the operation of ancillary activities for Art, Auto Artist, College Store, Diesel Technology, Disability Services, Early Childhood Education Facility, Facility Rental, Friends of the Library, Gallery Projects, Manufacturing Engineering Technology, Massage, Math, Music Ensembles, Testing Center, Theater, and Welding.

**ROGUE COMMUNITY COLLEGE
GLOSSARY OF TERMS**

SPECIAL REVENUE FUND TYPE - The Special Revenue Funds account for revenues and expenditures for specific projects that are legally and/or administratively restricted for a specific purpose.

COMMUNITY AND WORKFORCE DEVELOPMENT FUND – This fund accounts for the self-support instructional activities of the College. The principle revenue is tuition and fees.

CONTRACT AND GRANT FUND – This fund accounts for grants and contracts awarded to and for the College from federal, state and local sources. This fund is externally restricted.

ENTREPRENEURIAL FUND – This fund accounts for the development and growth of innovative activities of the College. The principal revenue is transfers from the General Fund and the STEP contract with the state.

INTRA-COLLEGE FUND – This fund accounts for activities performed by the College for the benefit of the College. Activities include Associated Student Government of Rogue Community College, Professional Growth, Athletics, and other departmental charges. The principal revenue for this fund is transfers in from other funds.

RENEWAL AND REPLACEMENT FUND – This fund is designated for the replacement of the College's equipment and costs of maintaining College facilities. The principal revenues are the \$7 per credit and the \$7 per non-credit course technology fee, and transfers in from other funds. The principal expenditures are upgrades/replacements for equipment and maintenance of College facilities.

RESERVE FUND – This fund accounts for the funds set aside for the following: College Services reserve to be used in the next biennium to smooth changes in support from the State; PERS reserve held by the College for anticipated, future rate increases, and the unfunded actuarial liability; District reserve from the ERP refund to be used for implementation of new ERP; District reserve from replacement of lost revenue due to wildfires; Stability reserve established by the RCC Board of Education to be used to stabilize the College's funding; Unemployment reserve to mitigate fluctuations in the unemployment benefits paid to terminated employees. The principal revenue is transfers from the other funds and investment earnings.

STUDENT FINANCIAL AID FUND – This fund accounts for student aid in the form of federal grants (Federal Pell Grant, Federal Supplemental Education Opportunity Grant), the Oregon Opportunity Grant (OOG), the Oregon Promise Grant (OPG), institutional scholarships (RCC Foundation), state scholarships administered by the Oregon Student Access Commission, third-party scholarships, federal work-study student employment, federal direct loans to students (subsidized and unsubsidized) and private student loans. This fund is externally restricted.

TRANSFERS – May be made between funds within a fund group or among two or more fund groups and may be either mandatory or non-mandatory.

Mandatory Transfers – Result from (1) binding legal agreements related to the financing of plant assets, including amounts for debt retirement, interest, and required provision for renewals and replacement of facilities not financed from other sources: and (2) sponsored program agreements with Federal agencies, donors, and other organizations to match gifts and grants.

Non-mandatory Transfers – Made at the discretion of the governing board to serve a variety of objectives, such as additions to loan funds, additions to quasi-endowment funds, general or specific plant additions, voluntary renewals and replacements of facilities, and prepayment on debt principal.

Approve 2025/26 Tuition Rates (First Reading)

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. B30-24/25 approving the 2025/26 Tuition Rates effective summer term 2025.

Background Information: Proposed rates for the 2025/26 Tuition Schedule include a \$2 tuition increase. Rates will be \$124 per credit; \$155 per credit for out-of-state; \$415 per credit for international. RCC’s tuition rates, including fees, are determined by Resolution Nos. P28-96/97 and P53-96/97 (December 1996), and B76-98/99 (1998), which set a maximum for tuition at \$1,000 (in-state); \$2,000 (out-of-state) and \$3,000 (international), causing tuition to be adjusted downward. Below is a history of RCC’s tuition schedule for the past ten years.

Year	In-State	Out-of-State	International
2025/2026	\$124	\$155	\$415
2024/2025	\$122	\$151	\$407
2023/2024	\$120	\$148	\$400
2022/2023	\$120	\$148	\$400
2021/2022	\$120	\$148	\$400
2020/2021	\$116	\$143	\$387
2019/2020	\$112	\$137	\$374
2018/2019	\$107	\$131	\$358
2017/2018	\$104	\$127	\$348
2016/2017	\$99	\$121	\$331
2015/2016	\$95	\$116	\$318

Tuition and fee amounts are reviewed annually by the Budget Advisory Team (BAT), chaired by the College’s Vice President of Operations and Finance/CFO. BAT reviews the tuition and fee schedules to coincide with the budget development process. BAT has reviewed the 2025-26 Tuition Schedule and considered the revenue generated in order to ensure tuition will be properly reflected in the 2025-26 Proposed Budget. This is a first reading.

Whereas, RCC tuition rates are reviewed annually in the Budget process and determined in accordance with Resolution Nos. P28-96/97, P53-96/97, and B76-98/99; and,

Whereas, RCC has taken into consideration revenues, expenditures, and projected enrollment for the 2025/26 fiscal year to determine the proposed increases in tuition at \$2 per credit (in-state), \$4 per credit (out-of-state) and \$7 per credit (international) based on these projections; therefore, be it;

Resolved, that the RCC Board of Education adopts Resolution No. B30-24/25 approving the 2025/26 Tuition Schedule, effective summer term 2025.

Action: N/A (First Reading)

Approve 2025/26 Fee Schedule (First Reading)

Recommendation of the President: The Rogue Community College (RCC) Board of Education (Board) adopts Resolution No. B31-24/25 approving an amendment to the 2025/26 Student Fee Schedule (attached), effective summer term 2025.

Background Information: RCC’s tuition rates, including fees, are determined by Resolution Nos. P28-96/97 and P53-96/97 (December 1996), and B76-98/99 (1998).

In 2020/21, RCC moved to a different pricing structure that imposes fees on courses and programs with high operating costs. High-operating cost courses (programs and certificates) have one or more of the following: course-specific equipment and technology, limited enrollment or lower-than-average teacher-student ratios, college-provided instructional supplies, and required practicum, lab, or clinical hours. Several factors have influenced RCC’s decision to move to this pricing model.

