
**MINUTES OF THE JUNE 20, 2006
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chair Sharon Davidson called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, June 20, 2006 at the Table Rock Campus, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Ms. Davidson, Jim Dole, Pat Huycke, David Trump, Charly Warren and Dean Wendle. Kevin Talbert was absent due to pre-arranged plans. Advisory Committee members John Harelson and Dick Rudisile also attended.
3. **Introduction of Guests** – Faculty representative Juliet Luaders, and management, faculty and staff including Peter Angstadt, Margaret Bradford, Galyn Carlile, Jeanne Howell, John Lopez, Nancy Maxwell, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Lynda Warren and Denise Nelson attended.
4. **Presentations/General Discussion**
 - A. **Budget - Public Hearing/Public Comment** - None
5. **Committee Advisory Reports**
 - A. **Students, Faculty, Classified**

Juliet Luaders was introduced as the newly elected Faculty representative.

There were no student or classified reports.
 - B. **Advisory Committee** – The College is in the process of providing specialized training with Boise Building Solutions. Jeanne Howell is working on this project. Peter recognized Skip Patterson for providing this connection to the College.
 - C. **Facilities**
 - a. **Joint Building Steering Committee** - Pat Huycke reported the RCC/SOU committee met recently and discussed the need for a vision statement for the joint facility. The committee will also work on an action plan. In addition, the committee discussed the need to reduce some classroom sizes. Other architectural features have also been scaled back. Plans for the exterior have not been finalized.
 - D. **Finance and Audit Committee** – Dean Wendle reported the finance committee met and reviewed the financial statement prior to the board meeting. There have been 3 RCC counterfeit checks paid for in foreign countries with no financial loss to the College. The RWC cafeteria is officially closed. Future services will be provided on a contract basis.

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- E. Board Executive Committee** – Sharon Davidson reported this committee met last week. See agenda item 8, President’s Report, for further information.
- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported OCCA will be providing new board member training October 3-4 in Newport. The registration form was included with board member training packets. Members were asked to contact Denise Nelson as soon as possible if interested in attending. The OCCA convention will be held at Eagle Crest Resort in Redmond, October 23-25. The OCCA Strategic Plan was distributed in board member packets. Members were asked to review this plan prior to the next board meeting. Denise Nelson will invite Cam Preus-Braly or Andrea Henderson to attend the July meeting.

Dean and Sharon reported the Legislative Committee hosted tours of TRC for state representatives. The tours were successful and well received. Sharon sent letters of gratitude to state representatives on behalf of the Board.

The State is trying to expand its OSAC recipient base to provide more assistance to low/middle income students.

If the TABOR initiative becomes a voting issue, RCC will need to state a formal position. This will be watched closely.

- G. Foundation** – Jim Dole recommended holding a joint board retreat in the fall. Staff will discuss this with Kevin Talbert and Jennifer Wheatley. Denise Nelson will coordinate scheduling with foundation staff.
- H. Josephine County Bond Levy** – Jim Dole reported Illinois Valley focus group meetings will be held in July. He anticipates making a recommendation regarding the Josephine County Bond Levy at the July Board meeting. Staff will allow for time on the agenda to discuss this issue.

6. Consent Agenda

Dr. Trump moved, seconded by Pat Huycke, that the RCC Board approve the consent agenda, with the exception of item 6.B.b to allow for further discussion of said agenda item by request of Dean Wendle, as follows:

- A. May 16 (Budget) and May 16 (Board) and June 7 (Special Session) Meeting Minutes
- B. Human Resources
 - a. Full-time Faculty Resignation – James Lapp (Math Department)

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C. Grants

- a. Leightman Maxey Foundation (Discovery Program – Financial Aid)

D. Financial

- a. Monthly Financial Data Report – May 2006
b. Quarterly Budget Transfers – Period Ending June 30, 2006

The motion was carried 6 to 0.

Discussion occurred regarding agenda item 6.B.b, clarifying the one-year transition retirement option for full-time faculty members. Pat Huycke moved, seconded by Dean Wendle, that the RCC Board adopt Resolution No. HR92-05/06 amending the resolution to include, “The one year transition retirement option is subject to the limitation and conditions of the collective bargaining agreement.” The motion was carried 6 to 0.

