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**MINUTES OF THE JUNE 21, 2005**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

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1. **Call to Order** - Chair, Pat Huycke called the Rogue Community College (RCC) Board of Education (Board) to order at approximately 4:00 p.m. on Tuesday, June 21, 2005 at RCC, Redwood Campus, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** - A quorum of the Board was present including Mr. Huycke, Sharon Davidson, Jim Dole, Kevin Talbert, David Trump, Charles Warren, and Dean Wendle. Advisory Committee members Dawn Welch and Skip Patterson also attended.
3. **Introduction of Guests** – Galyn Carlile, Mary Louise Doran, Nancy Maxwell, Lynda Warren, Margaret Bradford, Linda Renfro, Curtis Sommerfeld, Wolfgang McAninch-Runzi, John Lopez, Shareen Fiol, Rosalinda Peterson, Priscilla Goulding, Nancy Vaughn, Mike Laam, Cheryl Markwell, Lisa Stanton, Shirlee Willis-Haslip, Teri Girard, Teresa Schiavo, Laurie Rydell, Jeanne Howell, Peter Angstadt and Denise Swafford, and special guests Barbara Bean, Oregon Community Foundation and KAJO Radio representative, Erin.
4. **Budget – Public Hearing/Public Comment**
  - A. **Approve Amendment to 2005/06 Budget with Change in Debt Service**  
Dr. Trump moved; seconded by Mr. Dole that the RCC Board adopt Resolution No. B101-04/05 approving the amendment to 2005/06 budget with change in debt service. **The motion was carried 7 to 0.**
  - B. **Public Comment** - None
5. **Presentations**
  - A. **Oregon Community Foundation – Oregon Leadership Institute**  
Barbara Bean presented a \$15,000 grant to fund the RCC's academy for Hispanic youth. Ms. Bean was commended for her leadership in the Oregon Community Foundation.
  - B. **Peer Ratios** – Lynda Warren distributed and discussed a handout and slide presentation "Comparative Data Presentation, dated June 21, 2005." 2002/03 data was provided because it was more complete than 2003/04 data – interpretation varies college-to-college. It as noted that RCC students have the highest GPA (first year at university) of any other students in the state. RCC also has an unmet need for population served.

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**6. Committee Advisory Reports**

- A. Students, Faculty, Classified** - Wolfgang said the association is undergoing a transition in leadership. Jerry Bryan is new association president. No classified or student representatives available to report.
- B. Advisory Committee Report** - Advisory met with Peter first of month and discussed RCC/SOU project, which is still on the legislative agenda.  
  
Spoke to Representative Bates who does not support funding formula, but suggested action on this later. Peter has done outstanding job communicating with legislators and community on this and other issues.
- C. Foundation and Board Liaison** – A record number of scholarships were provided this year, the Foundation is reorganizing and the new Executive Director, Jennifer Wheatley, starts July 5.
- D. TRC Oversight Committee** – No meeting last week; however, everything is going smoothly, ahead of schedule and under budget. Pat Huebsch provided an update by email on June 20. Next meeting July 6.
- E. Finance and Audit Committee** – Jim Dole reported that self-support fund, (Financials, page 7) indicates deficit. The Committee also discussed savings on PERS bonding issue, which will be covered under budget discussion. They reviewed and approved new audit letter, as dictated by Sarbanes-Oxley.
- F. OCCA** – In telephone conference last week, an alternative retirement plan was discussed for administrators and faculty. Economic development budget is increasing SBDC by about \$2 million. SBM program provides unique opportunity for FTE growth. Local banks are supportive according to Dean Wendle. Dean also provided a copy of the June issue of OCCA's Pacesetter. The Senate budget today was at \$4.23 million; \$4.34--House.

