
*Rogue Community College Board of Education Meeting Minutes
September 21, 2010*

1. **Call to Order** – Patricia Ashley, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:04 p.m., Tuesday, September 21, 2010, Illinois Valley Business Entrepreneurial Center, 24353 Redwood Highway, Kerby, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Joe Davis (by telephone), Tim Johnson (by telephone), Kevin Talbert and Dean Wendle. Joseph Zagorski was absent due to pre-arranged plans. Advisory Committee member Midge Renton attended.
3. **Introduction of Guests and Public Comment** – DonnaJean Wendle; and RCC district employees including Peter Angstadt, Kori Bieber, Margaret Bradford, Rena Denham, Tawana Grabarz (and personal assistant), Jeanne Howell, John Lopez, Cheryl Markwell, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Lynda Warren, Jennifer Wheatley and Denise Nelson.

There was no public comment.

4. **Presentations/General Discussion - None**
5. **Committee/Advisory Reports**

A. Student, Faculty & Classified Reports – None

B. Advisory Committees

Jackson County – Committee member Dick Rudisile offered suggestions to provide preliminary budget information in order to enhance the Budget Committee’s annual budgeting process. Peter will share this with the Board at the next meeting.

Josephine County – No September meeting.

C. Board Executive Committee – Pat Ashley and Joe Davis attended, and primarily discussed/reviewed the Board meeting agenda. Discussion also occurred regarding the Oregon Higher Education Policy Board.

D. Facilities Committee – Kevin Talbert and Dean Wendle serve on this committee and have offered to meet regarding ongoing projects; however, there have been no recent meetings. Lynda Warren will discuss this with Pat Huebsch.

E. Finance & Audit Committee – Pat Ashley attended and reviewed the monthly financial statements with staff. The Jackson County Treasurer’s office anticipates an adjustment in property taxes. The college should have more information regarding this in the near future.

6.A.b

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F. Foundation Report – Jennifer Wheatley, Executive Director, reported the Foundation’s audit has been completed and delivered to the college. The Foundation will be holding a fall scholarship application/award process this year. An annual retreat, originally scheduled to be held in September has been rescheduled for November.

G. OCCA/OSBA Reports – Dean Wendle reviewed and discussed a chart, developed by OCCA and included in the Board packet for member review (see file, item 5.G). In addition, Mr. Wendle and President Angstadt discussed the possibility of an Oregon Higher Education Policy Board. Instead of the State Board setting policies for Oregon’s universities (as current), this concept consists of local university boards implementing policy. President Angstadt referenced a copy of a presentation on this topic made to the Oregon Higher Education Work Group by the Western Interstate Commission for Higher Education (WICHE) and the National Center for Higher Education Management Systems (NCHEMS) (see file – item 8.A Handout). The Oregon Higher Education Policy Board concept raises questions for community colleges. OCCA will work with key individuals to determine the effect this would have on community colleges.

6. Consent Agenda

Kevin Talbert moved, seconded by Dean Wendle, the Board approve the consent agenda with a correction to the July 20, 2010 meeting minutes removing Kevin Talbert’s name from discussion of the Clements Group Feasibility Study.

A. Meeting Minutes

- a. July 20, 2010 Board Meeting
- b. August 5, 2010 Special Board Meeting
- c. September 2, 2010 Special Board Meeting

B. Human Resources

- a. Full-time Faculty – Robert Bagwell (Computer Science Instructor)
- b. Full-time Faculty – Stephen Foster (Manufacturing Technology)

C. Grants

- a. New Grant(s)
 1. USDA – Illinois Valley Business Entrepreneurial Center
 2. Males in K-3 Education
 3. Healthcare Oregon Pathways Employment (HOPE) Consortium Project
 4. TRiO – Student Support Services
 5. SBDC Josephine County Business Impact Services
- b. Continuation Grant(s)
 1. ABE-Title II

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2. TRiO – EOC
3. TRiO – Talent Search
4. Perkins Basic
5. Nursing – OHSU/HRSA

D. Financial

- a. Monthly Financial Data Report – August

The motion unanimously carried. Denise Nelson will amend the July 20, 2010 meeting minutes as noted.

7. Other Action/Information Items

A. Approve Board Policy II.B.010 – Sexual Harassment and Appendix 1 Human Rights Policy (Second Reading)

Tim Johnson moved, seconded by Kevin Talbert, that the Board adopt Resolution No. P1-10/11 approving the revisions to Board Policy II.B.010, Sexual Harassment and the associated Human Rights Policy, Appendix 1, as presented.

The motion unanimously carried.

B. Appointment of Board of Education Interim Seat, Zone 3

Dean Wendle reported the Board of Education held candidate interviews at an open meeting on September 14, 2010. Four candidates applied and were interviewed.

Main Motion

Dean Wendle moved, seconded by Tim Johnson, that the Board appoints Randy Sparacino to the RCC District Zone 3 interim seat.

Kevin Talbert commented he was pleased the college received four strong applicants for this position and suggested making contact with Richard Wilkinson, Dr. Marcus Heritage and John Rhodes to encourage their involvement with the college in some way. All other Board members concurred.

Pat Ashley conducted a roll-call vote. **The motion unanimously carried.**

Pat Ashley will contact all candidates.

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C. Approve Revision to 2010/11 Strategic Plan Objectives for Goal C

Main Motion

Dean Wendle moved, seconded by Joe Davis, that the Board approves revisions to the 2010/11 Strategic Plan Objectives as presented.

The motion unanimously carried.