Tuition and fee amounts are reviewed annually by the Budget Advisory Team (BAT), chaired by the College’s Vice President of Operations and Finance/CFO. BAT reviews the tuition and fee schedules to coincide with the budget development process. BAT has reviewed the 2025/26 Fee Schedule and considered the revenue generated to ensure fees are correctly reflected in the 2025/26 Fee Schedule (attached) and the 2025/26 Proposed Budget. BAT is recommending the following increase in fees:

2025/26 Course Fee Schedule - Changes Only

Course	Department	Title	Fee	Increase/Decrease
DS275	Diesel	Preventative Maintenance Inspection	Course Fee	\$ 136
EMS271L	Emergency	Paramedic Care and Practice I	Course Fee	\$ 200
EMS272L	Emergency	Paramedic Care and Practice II	Course Fee	\$ 200
EMS273L	Emergency	Paramedic Care and Practice III	Course Fee	\$ 200
EMS281	Emergency	Paramedic Clinical Practice I	Course Fee	\$ 100
EMS282	Emergency	Paramedic Clinical Practice II	Course Fee	\$ 100
EMS283	Emergency	Paramedic Clinical Practice III	Course Fee	\$ 100
EMS284	Emergency	Paramedic Clinical Capstone	Course Fee	\$ 100
ES131L	Emergency	Emergency Medical Technician Part I	Course Fee	\$ 100
ES132L	Emergency	Emergency Medical Technician Part II	Course Fee	\$ 100
ES171	Emergency	EMT Part 1	Course Fee	\$ 100
FRP233	Fire Science	Firefighter Safety and Survival	Course Fee	\$ 250
FRP251L	Fire Science	Firefighter Essentials I	Course Fee	\$ 250
FRP252L	Fire Science	Firefighter Essentials II	Course Fee	\$ 100
FRP 258	Fire Science	Pump Operator	Course Fee	\$ 100

2025/26 Course Fee Schedule - Changes Only (continued)

Course	Department	Title	Fee	Increase/Decrease
PE185BPA	HPER	Backpacking Adventure	Course Fee	\$ 12
PE185HOA	HPER	Hiking Oregon Adventure	Course Fee	\$ 38
PE185MBT	HPER	Mountain Biking	Course Fee	\$ 54
PE185KSA	HPER	Kayaking the Sea Coast Adventure	Course Fee	\$ 46
PE185KWW	HPER	Kayaking Whitewater	Course Fee	\$ 68
PE185MTA	HPER	Mountaineering	Course Fee	\$ 31
PE185RCA	HPER	Rock Climbing Adventure	Course Fee	\$ 26
PE185RCB	HPER	Beginning Rock Climbing	Course Fee	\$ 38
PE185RRV	HPER	Rafting the River	Course Fee	\$ 55
PE185SUA	HPER	Surfing Adventure	Course Fee	\$ 30
PE185WSA	HPER	Winter Survival and Snow Camping	Course Fee	\$ 20
PE185ZLG	HPER	Zip Line Guide Technical Skills	Course Fee	\$ 370
PE199	HPER	Special Studies: San Juan Island Kayaking	Course Fee	\$ 58
OAL233	HPER	Wilderness Navigation NA	Course Fee	\$ 183
PE185SAS	HPER	Step and Stuff NA	Course Fee	\$ 100
BI101L	Science	Introduction to Biology I Lab	Course Fee	\$ 10
BI102L	Science	Introduction to Biology I Lab	Course Fee	\$ 10
BI103L	Science	Introduction to Biology III Lab	Course Fee	\$ 10
BI121L	Science	Elementary Anatomy and Physiology I Lab	Course Fee	\$ 10
BI122L	Science	Elementary Anatomy and Physiology II Lab	Course Fee	\$ 10
BI211L	Science	General Biology I Lab	Course Fee	\$ 10
BI212L	Science	General Biology II Lab	Course Fee	\$ 10
BI213L	Science	General Biology III Lab	Course Fee	\$ 10
BI231L	Science	Anatomy and Physiology I Lab	Course Fee	\$ 10
BI232L	Science	Anatomy and Physiology II Lab	Course Fee	\$ 10
BI233L	Science	Anatomy and Physiology III Lab	Course Fee	\$ 10
BI234L	Science	Microbiology Lab	Course Fee	\$ 10
CHEM 104L	Science	Introductory Chemistry Lab	Course Fee	\$ 10
CHEM105L	Science	Introductory Organic Chemistry Lab	Course Fee	\$ 10
CHEM106L	Science	Introductory Biochemistry Lab	Course Fee	\$ 10
CHEM221L	Science	General Chemistry I Lab	Course Fee	\$ 10
CHEM222L	Science	General Chemistry II Lab	Course Fee	\$ 10
CHEM223L	Science	General Chemistry III Lab	Course Fee	\$ 10
G101L	Science	Introduction to Geology I Lab	Course Fee	\$ 10
G102L	Science	Introduction to Geology II (Surface Process) Lab	Course Fee	\$ 10
G103L	Science	Introduction to Geology III (Historical) Lab	Course Fee	\$ 10
GS104L	Science	Physical Science: Physics Lab	Course Fee	\$ 10
GS107L	Science	Physical Science: Physics Lab	Course Fee	\$ 10
GS108L	Science	Physical Science: Oceanography Lab	Course Fee	\$ 10
GS170L	Science	Regional Field Geology Lab	Course Fee	\$ 10
PH201L	Science	General Physics I Lab	Course Fee	\$ 10
PH202L	Science	General Physics II Lab	Course Fee	\$ 10
PH203L	Science	General Physics III Lab	Course Fee	\$ 10
PH211L	Science	General Physics (Calculus Based) I Lab	Course Fee	\$ 10
PH212L	Science	General Physics (Calculus Based) II Lab	Course Fee	\$ 10
PH213L	Science	General Physics (Calculus Based) III Lab	Course Fee	\$ 10

2025/26 Course Fee Schedule - Changes Only (continued)

Course	Department	Title	Fee	Increase/Decrease
MT100	Massage	Massage I - Swedish	Course Fee	\$ 15
MT102	Massage	Massage II – Swedish	Course Fee	\$ 15
MT103	Massage	Massage III – Swedish	Course Fee	\$ 15
MT101	Massage	Eastern Body Theory	Course Fee	\$ 15
MT105	Massage	Hydrotherapy and Oncology Massage	Course Fee	\$ 15
MT	Massage	Special Populations (New Course) \$15	Course Fee	\$ 15
MT106	Massage	Upper Body Massage Treatments	Course Fee	\$ 15
MT107	Massage	Lower Body Massage Treatments	Course Fee	\$ 15
MT108	Massage	Kinesiology I	Course Fee	\$ 15
MT	Massage	Kinesiology II (New Course) \$15	Course Fee	\$ 15
MT111	Massage	Sports Massage	Course Fee	\$ 15
MT112	Massage	Pregnancy-Child Massage	Course Fee	\$ 15
MT113	Massage	Myofascial Release	Course Fee	\$ 15
MT114	Massage	Massage Therapy Skills Lab	Course Fee	\$ 15
MT115	Massage	Trigger Point Therapy	Course Fee	\$ 15
MT117	Massage	Body Maintenance for Massage	Course Fee	\$ 15
MT118	Massage	Deep Tissue Massage	Course Fee	\$ 15
MT119	Massage	Craniosacral	Course Fee	\$ 15
MT121	Massage	Eastern Bodywork II	Course Fee	\$ 15

2025/26 Program Fee Schedule - Changes Only

Department	Title	Fee	Increase/ (Decrease)
Massage	Massage I - Swedish	Program Fee	\$ (45)
Massage	Massage II - Swedish	Program Fee	\$ (45)
Massage	Massage III - Swedish	Program Fee	\$ (45)

This is a first reading.

