

---

**MINUTES OF THE SEPTEMBER 19, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

1. **Call to Order** – Vice-chair Jim Dole called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, September 19, 2006 at the Redwood Campus, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Dole, Sharon Davidson, David Trump, Charly Warren and Dean Wendle. Kevin Talbert and Pat Huycke were absent due to pre-arranged plans. Advisory Committee member Midge Renton also attended.
3. **Introduction of Guests** – Emeritus faculty member Marie Mueller and management, faculty and staff including Peter Angstadt, Margaret Bradford, Galyn Carlile, Mary Louise Hendricks, Nancy Maxwell, Larry Mullaly, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Lynda Warren, Jennifer Wheatley, Shirlee Willis-Haslip and Denise Nelson attended.
4. **Presentations/General Discussion** – Marie Mueller and Larry Mullaly reviewed the 2005-06 Annual Assessment Report sponsored by the Institutional Planning and Effectiveness Council (see Annual Assessment Report, agenda item 4A).

- An overview of the accreditation process in addition to the process and scope of the assessment report was provided. The structure of the report and the scoring pattern was explained. This is the second time the 2004-08 Keys and Key Objectives have been assessed.
- Key 1: Build FTE

Key 1 Score: Partially Met (2)

Key 1.1: Expand the scope, quality and availability of programs and services.

A great deal of work has occurred to expand the scope, quality and availability of programs and services. This will help plant the seeds for future growth. Recommendations and commentary regarding this key can be found on pages 9 and 10 of the report.

Key 1.2: Improve services to the diverse local communities.

The efforts made to improve services to the diverse local communities were strong, but there were relatively few of them, given the size and scope of the College.

**6.A**

---

**MINUTES OF THE SEPTEMBER 19, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

Key 1.3: Increase the student base by fostering a supportive learning environment.

There were a number of additions to the supportive learning environment, but overall they had a small effect on the “increase student base” portion of this Key Objective.

- Key 2: Build the Foundation

Key 2 Score: No basis for a score

During the last two assessment cycles, the Assessment Team (the Team) has found little evidence that the College in its departments, councils, campuses and activities is visibly supporting the Foundation in the manner called out in Key 2 objectives. Some objectives received were reassigned to more appropriate keys. The Team recommends that the College consider dropping or revising this Key. If it is to be maintained, administrative support for the effort must be filtered down to other levels of the institution. The repetition between Key Objectives 2.2 (Build Partnerships in Local Communities) and Key Objective 3.2 (Strengthen Partnerships with Agencies and Institutions) remains evident in the types of responses provided. These two objectives would be more practical and clearer if combined.

Key 2.1: Work with the Foundation to increase its endowment.

Additional responses, support and activities are needed from the campus community if this objective is to be a success. Although the Treasures of Summer project would at first appear to be evidence of college support for developing the endowment, work by faculty and staff for Treasures was requested to take place during lunch breaks or outside work hours. The Team concluded that this did not constitute institutional involvement.

Key 2.2: Build partnerships in local communities.

The Team recommends combining this Key with Key Objective 3.2 due to apparent duplication of content.

Key 2.3: Improve awareness of the Foundation’s role.

There has been increased Foundation presence in college publications, particularly the schedule.

---

**MINUTES OF THE SEPTEMBER 19, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- Key 3: Build Revenue

Key 3 Score: Partially Met (7)

Key 3.1: Pursue alternative funding resources.

There have been commendable efforts to seek out alternative and additional sources of revenue. The President's office did a lot of work obtaining grants. The Team recommends continuing the good work, express appreciation for the many initiatives that took place, and continue to seek additional new funding sources.

Key 3.2: Strengthen partnerships with agencies and institutions.

The College was very successful strengthening its partnerships with agencies and institutions. The Team recommends combining this objective with Key Objective 2.2, as the two are very close in content and generated confusion among respondents as to how they should be interpreted.

Key 3.3: Improve student access to funding.

This is a potentially strategic way to attract more students to the College, particularly those who are non-traditional students. The Team believes this objective would be more successful if it were internalized and supported by more areas of the institution.