D. Review Facility Use Fees (First Reading)

Kevin Talbert suggested the policy does not include the opportunity to waive fees, if applicable. He suggested staff review the policy prior to next reading and address a possible exception to the policy to ensure alignment with the mission and goals of the college. Dean Wendle asked if RCC maintains content approval for theater presentations. Lynda Warren responded that forms utilized, such as the agreement, provide for this. Staff will review and discuss this prior to the next Board meeting.

E. Assistant to the President and Board of Education Position – Exempt Classification

Dean Wendle moved, seconded by Tim Johnson, the Board adopts Resolution No. HR22-10/11, approving the classification of the Assistant to the President and Board of Education position as Administrative/Confidential Exempt effective September 1, 2010 and subsequent reclassification of one current classified employee.

The motion unanimously carried.

F. CCWD Approval of New Certificates/Programs

This is an information item for the Board of Education that the Oregon State Board of Education, Department of Community Colleges and Workforce Development (CCWD) reviewed and approved the application for the following

- Basic Health Care Career Pathway Certificate of Completion, a credential to be awarded for specific skill competencies achieved in courses contained in the Computer Support Technician: Health Care Informatics AAS
- Civil Engineering Technician Option to the existing Construction Industry Management AAS
- Marketing Option to the existing Business Technology AAS
- Accounting Option to the existing Business Technology AAS

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G. Recognition – Oregon Community College Student Association Certification

President Angstadt commended Associate Dean Tracey Olsen-Oliver for the fantastic job she is doing with student government. RWC and RVC Student Government participated in the certification program approved by the Oregon Community College Student Association. Both received certification for 2009-10. RWC received it for the first time and RVC for the second time.

H. OSBA Elections Calendar and 64th Annual OSBA Convention

The OSBA Elections Calendar was distributed for review. A school board nominating one or more of its district board members to the OSBA board of directors must do so by formal resolution of the board no later than 10/1. Official ballots will be distributed to member boards no later than 10/13. If more than one candidate exists, Denise Nelson will attempt to schedule candidate attendance at a Board of Education meeting prior to the December RCC Board meeting. RCC's vote must be cast no later than 12/15.

The 64th Annual OSBA convention will be held in Portland, 11/11 through 11/14. An event calendar, and information regarding fees and registration, was distributed to members for review. Members can contact Denise Nelson if interested in attending.

Note: Tim Johnson excused himself from the meeting at 4:47 p.m. due to pre-arranged plans. A quorum remained with Pat Ashley, Joe Davis, Kevin Talbert and Dean Wendle in attendance.

I. Discuss Clements Group Feasibility Study Recommendations

Peter would like to come to a conclusion regarding this. The Foundation Board will be discussing this at their retreat in November. Peter plans to provide the Foundation with a project list in rank order and estimated funding amounts. Within the next two weeks, Peter and Pat Ashley will work on a letter from the Board of Education to the Foundation. Board members will have an opportunity to review and provide input.

J. Riverside Campus Building F Roofing Updates Amendment

Kevin Talbert moved, seconded by Dean Wendle, that the Board adopts Resolution No. B20-10/11 approving the amendment to the original design-build S & B James Construction management contract to perform roofing upgrades to the existing RCC Building F located on the Riverside Campus.

The motion unanimously carried.

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8. President's Report

A. Administration/Organization/Information Items

a. President's Monthly Report (see file)

- Kevin Talbert commented that the recent letter to the City of Medford regarding parking was very well written. Dean Wendle reported that he spoke with previous Board of Education member Jim De Courcey regarding this issue. Mr. De Courcey served on the RCC Board during the time of annexation to Jackson County and offered his assistance with historical information, if needed.

b. FTE Report (see file) – Fall term preliminary reports currently indicate an increase of 17%.

c. Go Oregon Stimulus Project Update (see file) – The Grants Pass Courier carried a front page article regarding the stimulus projects.

d. Grant Status Report (see file)

e. 09/10 Strategic Planning Summative Report (see file)

f. Core theme Objectives and Indicators of Achievement (see file) – Board members can forward thoughts/ideas regarding this to Denise Swafford, dswafford@rogucecc.edu.

9. Executive Session - None

10. Old Business

A. Pending Items (see file)

B. Discuss/Review Illinois Valley Business Entrepreneurial Center – Community Open House

Pat Ashley commented the open house was wonderful for the community and well organized. She thanked John Lopez and others involved for their efforts.

Note: Joe Davis excused himself from the meeting at 5:10 p.m. due to work obligations and being that no other action requiring a quorum of the Board was anticipated.

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11. New Business

- Cheryl Markwell announced for the sixth straight year, RCC students transferring to Oregon universities continue to earn grade point averages higher than students from other community colleges in the state. The data, provided by the Oregon University System (OUS) and CCWD, covers students enrolled at RCC in 2007-08 who transferred to an OUS school for 2008-09. Overall, the 906 RCC transfer students compiled an average GPA of 3.18. Average for all 13,907 community college transfers was 3.05. Staff will ensure a press release is processed with more details as soon as possible.
- Lisa Stanton has information regarding business energy tax credits for sale. Please contact her for details, lstanton@roguecc.edu.

12. Board Round Table – Dean Wendle was invited to attend a meeting with Governor Kulongoski on 9/29 in Medford regarding options for restructuring state government and overcoming deficits.

13. Adjournment – The meeting adjourned at 5:17 p.m.

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Patricia Ashley, Chair, RCC Board of Education

Dated: October 19, 2010