Whereas, RCC fees are reviewed annually in the Budget process and determined in accordance with Resolution Nos. P28-96/97, P53-96/97, and B76-98/99; and,

Whereas, the College has considered revenues and expenditures for the 2025/26 fiscal year and recommends the above changes to the current fee structure;

Resolved, that the RCC Board of Education adopts Resolution No. B31-24/25 approving the 2025/26 Fee Schedule (attached), with the above-mentioned fees.

Action: N/A (First Reading)

Gary Plano, Chair, RCC Board of Education

Rogue Community College
2025/26 Proposed Fee Background
2/18/2025

Science Lab Course Fees

The College offers science labs in biology, chemistry, geology, physical science, and general physics. These labs involve activities emphasizing the practical application of theory in a field of study. These types of courses promote the use of critical and evaluative thinking. The ambiguous or open-ended scenarios encourage students to contemplate the implications of their decisions. These courses also promote concept attainment through experiential practice, helping students understand the nuances of a concept. Students often find themselves more deeply engaged as they experience the activity first hand.

The resources and time required to develop a quality learning experience within a lab are greater than those of a standard course. These courses require a higher faculty-to-student ratio than standard instructional courses. In addition, these labs require specific equipment and technology, along with instructional supplies, to complete assignments. In the 2023/24 academic year the Science department spent \$71,396 on instructional supplies. The vast majority of these expenses were for lab supplies.

The Science department saw a 35% increase in FTE from the 2022/23 academic year to the 2023/24 academic year. Furthermore, the Science department in up an addition 16% this year.

The Science department is proposing to increase the lab fee from \$10 to \$20 per lab course (see list below) to help offset these costs. In the 2023/24 academic year, the current science lab fee of \$10 generated \$25,560 in revenue and is estimated to generate \$28,030 in 2024/25. By increasing the Science lab fee to \$20 and anticipated enrollment increases we estimate the revenue it will generate to be somewhere around \$56,000. While this will not fully cover the cost of all the instructional supplies needed for the Science labs it will help offset some of the costs. A fee for Science labs of \$20 is below what the majority of community colleges across Oregon are charging (see attachment). This fee will be in addition to standard tuition and fees charged to students.

Course	Title	Course	Title
BI101L	Introduction to Biology I Lab	CHEM222L	General Chemistry II Lab
BI102L	Introduction to Biology I Lab	CHEM223L	General Chemistry III Lab
BI103L	Introduction to Biology III Lab	G101L	Introduction to Geology I Lab
BI121L	Elementary Anatomy and Physiology I Lab	G102L	Introduction to Geology II (Surface Process) Lab
BI122L	Elementary Anatomy and Physiology II Lab	G103L	Introduction to Geology III (Historical) Lab
BI211L	General Biology I Lab	GS104L	Physical Science: Physics Lab
BI212L	General Biology II Lab	GS107L	Physical Science: Physics Lab
BI213L	General Biology III Lab	GS108L	Physical Science: Oceanography Lab
BI231L	Anatomy and Physiology I Lab	GS170L	Regional Field Geology Lab
BI232L	Anatomy and Physiology II Lab	PH201L	General Physics I Lab
BI233L	Anatomy and Physiology III Lab	PH202L	General Physics II Lab
BI234L	Microbiology Lab	PH203L	General Physics III Lab
CHEM104L	Introductory Chemistry Lab	PH211L	General Physics (Calculus Based) I Lab
CHEM105L	Introductory Organic Chemistry Lab	PH212L	General Physics (Calculus Based) II Lab
CHEM106L	Introductory Biochemistry Lab	PH213L	General Physics (Calculus Based) III Lab
CHEM221L	General Chemistry I Lab		

Rogue Community College
2025/26 Proposed Fee Background
2/18/2025

Diesel

Rogue Community College (RCC) offers a Diesel Technology program with multiple pathways, including an Associate of Applied Science (AAS) in Diesel Technology, a Diesel Specialist Certificate, and a Preventive Maintenance Technician Career Pathway Certificate. These programs provide hands-on training in diesel repair, diagnostics, and preventive maintenance for highway trucks and heavy equipment. The AAS and certificate programs align with industry standards, emphasizing lab-based learning and real-world application. With a high demand for skilled diesel technicians, RCC's program prepares students for rewarding careers in the diesel industry.

We propose a \$136 fee for DS275 – Preventative Maintenance Inspection to integrate the Department of Transportation (DOT) certification exam into the existing curriculum. While DS275 already covers DOT inspection procedures, there is currently no mechanism to offer the certification exam, which is a critical industry requirement. This certification ensures that students are proficient in standard DOT inspection processes, a fundamental skill for diesel technicians responsible for maintaining vehicle safety and compliance. With ongoing Transportation Technology initiatives, this fee will guarantee both the instruction and certification opportunities, better-preparing students for employment and career advancement in the diesel industry.

Rogue Community College

2025/26 Proposed Fee Background

2/18/2025

Fire Science

In 2012/13, Fire Science was approved to assess course fees to help offset the price of instructional materials and equipment. Since then, we have seen the programs transform into premier programs with little to no enrollment declines. Fire Science courses are taught at Jackson County Fire District 3’s training facility, a few miles from Table Rock Campus. This partnership includes the use of our joint building and provides our students with access to training in realistic environments, including District 3’s training tower and Burn City (simulation of burning buildings).

The Fire Science program combines classroom theory and experiential learning. Hands-on learning is the only way students can directly understand the intricacies of the field they will eventually enter. When students are taught by doing, each is shown the correct ways to perform an activity, they have a visual of what is happening and how to respond appropriately. Students learn a wide range of skills, from fire suppression to emergency rescue. During class, they handle hazardous materials, fight fires, use extrication equipment, and practice basic EMT skills. The hands-on experience in a realistic environment is necessary to teach students how to complete tasks successfully, how to troubleshoot complex problems, properly identify and use the necessary equipment, and practice providing optimal responses to fires, car accidents, and other emergencies.

RCC’s fire science courses require a higher faculty-to-student ratio than standard instructional courses. In addition, these courses require equipment and technology specific to the program, along with instructional supplies necessary to complete lab assignments. Examples include annual certification for turnouts, additional costs to meet accreditation standards set by the Oregon Department of Public Safety Standards and Training, fire trucks, partnership agreements for the use of training facilities, and the rising costs of lumber used during training.

The following schedule details the courses' proposed fee increase (highlighted in yellow). Courses with fees that are not changing are not listed. The estimated revenue for 2024/25 is \$13,200.

Course	Title	2024/25 Fee	Proposed Change	2025/26 Fee
FRP233L	Firefighter Safety and Survival	\$250	\$250	\$500
FRP251L	Firefighter Essentials I	\$500	\$250	\$750
FRP252L	Firefighter Essentials II	\$250	\$100	\$350
FRP258	Pump Operator	0	\$100	\$100

Rogue Community College 2025/26 Proposed Fee Background 2/18/2025

Emergency Medical Services

In 2009/10, Emergency Medical Services (EMS) was the first department (other than HPER) to assess course fees to help offset the price of instructional materials and equipment. Over the past 13 years, we have seen the program transform into a premier program with little to no enrollment declines. In 2021, EMS was awarded Perkins funding to purchase an Immersive Interactive Simulation System that fully engages students by producing highly realistic environments for students to learn by combining video, audio, sensors, content, and software, allowing the creation of a truly immersive and interactive environment in a single room.