- Key 4: Manage Resources and Expenses

Key 4 Score: Partially Met (4)

Key 4.1: Align priorities and expenditures to ensure quality programs and services.

There has been good effort put forth to align priorities and expenditures. The Team recommends communicating planned changes more promptly to the college community. Continue work to clarify college management structure and responsibilities to personnel. Establish methods to more effectively inform personnel when changes will take effect.

Key 4.2: Provide a stable funding base.

The work of President Angstadt to provide a stable funding base has been significant. The Team indicated support for this objective from areas other than the President's Office would be helpful to improve success.

---

**MINUTES OF THE SEPTEMBER 19, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

Key 4.3: Nurture the college's human and material resources.

Commentary and Recommendations for this Key Objective can be found on page 19 of the report.

Sharon Davidson commended the Team on their efforts and for producing an easy to read, understandable report. Sharon suggested looking at the relationship between other colleges/foundations to see how they work.

**5. Committee Advisory Reports**

**A. Students, Faculty, Classified**

There was no student, faculty or classified report.

**B. Advisory Committee** – Midge Renton reported the Josephine County Advisory Committee met and primarily discussed the upcoming bond levy campaign. She complimented Sharon and Jerry Work for their efforts and input. Dean Wendle asked if the Advisory Committee meetings should be advertised and opened to the public. He will share information he obtained at a meeting regarding this.

**C. Facilities**

**a. RCC/SOU Joint Facility Advisory Council** – Peter Angstadt indicated SOU is coordinating a fundraising drive to raise \$2 million. Measure 48 was discussed. Dean Wendle explained the State of Oregon is not currently issuing any bonds. Peter will keep the Board advised of discussions with Greg Sanders and Earl Potter regarding the construction timeline.

**D. Finance and Audit Committee** – Dean Wendle reported the committee met prior to the Board meeting to review the financial statement. Summer term expenses and income were down with a slight increase in FTE. He reviewed the ending fund balance and commended staff for doing good work with the budgeting process.

**E. Board Executive Committee** – Jim Dole reported this committee met to review the Board meeting agenda and received a report from President Angstadt. Mr. Dole complimented Margaret Bradford and team on the current radio advertisements. He reported Peter received a request from a student inquiring about waived credits for students other than recent high school graduates. Internal research is being completed regarding this. The President's Office also received a request for a college scholarship from the Miss Rogue Valley competition; however this does not meet RCC's need base criteria.

---

**MINUTES OF THE SEPTEMBER 19, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported the next state Legislative Committee will be conducted via telephone. The primary topic of discussion will be sex offender policies. Nancy Maxwell provided clarification that RCC has a procedure regarding this, not a policy.
- G. Foundation** – Jim Dole reported Board of Ed members met with Foundation Executive Committee members at a meeting on 9/13. President Angstadt and Executive Director of the Foundation, Jennifer Wheatley, provided presentations regarding the status of the College and Foundation, respectively. There was a strong emphasis on fiscal problems with discussion on how to work together creatively in the future. The next Foundation Board meeting will be held on 9/20, 3:30 p.m.
- H. Josephine County Bond Levy** – Jim Dole reported the statements have been filed for the voter’s pamphlet. The bond campaign committee has met to discuss and plan the campaign. Volunteers are invited to attend a meeting at Abby’s on Beacon Dr., 9/21, 5:30 p.m. Jim gave a bond levy presentation to RCC’s faculty and staff at inservice.

**6. Consent Agenda**

Dean Wendle moved, seconded by, Sharon Davidson, that the RCC Board approve the consent agenda as follows:

