



**Rogue Community College
Drug-Free Schools and Campuses Regulations
Biennial Report
Academic Years 2012-1013 and 2013-2014**

Introduction

For the benefit of Rogue Community College students and employees and in compliance with federal regulations, every two years Rogue Community College (RCC) will conduct a review of its Drug-Free Workplace and Drug-Free Campus programs, and Alcohol and Other Drug program to determine the effectiveness and the consistency of sanction enforcement, in order to identify and implement any necessary changes.

Established in 1970, RCC serves residents in Jackson and Josephine counties through the Redwood Campus near Grants Pass, the Riverside Campus in downtown Medford, and the Table Rock Campus in White City.

Other Rogue Community College facilities include the Rogue Community College/Southern Oregon University Higher Education Center in Medford, the Illinois Valley Business Entrepreneurial Center in Kerby and the Small Business Development Center in downtown Grants Pass.

A comprehensive, two-year, public community college, RCC offers five two-year degrees, 80 career and technical training programs; a variety of workforce and short-term training, academic skills, and community education classes; plus services to the businesses community. One of 17 community colleges in Oregon, RCC is accredited by the Northwest Commission on Colleges and Universities.

RCC is a commuter college without residential facilities. All student clubs are approved by the RCC Associated Student Government and follow the drug-free policies of the college. The college food service is contracted to an outside provider and does not sell alcoholic beverages.

RCC complies with the Drug-free Workplace Act that requires employers who contract with, or receive grants from, federal agencies to certify that they will meet certain requirements by providing a drug-free workplace. No employee shall unlawfully manufacture, distribute, process or use a controlled substance in the workplace and violations will result in disciplinary action that may include, but is not limited to, suspension or dismissal.

Rogue Community Alcohol and Drug Policies

Policy 020: Drug-Free Workplace

V.B.020 The Rogue Community College Board of Education prohibits the unlawful manufacture, distribution, possession, and/or use of controlled substances at the college.

http://www.roguecc.edu/boardpolicies/vb_conduct.asp #Policy 020: Drug-Free Workplace

ARTICLE II: GENERAL OPERATIONS
SECTION B: MISCELLANEOUS



Policy 030: Use of Intoxicants and Controlled Substances II.B.030

Rogue Community College is committed to providing an environment which fosters excellence in learning for its students and community, and in work performance for all of its employees. The misuse and illegal use of alcohol and other drugs is contrary to this effort. In keeping with state and federal statutes, the illegal use, possession, distribution, manufacture, or sale of alcohol and other drugs, and/or being under the influence of alcohol and other drugs is not permitted on College-owned or College-controlled property, or while representing the College on business or in other College-sponsored activity.

There shall be no consumption of alcohol at College-owned facilities unless such use is authorized by the College President. Approval for alcohol on campus may only be authorized for special courses relating to public safety training (standardized field sobriety testing), wine making/appreciation, or growing/harvesting of grapes/hops in which the consumption of, or tasting of, alcoholic beverages may be an integral part of such classes.

Employees

The Drug-free Workplace Act requires employers who contract with, or receive grants from, federal agencies to certify that they will meet certain requirements by providing a drug-free workplace. No employee shall unlawfully manufacture, distribute, process or use a controlled substance in the workplace, and violations will result in disciplinary action that may include, but is not limited to, suspension or dismissal.

<https://www.roguecc.edu/emp/Seekers/Orientation/expectations.asp>

Use of intoxicants and controlled substances is not allowed at any RCC campus or facility, and the consumption of alcohol on RCC property is prohibited under all circumstances including fundraisers and other special events, except as described below:

- **Approved College Courses** – For classes relating to growing/harvesting grapes or hops, or the production/marketing of wine or beer, limited consumption of, or tasting of, alcoholic beverages by students/staff may be an integral part of such classes. Other classes, such as those relating to public safety training may also include consumption of alcoholic beverages as an integral part of the class.
- Permission for appropriate consumption of alcohol by students/staff, which is considered an integral part of these special classes, shall be included as part of the approval for scheduling such special classes. Under these special, limited circumstances, dean-approved circumstances alcoholic beverages may be permitted on campuses from time to time. Prior to the advertising of such class, the instructor must complete an **Alcohol Permission Form**, including a copy of the course outline, and obtain the required approval signatures.
- All course outlines/syllabi for these special classes must include notice that tasting of alcoholic beverages is strictly prohibited to students under the legal age limit, and some classes may restrict enrollment, whenever appropriate, to students only of legal age and those students able to taste alcoholic beverages as needed to successfully complete the class.



