
**MINUTES OF THE APRIL 9, 2009
ROGUE COMMUNITY COLLEGE SPECIAL BOARD MEETING**

1. **Call to Order** – Chairman, David Trump, M.D., called the Rogue Community College (RCC) Board of Education (Board) telephonic special meeting to order at approximately 3:30 p.m. on Thursday, April 9, 2009 at the Redwood Campus, President’s Office, 3345 Redwood Highway Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Trump, Pat Ashley, Sharon Davidson, Pat Huycke, Dean Wendle, and Joseph Zagorski. Kevin Talbert was absent due to pre-arranged plans.
3. **Introduction of Guests and Public Comment** – RCC management and staff in attendance included Peter Angstadt, Mary Gehret, Lynda Warren and Denise Nelson.
4. **Approve 60-Day Extension to Emergency Declaration** – Lynda Warren commended Mary Gehret, Purchasing and Contracts Coordinator, for her work with the Oregon Stimulus Package Projects.

Joseph Zagorski moved, seconded by Sharon Davidson, the RCC Board of Education, acting as the College’s Local Contract Review Board, approve Resolution No. B76-08/09 declaring a 60 day extension from April 16, 2009 to June 16, 2009 to the emergency declaration under ORS 279A.010(1)(f) and the Community College Model Rules of Procurement Section CCR.206 for Oregon Stimulus Package Projects.

Lynda Warren reported an overwhelming response has been received from local contractors interested in working on RCC’s projects with over \$4 million in stimulus funding to be utilized. Due to the large response of over 115 vendor/contractors and the logistics of holding mandatory walk-through and solicitation meetings for the 11 major projects, and potentially 70 smaller projects as part of the 11 major projects, it is requested the Board grant the aforementioned 60-day extension for award of contracts.

The Board approved an Emergency Declaration at its February 17 Board meeting to allow RCC to enter into public contracts without competitive bidding if an emergency exists for the Oregon Stimulus Package Projects. Oregon statute required the college to award all of its emergency contracts within 60 days of the emergency declaration. The college has multiple contracts to issue as part of the state’s stimulus award. Failure to comply with Legislative intent – focused primarily on speed of execution – could potentially be taken into consideration during the community college general fund funding bill or could result in deferred maintenance funds being diverted to other institutions. Section “C” under the guidelines within which emergency contracting will occur states, “Any public improvement contract awarded this declaration shall be awarded within 60 days following the date of the declaration of emergency unless an extension is granted by the Local Contract Review Board.”

6.A.c

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Pat Huycke asked if contractors will be required to provide a report as work is completed. Lynda Warren said, as part of the Oregon Stimulus Package, contractors are required to complete a thorough questionnaire containing over 60 questions. She added that 98% of the contractors are from Josephine or Jackson County. Dean Wendle asked about confirming insurance/bonding of contractors. Ms. Gehret indicated this is required by the state and will be completed as contracts are awarded.

Project funding will be used to replace heating, ventilation and air conditioning systems; replace network and communications infrastructure; replace worn tiles and roofs; redo lighting and asphalt on the college's parking lots and roads at Redwood campus, as well as replace sidewalks and other concrete areas; replace windows to improve energy efficiency; and replace seating in the auditorium and upgrading heating and air conditioning in the instructional area of the Rogue Building and upgrades to the Marjorie Holzgang Concert Bowl. The Illinois Valley Learning Center will receive funding for plumbing, electrical and other upgrades. Outsourcing may occur to assist staff with coordinating projects/contracts. Rogue Building upgrades will be closely managed and architect services may be needed. Dean Wendle suggested change orders should be tightly controlled.

Chairman Trump conducted a roll-call vote. **The motion was unanimously approved.**

5. **Old Business** - None
6. **New Business** - None
7. **Adjournment** – The meeting adjourned at approximately 4:10 p.m.

Respectfully Submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

David Trump, M.D., Chairman, RCC Board of Education

Dated: April 21, 2009