**7. Consent Agenda** - Kevin Talbert moved, seconded by Dr. Trump that the RCC Board approve the consent agenda as follows:

- A. Minutes** – May 17 Board/Budget Meetings and May 31 Special Session
- B. Human Resources**
  - a. Full-time Management New Hire, Jennifer Wheatley, Foundation
  - b. Full-time Faculty Resignation – Carol Huffman, Nursing
- C. Grants** – None
- D. Financials**
  - a. Monthly Financial Data Report – May 2005
  - b. Quarterly Budget Transfers Period Ending June 30, 2005

**The motion was carried 7 to 0.**

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**8. Financial and Other Action/Information Items**

- A. Annual Board Organization (Second Reading)** - Ms. Davidson moved, seconded by Dean Wendle that the RCC Board adopt Resolution No. B91-04/05 approving elections and appointments of staff and Board members, establishing a meeting schedule, and related issues required by statute for fiscal year 2005/06, including more meetings at Table Rock Campus on rotating basis. **The motion was carried 7 to 0.**
- B. Approve May 17, 2005 Certified Special Election Results** - Mr. Dole moved, seconded by Sharon Davidson that the RCC Board adopt Resolution No. P103-04/95 accepting the certified abstract of voters for May 17, 2005 Special District Election Results for RCC Board. **The motion was carried 7 to 0.**
- C. Approve Supplemental Budget** - Ms. Davidson moved, seconded by Jim Dole, that the RCC Board adopt Resolution No. B96-04/05 approving the Supplement Budget (PERS fund) 2004/05. **The motion was carried 7 to 0.**
- D. Adopt 2005-2006 Budget** - Mr. Dole moved, seconded by Sharon Davidson that the RCC Board approve Resolution No. B102-04/05 adopting the 2005/06 budget, making applicable appropriations, and levying all taxes as required by said budget. **The motion was carried 7 to 0.**

Thanks for the adopted budget were extended to Lisa Stanton and team – Teri Gerard and Teresa Schiavo, Natalie Herklotz, Grant Hubler; Melissa Vierra and Margaret Bradford

**9. President's Report**

- A. Campus Leaders' and Recognition Report** – See May report.
- B. Administration/Organization/Information Items** - Peter commented on a great series of graduation and commencement events and thanked all staff and faculty who participated. RCC students' high GPA, reported above, is a testament of the hard work of all RCC faculty and staff.

Bill and Melinda Gates will provide challenge grant of \$250,000 to help with Early Childhood Education lab.

Enrollment report will be provided later this summer – 2+2 still being calculated. Enrollment is likely to remain flat and is more critical than ever. The 2001/02 decline will result in an approximate \$500,000 loss to the college, unless RCC can dramatically increase FTE this year.

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- 10. Executive Session** – ORS 192.660(2)(d) – Labor Negotiations and 192.660(2)(e) – Real Property; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluation of Public Officers, Employees, Agents

The Board adjourned for executive session under the above Oregon Revised Statutes at approximately 5:15 p.m. and returned to regular session at approximately 6:40 p.m.

Executive Session: Pat Huycke, Sharon Davidson, David Trump, Dean Wendle, Kevin Talbert, Jim Dole, Charlie Warren, Mary Louise Doran, Lynda Warren, Galyn Carlile, Peter Angstadt and Denise Swafford and KAJO reporter.

**11. Old Business**

- A. Pending Items** - No action

**12. New Business**

- A. Real Estate Transactions** – Postponed pending complete seismic and environmental evaluations.

- B. Gift of Real Property** – Postponed for further discussion.

**C. President's Evaluation 2005/06**

Dave Trump moved, seconded by Sharon Davidson that the RCC Board adopt Resolution No. HR104-04/05 approving the subcommittee's evaluation of the President with salary adjustment to be determined between the Board and the President for fiscal year 2005/06, between the June 21 and July 19 meetings. Adjusted salary shall be effective July 1, 2005. **The motion was carried 7 to 0.**

- 13. Board Round Table** - Jim Dole reported that RCC donor, Ms. Cogswell recently passed away.

- 14. Adjournment** – The meeting was adjourned at approximately 6:45 p.m.

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Denise Swafford, Assistant to the President

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Sharon Davidson, Chair, RCC Board of Education

Dated: July 19, 2005

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