- Prior to participation in the course, all students must sign an **Alcohol-Related Events Hold Harmless Agreement**. Signed **Alcohol Permission Form** and the signed **Alcohol-Related Events Hold Harmless Agreement** must be kept on file in the appropriate campus/department administrative office for six (6) years after the class has ended and remain available to Human Resources upon request.
- Designated drivers, using college vehicles (owned or rented), must be assigned for any tours or field trips involving classes where alcoholic beverages may be consumed. These designated drivers are prohibited from any consumption of alcohol before or during these tours. If the designated drivers are not regular college employees, they must be approved by Human Resources prior to driving a college vehicle (owned or rented).
- All federal and state statutes must be honored in any service, use, or transportation of such alcoholic beverages related to these classes.
- **College Events** – Alcoholic beverages may be allowed at certain college events including but not limited to the RCC staff picnic. If alcoholic beverages are allowed at any college event, that event must be held at an off-campus location, be scheduled during a college closure or outside of regularly scheduled work hours, include voluntary attendance only, and the college will not purchase, supply or serve the alcohol.
- **Right of Refusal** – In all situations, the RCC Board, President, and/or his designee has the right to deny the privilege to have alcoholic beverages included in any college course or college event.

Student Policies

The following behaviors are prohibited by the RCC Code of Conduct:

Illegal or unauthorized distribution, possession, use or being under the influence of alcohol, illegal drugs or controlled substances on college property or at college sponsored or supervised functions. *Student Rights and Responsibilities 9.1.7*

Procedures for Distributing Annual Notification

Employee Notification

In order to be in compliance with Federal Drug-Free Campus Regulations, Annually Rogue Community College will be sending an email notifying staff of the current Alcohol and Drug policies. All new employees will be notified during their new employee orientation.

Currently, employees have access to information on substance abuse and assistance through the Human Resources Department and the Employee Assistance Program. Employees may contact a counselor through Student Services for information, assistance and referral to



additional resources outside of the organization. Employees may report abuse of drugs or alcohol on any RCC campus, by contacting the Facilities Safety/Security Departments.

Recommendations for Employee Annual Notification

1. The college should continue to improve its annual direct communication to all employees.

Student Notification

Through the Counseling Department, the college has established a drug and alcohol program to provide information, support and referrals for its students. Students enrolled at Rogue Community College will receive the drug-free campus notification at the end of their online registration process. Students who do not register on line will be given a Drug-Free Campus brochure. In addition, annually students will be notified by email, including a link to the Drug-Free Campus web page, of the following:

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Standards of conduct;

Possible legal sanctions and penalties;

Statements of the health risks associated with alcohol and drug abuse;

The College's alcohol and drug programs available to students, staff and faculty; and

Disciplinary sanctions for violations of the standards of conduct.

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~~Students enrolled at Rogue Community College will receive the drug free campus notification at the end of their online registration process. Students who do not register on line will be given a Drug Free Campus brochure. In addition, annually students will be notified of drug free campus policies by email including a link to the Drug Free Campus web page.~~

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Recommendations for Student Annual Notification

1. The college should develop a process to assure all students who do not register on line are receiving paper copies of the notification.

Rogue Community College Drug and Alcohol Violation Data

RCC has a security force on campus and monitors student criminal activity in off-campus student organizations and college events through local police agencies. The college and the local police department reported 48 violations of liquor or drug laws by RCC students during the biennium.

County, City and Campus Drug and Alcohol Data	2012-13	2013-14
Drug Abuse Violations Arrests	0	0
Liquor Law Violations Arrests	0	0
Drug Abuse Violation Referrals for Discipline	4	2
Liquor Law Violation Referrals for Discipline	2	2
Drug Related Referrals	0	1

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Alcohol Related Referrals	0	0
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**Rogue Community College
Drug-Free Schools and Campuses Regulations**

In compliance with federal regulations, RCC is a drug-free campus. Illegal or unauthorized distribution, possession, use or being under the influence of alcohol, illegal drugs or controlled substances on college property or at college sponsored or supervised functions is prohibited. Through the Counseling Department, the college has established a drug and alcohol program to provide information, support and referrals for its students.