The EMS program combines interactive classrooms and hands-on learning. Students in RCC’s program gain the knowledge and skills necessary to recognize, assess, and manage medical emergencies and patients with acute traumatic and medical conditions in a pre-hospital setting. Their interactive classroom simulations and hands-on clinical opportunities prepare students to provide optimal response and care to victims of any emergency, disaster, or mass casualty event.

RCC’s EMS program requires a higher faculty-to-student ratio than standard instructional courses and practicums. These courses require equipment and technology specific to the program, along with instructional supplies necessary to complete lab assignments. Examples include ambulances, medication for instructional simulations, additional costs to meet accreditation standards set by the Commission on Accreditation of Allied Health Education Programs, practicum partnerships, and rising costs of instructional materials supplied by the College.

The following schedule details the courses' proposed fee increase (highlighted in yellow). Courses with fees that are not changing are not listed. The estimated revenue for 2024/25 is \$32,350.

Course	Title	2024/25 Fee	Proposed Change	2025/26 Fee
EMS271L	Paramedic Care and Practice I	\$300	\$200	\$500
EMS272L	Paramedic Care and Practice II	\$300	\$200	\$500
EMS273L	Paramedic Care and Practice III	\$300	\$200	\$500
EMS281	Paramedic Clinical Practice I	\$100	\$100	\$200
EMS282	Paramedic Clinical Practice II	\$100	\$100	\$200
EMS283	Paramedic Clinical Practice III	\$100	\$100	\$200
EMS284	Paramedic Clinical Capstone	\$200	\$100	\$300
ES131L	Emergency Medical Technician Part I	\$200	\$100	\$300
ES132L	Emergency Medical Technician Part II	\$200	\$100	\$300
ES171	EMT Part I	\$0	\$100	\$100

Rogue Community College
2025/26 Proposed Fee Background
2/18/2025

Health and Physical Education/Recreation Course Fees

The Physical Education/Recreations (PE) courses with significant fees are offered as credit courses which provide a recreational learning experience. A recreational learning experience is one where the student has self-selected to attend or participate in a course for "fun" and the "learning" that occurs is viewed as fun too. Students are not required to take these courses and have the option of selecting a PE course with lower fees.

The Health Education (HE) course fees represent the cost of the online content used during class and cost of the CPR card provided at the end of the class. For consistency, all courses, whether online or in person, are charged the same fees.

HPER fees are examined annually to find the breakeven point of running these courses. The updated fees are representative of this breakeven analysis. The following schedule details the courses that have a proposed increase in fees (highlighted in yellow). Courses with fees that are not changing are not listed.

Course	Title	2024/25 Fee	Proposed Change	2025/26 Fee
PE185BPA	Backpacking Adventure	\$230	\$12	\$242
PE185HOA	Hiking Oregon Adventure	\$233	\$38	\$271
PE185MBT	Mountain Biking	\$221	\$54	\$275
PE185KSA	Kayaking the Sea Coast Adventure	\$613	\$46	\$659
PE185KWW	Kayaking Whitewater	\$549	\$68	\$617
PE185MTA	Mountaineering	\$228	\$31	\$259
PE185RCA	Rock Climbing Adventure	\$267	\$26	\$293
PE185RCB	Beginning Rock Climbing	\$297	\$38	\$335
PE185RRV	Rafting the River	\$416	\$55	\$471
PE185SUA	Surfing Adventure	\$249	\$30	\$279
PE185WSA	Winter Survival and Snow Camping	\$229	\$20	\$249
PE185ZLG	Zip Line Guide Technical Skills	\$95	\$370	\$465
OAL 223	Wilderness Navigation NA	\$0	\$183	\$183
PE185SAS	Step and Stuff NA	\$0	\$100	\$100

Rogue Community College

2025/26 Proposed Fee Background

2/18/2025

Massage

Introduction

The Massage Therapy program at Rogue Community College (RCC) offers two distinct pathways: the Entry Level Therapist program and a One-year Certificate program. Completion of either program meets the requirements for state licensure and national certification.

Program Overview

Through a combination of classroom instruction and hands-on experience, the RCC Massage Therapy program prepares individuals to provide relief and improve the health and wellbeing of clients through manual techniques that manipulate the skin, muscles, and connective tissues.

Career Opportunities

Whether your goal is to work in a medical office, resort, day spa, on a cruise ship, or to start your own private practice, the massage therapy training you receive at RCC can help you achieve your dream. Our program allows graduates to enter the workforce with competitive annual salaries:

- **Entry level in the field:** \$38,400 (based on working for a chiropractor and earning \$40/hour for 20 massages a week)
- **3 years in the field:** \$69,120 (based on working independently and earning approximately \$72 per massage, accounting for 40% overhead and taxes)

Program Updates

We are excited to announce plans of course offerings at the Table Rock Campus. Initially, we will offer Continuing Education classes, with plans to eventually include credit-bearing classes. Additionally, we are updating the curriculum and courses in our program. This reboot involves costs for new teaching aids, such as lotions, oils, and tools. Consequently, we have reevaluated our class fee structure, particularly for lab classes that utilize the most classroom aids.

Proposed Fee Structure for Massage Therapy

In previous years, we have implemented a program fee of \$45, which is charged to every student each quarter, regardless of how many classes they were signed up for with lab components. A program fee applies to students who enroll in a massage class and have declared their major as Massage Therapy and is applied every term that a student is enrolled in the Massage Therapy classes. A program fee creates an inequity for part-time enrolled students, as well as students who are attending RCC with Massage Therapy coursework from other institutions, because they are paying the course fee for every term they are in classes. Full-time students pay the program fee fewer times.

Moving forward we propose changing this fee structure from Program fee to a class fee model. Instead of a blanket program fee, we will attach specific fees to individual classes that include lab components. This approach aims to more accurately reflect the costs associated with each course and provide greater transparency for our students. Our proposal is to end the program fee of \$45, and instead apply lab fees to each class that cover the cost of the instructional materials utilized during lab-based classes.

Rogue Community College
2025/26 Proposed Fee Background
2/18/2025

Massage Continued

Course	Title	2024/25 Fee	Proposed Change	2025/26 Fee
MT100	Massage I - Swedish	\$0	\$15	\$15
MT102	Massage II – Swedish	\$0	\$15	\$15
MT103	Massage III – Swedish	\$0	\$15	\$15
MT101	Eastern Body Theory	\$0	\$15	\$15
MT105	Hydrotherapy and Oncology Massage	\$0	\$15	\$15
MT tBD	Special Populations (New Course) \$15	\$0	\$15	\$15
MT106	Upper Body Massage Treatments	\$0	\$15	\$15
MT107	Lower Body Massage Treatments	\$0	\$15	\$15
MT108	Kinesiology I	\$0	\$15	\$15
MT TBD	Kinesiology II (New Course) \$15	\$0	\$15	\$15
MT111	Sports Massage	\$0	\$15	\$15
MT112	Pregnancy-Child Massage	\$0	\$15	\$15
MT113	Myofascial Release	\$0	\$15	\$15
MT114	Massage Therapy Skills Lab	\$0	\$15	\$15
MT115	Trigger Point Therapy	\$0	\$15	\$15
MT117	Body Maintenance for Massage	\$0	\$15	\$15
MT118	Deep Tissue Massage	\$0	\$15	\$15
MT119	Craniosacral	\$0	\$15	\$15
MT121	Eastern Bodywork II	\$0	\$15	\$15

Board Policy Adoption – Revised Board Policy BP-3430: Prohibition of Harassment

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P32-24/25 approving adoption of Revised Board Policy BP-3430: Prohibition of Harassment.

