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**MINUTES OF THE APRIL 20, 2004**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

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1. **Call to Order** – Vice-chair, Pat Huycke called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:20 p.m. on Tuesday, April 20, 2004, at RCC's Redwood Campus, 3345 Redwood Highway, Building H, Room 2, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** - A quorum of the Board was present including, Mr. Huycke, Jim Dole, Kevin Talbert, Charles Warren and Dean Wendle. David Trump and Sharon Davidson were absent. RCC Advisory Committee member Dawn Welch also attended.
3. **Introduction of Guests** - RCC faculty and staff attending were: President Rick Levine, deans Tom Bradbeer, Kathy Burkey, Galyn Carlile, Mary Louise Doran, and Lynda Warren; directors and associate deans Margaret Bradford, Betsy Fuller, Priscilla Goulding, Jim Hamilton, Cindy Hauser, Jeanne Howell, Pat Huebsch, Lynda Kettler, Rachelle LaGorio, Anna Manley, Cheryl Markwell, Margaret Michaelis, Larry Mullaly, Linda Renfro, Lisa Stanton, Nancy Vaughn, and Shirlee Willis-Haslip; faculty representatives Jerry Bryan, Marie Mueller, Wolfgang McAninch-Runzi, ARSCC-RWC Student Representative, Dustin Cosby, student Steve Monroe and Executive Secretary, Denise Swafford.

Special guest Andrea Henderson, Executive Director, Oregon Community College Association also attended.

4. **Presentations** - None

5. **Committee/Advisory Reports**

- A. **Students, Faculty, Classified** – There was no classified staff report. Dustin reported for students and Wolfgang for faculty; but, first the Board viewed a video clip featuring student speaker, Steve Monroe regarding the opening of the Jackson County Library. Steve was present and commended for his motivational speech.

Student activities per Cosby included student wellness activities (a blood drive and celebration of physical fitness month), forums with dean candidates, a raffle for a scooter to raise money, a children's book drive in preparation for visit from Master T. Isak !Hoeab, a poetry reading, two new clubs, another study week, and student elections.

Wolfgang talked about visitor Master Isak (above) school principal from Africa who will be visiting RCC in early May. He also discussed the academics masters program, and efforts by the OEA to reduce membership rates and recruit new members, especially part-time faculty.

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Rick Levine thanked Wolfgang for coordinating a great trip for staff to Italy.

- B. OCCA Board Liaison** – Andrea Henderson and Dean Wendle talked about plans for the OCCA platform for the next legislative session. OCCA is requesting an increase in fees from the college this year to be applied to the following list of optional items: 1) salaries, 2) assessment, 3) publications, 4) federal lobbying. The impact to RCC would be an additional \$4,000–\$6,000. Current dues are \$19,000.

Dean indicated Andrea and her staff were doing a great job and their work is critical to community colleges.

Mr. Wendle moved, seconded by Charles Warren, that the college approve an increase in dues to OCCA this year to be applied to a statewide positioning campaign and salary adjustments for staff. **The motion was carried 5 to 0.**

This increase will probably not be enough to cover federal lobbyist(s), but that strategy will be carried over to future goals.

Andrea met with a group of RCC Board members, faculty, students and staff this date to provide information on launching a campus action plan, as a legislative committee. Board members serving on this committee include Dean Wendle, Sharon Davidson, Jim Dole. Kevin Talbert; is also interested but the committee is limited to three due to public meeting law.

- C. Foundation Board Liaison** – Tom Bradbeer reported the Foundation received 274 applications for scholarships and thanked Board and Advisory members who helped read them including Kevin Talbert, John Harelson and Midge Renton. \$365,000 will be awarded this year (double last year's award).

The Foundation received a \$20,000 grant from Oregon Community Foundation through John and Betty Gray for Early Childhood Education students, and a gift of \$19,500 for nursing students from Monica Marvin.

Also, the Foundation re-established RCC special project funding in the amount of \$30,000. Those project requests (in excess of \$94,000) are currently under review by a committee and awards will be announced on or about May 19.

- D.** Not applicable.

- E. Finance Committee** – No report. The finance committee meeting was cancelled due to 3:00 p.m. budget session

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**6. Consent Agenda**

Mr. Talbert moved, seconded by Mr. Wendle that the RCC Board approve the consent agenda as follows:

- A. Board Meeting Minutes: March 16** (*revised to indicate Talbert abstained from the vote to approve Architect's contract because he was traveling, had to call in, and missed part of the discussion*) **March 30, March 31, April 1, April 5 and April 6, 2004**
- B. Grants** - Regional Vocational Alliance Award
- C. Human Resources** – Full-time Management Renewal List
- D. Financial**
  - a. Monthly Financial Data Report – March 2004
  - b. Quarterly Budget Transfers

**The motion was carried 5 to 0, amended.**

**7. Financial and Other Action/Information Items**

- A. 2004/05 Fees Recommendation (First Reading)** - No fee increases recommended this year.
- B. 2004/05 Tuition Recommendation (First Reading)** – No tuition increase recommended this year.