- A. August 15 and August 31, 2006 Board Meeting Minutes
- B. Human Resources
  - a. Full-time Management Retirement, Executive Dean, Riverside Campus (Mary Louise Hendricks)
  - b. Full-time Fixed-term Mathematics Instructor, New-hire (Tracy Lingo)
- C. Grants
  - a. Continuing Grants
    - 1. TRIO – EOC (TRIO Educational Opportunity Centers)
    - 2. USDA Forest Service Fremont-Winema, High Mountain Lakes Survey (Natural Resources)
    - 3. OCCURS (Oregon Community College Unified Report System)
    - 4. ABE Title II (Adult Basic Education)
    - 5. TRIO – SSS (TRIO – Student Support Services)
  - b. Grants Pass Rotary Foundation (Early Childhood Education)
  - c. Four Way Community Foundation (Early Childhood Education)
  - d. Cow Creek Umpqua Indian Foundation (Early Childhood Education)
  - e. Regional/Rural Investment Fund Program (Manufacturing, Engineering Technology)
  - f. Rogue Valley Alliance Simulation Lab (Nursing)
  - g. RCC Foundation Project Funding (Various Departments)
- D. Financial
  - a. Monthly Financial Data Report – August 2006

The motion was carried 5 to 0.

---

**MINUTES OF THE SEPTEMBER 19, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

**7. Other Action/Information Items**

**A. Review Board Policy Handbook Sections I.D.100-I.D.120 (Second Reading)**

David Trump moved, seconded by Sharon Davidson, to adopt Resolution No. P11-06/07 approving Board policy Article I: Board of Education, Section D; Meetings, 100-Formulation, Adoption, Amendment, Suspension and Distribution of Policies.

The motion was carried 5 to 0.

**B. Discuss Request Received Regarding Naming of Building**

Board members discussed a request received from Midge Renton to rename the “Old City Hall” the “Esther Bristol Hall”. After some discussion and in accordance with the Board policy regarding this, it was decided to discuss this request with the RCC Foundation. Peter and Jennifer Wheatley will do so at the next Foundation Board meeting. A research committee was developed and consists of Midge Renton, Margaret Bradford, Peter Angstadt and Jennifer Wheatley. Per Jim Dole’s request, this issue will be added to the Board of Ed pending items list.

**C. Discuss Upcoming OCCA Convention**

The OCCA Annual Convention will be held October 23-25 at the Inn at Eagle Crest in Redmond, OR. Sharon Davidson, David Trump, Dean Wendle and Peter Angstadt will be attending. Hotel accommodations have been made for all attendees and conference registration fees have been paid. Denise Nelson distributed hotel confirmation notices. Cancellations are required to obtain a refund for the registration fee by October 10 and the resort requires a 48 hour cancellation notice for room reservations. Members were reminded to submit Howard Cherry Award nominations.

**8. President’s Report**

**A. Staff, Faculty, Student Recognition, Campus Leaders’ and Grant Summary Report – See September 2006 report.**

**B. Administration/Organization/Information Items**

Peter discussed the following items:

- It is likely the College will experience staff reductions in 2007. A concentrated effort is being put forth to best utilize available funding. An attempt will be made to provide six month notice to personnel affected by staff reductions.

---

**MINUTES OF THE SEPTEMBER 19, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- Grant funds were received by the RCC Foundation to upgrade the RWC Board room. The upgrades, already in place, will increase rental of the conference room from the public.
- RCC received the 2006 Best Corporate Citizen (Non-Profit) Award from the Medford Chamber. David Trump attended the event with Peter.
- An ice cream social will be held at Palmerton Park in Rogue River, September 20, 6:00 p.m. Recent retirees will be recognized.
- Bobbi Kidder, John Cole and Brad Ross received Rogue Innovator Awards at fall inservice.

**9. Executive Session** – The board adjourned for executive session pursuant to ORS 192.660 (2)(d) – Labor Negotiations at 5:45 p.m. with Board members Sharon Davidson, Jim Dole, David Trump, Charly Warren and Dean Wendle in attendance and returned to regular session at 6:15 p.m.

**10. Old Business**

**A. Pending Items**

The demographic study is an ongoing discussion. Peter met recently with Kevin Talbert and discussed this issue.

**11. New Business** – No new business.

**12. Board Round Table** – Dean Wendle will distribute information from the State regarding Board meetings and Executive Sessions.

**13. Adjournment** – The meeting adjourned at 6:20 p.m.

---

Denise Nelson, Administrative Secretary

---

Kevin Talbert, Chair of the RCC Board of Education

Dated: October 17, 2006

---