7. Other Action/Information Items

A. Revise Board Policy Handbook Sections I.D.070-I.D.090 (First Reading)

No action taken.

Discussion occurred regarding Robert’s Rules regarding abstaining from voting. Dean Wendle volunteered to research this.

B. Approve Faculty Emeritus Status (Margaret Cunningham)

Dean Wendle moved, seconded by Pat Huycke, that the RCC Board approve Resolution No. P97-05/06 awarding the honor of *faculty emeritus* to RCC instructor Margaret Cunningham. The motion was carried 6 to 0.

C. Approve Annual Board Organization

Pat Huycke moved, seconded by David Trump, that the RCC Board adopt Resolution No. B98-05/06 confirming the annual board organization for fiscal year 2006/07. The motion was carried 6 to 0.

D. Approve Supplemental Budget 2005/06

David Trump moved, seconded by Pat Huycke, that the RCC Board approve Resolution No. B90-05/06 approving the 2005/06 supplemental budget (PERS fund). The motion was carried 6 to 0.

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E. Adopt 2006/07 Budget

Jim Dole moved, seconded by Pat Huycke, that the RCC Board approve Resolution No. B88-05/06 adopting the 2006/07 budget. The motion was carried 6 to 0.

Lynda Warren recognized the efforts of Lisa Stanton and Business Services staff, Curtis Sommerfeld and I.T. staff, and Margaret Bradford and Community Relations staff for their work in preparing the 2006/07 fiscal year budget.

F. 2006/07 Schedule of Classes Proposal Acceptance

Pat Huycke moved, seconded by David Trump, that the RCC Board adopt Resolution No. B99-05/06 to accept the total one-year proposal award of between \$62,211.00 and \$70,440.80, from Valley Web Printing of Medford, Oregon, for printing four (4) quarterly class credit schedules and four (4) non-credit schedules for the 2006/07 fiscal year. The motion was carried 6 to 0.

8. President's Report

A. Staff, Faculty, Student Recognition, Campus Leaders' and Grant Summary Report – See June 2006 report.

B. Administration/Organization/Information Items

Peter discussed the following items:

- SOU is initiating a fundraising campaign to achieve matching funds needed for the RCC/SOU joint facility. They have requested RCC pass a resolution in support of their fundraising efforts. Pat Huycke suggested resolving the issue of the parking lot value. Peter believes RCC and SOU will come to an agreement regarding this matter within the next two weeks.
- With declining state funding and budget restraints, re-arrangements are being made to the internal structure of the College. Deans and Associate Deans are meeting with Peter to discuss this issue, keeping student needs in mind.
- Current FTE reports reflect an increase of 50 FTE in comparison to this time last year.
- Fall registration will begin earlier this year. This will allow for students to plan in advance.

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- Funding for the Early Childhood Center continues to be a challenge. Peter will provide Jim Dole and Dean Wendle with an update regarding progress within two weeks. The facility is scheduled to open fall term. RCC will own the building to be leased by Head Start. The playground will be the Home Builder's 2006 project.
- When Mary Louise Doran retires, her position will not be filled. The College will operate with three Deans.
- Sharon Davidson commended Margaret Bradford and staff for the quality of advertisements regarding early registration for fall term.
- Peter recognized the efforts of Curtis Sommerfeld and staff for their work in preparing internal systems for fall term early registration.
- Dean Wendle discussed the Ford Family Foundation Scholarships. This year, 14 RCC students were awarded this outstanding scholarship. He recognized the efforts of Jodie Fulton and Joe Momyer who instructed the interview skills classes this year.

9. Executive Session – The board adjourned for executive session pursuant to ORS 192.660 (2)(d) – Labor Negotiations; ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(i) Performance Evaluations of Public Officers and Employees, at approximately 5:22 p.m. and returned to regular session at 6:20 p.m.

10. Old Business

A. Pending Items List – See handout.

11. New Business – None

12. Board Round Table – None

13. Adjournment – The meeting adjourned at 6:22 p.m.

Denise Nelson, Administrative Secretary

Kevin Talbert, Chair of the RCC Board of Education

Dated: June 20, 2006
