
**MINUTES OF THE JUNE 16, 2009
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

- 1. Call to Order** – Chairman David Trump, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, June 16, 2009 at the Table Rock Campus, Conference Room 206, 7800 Pacific Avenue, White City, OR. Due notice was given.
- 2. Determine Presence of Quorum** – A quorum of the Board was present including Dr. Trump, Pat Ashley, Sharon Davidson, Kevin Talbert, Dean Wendle and Joseph Zagorski. Pat Huycke was absent due to pre-arranged plans. Advisory Committee member Midge Renton was in attendance.
- 3. Introduction of Guests and Public Comment** – Mark Knouff, Outstanding Citizen Award recipient; Chris Walker, Jackson County Clerk; Paul Fisher, Faculty Representative; Barbara Patridge, Foundation President; newly elected Board members Joe Davis, Tim Johnson and Joe Keith; management, faculty and staff including Peter Angstadt, Margaret Bradford, Lisa Stanton, Curtis Sommerfeld, Lynda Warren and Denise Nelson were in attendance. There was no public comment.
- 4. Presentations/General Discussion**
 - A. Presentation, Outstanding Citizen Award**

President Angstadt presented Mark Knouff with the 2008/09 Outstanding Citizen Award. Currently President of the Homebuilder’s Association of Jackson County, Mr. Knouff has been involved with numerous projects involving RCC students. The most recent was his involvement helping RCC Construction Technology students build an environmentally friendly house in Eagle Point. Profits from the sales of this house will benefit RCC Foundation scholarships. Mr. Knouff was very appreciative of this honor.
 - B. New Board Member(s) Oath of Office**

Chairman Trump individually recited the Board Member Oath of Office with Joseph Davis, Timothy Johnson and Joseph Keith. Jackson County Clerk, Chris Walker, volunteered her services as Notary by witnessing the Oath of Offices and processing the paperwork accordingly (see file). President Angstadt and Board members thanked Ms. Walker for her services and welcomed new Board members.
 - C. Presentation, Outgoing Board Members**

President Angstadt presented Sharon Davidson and David Trump with clocks in recognition of their service (both with 8 years) as Board members. Their contribution and dedication to RCC was exemplary. Ms. Davidson and Dr. Trump made positive comments regarding their years of service, RCC, students and staff.

6.A.b

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D. 2009/10 Budget – Public Hearing/Public Comment

Chairman Trump opened the 2009/10 Budget Public Hearing at 4:15 p.m.. With no public comment, the Public Hearing was closed at 4.16 p.m.

5. Committee/Advisory Reports

A. Student, Faculty & Classified Reports

Student – None

Faculty - Paul Fisher distributed his report titled “Two Myths and a Fantasy” (see file). He reported Faculty would like to focus on a shared vision and indicated current conversation amongst Faculty consists of what RCC should be doing. On behalf of Faculty, Mr. Fisher thanked Ms. Davidson and Dr. Trump for their service as Board members.

B. Advisory Committees

Josephine County – Midge Renton reported this committee met and primarily discussed the state budget and capital projects.

Jackson County – President Angstadt reported John Anhorn and Skip Patterson have been assisting with coordinating Southern Oregon PERS informational meetings.

C. Facilities Committee – Dean Wendle agreed to serve on the Facilities Master Plan Consultant Selection committee.

D. Finance and Audit Committee – Dr. Talbert reported the committee met prior to the Board meeting and reviewed the financial statements. There are no unanticipated changes. Staff provided a general orientation of said statements for newly elected Board members. He also reported staff will be working on RFP’s for auditors.

E. Board Executive Committee – Dr. Trump, Pat Ashley and Dean Wendle participated and reviewed the Board of Education meeting agenda.

F. Legislative Committee – Sharon Davidson reported everyone is waiting in anticipation of the state Budget to be released Wednesday or Thursday.

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- G. OCCA/OSBA** – Dean Wendle reported on the challenges community colleges will be experiencing with the Opportunity Grant. Funding for this grant is processed when FAFSA forms are completed. Community college students, due to various reasons, traditionally file FAFSA forms later than Oregon University System or private college students; therefore, by the time community college students' FAFSA forms are completed, the Opportunity Grant has run out of money. Discussion occurred regarding the possibility of enlisting the help of volunteers to assist community college students with filing FAFSA forms earlier, including raising awareness of the need to do so. It was requested staff provided RCC demographic information to the Board. Peter and Denise N. will ensure this is completed.

The OCCA convention will be held October 29-30 in Eugene at Lane Community College.

- H. Foundation** – Barbara Patridge, outgoing Foundation President, thanked RCC Board members for their work over the past year. She discussed the internal assessment to be conducted within the Foundation and suggested the possibility of a joint Board retreat in the near future. Effective July 1, Suzanne Stewart will serve as Foundation President and Alan Harper as Vice-President. President Angstadt thanked Ms. Patridge for her service mentioning a great deal has been accomplished this year with community outreach as a direct result of her efforts. Midge Renton expressed gratitude to Pat Huycke and Dr. Trump for their work as Board of Education liaisons to the Foundation and also recognized Joseph Davis for his service as Foundation Board member, and wishes him well as he begins his new role as a member of the Board of Education.

- 6. Consent Agenda** – Joseph Zagorski moved, seconded by Sharon Davidson, the RCC Board approve the consent agenda as follows:

A. Meeting Minutes

- a. May 19, 2009 Budget Committee Meeting
- b. May 19, 2009 Board Meeting
- c. June 2, 2009 Special Board Meeting

B. Human Resources

- a. Retirement (Full-time Faculty) Lynda Kettler, Reference Librarian
- b. New Hire (Full-time Management) Rena B. Denham, Associate Dean of Instruction

C. Grants

- a. New Grant(s)
 1. Microenterprise Assistance Program Grant
 2. Employment and Training Services Grant

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D. Financial

- a. Monthly Financial Data Report – May 2009
- b. Quarterly Budget Transfers

The motion was unanimously approved.

