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**MINUTES OF THE JUNE 15, 2004**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

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1. **Call to Order** – Chair, David Trump called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:05 p.m. on Tuesday, June 15, 2004, at RCC’s Redwood Campus, 3345 Redwood Highway, Room H-2, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** - A quorum of the Board was present including, Dr. Trump, Sharon Davidson, Jim Dole, Pat Huycke, Kevin Talbert, Charles Warren and Dean Wendle. RCC Advisory Committee members Skip Patterson and Dawn Welch also attended.
3. **Introduction of Guests** - RCC Faculty and staff attending were: President Peter Angstadt, Immediate Past President, Rick Levine, deans Tom Bradbeer, Kathy Burkey, Galyn Carlile, Mary Louise Doran, and Nancy Maxwell. Margaret Bradford, Betsy Fuller, Lisa Stanton, Margaret Michaelis, Pat Huebsch, Curt Sommerfeld, Shirlee Willis-Haslip, Cheryl Markwell, Angel Rogers, Kiersta Gostnell, Carina Deoliveria, Mary O’Kief, Nancy Vaughn, and Denise Swafford were also present.
4. **Budget – Public Hearing/Public Comment**

The regular session was immediately adjourned and the public hearing was opened for public comment. The public hearing was closed at approximately 4:07 p.m. There was no public comment.

Upon returning to regular session, Curt Sommerfeld acknowledged Lisa Stanton, Grant Hubler, Rachelle LaGorio, Margaret Michaelis, and Melissa Vierra for their parts in completing this year’s budget process.

**A. Review Budget and Public Comment**

**B. Adopt 2004/2005 Budget**

Pat Huycke moved, seconded by Sharon Davidson that the RCC Board approve Resolution No. B102-03/04 adopting the 2004/2005 Budget, making applicable appropriations, and levying all taxes as required by said budget.

**5. Presentations**

- A. **Altered Book Display** – Nancy Vaughn, Associate Dean, Kiersta Gostnell, Distributed Learning Specialist and ESL Instructor and Carina Deoliveria, ESL Instructor were on hand to discuss a project ESL students completed

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during Spring Term 2004. The project involved students spending a few weeks writing stories, practicing grammar, sentence structure and vocabulary and then putting their words and art to create books about their countries and their lives. The instructors shared several examples of the altered books with the Board.

**6. Committee/Advisory Reports**

- A. Students, Faculty, Classified** – No student or faculty reports. Angelica Rogers reported for classified that she was the new OSEA president and the association is reorganizing and working on increasing membership so that they will have one voice.
- B. OCCA Board Liaison** – Dean Wendle reported that the OCCA legislative committee is meeting on June 18; however, he reviewed a couple of highlights the colleges will address:
- Student Based Funding Model
  - Capital Construction – approximately \$250 million – will have to match anything granted by the state.
  - SBDC – Small business economic development need more funding in addition to the general fund budget.
  - Opposition to post-secondary vouchers
  - Transfer issues need to be improved
  - Local Board vs. State Board for community colleges
- Pat Huycke added that he attended the RCC SBDC Program meeting last week and was very impressed with what they are doing. RCC customers were there and were very enthusiastic and supportive of the SBDC. Dean Wendle echoed Huycke's praises.
- C. Foundation Board Liaison** – Sharon Davidson attended the May 19 Foundation Board meeting. Larry Helton will continue as president and Marjorie Overland will be Vice-President. The Foundation's total assets are now \$6.252 million. Over \$340,000 was awarded in scholarships for 2004/05.

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- D. Finance Committee** – Cafeteria revenue down -- \$70,000 loss is offset by bookstore revenue to break even.

A May 14, 2004 handout titled, “RCC General Obligations Bonds, Series 2005A (Jackson County) and 2005B (Josephine County) – Debt Service Analysis” was distributed for discussion.

September 3 is the final date to file for a bond measure in the November General Election.