Lynda Warren will provide Board with tuition/fee information for the other community colleges for review via e-mail prior to the next Board meeting.

**C. Approve Faculty Emeritus – Gary Gates and Steve Flannery**

Mr. Wendle moved, seconded by Mr. Talbert that the RCC Board adopt Resolution No. P83-03/04 authorizing the award of the honor of *faculty emeritus* to RCC instructors Gary Gates and Steve Flannery. **The motion was carried 5 to 0.**

**D. Approve Howard Cherry Nomination – Jim DeCoursey**

Mr. Wendle moved, seconded by Jim Dole that the RCC Board adopt Resolution No. P84-03/04 approving the nomination of Jim DeCoursey for the Howard Cherry Award for Outstanding Board Member 2003/2004. **The motion was carried 5 to 0.**

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**E. April 15, 2004 Board Meeting Minutes (Handout)**

Mr. Wendle moved, seconded by Mr. Dole that the RCC Board approve the April 15, 2004 Board meeting minutes with one revision to item No. 4, Presidential Search: the words, "made a decision on" were changed to "discussed." **The motion was carried 5 to 0, as amended.**

**8. President's Report**

**A. Staff, Faculty, Student Recognition** – See April report (attached). Rick pointed out special national recognition the college received for an electronic survey that Margaret Bradford, Rich Kirk and Curt Sommerfeld designed (see Campus Leaders Report, page 2, item 5 for details).

**B. Campus Leaders' and Grant Summary** – See April report (attached).

**C. Administration/Organization/Information Items**

Rick provided the following information on recent meetings and events:

- Administration is working with SOU on a \$10 million joint partnership for a downtown Medford service center;
- SOPTV is still working with RCC on developing a strategic plan to present to both board regarding partnership at TRC;
- Six candidates are being interviewed for Executive Dean. Peter Angstadt will participate by telephone and will make final hiring decision.

Board members were welcome to participate in open forums with notice to Denise to avoid quorum situation. There was a discussion on Board involvement in this type of hiring activity, with various opinions; but, it was determined the business of hiring managers is an administrative responsibility.

- Bradbeer's position is being carried in the budget for the new president to make a decision about a VP and/or employee relations director or dean or some other position as he deems necessary;
- The OCC presidents are developing a position paper on community college issues with State Board involvement in local college boards. There is a current window of opportunity in the legislature for creating policy regarding articulation;

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- Next month, administration will provide a resolution requesting Board approval of the RCC RWC Memorial Garden Project.

9. **Executive Session** - The Board adjourned for executive session under ORS 192.660(1)(a) – Employment of Public Officers, Employees and Agents at approximately 5:50 p.m. and returned to regular session at 6:00 p.m.

10. **Old Business**

A. **Pending Items List (Handout)** – Board members reviewed and established a “pending items” list (attached) for consideration and follow-up at future meetings.

B. **Presidential Search – Approve Appointment and Contract**

Sharon Davidson, who was traveling joined the Board for this action item via telephone, and David Trump who was in Europe, provided a written statement indicating his approval of this action item.

Mr. Dole moved, seconded by Ms. Davidson that the RCC Board adopt Resolution No. P85-03/04 approving the appointment and contract of Peter Angstadt, Ph.D. as RCC 5<sup>th</sup> college president effective June 14, 2004. **The motion was carried 7 to 0.**

C. **Discussion regarding Table Rock Campus – Architect’s Timeline/Costs** – Time permitting, this discussion was moved to a special workshop to be scheduled in May when Peter Angstadt can participate.

Rick will prepare a summary of transitional issues to also discuss at this meeting, including downtown Medford property issues, partnerships.

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**11. New Business**

**A. Nominating Committee for Annual Board Organization**

The president suggested that Charles Warren and Jim Dole act as the Board's nominating committee in making recommendations for the annual board organization.

Charles and Jim should also consider possibility of appointing legal counsel for the Board in the re-organization. Pat Huycke said the Board should be seeking legal opinion and analysis on a variety of issues. Kevin Talbert indicated that legal sufficiency at SOU is required for any transaction involving \$75,000 or more.

**B. Consideration of Emeritus Status for President Levine and Dean Burkey**

The Board did not object to entertaining a motion authorizing appointment to emeritus status for Rick Levine and Kathy Burkey at the June Board meeting.

**12. Board Round Table** – Board members shared some personal information.

**13. Adjournment** - The meeting was adjourned at approximately 7:00 p.m.

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Denise Swafford, Executive Secretary to the President and RCC Board of Education

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David Trump, M.D., Chair, RCC Board of Education

Dated: May 18, 2004

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