7. Other Action/Information Items

**A. Adopt Board Policy II.A.010 – Freedom of Inquiry and Expression
(Second Reading)**

Joseph Zagorski moved, seconded by pat Ashley, the Board adopt Resolution No. P94-08/09 approving Board Policy II.A.010 – Freedom of Inquiry and Expression.

The motion was unanimously approved.

B. Adopt Board Policy VII.C.060 – Guest Speakers (Second Reading)

Joseph Zagorski moved, seconded by pat Ashley, the Board adopt Resolution No. P95-08/09 approving Board Policy VII.C.060 – Guest Speakers.

The motion was unanimously approved.

C. Adopt 2009/10 Budget

Kevin Talbert moved, seconded by Sharon Davidson, the Board approve Resolution No. B103-08/09 to adopt the 2009/10 Budget, make applicable appropriations, and levy all taxes as required by said budget.

The motion was unanimously approved.

D. Approve Amended Fees for the 2009/10 School Year

Sharon Davidson moved, seconded by Pat Ashley, the Board adopt Resolution No. B107-08/09 approving an increase of \$10 to the existing GED Test fee from \$100/tester fee to \$110/tester for the 2009/10 school year.

The motion was unanimously approved.

E. Approve 2009/10 Schedule of Classes Proposal Acceptance

Sharon Davidson moved, seconded by Joseph Zagorski, the Board adopt Resolution No. B108-08/09 accepting the total one-year proposal award of \$76,379.14 from Oregon Lithoprint of McMinnville, Oregon, for printing four (4) quarterly class credit schedules and four (4) non-credit schedules for the 2009/10 fiscal year.

Discussion occurred regarding the number of students accessing scheduling information via the internet. This is heavily used.

The motion was unanimously approved.

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F. Approve Annual Board Organization

Joseph Zagorski moved, seconded by Pat Ashley, the Board adopt Resolution No. P109-08/09 as described and as listed on the 2009/10 Annual Board Organization.

Pat Ashley will coordinate committee assignments. Denise Nelson will provide the Board with committee descriptions.

The motion was unanimously approved.

G. Approve Purchase of Dental Assisting Lab Equipment

Sharon Davidson moved, seconded by pat Ashley, the Board approve Resolution No. B111-08/09 intending to award purchase to Burkhart Dental for RCC's dental assisting lab equipment for phase two of a not to exceed amount of \$105,000.

The motion was unanimously approved.

H. Abstract of Votes, May 19, 2009 Special Election

Kevin Talbert moved, seconded by Sharon Davidson, the Board approve Resolution No. P112-08/09 accepting the Abstract of Votes, May 19, 2009 Special Election dated June 3, 2009.

The motion was unanimously approved.

8. President's Report

A. Administration/Organization/Information Items

a. President's Monthly Report

- Reviewed monthly report (see file).
- Distributed information item from John Cole, Theater Arts Faculty
- Kevin Talbert suggested a possible future presentation on RCC Art(s) – vision for this in Medford.
- Peter suggested the first 2009/10 Board Special meeting (work session) topic could be Strategic Enrollment Management.

b. FTE Report (see file) – There has been a significant increase in summer registration. Staff has been doing a wonderful job in response. Cheryl Markwell reported new sections were strategically added in response to need.

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9. **Executive Session** – Chairman Trump called the Board into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations and ORS 192.660(2)(e) Real Property Transactions at 5:12 p.m. and returned to regular session at 5:38 p.m.
10. **Old Business**
- A. **Pending Items** – (see file).
11. **New Business – (Topic of Discussion Added)** Board members discussed the Memorandum of Understanding between RCC and the RCC Education Association (see file) and the Faculty Memorandum of Agreement: Fair Share (see file). Also discussed were the Memorandum of Understandings, Numbers 1 and 2 (see file) between RCC and the RCC Oregon School Employees Association Chapter 152 and the Classified Memorandum of Agreement: Fair Share (see file).

MAIN MOTION

Joseph Zagorski moved, seconded by Dean Wendle, the Board approve the Memorandum of Understanding between RCC and the RCC Education Association and the Faculty Memorandum of Agreement: Fair Share.

The motion was unanimously approved.

MAIN MOTION

Joseph Zagorski moved, seconded by Dean Wendle, the Board approve the Memorandum of Understandings, Number 1 and 2 between RCC and the RCC Oregon School Employees Association Chapter 152 and the Classified Memorandum of Agreement: Fair Share.

The motion was unanimously approved.

**A. Approve Change to Management, Administrative, and Professional
Employee Vacation Carryover**

The proposal of increasing the amount of unused vacation carryover days to 10 for Management, Administrative, and Professional employees was discussed at the Board Executive Committee meeting. The Executive Committee agreed with this proposal and requested this topic be added to the Board meeting agenda for approval.

MAIN MOTION

Kevin Talbert moved, seconded by Joseph Zagorski, the Board approve increasing the amount of unused vacation carryover days to 10 for Management, Administrative, and Professional employees.

The motion was unanimously approved.

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12. Board Round Table

- Board members complimented staff on organizing three great graduation ceremonies; GED Jackson County; GED Josephine County and Commencement.
- Kevin Talbert, Dean Wendle, Joseph Zagorski and Pat Ashley thanked outgoing Board members indicating it was a pleasure to work closely with them and also welcomed new members.

13. Adjournment – The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Joseph Zagorski, Ed.D., Chairman, RCC Board of Education

Date: August 18, 2009