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**MINUTES OF THE AUGUST 16, 2005**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

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1. **Call to Order** – Chair, Sharon Davidson called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:05 p.m. on Tuesday, August 16, 2005 at RCC, Redwood Campus, 3345 Redwood Highway, Grants Pass, Oregon, Room H-2. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including, Ms. Davidson, Jim Dole, Pat Huycke, David Trump, Charles Warren and Dean Wendle. Kevin Talbert was absent. Advisory Committee member Skip Patterson also attended.
3. **Introduction of Guests** – Peter Angstadt, Galyn Carlile, Mary Louise Doran, Paul Fisher, Cindy Hauser, Mike Laam, Cheryl Markwell, Nancy Maxwell, Larry Mulally, Lisa Stanton, Denise Swafford, Bart VanSyoc, Lynda Warren. Greg Sanders and Diane Shiner from Mahlum Architects and Ulys Stapleton and Tom Schaver, City of Grants Pass also attended.
4. **Presentations**
  - A. **City of Grants Pass – Redwood Campus Annexation** - Ulys Stapleton discussed the City’s interest in annexation of the RWC by 2006. A handout prepared by RCC listed advantages and one disadvantage related to the proposal, which were discussed. RCC is in an urban growth boundary. Zoning and related rules will remain the same irregardless of annexation. Peter suggested the Board approve the annexation for 2006, with an “official” decision at a future meeting.
  - B. **Riverside Campus Master Plan w/Mahlum Architects** – Greg Sanders and Diane Shiner provided a presentation (handout) with an overview of plans for the Riverside Campus in Medford. The presentation concluded with two questions for the Board:
    - How will the RCC/SOU joint project proceed?
    - Are [Mahlum’s] Phase One priorities correct?

Charlie, Pat and Peter are working with an SOU ad hoc committee to address the proposed shared building issues, including financing and other specifics.

Pat Huycke said the issue of seismic upgrades needs to stay on the table as an issue in planning processes.
5. **Committee Advisory Reports**
  - A. **Students, Faculty, Classified** – No student or classified reports. Paul provided a report including information on a July 27-28 interest-based bargaining workshop, enthusiasm regarding the shared RCC/SOU building, concerns regarding TRC staffing, and the end of summer term.

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- B. Advisory Committee** – Peter has been working with the Josephine County Advisory Group on potential RCC supporters in Josephine County.
- a. Advisory Committee Term Renewals** - Midge Renton's, Dawn Welch's, and John Harelson's terms are expiring and all are interested in being reappointed. Dean Wendle suggested automatic reappointment and possibly adding 1-2 additional representatives from both counties to the membership. The Advisory Committee has a statutory commitment to the Board as a budget committee. The budget committee is limited to 7.

Pat Huycke moved, seconded by Mr. Wendle that the RCC Board automatically reappoint any advisory committee member interested in renewing their expired membership and seeking at least two (2) new assignments from each county to be discussed at future meeting(s). **The motion was carried 6 to 0.**

- C. Table Rock Campus Oversight Committee** – No recent meetings; however, contingency plans are being discussed for issues such as landscaping.
- D. Finance and Audit Committee** – Auditors came to RCC to do their initial compliance testing with financial aid and the business office without incident. They will do some additional work in September. Tuition is flat and FTE is up very slightly. The bookstore had an \$800 loss this month due to an H.R. issue.
- E. Board Executive Committee** – The Committee reviewed the board agenda and discussed RCC/SOU shared building plans. Sharon will prepare a thank you letter to legislators for the capitol construction funds. The Committee will soon be changing meeting times to coincide with the Medford Chamber luncheons.
- F. OCCA/Legislative** – OCCA is having a training session for Board members September 29-30 in Salem (handout).

Pat Huycke moved seconded by Jim Dole that the RCC Board approve travel and related costs for any RCC Board member(s) interested in the above-referenced training. **The motion was approved 6 to 0.**

- G. Foundation** – No meetings until September. The Foundation's 2004/05 audit is underway and estimated to be completed by early November.

**6. Consent Agenda**

Dean Wendle moved, seconded by David Trump that the Board approve the consent agenda as follows:

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- A. Minutes – July 19, 2005 Board Meeting**
- B. Human Resources - None**
- C. Grants**
  - a. Oregon Community Foundation – Oregon Leadership Institute
  - b. Bill and Melinda Gates Foundation (ECE Lab)
  - c. Lane Community College – Small Business Administration
  - d. USDA Forest Service Fremont – Winema National Forests
  - e. ODE – Women-in-Trades Fair
  - f. State of Oregon/OSU (Williams Creek Watershed)
  - g. ODHHS – Occupational Skills Training
  - h. USDE – Title III
- D. Financial**
  - a. Monthly Financial Data Report – July 2005

**The motion was carried 6 to 0.**

**7. Financial and Other Action/Information Items**

- A. President’s Authority to Execute Human Resource Contracts**

David Trump moved, seconded by Dean Wendle that the RCC Board adopt Resolution No. B13-05/06 authorizing the College President to execute human resource contracts prior to Board confirmation. **The motion was carried 6 to 0.**

**8. President’s Report**

- A. Campus Leaders’ and Grant Summary – See August 2005 Report**
- B. Administration/Organization/Information Items**
  - a. FTE Report** – No report available. TRC enrollment has yet to be determined.
  - b. Interest-based Bargaining** – As discussed in faculty report (above), managers and faculty participated in a two-day workshop on interest-based bargaining – not about individual or group interests (positioning), but based upon what is best for the future of the College.

**Thank You** - Peter thanked board members and staff, as well as the OCCA and others for post cards, telephone calls, and personal contacts with the southern Oregon legislative delegation, which made a difference in the outcome of the session for community colleges -- \$428 million next biennium, plus the capital construction funds.

**Funding Formula** – Funds will be disbursed through the new funding formula. RCC will receive approximately \$170,000 less than expected due to the new

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formula since FTE has declined over the past three (3) years, which effects the rolling average. This loss was budgeted. Property taxes are also an important part of the equation. Inherent flaws in calculation of the formula cause it to be weighted for volumes of potential in big cities such as Portland and less supportive of smaller urban/rural areas like Medford/Grants Pass.

**PERS** - A Marion County judge recently ruled in favor of the City of Eugene in a lawsuit against PERS.

**Transit System** – The transit system is in trouble financially and may not be running by January 2006. Peter has been working with deans on contracting with a van service, car pool system, or other means for helping students get to college. Dean Wendle added, it is important to keep in contact with the Josephine County Commissioners on these issues. The Food Bank is also closing.

**9. Executive Session** – None; not applicable.

**10. Old Business**

**A. Pending Items List** - More forums are planned for RWC facilities and redesign plans. A report will be provided to the Boar. The College would like to make a decision about how to proceed by January or February.

**11. New Business**

**A. September 9 Board Retreat Agenda** – The Board retreat will focus on establishing 2005/06 goals. Any other issues for discussion should be forwarded to Denise Nelson by email.

**B. Fall Schedule** - Sharon Davidson acknowledged this year’s schedule is very much improved over past schedules. Margaret Bradford, Laura Bennett and Melissa Vierra were acknowledged for their work.

**12. Board Round Table** - Dean suggested a RFP for architects should be coming up soon.

**13. Adjournment** – The meeting was adjourned at approximately 6:00 p.m.

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Denise Swafford, Assistant to the President

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Sharon Davidson, Chair, RCC Board of Education

Dated: September 20, 2005

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