Drug and Alcohol Program Goals:

- 1: To reduce the incidence of drug and alcohol use by students of the college by providing them with drug and alcohol risk and side effect information.
- 2: To provide short-term drug and alcohol counseling for students.
- 3: To provide students with referrals and connections to local and regional drug and alcohol agencies for long term care.
- 4: To make students aware of college sanctions, and state and federal penalties for drug and alcohol use.

Goal 1 – Drug and Alcohol Information

RCC is committed to providing an environment that fosters excellence in learning for its students and community and in work performance for all of its employees. The misuse and illegal use of alcohol and other drugs is contrary to this effort. In keeping with state and federal statutes, the illegal use, possession, distribution, manufacture or sale of alcohol and other drugs, and/or being under the influence of alcohol and other drugs is not permitted on college owned or college controlled property; or while representing the college on business or in other college-sponsored activity. There shall be no consumption of alcohol at college-owned facilities unless such use is authorized by the college president.

• **Drugs Health Risks**

Cannabinoids (Marijuana)

Frequent respiratory infections; possible mental health decline; addiction

Opioids (Heroin, Opium)

Constipation; endocarditis; hepatitis; HIV; addiction; fatal overdose

Stimulants (Cocaine, Methamphetamine)

Weight loss, insomnia; cardiac or cardiovascular complications; stroke; seizures; addiction; nasal damage from snorting (cocaine); severe dental problems (methamphetamine)

Prescription Depressants (Sleep Medications, Benzodiazepines)

Lowered blood pressure, slowed breathing, tolerance, withdrawal, addiction; increased risk of respiratory distress and death when combined with alcohol

Prescription Opioids and Morphine Derivatives (Codeine, Methadone, Oxycodone)



Slowed or arrested breathing, lowered pulse and blood pressure, tolerance, addiction, unconsciousness, coma, death; risk of death increased when combined with alcohol or other CNS depressants

- **Alcohol Health Risks**

Increased risk of injuries, violence, fetal damage (in pregnant women); depression; neurologic deficits; hypertension; liver and heart disease; addiction; fatal overdose

- **Warning Signs**

If you are experiencing these things as a result of substance use, it may be a good time to seek help or referrals for help from the Counseling Department. Warning signs may include:

- Skipping classes, declining grades
- Neglecting important responsibilities
- Poor concentration
- Building alcohol or drug tolerance
- Feeling like you don't have control over your drinking or drug use
- Leaving behind activities you used to enjoy

Goal 2 – RCC Drug and Alcohol Resources

Rogue Community Colleges recognizes the importance of the health and wellbeing of its students and employees. Misuse of drugs and alcohol has known affects to the mind, body and society as a whole. To support our students and to comply with the Federal Drug Free Schools and Communities Act, RCC is devoted to a campus free from the effects of drugs and alcohol. Services at RCC

- **RCC Counseling Department Services**

- Confidential short-term counseling services at no charge to students, faculty and staff members.
- Referrals to outside support, education and rehabilitation.
- Additional informational materials for health risks associated with specific drugs.

- **Counseling Department Contact Information**

Redwood Campus: (541) 956-7192
Riverside Campus: (541) 245-7552

Goal 3 – Community Drug and Alcohol Resources

Depending on student needs, the counseling department may refer students to off campus agencies to obtain additional help with drug and alcohol dependencies. The following are local agencies that are available in Jackson and Josephine counties.



