Your application has been chosen for “verification.” There are five types of verification determined by the Federal processor. Based on the type of verification, RCC must collect certain documents supporting information you reported on your 2015-2016 Free Application for Federal Student Aid (FAFSA).

The law (federal aid program rules, 34 CFR, Part 668) states RCC’s Financial Aid Office has the right to require documents necessary to complete verification before awarding federal aid. RCC also has the right to verify what we believe to be conflicting information.

Based on the information provided during verification, necessary changes to your FAFSA are electronically submitted to the federal processor by RCC’s Financial Aid Office. You’ll receive a revised Student Aid Report (SAR). Verification is complete when all requested information is submitted and any necessary corrections have been made. The deadline to complete verification is 9/15/16 or 120 days after your last day of enrollment, whichever is earlier.

Failure to provide all requested information will result in your application not being processed and no aid award.

WHAT YOU NEED TO DO:

Go to www.roguecc.edu, myRogue, Financial Aid Status, 2015/16 “What is Needed to Complete Application Processing/Message Board”. Based on the type of verification you were chosen for, you might be required to submit one or more of the following:

- A completed, signed and dated Verification Worksheet.
- Federal tax return filers: 2014 IRS Return Transcript(s), and Wage & Income Transcript(s) or all W-2’s unless your data comes directly from the IRS Data Retrieval Tool (DRT). RCC strongly recommends you use the IRS Data Retrieval Tool (DRT) when possible.
- Non-tax return filers: Copies of all 2014 W-2’s for Income Earned from Work and 1099G for Unemployment benefits that were taxed.
- High School Verification form (follow instructions on the form)
- Identity/Statement of Educational Purpose form (follow instructions on the form)
- Verification of Untaxed Income form (follow instructions on the form)
- Additional Income Information for Verification form (follow instructions on the form)

WHAT YOU NEED TO KNOW:

If IRS Return Transcript(s) are required and you are unable to use the IRS Data Retrieval Tool (DRT) and you are:

>> a Dependent Student, we need:

- Your IRS Return Transcript and Wage & Income Transcript(s) or all W-2’s
- Your parent(s) IRS Return Transcript(s) and Wage & Income Transcript(s) or all W-2’s – If, at the time the 2015/16 FAFSA was signed, the parent who signed it was:
  Married or living with your biological/adoptive parent, regardless of gender – Submit Parent 1 (father/mother/stepparent’s) and Parent 2 (father/mother/stepparent’s) joint IRS Return Transcript, and Wage & Income Transcript(s) or all W-2’s or both of their separate IRS Return Transcripts, and Wage & Income Transcripts or all W-2’s.
  Separated, Divorced, or Widowed – Submit that parent’s IRS Return Transcript and Wage & Income Transcript or all W-2’s.

>> an Independent Student, we need:

Yours - If separated/divorced/widowed when the 2015/16 FAFSA was signed and you filed a joint return, submit a copy of the joint IRS Return Transcript and Wage & Income Transcript(s) or all W-2’s.

- Spouse - If married when the 2015/16 FAFSA was signed, submit your joint IRS Return Transcript, and Wage & Income Transcript(s) or all W-2’s or both separate IRS Return Transcripts, and Wage & Income Transcripts or all W-2’s.
Your options for obtaining a free IRS tax return transcript are:

- At www.irs.gov under the Tools heading on the IRS homepage, click "Get a Tax Transcript." Click “Get Transcript by MAIL.” Make sure to request the “IRS Tax Return Transcript” and NOT the “IRS Tax Account Transcript.” You will also need to get your Wage & Income Transcript(s). Allow 5-10 business days for transcripts to be mailed to your exact address of record. The IRS will only allow you to request one return transcript by mail so keep your originals.
- If you moved since you filed, use form 4506-T from www.irs.gov.

If you amended your return, provide both of the following:

- A signed copy of the original return that was filed with the IRS and,
- An IRS Return Transcript (TRT), or Record of Account Transcript (RAC), or Return Transcript for Taxpayer (RTFTP), or Information Returns Processing Transcript Request –Wages (IRPTR-W) and,
- A signed copy of the 2014 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS.

Individuals Who Were Victims of IRS Identity Theft:

- A victim of IRS identity theft who is not able to obtain 2014 IRS Return Transcript and Wage & Income Transcript or use the IRS DRT must contact the IRS at 1-800-908-4490. Upon authentication of the tax filer’s identity, the IRS will provide, by U.S. Postal Service, a printout of the tax filer’s 2014 IRS income tax return information. You will also need to provide any W-2(s) and 1099(s).

Individuals Who Filed Non-IRS Income Tax Returns:

- An individual who filed or will file a 2014 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Mariana Islands), or with a foreign country, must provide a signed copy of that 2014 income tax return(s), W-2(s), and 1099(s).

If you are asked to verify Household Size on the Verification Worksheet and you are:

>> a Dependent Student, include in your parent’s(s’) household:
- yourself,
- your parents, even if you don’t live with your parents,
- your parents’ other children if a) your parents will provide more than half of their support from 7/1/15 through 6/30/16, or b) the children could answer “no” to every question in Step Three of the FAFSA, and
- other people if they now live with your parents, your parents provide more than half of their support and your parents will continue to provide more than half of their support from 7/1/15 through 6/30/16.
- The number in college should be those in your parent’s household who will be at least half-time in a program of study that leads to a college degree or certificate. Always count yourself. Do not include your parents.

*Parent’s Household: If your legal parents (biological and/or adoptive) are living together (married or not), include both, regardless of their gender. If your parent is widowed or single, include that parent. If your widowed parent is remarried as of today, include that parent and your stepparent. If your parents are divorced or separated, include the parent you lived with more during the past 12 months. If you did not live with one parent more than the other, include the parent who provided more financial support during the past 12 months or during the most recent year that you actually received support from a parent. If this parent was remarried as of the date you signed the FAFSA, include that parent and your stepparent. (Grandparents, legal guardians, aunts and uncles are not considered parents unless they have legally adopted you).

>> an Independent Student, include in your household:
- yourself,
- your spouse,
- your children, if you will provide more than half of their support from 7/1/15 through 6/30/16, and
- other people if they now live with you and you provide more than half of their support and you will continue to provide more than half of their support from 7/1/15 through 6/30/16.
- The number in college should be those in your household who will be attending college at least half-time in a program of study that leads to a college degree or certificate. Always count yourself.

Submit all items requested and direct any financial aid questions as follows:

Mailing Address: Financial Aid Office · 3345 Redwood Highway · Grants Pass, OR 97527
Fax: (541) 471-3532

Rogue Central Services:
Email: RCS@roguecc.edu
Rogue Central · Redwood Campus, Grants Pass · Student Services Bldg. ·
Rogue Central · Riverside Campus, Medford · Bldg. G (2nd Floor) ·
Rogue Central · Table Rock Campus, White City · Room 187

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