Background Information: On February 4, 2025, the United States Department of Education’s Office for Civil Rights issued a Dear Colleague letter (see Exhibit 2), announcing that, in light of a federal judge’s decision in Kentucky vacating the 2024 Title IX regulations, as well as recent Executive Orders issued by President Trump concerning gender, the Department will cease enforcement of the 2024 regulations. Instead, it will revert to enforcing the 2020 Title IX regulations.

The College President recommends the attached revision to Board Policy BP-3430: Prohibition of Harassment in compliance with the 2020 Title IX regulations. The proposed version showing the language of the policy is attached (see Exhibit 1). Given the time sensitive nature of these revisions, the Oregon Community College Association recommends that this revised policy be adopted at the time of the first reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Revised Board Policy BP-3430: Prohibition of Harassment, therefore, be it

Resolved, that the RCC Board adopts Resolution No. P32-24/25 approving adoption of Revised Board Policy BP-3430: Prohibition of Harassment as presented.

Board Action: Approved

Vanessa Jones, Vice Chair, RCC Board of Education

Dated: February 18, 2025



BP 3430 Prohibition of Harassment

References:

Title VII of the Civil Rights Act of 1964, 42 U.S. Code Section 2000e-2
Title IX of the Education Amendments Act of 1972; 20 U.S. Code Sections 1681 et seq.;
Age Discrimination in Employment Act of 1967 (ADEA);
Americans with Disabilities Act of 1990 (ADA);
34 Code of Federal Regulations Part 106;
ORS 659A;
ORS 350.330
ORS 243.319

All forms of harassment are contrary to basic standards of conduct between individuals. State and federal law, and this policy prohibit harassment and Rogue Community College ("RCC") will not tolerate harassment. This policy applies to all members of the RCC community including Board of Education members, employees, students, volunteers and interns.

RCC is committed to providing an academic and work environment that respects the dignity of individuals and groups. RCC shall be free of all forms of unlawful harassment. Harassment is unlawful if it is based on any of the following statuses: race, color, religion, sex (including pregnancy), sexual orientation, gender identity, national origin, age, disability, or genetic information. For RCC's policy regarding ~~sexual discrimination including sex-based~~ harassment under Title IX, see BP 3433 Prohibition of Sexual Harassment-Discrimination Under Title IX and accompanying procedures.

RCC seeks to foster an environment in which employees, students, and other members of the campus community feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, RCC also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. RCC will investigate all allegations of retaliation swiftly and thoroughly. If RCC determines that someone has retaliated, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee, or other member of the campus community who believes that they have been harassed or retaliated against in violation of this policy should



immediately report such incidents by following the procedures described in AP 3435 Discrimination and Harassment Complaints and Investigations and AP 3432 Workplace Harassment. RCC requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, evaluation, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end the College President, or designee, shall ensure that the institution undertakes education and training activities to counter harassment and to prevent, minimize, or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The College President, or designee, shall establish procedures that define harassment on campus. The College President, or designee, shall further establish procedures for employees and students, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. State and federal law and this policy prohibit retaliatory acts by RCC, its employees, students, and agents.

RCC will publish and publicize this policy and related written procedures (including the procedure for making complaints) to students and employees, particularly when they are new to the institution. RCC will make this policy and related written procedures (including the procedure for making complaints) available in all administrative offices and will post them on the College's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion.

Rescinds Procedure Number: AP – 047b, AP – 101

Adopted: January 21, 2020

Revised: September 22, 2020; September 17, 2024; [Returned to 2020 Title IX Regulations \[insert date\]](#)



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE FOR CIVIL RIGHTS

THE ACTING ASSISTANT SECRETARY

February 4, 2025

Dear Colleague:

This letter¹ is to clarify that, in light of a recent court decision, the United States Department of Education's (ED) Office for Civil Rights (OCR) will enforce Title IX under the provisions of the 2020 Title IX Rule,² rather than the 2024 Title IX Rule.³ Accordingly, lawful Title IX enforcement includes, *inter alia*, the definition of sexual harassment, the procedural protections owed to complainants and respondents, the provision of supportive measures to complainants, and school-level reporting processes as outlined in the 2020 Title IX Rule.

On January 9, 2025, the United States District Court for the Eastern District of Kentucky issued a decision that vacated the entirety of the 2024 Title IX Rule nationwide.⁴ Prior to that decision, federal courts in other jurisdictions had enjoined the 2024 Title IX Rule, which amounted to a prohibition against its enforcement in 26 states.⁵ Although the United States Department of Justice is responsible for determining whether to appeal the United States District Court for the Eastern District of Kentucky's vacatur order, that judgment was immediately effective and no portion of the 2024 Title IX Rule is now in effect in any jurisdiction.

In addition, on January 20, 2025, President Trump issued an Executive Order, [Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government](#). President Trump ordered all agencies and departments within the Executive Branch to "enforce all sex-protective laws to promote [the] reality" that there are "two sexes, male and female," and that "[t]hese sexes are not changeable and are grounded in fundamental and incontrovertible reality." ED and OCR must enforce Title IX consistent with President Trump's Order.

¹ This letter replaces and supersedes the January 31, 2025, letter issued on Title IX enforcement.

² 85 Fed. Reg. 30026 (2020).

³ 89 Fed. Reg. 33474 (2024).

⁴ *Tennessee v. Cardona*, No. 24-0072-DCR, 2025 WL 63795, at *6 (E.D. Ky. Jan. 9, 2025).

⁵ See *Alabama v. U.S. Sec. of Educ.*, No. 24-12444, 2024 WL 3981994 (11th Cir. Aug. 22, 2024); *Oklahoma v. Cardona*, No. CIV-24-00461-JD, 2024 WL 3609109 (W.D. Okla. July 31, 2024); *Arkansas v. Dep't of Educ.*, No. 4:24-CV-636-RWS, 2024 WL 3518588 (E.D. Mo. July 24, 2024); *Texas v. United States*, No. 2:24-CV-86-Z, 2024 WL 3405342 (N.D. Tex. July 11, 2024); *Kansas v. Dep't of Educ.*, No. 24-4041-JWB, 2024 WL 3273285 (D. Kan. July 2, 2024); *Louisiana v. Dep't of Educ.*, No. 3:24-CV-00563, 2024 WL 2978786 (W.D. La. June 13, 2024).

In light of the recent federal court decision vacating the 2024 Title IX Rule, and consistent with President Trump's *Defending Women* Executive Order, the binding regulatory framework for Title IX enforcement includes the principles and provisions of the 2020 Title IX Rule and the longstanding Title IX regulations outlined in 34 C.F.R. 106 et seq., but excludes the vacated 2024 Title IX Rule. Accordingly, open Title IX investigations initiated under the 2024 Title IX Rule should be immediately reevaluated to ensure consistency with the requirements of the 2020 Title IX Rule and the preexisting regulations at 34 C.F.R. 106 et seq.