- Community Resources
<http://www.roguecc.edu/Counseling>
http://www.roguecc.edu/Counseling/community_resources.asp
- Jackson County Resources
<http://jacksoncountyor.org/hhs/Addictions>
Link on left hand menu is Alcohol, Drug and Gambling Treatment services
- Josephine County Resources
<http://www.co.josephine.or.us/Page.asp?NavID=1375>
- Other Local Resources
Addictions Recovery Center of Jackson County
<http://www.addictionsrecovery.org/>
1003 W Main St., Medford, OR 97501
(541) 779-1282
Phoenix Counseling Center
149 S Main Street, Phoenix, OR 97535
(541) 535-4133
Alcoholics Anonymous
110 E. 6th St. Medford, 97501
(541) 732-1850
Alcohol and Drug Line
Statewide and 24 Hours
Adult (800) 923-4357
Youth (877) 968-8491
OnTrack
Medford: 221 W Main St. (541) 772-1777
Grants Pass: 806 NW 6th St. (541) 955-9227
Narcotics Anonymous
Helpline (800) 733-8855
Dept. Of Veteran Affairs: SO Rehab Center & Clinic
8495 Crater Lake Hwy., White City, OR 97503
(541) 826-2111
Options for Southern Oregon
1215 SW G St., Grants Pass, OR 97526
(541) 476-2373 or 24 HR Crisis line at (541) 474-5360
Kolpia Counseling Services
611 Siskiyou Blvd. #8, Ashland, OR 97520
(541) 482-1718



Goal 4 – Sanctions and Penalties for Violation of Drug and Alcohol Policies and Laws

Sanctions: RCC may impose sanctions upon students who have violated the Student Code of Conduct by illegal or unauthorized distribution, possession, use or being under the influence of alcohol, illegal drugs or controlled substances on college property or at college sponsored or supervised functions. Sanctions may include reprimand, exclusion from campus, disciplinary probation, suspension, expulsion or other sanctions the Dean of Students may impose. Federal and state sanctions include fines of up to \$100,000 and imprisonment of up to 10 years.

One or more of the following sanctions may be imposed upon students who have violated the Student Code of Conduct. All documentation related to any such action are subject to established filing procedures. RCC sanctions include:

- *Reprimand*: Any college staff member may initiate a reprimand with a verbal or written warning when a student's specific conduct does not meet college standards and that continuation of such conduct will result in further disciplinary action.
- *Immediate Exclusion*: Any college staff member may direct that a student be immediately excluded from RCC privileges, activities, and/or property as deemed appropriate and necessary to ensure the safety and rights of students and staff.
- *Disciplinary Probation*: The Dean of Students or designee may direct a student to comply with specific conditions or restrictions while in attendance at RCC, in addition to the Student Code of Conduct, for a specified period of time.
- *Suspension*: The Dean of Students may direct a suspension defined as exclusion from RCC property, activities, and privileges for a fixed period of time appropriate to address the severity of the infraction.
- *Expulsion*: The Dean of Students may direct termination of student status and denial of further college privileges.
- *Restitution*: The Dean of Students, in consultation with the administrative team and other parties involved, may direct restitution in addition to other disciplinary action. Restitution is defined as compensation or reimbursement for damage to or misappropriation of property, which may take the form of appropriate service to repair or otherwise compensate for damages. Conditions of restitution will be detailed in a letter to the student. Established filing procedures will be followed.
- *Other*: The Dean of Students may impose additional sanctions or forms of disciplinary action including, but not limited to, directives for student behavior or plans of action.

Penalties

- **Oregon Penalties for Illegal Drugs**

In Oregon, penalties for possession and distribution are determined by the controlled Substance Schedule upon which the drug appears. Examples from the drug schedules appear below. (Note: Most drugs appear on the same federal and state schedule.)

Schedule I Heroin, LSD, Marijuana, Peyote, Mescaline, Psilocybin

Schedule II Opium, Cocaine, Methamphetamine



Schedule III Amphetamine, Depressants, PCP

Schedule IV Various prescription drugs

Schedule V Other less dangerous prescription drugs and small amounts of certain drugs.

Schedule I Drugs

Manufacture or distribution (except marijuana)-Class A felony (up to 20 years and up to \$100,000 fine, plus twice the value of any resulting gain of property or money).

Unlawful Possession-Class B felony (up to 10 years and up to \$100,000 fine, plus twice the value of any resulting gain of property or money).

Schedule II Drugs

Manufacture or distribution-Class B felony (up to 10 years and up to \$100,000 fine, plus twice the value of any resulting gain of property or money).

Unlawful possession-Class C felony (up to 5 years and up to \$100,000 fine, plus twice the value of any resulting gain of property or money).

Schedule III Drugs

Manufacture or distribution-Class C felony (up to 5 years and up to \$100,000 fine, plus twice the value of any resulting gain of property or money).

Unlawful Possession-Class A misdemeanor (up to 1 year and up to \$2500 fine, plus twice the value of any resulting gain of property or money).