Pat Huycke will work with Peter Angstadt in researching ideas for organizing a possible campaign effort, including a statement on how funds would be used and emphasizing access and affordable tuition. The Board will discuss this further at their July meeting and try to make a decision by August about whether or not to press forward with a bond in one or both counties.

A critical decision-making point will be coming up on the TRC on or about August 18.

- E. Board Executive Committee** – Rick Levine met with Pat Hucyke, Dave Trump and Sharon Davidson for a board executive committee meeting last week. They reviewed the June Board meeting agenda and discussed a staff and faculty acknowledgment represented in Item 6.E.a, Resolution No. P100-03/04:

**a. Staff and Faculty Acknowledgement**

Mr. Talbert moved, seconded by Ms. Davidson that the RCC Board adopt Resolution No. P100/03/04 approving the public statement of acknowledgement and gratitude of RCC staff and faculty incorporated herein. **The motion was carried 6 to 0.**

*(Note: Mr. Huycke left early and was absent for the vote).*

- F. Advisory Committee** – Jackson County Advisory members, Dick Rudisile, Skip Patterson and John Anhorn met with Rick Levine for lunch and presented him with a retirement gift.

**7. Human Resources**

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**A. Full-time Management Contract – Nancy Maxwell, Executive Dean, Redwood Campus**

Ms. Davidson moved, seconded by Mr. Dole that the RCC Board adopt Resolution No. HR97-03/04 approving the appointment of Nancy Maxwell to the full-time management position of Executive Dean, Redwood Campus effective July 1, 2004. **The motion was carried 6 to 0.**

The Board thanked Kathy Burkey and acknowledged her last Board meeting as Redwood Campus Dean with a bouquet of roses.

**8. Consent Agenda**

Mr. Wendle moved, seconded by Ms. Davidson, that the RCC Board approve the Consent Agenda as follows:

- A. May 11 Board Retreat and May 18 Board Meeting Minutes**
- B. Grants**
  - a. Four-Way Community Foundation Grant**
- C. Financial**
  - a. Monthly Financial Data Report – May 2004**
  - b. Quarterly Budget Transfers**

The motion was carried 6 to 0.

**9. Financial and Other Action/Information Items**

**A. Annual Board Organization and Petty Cash Funds Designation (Second Reading)**

Dean Wendle moved, seconded by Ms. Davidson that the RCC Board adopt Resolution P92-03/04 approving the attached recommendations for establishment of petty cash funds, elections, appointments, meeting schedules and other issues related to the annual Board organization for fiscal year 2004/2005. **The motion was carried 6 to 0.**

**10. President's Report**

- A. Staff, Faculty, Student Recognition – See June report (attached).**
- B. Campus Leaders' and Grant Summary – See June report (attached)**
- C. Administration/Organization/Information Items**

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Rick Levine thanked the Board for their support over the past 5 years and Peter Angstadt said he was very impressed with the GED and commencement ceremonies and speakers. Video clips of these events and student success stories may be useful in the future.

He will be attending a meeting with Presidents' Council in Salem later this week and met with SOU regarding articulation earlier today.

**11. Executive Session** – None.

**12. Old Business**

**A. Pending Items List (Handout)**

**13. New Business** – None

**14. Board Round Table**

Jim Dole acknowledged Dave McKeen for the progress he has made since coming to RCC.

Charles Warren commented on the success of the Treasures of Spring student scholarship auction, which raised \$17,000.

Dean Wendle will not be attending the July Board meeting.

Kevin Talbert also enjoyed GED and commencement.

Dave Trump welcomed Peter Angstadt to the College and thanked the Board for a good year as Chair.

**15. Adjournment** - The meeting was adjourned at approximately 6:05 p.m.

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Denise Swafford, Executive Secretary to the President and RCC Board of Education

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Pat Huycke, Chair, RCC Board of Education

Dated: July 20, 2004

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