Resources pertaining to Title IX and the 2020 Title IX Rule are available [here](#).

Sincerely,

/s/

Craig Trainor
Acting Assistant Secretary for Civil Rights
United States Department of Education

Board Policy Adoption – Revised Board Policy BP-3433: Prohibition of Sexual Harassment Under Title IX

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. P33-24/25 approving adoption of Revised Board Policy BP-3433: Prohibition of Sexual Harassment Under Title IX.

Background Information: On February 4, 2025, the United States Department of Education’s Office for Civil Rights issued a Dear Colleague letter (see Exhibit 2), announcing that, in light of a federal judge’s decision in Kentucky vacating the 2024 Title IX regulations, as well as recent Executive Orders issued by President Trump concerning gender, the Department will cease enforcement of the 2024 regulations. Instead, it will revert to enforcing the 2020 Title IX regulations.

The College President recommends the attached revision to Board Policy BP-3433: Prohibition of Sexual Harassment Under Title IX in compliance with the 2020 Title IX regulations. The proposed version showing the language of the policy is attached (see Exhibit 1). Given the time sensitive nature of these revisions, the Oregon Community College Association recommends that this revised policy be adopted at the time of the first reading.

Whereas, the Board has deemed it necessary to review and update established Board policy; and,

Whereas, the Board has directed RCC administrators to review and recommend revisions as needed to Board policy; and,

Whereas, the College President has reviewed and approved the adoption of Revised Board Policy BP-3433: Prohibition of Sexual Harassment Under Title IX, therefore, be it

Resolved, that the RCC Board adopts Resolution No. P33-24/25 approving adoption of Revised Board Policy BP-3433: Prohibition of Sexual Harassment Under Title IX as presented.

Board Action: Approved

Vanessa Jones, Vice Chair, RCC Board of Education

Dated: February 18, 2025



BP 3433 Prohibition of Sex ~~Discrimination~~ Harassment Under Title IX

References:

Title IX of the Education Amendments Act of 1972;
34 Code of Federal Regulations Part 106

All forms of ~~sexual harassment discrimination including sex-based harassment~~ are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit ~~sexual harassment discrimination~~ and Rogue Community College ("RCC") will not tolerate ~~sexual harassment discrimination including sex-based harassment~~. RCC is committed to providing an academic and work environment that respects the dignity of individuals and groups. RCC shall be free of ~~sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence~~ discrimination.

RCC seeks to foster an environment in which all employees, students, applicants for employment, and applicants for admission, ~~and other individuals participating or attempting to participate in the RCC's education program or activity~~ feel free to report incidents of ~~sexual harassment discrimination~~ in violation of this policy and Title IX, without fear of retaliation or reprisal. Therefore, RCC also strictly prohibits retaliation, ~~including peer retaliation~~, against any ~~person individual~~ for filing a complaint of sexual harassment in violation of this policy and Title IX or for participating, or refusing to participate, in a sexual harassment investigation ~~the purpose of interfering with any right or privilege secured by Title IX, or because the person has reported possible sex discrimination, made a sex-discrimination complaint, or participated or refused to participate in any way in RCC's Title IX process~~. RCC will investigate all allegations of Title IX retaliation ~~pursuant to its Title IX procedure~~ swiftly and thoroughly. If RCC determines that someone has retaliated, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in Title IX retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any employee, student, applicant for employment, or applicant for admission, ~~and other individuals participating or attempting to participate in RCC's education program or activity~~ who believes that they have been harassed ~~discriminated against on the basis of sex~~ or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3434 ~~Responding to Sex Discrimination under Title IX~~. RCC requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities,



scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

To this end the College President, or designee, shall ensure that the institution undertakes education and training activities to counter ~~sexual harassment discrimination~~ and to prevent, minimize, or eliminate any ~~sex discrimination including sex-based harassment~~ hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The College President, or designee, shall establish procedures that define ~~sexual harassment discrimination and sex-based harassment~~ on campus. The College President, or designee, shall further establish procedures for employees, students, and other members of the campus community that provide for the investigation and resolution of complaints regarding ~~sexual harassment discrimination~~ in violation of this policy, and procedures to resolve complaints of ~~sexual harassment discrimination~~ in violation of this policy. State and federal law and this policy prohibit retaliatory ~~ion~~ acts against ~~any person~~ all participants ~~for the purpose of interfering with any right or privilege secured by Title IX, or because the person has reported information, made a Complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations~~ by RCC, its employees, students, and agents.

RCC will publish and publicize this policy and related written procedures (including the procedure for making complaints) to administrators, faculty, staff, students, applicants for employment, and applicants for admission, particularly when they are new to the institution. RCC will make this policy and related written procedures (including the procedures for making complaints) available in all administrative offices and will post them on the College's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Volunteers or unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the volunteer assignment, internship, or other unpaid work experience program.

Rescinds Policy Number: None

Adopted: September 22, 2020

Revised: September 17, 2024;

Returned to 2020 Title IX Regulations [insert date]



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE FOR CIVIL RIGHTS

THE ACTING ASSISTANT SECRETARY

February 4, 2025

Dear Colleague:

This letter¹ is to clarify that, in light of a recent court decision, the United States Department of Education's (ED) Office for Civil Rights (OCR) will enforce Title IX under the provisions of the 2020 Title IX Rule,² rather than the 2024 Title IX Rule.³ Accordingly, lawful Title IX enforcement includes, *inter alia*, the definition of sexual harassment, the procedural protections owed to complainants and respondents, the provision of supportive measures to complainants, and school-level reporting processes as outlined in the 2020 Title IX Rule.

On January 9, 2025, the United States District Court for the Eastern District of Kentucky issued a decision that vacated the entirety of the 2024 Title IX Rule nationwide.⁴ Prior to that decision, federal courts in other jurisdictions had enjoined the 2024 Title IX Rule, which amounted to a prohibition against its enforcement in 26 states.⁵ Although the United States Department of Justice is responsible for determining whether to appeal the United States District Court for the Eastern District of Kentucky's vacatur order, that judgment was immediately effective and no portion of the 2024 Title IX Rule is now in effect in any jurisdiction.

In addition, on January 20, 2025, President Trump issued an Executive Order, [Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government](#). President Trump ordered all agencies and departments within the Executive Branch to "enforce all sex-protective laws to promote [the] reality" that there are "two sexes, male and female," and that "[t]hese sexes are not changeable and are grounded in fundamental and incontrovertible reality." ED and OCR must enforce Title IX consistent with President Trump's Order.

¹ This letter replaces and supersedes the January 31, 2025, letter issued on Title IX enforcement.

² 85 Fed. Reg. 30026 (2020).

³ 89 Fed. Reg. 33474 (2024).

⁴ *Tennessee v. Cardona*, No. 24-0072-DCR, 2025 WL 63795, at *6 (E.D. Ky. Jan. 9, 2025).

