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**MINUTES OF THE JULY 20, 2004**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

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1. **Call to Order** – Chair, Pat Huycke called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:05 p.m. on Tuesday, July 20, 2004, at RCC’s Riverside Campus, 101 S. Front Street, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** - A quorum of the Board was present including, Mr. Huycke, Sharon Davidson, Jim Dole, Pat Huycke, Kevin Talbert, David Trump, and Charles Warren. Dean Wendle was absent. RCC Advisory Committee members John Anhorn and Dawn Welch also attended.

Before continuing the meeting, Pat expressed appreciation to Dave Trump for a job well done as the Board Chair 2003/2004, and also acknowledged Dr. Trumps’ work in coordinating the hiring of the new college president.

3. **Introduction of Guests** - RCC Faculty and staff attending were: President Peter Angstadt, and deans Galyn Carlile, Mary Louise Doran, Nancy Maxwell, and Lynda Warren. Teri Budesea, Betsy Fuller, Priscilla Goulding, Cindy Hauser, Rand Hill, Pat Huebsch, Cheryl Markwell, Wolfgang McAninch -Runzi, Larry Mullaly, Linda Renfro, Laurie Rydell, Curt Sommerfeld, Lisa Stanton and Denise Swafford were also present.
4. **Presentations**
  - A. **Recognition (Alex Kozlowski)** – postponed.
5. **Committee/Advisory Reports**
  - A. **Students, Faculty, Classified** – No student or classified reports. Wolfgang reported for faculty that summer classes are going well but enrollment was lower than anticipated.
  - B. **Legislative Committee** – Legislative Committee (Sharon Davidson, Kevin Talbert and Dean Wendle) has been combined with OCCA Board liaison activities. The committee has not met since Andrea Henderson visited with the group in May due to other priorities. No report.
  - C. **Foundation Board Liaison** –Jim Dole reported the Foundation Board will not meet until September but is showing signs of huge growth. Net assets now total \$6.386 million and the fiscal year ending balance (after scholarship awards and expenses) showed a net income of \$1,023.812.
  - D. **Finance Committee** – David Trump attended – the June report is on target with a \$1.2 million carryover.

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Lynda explained the college may apply for a line of credit this year instead of a tax anticipation note. Umpqua Bank would offer a rate at prime minus 1%.

John Anhorn suggested the Board an RFP for these types of services in the future, to be advertised every couple of years.

The College is seeking a legal review of its agreement with Blue Mountain Community College on the RogueNet system.

- E. Board Executive Committee** – Pat Huycke met with Peter Angstadt, Sharon Davidson and Kevin Talbert for a board executive committee meeting last week. They reviewed the July Board meeting agenda and discussed the August 10 Board retreat, including the possibility of a goal setting session later in the year.
- F. Facilities Committee** – The Facilities committee did not meet this month; however, RCC and SOU will participate in an all-day meeting on July 21 at the Jackson County Library to discuss a joint building project.

- a. Table Rock Campus Update**

- The TRC project is 50% complete and the Board will be asked to approve the next bid process at its August 17 meeting.

Note: Advisory Committee has not met this summer. Peter asked Denise to coordinate a new schedule with Advisory members. Jim Dole expressed appreciation for the Advisory members' "valuable and welcome contributions."

**6. Consent Agenda**

Ms. Davidson moved, seconded by Mr. Dole, that the RCC Board approve the Consent Agenda as follows:

- A. June 15, 2004 Board Meeting Minutes**
- B. Grants**
  - a. EDA**
  - b. TRIO – Student Services Program**
  - c. WIA Act of 1998, Title II, Adult Education and Family Literacy**
  - d. Winema National Forest Project Grant**
- C. Human Resources**
  - a. Full-Time Faculty (Science) – Melissa Nystrom**
  - b. Full-Time Faculty (Science) – Corrie Kezer**
  - c. Full-Time Faculty (Self-Support) – Jeremy Taylor (*Amended/Handout*)**
- D. Finance**
  - a. Monthly Financial Data Report – June 2004**

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The motion was carried 6 to 0.

**7. Financial and Other Action/Information Items**

**A. Approve Potential Bond Levy Campaign Josephine and/or Jackson Counties (Handout)**

Kevin Talbert moved, seconded by Sharon Davidson that the Board adopt Resolution B6-04/05 approving RCC's pursuit of a potential bond levy campaign in Jackson and/or Josephine Counties with the following revisions: Second paragraph, under "Background Information" delete the words "for approximately \$10 million." And, under "Resolution No. B6-04/05", the last paragraph should read, "THEREFORE . . .bond levy campaign in Jackson County in November 2004 and Josephine County in 2006."

The motion was carried 6 to 0, as amended.

**B. Approve Sale of RCC Property in Elko, Nevada**

David Trump moved, seconded by Sharon Davidson that the RCC Board approve Resolution No. B10-04/05 approving the sale of RCC's property in Elko, Nevada to be used for local RCC facilities development.

The motion was carried 5 to 0. *(Kevin Talbert was absent for the vote.)*

**8. President's Report**

**A. Staff, Faculty, Student Recognition** – See July report (attached). Of note, RCC's Leslie Huntington was named EMT Educator of the Year. She will be invited to a future Board meeting for acknowledgement of this honor.

**B. Campus Leaders' and Grant Summary** – See July report (attached).

**C. Administration/Organization/Information Items**

Peter referred the Board to his June/July report received via E-mail and handout including several outreach meetings over past 4 weeks. He has received good support and positive goodwill toward the College. Nurses' training is a big issue. He would like to generate as many human interest and/or good news stories about RCC for media.

**9. Executive Session** – None.

**10. Old Business**

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**A. Pending Items List (Handout)**

Pat Huycke reviewed pending items, including a new issue for consideration on Disaster Recovery Policy that Kevin Talbert introduced. It was suggested that college administrators provide the Board with an overview of current policy at an upcoming Board program meeting.

**B. Revisit Annual Board Organization (Pat Huycke)**

Kevin Talbert moved, seconded by Sharon Davidson that the College President review and appoint the designees for Board Committees from June 2004 Board organization in compliance with Public Meeting law.  
**The motion was approved 6 to 0.**

**11. New Business** – None

**12. Board Round Table** - Aside from some personal issues, Pat Huycke said the work on the bond campaign will be intense, but fun.

**13. Adjournment** - The meeting was adjourned at approximately 6:00 p.m.

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Denise Swafford, Executive Secretary to the President and RCC Board of Education

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Pat Huycke, Chair, RCC Board of Education

Dated: August 17, 2004

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