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**MINUTES OF THE MARCH 3, 2009  
ROGUE COMMUNITY COLLEGE SPECIAL BOARD MEETING**

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1. **Call to Order** – Chairman, David Trump, M.D., called the Rogue Community College (RCC) Board of Education (Board) special meeting to order at approximately 11:00 a.m. on Tuesday, March 3, 2009 at the Redwood Campus, H-2 Conference Room, 3345 Redwood Highway Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Trump, Pat Ashley, Sharon Davidson, Kevin Talbert, Dean Wendle, and Joseph Zagorski. Pat Huycke was absent due to pre-arranged plans. Advisory Committee member John Harelson also attended.
3. **Introduction of Guests and Public Comment** – RCC management and staff in attendance included Peter Angstadt, Kori Bieber, Margaret Bradford, Cheryl Markwell, Christine Murff, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Lynda Warren and Denise Nelson.
4. **Update, State Revenue Forecast** – President Angstadt provided a status update regarding the budget for fiscal year ending June 30, 2009. Cost-saving measures at RCC are being discussed/implemented such as lowering the current mileage reimbursement rate, limiting travel and analyzing current open and vacant positions. In addition, a furlough day will be proposed to employee groups, and if agreed to, will allow the College to carryover an additional approximately \$70,000 into next year. Material and supplies budgets were reduced by 4%. Regarding the 2009/10 fiscal year budget, Dr. Angstadt indicated staff has completed student outreach by means of a survey to gather thoughts/opinions regarding tuition rates. Dr. Zagorski commented on the importance of maintaining FTE rates, adequate reserves and financial aid. Discussion occurred regarding ending fund balances, the affect of the funding formula, and comparative tuition rates in neighboring states.
5. **Break** (11:55 a.m. – 12:25 p.m.)
6. **Review Budget Scenarios** – Lynda Warren discussed cost-saving measures in detail. A possible recommendation of the Tuition and Fees Committee (to be proposed at the March 17 regularly scheduled Board meeting) is to increase the Transportation/Bus Fee to \$80. She explained the transportation/bus fee was first implemented in Fall term 2006 in the amount of \$5.00 per quarter. The fee was considered nominal and used primarily to track how many bus passes were utilized each quarter. Based upon a study, it has been determined the buses are an integral part of student retention. Due to increased costs, the fee was changed in 2008/09 to \$20 per term. Unfortunately, due to the current economic situation, the College is unable to continue to subsidize the bus service at previous levels. Since the soon to be proposed \$80 fee is for the term, it is still substantially less than an equivalent three-month pass purchased from the transportation district.

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Effective March 1, the mileage reimbursement rate was changed to 40 cents per mile. It is anticipated this will save the College \$15,000 to \$20,000 annually. She discussed the cost-savings of not filling vacant positions. Kevin Talbert suggested also monitoring what other public agencies are doing to reduce expenses.

Lynda Warren, Lisa Stanton and Curtis Sommerfeld reviewed budget projections for fiscal years 2009/11 assuming Governor's budget of \$440 million and 2011/13 assuming Governor's budget of \$453.2 million (see spreadsheet on file). There are many different variables and assumptions affecting the budget scenarios and changes were made to the electronic version of this spreadsheet (displayed on pull-down screen for viewing) as discussion occurred.

7. **Discussion of Probable Outcomes/Solutions** – President Angstadt indicated it is important to make decisions based upon dates required for the budgeting process. It is also important to maintain RCC's place in supporting our community and serving our students to the best of our ability. He plans to continue to monitor FTE and programs closely. Kevin Talbert suggested contacting John Anderson to provide the Board with demographic information specific to RCC.
8. **Old Business - None**
9. **New Business - None**
10. **Board Round Table**
  - Dean Wendle and John Harelson both commented on the importance of transparency and good communication during these challenging economic times.
  - Kevin Talbert commented we are all in this together and it is important to convey this message as we work through these challenges.
11. **Adjournment** – The meeting adjourned at 1:55 p.m.

Respectfully submitted,

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Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

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David Trump, M.D., Chairman, RCC Board of Education

Dated: April 21, 2009

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