⁵ See *Alabama v. U.S. Sec. of Educ.*, No. 24-12444, 2024 WL 3981994 (11th Cir. Aug. 22, 2024); *Oklahoma v. Cardona*, No. CIV-24-00461-JD, 2024 WL 3609109 (W.D. Okla. July 31, 2024); *Arkansas v. Dep't of Educ.*, No. 4:24-CV-636-RWS, 2024 WL 3518588 (E.D. Mo. July 24, 2024); *Texas v. United States*, No. 2:24-CV-86-Z, 2024 WL 3405342 (N.D. Tex. July 11, 2024); *Kansas v. Dep't of Educ.*, No. 24-4041-JWB, 2024 WL 3273285 (D. Kan. July 2, 2024); *Louisiana v. Dep't of Educ.*, No. 3:24-CV-00563, 2024 WL 2978786 (W.D. La. June 13, 2024).

In light of the recent federal court decision vacating the 2024 Title IX Rule, and consistent with President Trump's *Defending Women* Executive Order, the binding regulatory framework for Title IX enforcement includes the principles and provisions of the 2020 Title IX Rule and the longstanding Title IX regulations outlined in 34 C.F.R. 106 et seq., but excludes the vacated 2024 Title IX Rule. Accordingly, open Title IX investigations initiated under the 2024 Title IX Rule should be immediately reevaluated to ensure consistency with the requirements of the 2020 Title IX Rule and the preexisting regulations at 34 C.F.R. 106 et seq.

Resources pertaining to Title IX and the 2020 Title IX Rule are available [here](#).

Sincerely,

/s/

Craig Trainor
Acting Assistant Secretary for Civil Rights
United States Department of Education

RCC Board and President Team Agreements

At the August 22, 2023, RCC Board Retreat, the board and President agreed that having a set of Team Agreements will demonstrate mutual respect and accountability. Board members and the President value the different cultures, roles, strengths and experience of fellow board members and staff as well as transparency and predictability in working together by avoiding *surprises*.

Set in no particular order board members agreed to:

1. Come to meetings on time and prepared, having reviewed the materials in advance and report unavailability to board chair and President's office;
2. Speak with one voice and respect the decisions and commitments of the board;
3. Listen generously, assume positive intent and question assumptions by looking for new insights;
4. Engage in open, honest and kind interactions by showing respect for the ideas and opinions of others;
5. Praise publicly, celebrate accomplishments and provide constructive feedback in private;
6. Exhibit the highest of integrity by adhering to the Board's conflict of interest policy;
7. Go to the source of a concern for resolution and express grievances to the board chair and/or President privately;
8. Direct instructional and operational questions to the college President, especially when receiving reports from departments and college associations and direct governance questions to the chair;
9. Refer all questions from the press to the college President and board chair; and
10. Respond to requests from the President's office within 72 hours.

The President agrees to:

1. Focus the board's work on policy matters and ensure that administrative reports provide a high-level summary of key decision items;
2. Assist in board agenda development by stating which items are report/informational and which are discussion/action items;
3. Limit day-of additions to the published board agenda to rare occasions due to time urgency;
4. Ensure proposed changes to policy include both red-line or strikethrough versions to track changes along with the requisite administrative procedure when applicable; and
5. Ensure board members understand the use of all acronyms and abbreviations when used in board materials.

Acknowledged: 12/19/2023; 8/15/2024

Acceptance of the 2023-24 Audit

Recommendation of the President: That the Rogue Community College (RCC) Board of Education (Board) adopt Resolution No. B34-24/25 accepting the 2023-2024 fiscal year audit.

Background Information: The 2023-2024 audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. The audit was conducted by Eide Bailly, LLP, Boise, Idaho, and complies with all federal, state, and local requirements. A copy of the Annual Comprehensive Financial Report (ACFR) was distributed for review prior to the February 18, 2025 meeting (see file).

Whereas, RCC has a legal responsibility to conduct an annual audit; and,

Whereas, Eide Bailly, LLP, was selected by the RCC Board to perform said audit; therefore, be it

Resolved, that the RCC Board of Education adopts Resolution No. B34-24/25 accepting the 2023-2024 audit as submitted.

Action: Approved

Vanessa Jones, Vice Chair, RCC Board of Education

Dated: February 18, 2025



February 18, 2025

Oregon Secretary of State Audits Division
255 Capitol St. NE, Suite #180
Salem, OR 97310

Rogue Community College respectfully submits the following corrective action plan in response to deficiencies reported in our audit for the fiscal year ending June 30, 2024. The audit was completed by the independent auditing firm Eide Baily, LLC and reported the deficiency listed below. The plan of action was adopted by the members of the governing body at their meeting on February 18, 2025, as indicated by signatures below.

The deficiencies are listed below, including the adopted plan of action and timeframe for each.

Deficiency #1

Type of Deficiency: Material Weakness in Internal Control

Finding Summary: During the fiscal year, the College implemented a new ERP system, leading to a blackout period in July 2024 where neither the legacy nor the new system was operational. To manage this, purchase orders were dated June 30, 2024, causing an overstatement of accounts payable and prepaid expenses. Additionally, an eliminating entry for future-term student registrations from the legacy system was mistakenly carried over into the new ERP system, resulting in an overstatement of accounts receivable and deferred revenue.

Corrective Action Plan: We have successfully switched to a new ERP system and are committed to ensuring that the same mistakes do not occur again. The College will conduct a comprehensive review of the fiscal year-end close process and update checklists to align with the new ERP system. Training will be provided to finance staff on required adjustments and necessary modifications for the new system. Additionally, we will implement additional review procedures to verify manual entries before the final close, ensuring accuracy and compliance.

Anticipated Completion Date: June 2025

Vanessa Jones
Board Vice Chair

Signature

Roger Stokes
Board Member

Signature

Lisa Stanton
Vice President of Operations and Finance/ CFO

Signature

ROGUE COMMUNITY COLLEGE
BUDGET TIMELINE
FOR THE FISCAL YEAR 2025/26

April 11, 2025	District Budget Committee Orientation and financial update 3 pm (Zoom)
April 24, 2025	Publish legal notice of 5/13/25 and 5/20/25 budget committee meeting in the Daily Courier; publish meeting notice in Rogue Valley Times; post on the RCC website
May 13, 2025	District Budget Committee 3 pm (Zoom) – proposed budget (part 1); meeting to receive budget message and proposed budget; District Budget Committee questions due to Budget Office by 5/16/25
May 16, 2025	District Budget Committee questions due to Budget Office
May 20, 2025	District Budget Committee 3 pm (hybrid: TRC or Zoom) – proposed budget (part 2); responses to questions; meeting to receive public comment; consider approval of budget
June 2, 2025	Publish CC-1 and necessary Supplemental budget documents in the Daily Courier; publish meeting notice in Rogue Valley Times; post on the RCC website
June 17, 2025	Board of Education meeting 5 pm (hybrid: RWC or Zoom) – budget hearing; adoption of budget
July 15, 2025	Levy and signed resolutions to Josephine and Jackson County assessors, due by 7/15/25