Schedule IV Drugs

Manufacture or distribution-Class B misdemeanor (up to 6 months and up to \$1000 fine, plus twice the value of any resulting gain of property or money).

Unlawful Possession-Class C misdemeanor (up to 30 days and up to \$500 fine, plus twice the value of any resulting gain of property or money).

Schedule V Drugs

Manufacture or distribution-Class C misdemeanor (30 days and up to \$500, plus twice the value of any resulting gain of property or money).

Unlawful Possession-violation (\$250 fine, plus twice the value of any resulting gain of property or money).

It is unlawful for a person to manufacture or deliver a schedule 1, 2, or 3 controlled substance within 1,000 feet of the real property comprising a public or private elementary, vocational or secondary school attended by minors (class A felony, penalty of up to 20 years and \$100,000 fine).

<http://hr.uoregon.edu/policies-leaves/general-information/drug-alcohol-sanctions>

The possession or use of **Marijuana** including for medical purposes is not allowed on any Rogue Community College property.



ALCOHOL is an illegal drug for those under 21 years of age. For drivers under 18, ANY detectable amount of alcohol (above .00 BAC) is grounds for losing driver's license until age 18.

TOBACCO is an illegal drug for those under 18 years of age.

- **Oregon Minor in Possession of Alcohol Law**

Alcohol is an illegal drug for those under 21 years of age. For drivers under 18, ANY detectable amount of alcohol (above .00 BAC) is grounds for losing driver's license until age 18.

ORS 471.430 Minor in possession of alcohol/minor in prohibited area
When minors are in possession of alcohol, they are either holding the alcohol, have consumed the alcohol, or attempted to purchase the alcohol. They will be referred to juvenile court or receive a criminal citation. The minor will be fined and/or required to perform community service. Minors/juveniles may be sent to alcohol assessment and treatment.

- **Oregon Minor in Possession of Tobacco Law**

It is illegal for a minor to be in possession of tobacco. Tobacco is an illegal drug for those under 18 years of age.

- (1) It is unlawful for any person under 18 years of age to possess tobacco products, as defined in ORS [431.840 \(Free distribution to minors prohibited\)](#).
- (2) Any person who violates subsection (1) of this section commits a Class D violation. [1991 c.970 §1; 1999 c.1051 §161]

- **Federal Penalties**

The following are federal penalties for illegal possession of key drugs by the Comprehensive Drug Abuse Prevention and Control Act. 22.

<http://www.dea.gov/druginfo/ds.shtml>

Schedule I drugs, substances, or chemicals are defined as drugs with no currently accepted medical use and a high potential for abuse. Schedule I drugs are the most dangerous drugs of all the drug schedules with potentially severe psychological or physical dependence. Some examples of Schedule I drugs are:

heroin, lysergic acid diethylamide (LSD), marijuana (cannabis), 3,4-methylenedioxymethamphetamine (ecstasy), methaqualone, and peyote

Schedule II drugs, substances, or chemicals are defined as drugs with a high potential for abuse, less abuse potential than Schedule I drugs, with use potentially leading to severe psychological or physical dependence. These drugs are also considered dangerous. Some examples of Schedule II drugs are:

Combination products with less than 15 milligrams of hydrocodone per dosage unit (Vicodin), cocaine, methamphetamine, methadone, hydromorphone (Dilaudid),



meperidine (Demerol), oxycodone (OxyContin), fentanyl, Dexedrine, Adderall, and Ritalin

Schedule III drugs, substances, or chemicals are defined as drugs with a moderate to low potential for physical and psychological dependence. Schedule III drugs abuse potential is less than Schedule I and Schedule II drugs but more than Schedule IV. Some examples of Schedule III drugs are:

Products containing less than 90 milligrams of codeine per dosage unit (Tylenol with codeine), ketamine, anabolic steroids, testosterone

Schedule IV drugs, substances, or chemicals are defined as drugs with a low potential for abuse and low risk of dependence. Some examples of Schedule IV drugs are:

