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**MINUTES OF THE JULY 18, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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1. **Call to Order** – Chair Kevin Talbert called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, July 18, 2006 at the Redwood Campus, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Talbert, Sharon Davidson, Jim Dole, Pat Huycke, David Trump and Dean Wendle. Charly Warren was absent due to pre-arranged plans. There were no Advisory Committee members in attendance.
3. **Introduction of Guests** – Andrea Henderson, Executive Director OCCA; Management, faculty and staff including Peter Angstadt, Galyn Carlile, Priscilla Goulding, Mary Louise Hendricks, Rand Hill, John Lopez, Nancy Maxwell, Curtis Sommerfeld, Denise Swafford, Lynda Warren and Denise Nelson attended.

4. **Presentations/General Discussion**

**A. OCCA Strategic Plan – Andrea Henderson**

Ms. Henderson complimented RCC Board members on their feedback regarding OCCA's Strategic Plan. As a result, OCCA has incorporated a theme of making an "investment" in education. Andrea distributed the most recent version of the Strategic Plan and explained the process of developing and finalizing the plan. She provided a review of the vision, mission and goals. Future initiatives will include finding new funding sources for education by 2009. She explained there is urgency for locating funding sources, and a strategic planning process to follow in order to be successful. Board members indicated a mixed message might be received when conveying a sense of urgency with a timeframe of three years into the future. Andrea met recently with various student services representatives who identified a need to focus on student retention. As the plan continues to be developed, different groups will focus on specific sections. A strategy session will most likely occur. Board members thanked Andrea and staff for their hard work.

5. **Committee Advisory Reports**

**A. Student, Faculty, Classified**

There were no student, faculty or classified reports.

**B. Advisory Committee** – Peter Angstadt reported he has met with Jackson and Josephine County Advisory committees. Jackson County members primarily discussed business training and Josephine County members discussed the possible bond campaign.

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**MINUTES OF THE JULY 18, 2006**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

**C. Facilities**

- a. Joint Building Steering Committee** – Kevin Talbert reported the RCC/SOU JFAC met recently. The architect is working on estimates according to the most recent cost estimates received from the contractor. A commitment was made to retain the square footage and if reductions were needed, they would come from other areas such as furniture, etcetera.
- b. Property Value** – Peter Angstadt reported he met with Earl Potter and discussed the issue of RCC’s C building property value. It was determined to include the value, identified as RCC’s original purchase price, in revenue and expenses for the project.
- c. TRC Signage** – Galyn Carlile provided an update on installing directional signage to the Table Rock Campus. Jackson County is in the process of making directional signs which will be strategically placed at the Central Point, Highway 62 exit. Signs will also be placed on roads leading into the campus. Parking and receiving signs will be placed on campus. Unfortunately, due to Federal regulations beyond our control, directional signage can not be placed on I-5. This project is being completed under budget.
- D. Finance and Audit Committee** – Dean Wendle reported the finance committee met and reviewed the financial statement prior to the board meeting. The RWC cafeteria is closed. An RFP will be issued prior to fall term in order to obtain contract services.
- E. Board Executive Committee** – Kevin Talbert reported this committee met last week. In addition to reviewing the proposed agenda, the committee discussed statewide initiatives. Dean Wendle offered to obtain information on the status of the initiatives. See agenda item 8, President’s Report, for further information.
- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported he attended the OCCA Board meeting via teleconference. Capital construction funding and the Oregon Opportunity Grant were two of the issues discussed.
- G. Foundation** – Jim Dole reported staff are working on coordinating a joint meeting this fall.
- H. Josephine County Bond Levy** – See agenda item 7.E.

**6. Consent Agenda**

Dean Wendle moved, seconded by David Trump, that the RCC Board approve the consent agenda as follows:

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**MINUTES OF THE JULY 18, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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- A. June 20, 2006 Board Meeting Minutes
- B. Human Resources - None
- C. Grants
  - a. EDI Implementation for Electronic Transcripts (College Services)
- D. Financial
  - a. Monthly Financial Data Report – June 2006

(Motion was not carried; to be finalized at the August Board meeting)

Kevin Talbert introduced a new process for board member voting. In the past, the Chairperson requested a vote by roll call administered by the Administrative Secretary. Henceforth, all votes on motions and resolutions shall be called by the Chairperson and will be received by voice, and yeas and nays, as a group. This is concurrent with Board Policy I.D. 080 and agreed upon by members in attendance.