***Rogue Community College District
Special Meeting: Board of Education Work Session
January 21, 2025 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Special Board of Education (Board) meeting was called to order by Gary Plano, Board Chair, at 4:00 p.m. on Tuesday, January 21, 2025 in-person on the Table Rock Campus, Room A-123A, 7800 Pacific Avenue, White City, OR and via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Gary Plano, Roger Stokes, Vanessa Jones, Maria Ramos Underwood, Jonathan Bilden, and Indra Nicholas.
3. **Introduction of Guests-** RCC District employees included: President Randy Weber, Juliet Long, Jamee Harrington, Steve Phelps, Nicole Sakraida, Navarro Chandler, Dave Koehler, Esam Mohammad, Cass Sinclair, Martin Christensen, and Rachelle Brown.
4. **Information Presentation:**
 - A. Board Outreach Committee- The Board Outreach Committee plans and develops interaction between board members and the community. Discussion focused on the role and effectiveness of the committee. The Board emphasized the need to better understand community needs, enhance relationships with community groups and elected officials, and improve communication. Discussions also highlighted the importance of actively listening to community feedback. The discussion concluded with ideas on increasing board touchpoints with community members to gather insights and strengthen engagement.
 - B. BP/AP-2745: Board of Education Self-Evaluation and RCC Board and President Team Agreements- Discussion centered on the effectiveness of the team's agreements, with a focus on their performance as a board. The Board have committed to revisit these agreements periodically to ensure they are still relevant and effective. There were no proposed changes or edits to the current team agreements. The Board will formally acknowledge their team agreements at their February regular meeting. The Board will continue the conversation around their self-evaluation process at a future meeting.
5. **Q&A: Items on Regular Meeting Agenda-** None.
6. **Adjournment-** Gary Plano, Board Chair, adjourned the meeting at 4:51 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.

***Rogue Community College District
Board of Education– January 21, 2025 Meeting Minutes***

1. **Call to Order-** The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Gary Plano, Board Chair, at 5:00 p.m. on Tuesday, January 21, 2025 in-person on the Table Rock Campus, Room A-123A, 7800 Pacific Avenue, White City, OR via Zoom. Due notice was given.
2. **Determine Presence of a Quorum-** A quorum of the Board was present including: Gary Plano, Roger Stokes, Pat Fahey, Vanessa Jones, Indra Nicholas, Maria Ramos Underwood, and Jonathan Bilden.
3. **Awards & Recognitions-** President Weber recognized Nicole Sakraida, Dean of Enrollment Management, for earning the Strategic Enrollment Management Endorsement from the American Association of Collegiate Registrars and Admission Officers (AACRAO). He then congratulated Frankie Everett, Director of Financial Aid, for her election to President-Elect for the Oregon Association for Student Financial Aid Administrators (OASFAA). Lastly, Dr. Weber recognized Liz Butler, Internet Strategist, and Dennis Underwood, Programmer Technician, for their work in helping RCC rank in the top 5% of Siteimprove users in 2024.
4. **Public Comment (none)**
5. **College Reports**
 - A. **Written Report(s)-**
 - a. **Student Government-** Finn Franklin discussed items from the written report (see file).
 - b. **Faculty Association (see file)**
 - c. **Faculty Senate (no written report)**
 - d. **Classified Association (no written report)**
6. **Board Reports**
 - A. **Executive Committee-** Vanessa Jones overviewed items from the Executive Committee meeting agenda (see file).
 - B. **Board Outreach Committee-** Committee members discussed upcoming outreach events.
 - C. **OCCA/OSBA Liaison-** The board members discussed the upcoming OCCA Legislative Summit happening in March.
 - D. **Foundation Board Liaison-** Indra Nicholas and Maria Ramos Underwood discussed the upcoming RCC Foundation Board meeting.
7. **College Updates**
 - A. **President’s Report-** President Randy Weber highlighted items from his written report (see file).

***Rogue Community College District
Board of Education– January 21, 2025 Meeting Minutes***

- B. Senior Leadership Team- Jamee Harrington, Vice President of People, Culture, and Safety, and Juliet Long, Vice President of Student Learning and Success, provided verbal updates from their divisions.
- C. Institutional Effectiveness- Esam Mohammad, Executive Director of Institutional Effectiveness and Planning, discussed the need for a comprehensive set of comparisons for the institution to measure performance and gather best practices.
- D. Foundation- Cass Sinclair, Executive Director- RCC Foundation, discussed item from the report (see file).

8. Board Action and/or Information Items

- A. Monthly Financial Executive Summary- December 2024

- B. 2024-25 District Budget Committee Members

Vanessa Jones moved, seconded by Roger Stokes, that the Board approve item 8.B, as presented.

The motion unanimously carried.

- C. 2025 Community College Legislative Priorities

Jonathan Bilden moved, seconded by Vanessa Jones, that the Board adopt item 8.C, as presented.

In Favor: Gary Plano, Vanessa Jones, Jonathan Bilden, Maria Ramos Underwood, Pat Fahey, and Roger Stokes

Against: Indra Nicholas

Abstentions: None

The motion carried.

New Programs

- D. Employment Skills Training Certificate
- E. Substance Abuse Counseling Certificate
- F. Leadership Skills Career Pathway

Jonathan Bilden moved, seconded by Indra Nicholas, that the Board approve items 8.D-8.F, as presented.

The motion unanimously carried.

***Rogue Community College District
Board of Education– January 21, 2025 Meeting Minutes***

Program Suspensions

- G. Customer Service Career Pathway Certificate
- H. Business and Information Specialist Career Pathway Certificate
- I. Sales and Service Skills Career Pathway Certificate
- J. Small Business Management Career Pathway Certificate

Vanessa Jones moved, seconded by Jonathan Bilden, that the Board approve items 8.G-8.J, as presented.

The motion unanimously carried.

Program Suspensions and Resubmissions

- K. Suspension of Business Technology AASO Management/Marketing and Resubmission of New Programs: Business – Marketing AASO and Business – Management AASO
- L. Suspension of Business Certificate and Resubmission of New Program: Business Skills Certificate

Maria Ramos Underwood moved, seconded by Vanessa Jones, that the Board approve items 8.K-8.L, as presented.

The motion unanimously carried.

9. New Business

- A. Capital Projects and Funding Sources- Discussion occurred related to the option of a May 2025 capital bond measure. No action was taken.

10. Old Business (none)

11. Approve Consent Agenda

- A. Meeting Minutes
 - a. December 17, 2024 Special Board Meeting
 - b. December 17, 2024 Board Meeting
- B. Grant Acceptance
 - a. Future Ready Oregon Workforce Ready Round III: Expanding Nursing Pathways
- C. Budget Transfers

Vanessa Jones moved, seconded by Jonathan Bilden, that the Board approve the consent agenda.

The motion unanimously carried.

*Rogue Community College District
Board of Education– January 21, 2025 Meeting Minutes*

12. Roundtable

The Board discussed the new requirements surrounding Public Meetings Law training. Pat Fahey noted that OCCA will be offering trainings starting this summer.

13. Adjournment- Gary Plano adjourned the meeting at 6:19 p.m.

Meeting minutes respectfully submitted by Rachelle Brown, Assistant to the President.