Xanax, Soma, Darvon, Darvocet, Valium, Ativan, Talwin, Ambien, Tramadol

Schedule V drugs, substances, or chemicals are defined as drugs with lower potential for abuse than Schedule IV and consist of preparations containing limited quantities of certain narcotics. Schedule V drugs are generally used for antidiarrheal, antitussive, and analgesic purposes. Some examples of Schedule V drugs are:

cough preparations with less than 200 milligrams of codeine or per 100 milliliters (Robitussin AC), Lomotil, Motofen, Lyrica, Parepectolin

More information is available at

http://www.deadiversion.usdoj.gov/schedules/orangebook/c_cs_alpha.pdf

PENALTIES: Schedules I-V (penalties for possession are the same for all schedules):

Simple possession (21 U.S.C. 844)24

1st offense Not less than \$1,000 Up to 1 year

2nd offense25 Not less than \$2,500 15 days to 2 years

3rd offense Not less than \$5,000 90 days to 3 years

Any offense

Flunitrazepam Up to \$250,000 Up to 3 years

<http://www.fas.org/sgp/crs/misc/RL30722.pdf>

Recommendations for Revising Outcomes related to 2012-2013 & 2013-14 Goals for the Alcohol and Other Drug Program

The following section details the recommendations for changes to the RCC Alcohol and Other Drug Program during the next biennial period.

1. Annually, review the drug-free campus program goals.
 - a. The Dean of Students reviewed the program goals each year. Two counseling staff will continue to review these goals annually.



2. Increase the availability of drug and alcohol materials by providing more distribution points on each campus.
 - a. Additional distribution points were established in high-traffic areas on the three campuses in the student services or Rogue Central department of the campus.
3. Develop a specific plan for informing students of the dangers of drug and alcohol use including direct contact modes of communication.
 - a. Drug brochures were developed, ~~and~~ updated **and distributed** annually. Printed materials were available in high traffic areas of the campuses. Seven television monitors carried drug and alcohol information in high-traffic areas of the campus.
4. Develop cooperative agreements with community drug and alcohol agencies.
 - a. Relationship with local agencies were strengthened **through joint by attending** meetings with the **most important local** agencies ~~or and by~~ inviting agency staff to make presentations at Counseling Department meetings.
5. Continue to discuss and review the current drug and alcohol policies with the campus community and update as necessary.
 - a. This work could be more effective during the next biennium.
6. Post more notices with drug-free campus information.
 - a. The number of posted notices did not increase during the biennium.
7. Add Drug-free campus information to the slide shows.
 - a. As mentioned above this was completed for use during the biennium.
8. Add a drug-free campus page to the college website.
 - a. This was completed for the biennium.
<http://www.roguecc.edu/Counseling/pdf/AD.Brochure.pdf>
9. Develop a system to track cumulative numbers of students referred to outside agencies for drug and alcohol counseling.
 - a. A spreadsheet was develop and used during the biennium to track drug and alcohol referrals. That process has been successful.

Recommendations for Revising the Alcohol and Other Drug Program 2014 2015 and 2015-2016

The following section details the recommendations for changes to the RCC Alcohol and Other Drug Program during the next biennial period.

- 1. Annually review the program materials including drug and alcohol brochures.**
- 2. Partner with Associated Student Governments to promote drug and alcohol awareness through student sponsored programs.**
- 3. Distribute A and D program information through college events such as booths at the fall, and spring Student Welcome Days.**

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Rogue Community College Biennial Report Advisory Committee

The college empaneled an ad hoc committee of faculty and staff to develop the biennial report and make recommendations to improve the drug and alcohol program and annual notification systems. The committee members are listed below:



- Roger Friesen, Dean of Students
- Makiko Barrey, Faculty and Counseling Department
- Sarah Verducci, Faculty and Counseling Department
- Sara Moye, Human Resources and ~~Employee Benefits Coordinator~~Risk Management
- Grant Lagorio, Director Jackson County Facilities & Operations



Biennial Review Conclusions

During the process of this review the committee has drawn conclusions from the biennial review process and its outcomes. What follows is a brief overview of those conclusions.

1. The college has made good progress toward full compliance with the Drug-Free Campus requirements. An operational structure has been developed and employees are aware of their responsibilities in maintaining and improving campus initiatives.
2. Finally, it was agreed that the next Biennial Review will be conducted summer term of **2016**.

For more information regarding this report contact Dean of Students Roger Friesen at (541) 245-7728 or rfriesen@rogucecc.edu.