**7. Other Action/Information Items**

**A. Revise Board Policy Handbook Sections I.D.070-I.D.090 (Second Reading)**

Pat Huycke moved, seconded by Jim Dole, that the RCC Board adopt Resolution No. P96-05/06 approving Board policies Article I: Board of Education, Section D: Meetings, 070-Order of Agenda, 080-Board Member Voting, 090-Procedure of Board Meetings. The motion was carried 6 to 0.

**B. Approve Josephine County Authorization to Invest Taxing District Funds**

Dean Wendle moved, seconded by Sharon Davidson, that the RCC Board approve Resolution No. B1-06/07 approving investment fund participation through the Josephine County Treasurer/Tax Collector. The motion was carried 6 to 0.

**C. Approve President's 2006/07 Management Contract**

Sharon Davidson moved, seconded by Dean Wendle, that the RCC Board adopt Resolution No. HR7-06/07 approving the revised Employment Contract between Peter Angstadt and RCC with the adjust salary increase effective July 1, 2006. The motion was carried 6 to 0.

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**MINUTES OF THE JULY 18, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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**D. Approve Exempt Classification**

Sharon Davidson moved, seconded by Jim Dole, that the RCC Board adopt Resolution No. HR2-06/07 approving the new Exempt categories effective July 1, 2006 and subsequent reclassification of one position, subject to a fully executed Memorandum of Understanding between the Association and Management. The motion was carried 6 to 0 as amended.

**E. Approve Bond Campaign Josephine County**

Jim Dole provided a report on the positive responses received regarding a potential bond campaign from Josephine County community members at focus group meetings held in Grants Pass and the Illinois Valley (I.V.). Further discussion occurred regarding the amount of the bond, specific buildings, items and square footage at the Redwood and I.V. facilities this would support and the possibility of eliminating C.O.P debt. Discussion also occurred regarding the I.V. Business Development Center. The subcommittee recommended the Board authorize RCC administrators to organize a bond campaign in Josephine County on the general election in November 2006 for approximately \$15 million.

Pat Huycke moved, seconded by Sharon Davidson, that the RCC Board adopt Resolution No. B5-06/07 approving RCC's pursuit of a bond levy campaign in Josephine County in the November 2006 general election as amended. The motion was carried 6 to 0.

**F. Statewide Initiatives**

It was determined to obtain more information on upcoming statewide initiatives before taking a formal position. Information will be included in the August Board packet.

**8. President's Report**

**A. Staff, Faculty, Student Recognition, Campus Leaders' and Grant Summary Report** – See July 2006 report.

**B. Administration/Organization/Information Items**

Peter discussed the following items:

- In response to Sharon Davidson's letter to Dr. Squire regarding the funding formula, Cam Preus Braly was scheduled to attend the August Board meeting to discuss this issue. After some discussion, it was determined to postpone Ms. Braly's visit until board members had an opportunity to meet and discuss this issue. Members were asked to forward questions and thoughts to Peter within one week. Peter will email

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**MINUTES OF THE JULY 18, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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advisory committee members to obtain their questions and thoughts regarding this matter. A planning session will be scheduled to review information and data regarding this subject. Andrea Henderson provided her knowledge of the history surrounding the funding formula.

- An update regarding organizational issues was provided. Peter has been attending meetings with staff Executive Council members regarding this.
- Nancy Maxwell has been working with the City of Grants Pass regarding the Early Childhood Education Center and with Southern Oregon Head Start regarding the facility lease.
- RCC's sex offender procedure is being reviewed by an OSBA attorney prior to ratification of the procedure.
- As part of the five-year accreditation evaluation, an evaluator is scheduled visit RCC October 19-20. Interested Board members are invited to attend a meeting with the evaluator. Details will be forwarded to board members via email.

**9. Executive Session** – The board adjourned for executive session pursuant to ORS 192.660 (2)(d) – Labor Negotiations and ORS 192.660(2)(e) Real Property Transactions at 6:14 p.m. and returned to regular session at 6:42 p.m.

**10. Old Business**

**A. Sale of Real Property, Grants Pass Downtown Center**

Dean Wendle moved, seconded by Jim Dole, that the RCC Board approve Resolution No. B6-06/07 approving the sale of RCC's property located at 290 NE C Street in Grants Pass.

**B. Pending Items List** – See handout.

**11. New Business** – None

**12. Board Round Table** – None

**13. Adjournment** – The meeting adjourned at 6:50 p.m.

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Denise Nelson, Administrative Secretary

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Kevin Talbert, Chair of the RCC Board of Education

Dated: August 15, 2006

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