Medical Assistant:
Phlebotomy
Career Pathways Certificate

Major Code: 511009

About the Program

The phlebotomy program is a one-term program that prepares students to become licensed phlebotomists. Phlebotomists use proper prioritization procedures and coordinate collection of all phlebotomy specimens with other lab personnel. They must consistently provide phlebotomy services appropriate to the age and condition of patients to minimize re-draws (i.e., proper amounts, correct samples), and must strictly adhere to patient identification protocols as specified by regulatory requirements. This includes demonstrating knowledge of all patient safety precautions such as isolations and safety devices. In this role, it is important to use independent judgment in following established venipuncture procedures along with the ability to inspire confidence in, and communicate effectively with, unit secretaries, therapists, medical staff and visitors. This means demonstrating composite and organizational skills in handling crisis situations and effectively handling multiple tasks simultaneously in times of heavy workload.

Classes will be delivered in the evening and online. Successful completion of the program prepares students to sit for the American Society of Clinical Pathologists (ASCP) phlebotomy certification exam. Students do not automatically become certified through this program, but may take the appropriate tests through ASCP after completing the program. The curriculum was written using the standards and guidelines for the ASCP phlebotomy certifications and can be reviewed at www.ascp.org.

The curriculum in RCC courses is derived from a set of identified learning outcomes that are relevant to the discipline. For a list of learning outcomes for this discipline or program, see www.roguecc.edu/Programs/LearningOutcomes.

Entry Requirements/Application Process

Program admission occurs once per year. Deadline for submitting program application material is on the first business day on or after May 1 of each year for fall term admission (see program website and/or application packet for more information). All program prerequisite/preparatory courses must be completed with a grade of “C” or better by the end of spring term prior to the start of the program to be considered eligible. All applications will be date stamped and reviewed in the order received. Applicants will be selected by committee on criteria developed in advance.

Selection Process

This is a competitive program and not all qualified applicants may be accepted. There will be a waitlist established for those not accepted into the cohort immediately in case new clinical space is open or students decline their seats in the cohort. Any application received after the application deadline will be waitlisted.

Applications will be reviewed using a system that includes points given for letters of recommendation, Jackson and Josephine County residency, veterans and spouses of veterans, displaced Trade Act workers, highest degrees earned, previous health care licensure or experience, and screening interviews. Because phlebotomists are expected to have exceptional communication skills, the screening interview will be a key determining factor in cohort placement.

Advanced Standing

Coursework from accredited colleges and universities will be accepted in accordance with college policies and the program coordinator’s recommendation. In order to ensure coursework is current, program courses over five years old must be reviewed and approved by the appropriate department coordinator before being accepted toward core requirements. College Now credit earned in conjunction with local high schools will be accepted in accordance with the current agreement.

Graduation Requirements

These requirements apply only to phlebotomy students admitted to the program during the 2015-16 academic year. The program of study, graduation requirements, and courses are under constant review and are subject to revision. Students contemplating admission in a later year may have different requirements and must obtain the graduation guide or catalog for that year. Students must complete all courses on this graduation guide with a grade of “C” or better to continue in and complete the program and receive their certificates. If certain required courses are graded only on a pass/no pass basis, a grade of “P” for these courses indicate a student earned a “C” or better grade.

Prerequisites

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS120</td>
<td>Concepts in Computing I w/lab or documented computer proficiency1</td>
<td>0-4</td>
</tr>
<tr>
<td>RD30</td>
<td>College Reading or designated placement test score as shown on current indicator chart</td>
<td>0-4</td>
</tr>
<tr>
<td>WR30</td>
<td>Fundamentals of Composition II or designated placement test score as shown on current indicator chart</td>
<td>0-4</td>
</tr>
<tr>
<td>HE252</td>
<td>First Aid/CPR1 or HE261 CPR and HE112 Emergency First Aid</td>
<td>2-3</td>
</tr>
</tbody>
</table>

Total Prerequisite Credits 2-15

Required Core Courses

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AH100</td>
<td>Medical Terminology: Introduction</td>
<td>3</td>
</tr>
<tr>
<td>AH104</td>
<td>Phlebotomy</td>
<td>3</td>
</tr>
<tr>
<td>AH105</td>
<td>Communication and Professional Behavior</td>
<td>2</td>
</tr>
<tr>
<td>AH170</td>
<td>Medical Assistant Practicum and Seminar</td>
<td>2</td>
</tr>
<tr>
<td>BI100SB</td>
<td>Biology of Human Body Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL PROGRAM CREDITS 13

1 Successful completion of CS120 or otherwise meeting the proficiency requirement within the last 10 years fulfills this requirement.

1 AHA Heartsaver First Aid (HE112) and BLS CPR for Health Care Providers (HE261) cards are required. HE 252 covers both certifications. Courses completed or certification received on or after summer 2015 satisfies the requirement.

For more information regarding the program and selection process, contact the Allied Health Department:
Grants Pass or Medford. .......................................................... 541-245-7845
Toll free in Oregon ................................................................. 800-460-6766, Ext. 7845
Email ............................................................ dwu@roguecc.edu
Web address ................................................................. www.roguecc.edu/alliedhealth
TTY .................................................................Oregon Telecom Relay Service, 711

This advising guide is for advising purposes only. Please see current college catalog for additional information on specific college policies and graduation requirements.

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